



## Council Information Package

Members of City Council may request that an information item be placed on the next available Committee of the Whole agenda.

**Date:** June 26, 2026

**Contact:** [clerks@burlington.ca](mailto:clerks@burlington.ca)

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**SUBJECT: 2025 Accessibility Progress Report**

**TO:** Council Information Package (CIP)

**FROM:** Public Works  
Engineering Services

Report Number: PWS-22-26

Wards Affected: all

CIP date: June 26, 2026

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Note: at the request of a member of council, this information report can be pulled from the CIP for consideration at a future committee/council meeting.

## **Executive Summary**

Under the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), and in accordance with Section four (4) of the Integrated Accessibility Standards (Ontario Regulation 191/11), the City of Burlington is required to prepare an annual status report to document the progress made to prevent and remove barriers to people with disabilities. In response to this requirement, refer to Appendix A: 2025 Accessibility Progress Report which documents last year's actions undertaken to make progress towards the implementation of the City's [2025 - 2028 Multi-year Accessibility Plan](#).

### **Purpose of report:**

- To respond to legislative requirements of the AODA and its regulations to date:  
[Accessibility for Ontarians with Disabilities Act, 2005](#)  
[O. Reg. 191/11: Integrated Accessibility Standards](#)

**Key findings:**

- The 2025 Accessibility Progress Report provides an account of activities undertaken by the city in 2025 to identify, remove and prevent barriers to people living with disabilities across a broad range of city services and operations.
- This report will be made available in an accessible format on the city's website. The [2025 - 2028 Multi-year Accessibility Plan](#) ; the [2020 to 2022 Accessibility Progress Reports](#), the [2023 Accessibility Reports](#) and the [2024 Accessibility Progress Report](#) are available as accessible PDFs on the city's website. The reports are also available in alternative formats or with communication support upon request.

# Information Report

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## Background

Under the AODA, and in accordance with Section for (4) of the Integrated Accessibility Standards (Ontario Regulation 191/11) the City of Burlington is required to create and publish an annual status update which outlines the city's activities to identify, prevent and remove barriers to people with disabilities. The report must document the actions the City has undertaken during the reporting period to meet the compliance requirements of the AODA and its regulations, which at the time of this report, includes the following five standards:

1. customer service
2. information and communications
3. employment
4. transportation
5. design of public spaces

Each standard establishes minimum implementation targets and compliance requirements for obligated sectors, including the City of Burlington.

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## Status

The 2025 Accessibility Progress Report will satisfy the current legislative requirements of the AODA and its regulations to date. The report identifies the actions the city undertook in 2025 to continue to meet or exceed the prescribed legislative requirements.

Accessibility by Design: The city integrates accessibility considerations into the planning and delivery of services, facilities, and communications, ensuring that accessibility is a foundational aspect of city operations.

Compliance with AODA Standards: The city continues to align its initiatives with the AODA, ensuring that programs and services meet or exceed legislative requirements.

Progress Monitoring: the city will continue to produce annual reports to track the implementation of the 2025 – 2028 Multi-year Accessibility Plan, highlighting achievements and identifying areas for improvement.

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## Key Dates & Milestones

An annual progress report is required each year to report on the progress of the implementation of the [2025 - 2028 Multi-year Accessibility Plan](#).

The city is required to file an accessibility compliance report with the province every two years. The next report is to be filed not later than December 31, 2027.

The compliance branch of the Accessibility for Ontarians with Disabilities Division of the Ministry of Seniors and Accessibility may conduct random file audits to determine if the organization has met its compliance requirements. During an audit, the city will be required to produce, on demand, any documents or reports requested by the auditor to demonstrate evidence of compliance. The city last underwent a Notice of File Review (Transportation Standards) by the province in March 2024.

The AODA and all its regulations are currently under reviews including the development of three new standards; Health Care Standards; Kindergarten to Grade 12 (K-12) Education Standards and Post-Secondary Education Standards. The province is silent on the timelines for the release of the reviewed standards.

The specialist, accessibility continuously monitors any proposed changes to the AODA and its regulations and reviews other national and international resources to identify leading practices.

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## Implications

The 2025 Accessibility Progress Report will satisfy the current legislative requirements of the AODA and its regulations to date.

The report outlines the actions taken in 2025 to identify, remove and prevent barriers to the city's goods, services and facilities to ensure the city continues to meet or exceed the prescribed legislative requirements.

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## References

[Accessibility for Ontarians with Disabilities Act, 2005](#)  
[O. Reg. 191/11: Integrated Accessibility Standards](#)  
[2025 - 2028 Multi-year Accessibility Plan](#)  
[Past Multi-year Accessibility Plans and annual Accessibility Progress Reports](#)

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## Strategic Alignment

- Designing and delivering complete communities
- Providing the best services and experiences
- Protecting and improving the natural environment and taking action on climate change

Driving organizational performance

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**Appendices:**

A. 2025 Accessibility Progress Report

**Report Approval:**

All reports are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.

