



Heritage Burlington Advisory Committee Meeting
Agenda

Date: September 29, 2026
Time: 7:00 pm
Location: Virtual

Pages

1. Land Acknowledgement

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway, and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

2. Declarations of Interest:

3. Approval of Minutes:

3.1 Approve minutes from meeting held August 12, 2026

1 - 4

4. Delegation(s):

5. Regular Items:

5.1 Heritage Planner update

5 - 5

a. Project Update on Bill 23 – Heritage Designation Shortlist

- 1454 Birch Ave. (The Edwin Thorpe Retirement House)
- 2137 Lakeshore Rd. (The Sewage Pumping Station
aka 2137 Junction St.)
- 2187 Lakeshore Rd. (The Dalton-Bell House)
- 1391 Ontario St. (The New George Allen House)
- 1419 Ontario St. (The O'Brien-Connell House)

6. Other Business:

7. Adjournment:



Heritage Burlington Advisory Committee Meeting

Minutes

Date: August 12, 2026
Time: 7:00 pm
Location: Virtual

1. Members Present:

Marsha Paley (Chair), Andy Lyster, Alex Winiarski, Steve Allen, Michael Vollmer, Len Collins, Jenna Dobson, Catherine Robb and Alan Harrington

2. Regrets:

Councillor Shawna Stolte and Robin Lloyd

3. Others Present:

Chloe Richer (Heritage Planner) and Jo-Anne Rudy (Clerk)

4. Land Acknowledgement

The Chair read the Land Acknowledgement.

5. Declarations of Interest:

None

6. Approval of Minutes:

6.1 Approve minutes from meeting held June 10, 2026

On motion, the minutes from the June 10, 2026 meeting were approved as presented.

7. Delegation(s):

7.1 David Barker spoke to Item #5.1a - Heritage Grant Program application - 2411 Lakeshore Rd. and reviewed the application.

7.2 Hira Hashmi and Syed Haroon Hussain, previous owner/applicant and agent, respectively, spoke to Item #5.1b - Heritage permit application for 977 Unsworth Ave.

- 7.3 Maria Lagunov, current owner, spoke to Item #5.1b - Heritage permit application for 977 Unsworth Ave.

8. Regular Items:

8.1 Heritage Planner update

a. Heritage Grant Program application - 2411 Lakeshore Rd.

- Chloe advised that a Heritage Grant Program application for 2411 Lakeshore Rd. was received on June 4, 2026 and noted that this property is designated under Part IV of the *Ontario Heritage Act* by By-law 70-2020. The application proposes to remove both the west and east chimneys and rebuild them in the same Queen Anne Revival style. Chloe noted that the heritage attributes likely to be affected by the proposed alterations are: "The gables and dormers bisecting chimneys have dentil wood shingles and wide wooden cornices." She added that previous designation by-law, By-law 08-1995, identified the chimneys, which were removed and rebuilt in the incorrect style when the third storey was added to the dwelling.
- Members had no questions or concerns regarding this application. **Motion** - Heritage Burlington Advisory Committee recommends that Heritage Grant No. 501-06.7-03-26 be approved for \$10,000. **CARRIED**

b. Heritage Permit application - 977 Unsworth Ave.

- Chloe advised that a Heritage Permit application for 977 Unsworth Ave. was received on July 17, 2026 and noted that this property is designated under Part IV of the *Ontario Heritage Act* by By-law 42-2023. The application proposes to reinstate the two ornamented downspouts and slate shingles (which were removed in error during a previous renovation project), as per the noted areas on the elevation drawings. Chloe noted that the heritage attributes likely to be affected by the proposed alterations are: "the steeply pitched roofs and porch roof with slate tiles and copper flashings and ornamented downspouts."
- Members were in agreement with the application but asked for clarification on the situation. **Motion** - Heritage Burlington Advisory Committee recommends that Heritage Permit No.

501-06-4-05-26 to reinstate the two ornamented downspouts and slate shingles as per the noted areas on the elevation drawings be approved, subject to the following conditions:

- That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than August 31, 2028. If the alteration(s) are not completed by August 31, 2028, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Burlington; and,
- That specifications for the ornamented downspouts following approval shall be submitted, to the satisfaction and approval of the Director of Community Planning, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations. **CARRIED**

c. Bill 23 - Heritage Designation Shortlist update

- Chloe advised that site inspections and research have occurred over the summer and have just recently been completed. In terms of the project schedule and consultation with Heritage Burlington, staff are proposing a special meeting to consider the ten (10) Cultural Heritage Evaluation reports on Tuesday, September 29, pending Committee approval.
- Members were in agreement with this. **Motion** - Approve a special virtual Heritage Burlington meeting on Tuesday, September 29, 2026. **CARRIED**

d. Roseland Heritage Conservation District motion memorandum

- Chloe stated that Councillor Stolte will be bringing forward a motion memorandum on a potential Roseland Heritage Conservation District Study before Council in September 2026 that will direct Heritage Planning staff to report back in Q1 2027 on the costs of a potential Heritage Conservation District Study for the Roseland area.

e. Heritage Planning staff report update

- Chloe noted that for the purpose of agenda management prior to the October 2026 municipal election, Heritage Planning staff reports have been moved from September 2026 to the December 2026 Committee of the Whole and City Council cycle. These reports include heritage designations for 906 Brant St., 4560 No. 4 Side Rd., 390 John St. and 2003 Lakeshore Rd., and the forthcoming heritage permit related to Union Cemetery.

9. Other Business:

- Marsha provided a brief update on Heritage Week and thanked the Heritage Week Subcommittee and committee members who attended events and volunteered their time throughout the week.
- Len asked the Clerk whether future Heritage Burlington agendas could include an "Open Mic" section to allow members of the public to speak on matters not listed on the agenda. Jo-Anne advised that, in accordance with the City's Procedure By-law, delegations are permitted only on items included on the agenda; therefore, an Open Mic section would not be permitted.

10. Adjournment:

Chair adjourned the meeting at 7:51 p.m.

To: Heritage Burlington Advisory Committee

From: Chloe Richer, Senior Planner – Heritage, Community Planning

Cc: Todd Evershed, Supervisor – Special Projects & Urban Design, Community Planning

Date: September 16, 2026

Re: Heritage Planner Updates – August 12, 2026

1. Project Update on Bill 23 – Heritage Designation Shortlist

Heritage Planning staff and the heritage consultants (the Biglieri Group) will be providing a virtual update on September 29, 2026, to the Heritage Burlington Advisory Committee regarding the Phase II, Batch 1 property evaluations and recommendations for designation under the *Ontario Heritage Act*. A formal presentation will be made and will be included in the meeting minutes. The five properties that have been evaluated as part of Phase II, Batch 1 include:

- 1454 Birch Ave. (The Edwin Thorpe Retirement House)
- 2137 Lakeshore Rd. (The Sewage Pumping Station aka 2137 Junction St.)
- 2187 Lakeshore Rd. (The Dalton-Bell House)
- 1391 Ontario St. (The New George Allen House)
- 1419 Ontario St. (The O'Brien-Connell House)

The properties' Statements of Cultural Heritage Value or Interest, including Descriptions of Heritage Attributes, have been shared with the property owners.