Honourable Adam van Koeverden, Secretary of Sport, MP Burlington North-Milton West alongside City staff and members of the Burlington Vipers Club.



2025

# Accessibility Progress Report



## Sweetgrass Park

Sweetgrass Park was developed in close consultation with the Indigenous Advisory Circle to the Mayor and celebrates Indigenous culture, teachings, and community connection to nature. The park features a ceremonial fire circle designed for full moon and other traditional ceremonies, as well as a contemplative area near Tuck Creek, both including “wisdom” stone seating, sweetgrass and cedar plantings, and pollinator gardens that reflect the City’s commitment to honouring Indigenous traditions and creating welcoming spaces for all visitors. As part of the project completed in 2025, accessible design considerations were thoughtfully incorporated throughout the site to support inclusive access, reflection, learning, and participation in the space.

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# Statement of Organizational Commitment

The City of Burlington strives to ensure that people of all ages and abilities enjoy the same opportunities as they live, work, learn, play, visit and invest in our city.

We promote a caring, inclusive and respectful community where City programs, services and facilities are available to everyone, including people living with disabilities. Our goal is to ensure accessibility for the public we serve and our employees.

## 2025 Accessibility Progress Report

Our 2025 Accessibility Progress Report is the City of Burlington's update on the measures taken to improve accessibility in our community and to report on the progress made to implement the activities introduced in our [2025 - 2028 Multi-Year Accessibility Plan](#).

The City's newly published 2025 - 2028 Multi-year Accessibility Plan describes how the City will continue to remove barriers and improve accessibility to our goods, services and facilities over the next four years. Our plan aligns with the [Burlington Strategic Plan 2015-2040](#), incorporates the legislative requirements of the [Accessibility for Ontarians with Disabilities Act, 2005 \[AODA\]](#) and provides the City's continuing approach to compliance with Ontario's accessibility legislation.

# Accessibility Legislation in Ontario

## The Accessibility for Ontarians with Disabilities Act and its regulations

It has been more than 20 years since all parties of the Legislature unanimously passed the [Accessibility for Ontarians with Disabilities Act \(AODA\)](#). AODA's timeline of the goal to make Ontario accessible for people with disabilities by 2025 has passed. While the AODA's regulated standards have had a positive effect, the goal of a barrier free province has not been achieved and will not be achieved without the development of new standards, greater compliance, and enforcement. The province needs renewed leadership in terms of both the AODA and the barrier-free regulations of the Ontario Building Code, in terms of removal of pre-existing barriers – both physical and attitudinal – that continue to persist throughout society. The City of Burlington (COB) must continue its actions to eliminate barriers to full participation by all people in our community regardless of legislation.

The City has emphasized integrating accessibility considerations into the planning and delivery of services, facilities, and communications, ensuring that accessibility is a foundational aspect of city operations.

The City has continued to align its initiatives with the AODA, ensuring that programs and services meet or exceed legislative requirements.

The City continues to encourage local businesses and organizations to meet accessibility requirements and prevent and remove barriers, however the city has no official role in enforcing these requirements. Ensuring these requirements are met is the responsibility of the Government of Ontario.

The AODA has created five standards to date. These standards are the rules that businesses and organizations in Ontario must follow to identify, remove and prevent barriers so that people living with disabilities will have more opportunities to participate in everyday life.

The standards are contained in one regulation called the [Integrated Accessibility Standards Regulation](#), also known as the IASR. The standards apply to the City's business in the following areas:

- Customer Service
- Information and Communication
- Employment
- Transportation
- Design of Public Spaces

## The AODA and the Ontario Human Rights Code

The AODA and the [Ontario Human Rights Code \[the Code\]](#) work together to promote accessibility and reduce discrimination based on disability in Ontario, but they have distinct roles. The Code protects individuals from discrimination based on disability in five social areas: employment, housing, services, goods, and facilities, while the AODA sets mandatory accessibility standards in key areas of daily life, such as customer service, information and communication, employment, transportation, and the built environment. The AODA aims to identify, remove, and prevent systemic barriers to accessibility for people with disabilities. Organizations must comply with AODA standards, and there are mechanisms for enforcement and reporting.

If there is a conflict between the AODA and the Code, the Code prevails, meaning that even if an organization meets AODA standards, it may still be obligated to provide additional accommodations under the Code to prevent discrimination and ensure full accessibility, even if it means exceeding the AODA requirements. Compliance with the AODA does not guarantee that an organization have fully met their obligations under the Code.

The Code focuses on providing individualized responses to accommodation requests, considering the specific needs of the person with a disability to the point of undue hardship.



# Legislated Reviews

## Review of the Accessibility for Ontario with Disabilities Act, 2005

The province regularly reviews the AODA and its standards through its Standards Development Committees and provides stakeholders with an opportunity to comment on proposed changes.

The AODA and all its regulations are currently under reviews including the development of three new standards; Health Care Standards; Kindergarten to Grade 12 (K-12) Education Standards and Post-Secondary Education Standards.

In June 2024, 127 proposed changes to the Design of Public Spaces Standards were made available for public feedback. The City provided comments on Aug. 26, 2024.

In October 2024, 67 proposed changes to the Customer Service Standards were made available for public feedback. The City provided comments on Dec. 16, 2024.

The province has not communicated the timelines for the release of the reviewed standards.



Appleby Window to the Lake Accessible Ramp



# Federal Accessibility Legislation

## Accessible Canada Act, Bill C-81

Enacted in 2019, the Accessible Canada Act is a federal law aimed at creating a barrier-free Canada for people with disabilities by identifying, removing, and preventing barriers to accessibility. The Act applies to the federal government and a wide range of federally regulated organizations. This includes:

- Industry sectors such as banking, telecommunications and transportation
- Government of Canada departments and agencies
- Parliament
- Crown corporations
- Canadian Armed Forces
- Royal Canadian Mounted Police, and
- First Nations band councils

The Act established Accessibility Standards Canada to develop national accessibility standards. Technical committees have published or are developing standards in the following priority areas:

- employment
- the built environment
- information and communication technologies
- communication (other than information and communication technologies)
- the procurement of goods, services and facilities
- the design and delivery of programs and services
- transportation

For more information on the progress of these accessibility standards, please visit [Creating Accessibility Standards](#).

Like the relationship between the AODA and the Ontario Human Rights Code, the Accessible Canada Act recognizes and builds upon the existing human rights framework that supports equality for people with disabilities in Canada. This includes:

- the *Canadian Charter of Rights and Freedoms*
- the *Canadian Human Rights Act*, and
- Canada's commitments to the *United Nations Convention on the Rights of Persons with Disabilities*

The Goal of the Act is to make Canada barrier-free by 2040.

# 2025 AODA/IASR Compliance Activities

General Requirements	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Develop accessibility policies and statement of organizational commitment</li> <li>• Make policies publicly available</li> </ul>	<ul style="list-style-type: none"> <li>• Existing Corporate Accessibility Policy, procedures and other related documents will be reviewed and modified as required to reflect any changes to the Act and/or its regulations</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to the Act and/or its regulations</li> <li>• No additional action required at this time</li> </ul>
<ul style="list-style-type: none"> <li>• Develop a multi-year accessibility plan in consultation with people with disabilities and the accessibility advisory committee</li> <li>• Post plan in an accessible format on website</li> <li>• Prepare an annual status report</li> </ul>	<ul style="list-style-type: none"> <li>• City of Burlington 2025 – 2028 Multi-year Accessibility Plan developed and posted on COB website</li> <li>• Annual Status update posted on COB website each year</li> </ul>	<ul style="list-style-type: none"> <li>• Public consultation for the 2025 – 2028 multi-year accessibility plan began in 2023 and continued during 2024 at the Farmers’ Market in June and September and Food for Feedback in September 2024</li> <li>• 2024 Accessibility Progress Report posted to COB website in October 2025</li> </ul>
<ul style="list-style-type: none"> <li>• Report compliance to the province</li> </ul>	<ul style="list-style-type: none"> <li>• Report to the province bi-annually – 2019, 2021, 2023, 2025, 2027</li> </ul>	<ul style="list-style-type: none"> <li>• Compliance Report to the province submitted on Feb. 24, 2023. Next Compliance Report is due no later than Dec. 31. 2027</li> </ul>
<ul style="list-style-type: none"> <li>• Incorporate accessibility criteria and features when procuring or acquiring goods, services or facilities, except where it is not practicable to do so</li> </ul>	<ul style="list-style-type: none"> <li>• Existing by-law, procedures and other related documents will be reviewed and modified as required to reflect any changes to the Act and/or its regulations</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> </ul>
<ul style="list-style-type: none"> <li>• The City will incorporate accessibility features when it designs, procures or acquires self-service kiosks</li> </ul>	<ul style="list-style-type: none"> <li>• Reviewed as required when self-service kiosks are being considered</li> </ul>	<ul style="list-style-type: none"> <li>• The City will continue to include accessibility features when it designs, procures or acquires self-service kiosks</li> </ul>

General Requirements	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Ensure that training is provided on the IASR and on the Human Rights Code as it pertains to persons with disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• New staff and volunteers will continue to be trained as soon as possible as part of their orientation process</li> <li>• Training records continue to be maintained as required through regulation</li> <li>• Monitor changes to legislation and modify training materials as required</li> </ul>	<ul style="list-style-type: none"> <li>• New staff and volunteers continue to be trained as soon as possible as part of their orientation process</li> <li>• Training records continue to be maintained as required through regulation</li> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> </ul>
Customer Service	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Develop, implement and maintain policies governing the provision of goods, services, facilities to people with disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• Existing Corporate Accessibility Policy, procedures and other related documents will be reviewed and modified as required to reflect any changes to the Act and/or its regulations</li> <li>• Procedures relating to accessible customer service are in place and will be reviewed and modified as required</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> </ul>
<ul style="list-style-type: none"> <li>• Use of service animals and support persons</li> </ul>	<ul style="list-style-type: none"> <li>• Existing Corporate Accessibility Policy, procedures, By-law and training materials include requirements regarding service animals and support persons</li> <li>• Materials will be reviewed and modified as required to reflect any changes to the Act and/or its regulations</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> </ul>

Customer Service	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Notice of temporary disruptions</li> </ul>	<ul style="list-style-type: none"> <li>• Procedure for service disruption notification is in place and will be reviewed and modified as required</li> </ul>	<ul style="list-style-type: none"> <li>• No action required at this time</li> </ul>
<ul style="list-style-type: none"> <li>• Train staff, volunteers and others who provide goods/services/facilities on behalf of the city about providing good and services to people with disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• New staff and volunteers will be trained as soon as possible as part of their orientation process. The city maintains a record of training as required through regulation</li> <li>• Continue to offer additional training opportunities to educate about a range of disabilities, barriers and solutions</li> <li>• Monitor changes to legislation and modify training materials as required</li> </ul>	<ul style="list-style-type: none"> <li>• New staff and volunteers continue to be trained as soon as possible as part of their orientation process</li> <li>• Training records continue to be maintained as required through regulation</li> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> </ul>
<ul style="list-style-type: none"> <li>• Establish a process for receiving and responding to feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Procedure is in place for receiving and responding to feedback</li> <li>• To be reviewed and modified as required</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> <li>• Continuation of the knowledge base Corporate Customer Relationship Management (CRM) system to improve customer experience</li> </ul>

Information and Communication	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Provide or arrange for documents or information to be made available in accessible formats or with communication supports</li> </ul>	<ul style="list-style-type: none"> <li>• Procedure is in place for accessible documents and communication supports</li> <li>• Accessible Format and Communication Supports request form is available on the COB website</li> <li>• Staff to ensure that “accessible formats available upon request” is made available on all print documents</li> <li>• To be reviewed and modified as required</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> <li>• Documents and information made available in accessible formats or with communication supports upon request</li> </ul>
<ul style="list-style-type: none"> <li>• Where emergency procedures, plans and/or public safety information is available to the public, provide in an accessible format or with communication supports upon request</li> </ul>	<ul style="list-style-type: none"> <li>• Procedure is in place for accessible documents and communication supports</li> <li>• Accessible Format and Communication Supports request form is available on the COB website</li> <li>• To be reviewed and modified as required</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to the Act and/or its regulations</li> <li>• No action required at this time</li> </ul>

Information and Communication	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Accessible website and web content</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to work towards achieving Web Content Accessibility Guidelines (WCAG) 2.0 Level AA compliance</li> <li>• Continue to educate staff on the requirement for accessible documents</li> <li>• Continue to ensure city produced videos are captioned</li> </ul>	<ul style="list-style-type: none"> <li>• The City’s website continues to meet compliance. Actions are taken to ensure the site is maintained and reviewed for accessibility effectively.</li> <li>• Acquia Optimize accessibility reviewing tools provide the ability to scan and monitor for remediation if necessary</li> <li>• Content development access to the public website is limited to trained communications and engagement staff only</li> <li>• Corporate communications policies have been enacted to ensure that videos are only shared if they are closed captioned</li> </ul>
<ul style="list-style-type: none"> <li>• Standards review</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor changes to legislation and modify training materials as required</li> </ul>	<ul style="list-style-type: none"> <li>• No action required at this time</li> <li>• Awaiting release of new standards from the province</li> </ul>

Employment	Actions	2025 Results
<ul style="list-style-type: none"> <li>Recruitment, selection and notification</li> </ul>	<ul style="list-style-type: none"> <li>Regularly review our human resources policies to prevent or remove systemic employment barriers</li> <li>Burlington’s Career Opportunities web page and job postings will continue to include wording advising that disability-related accommodations are available</li> <li>Candidates selected for interviews will continue to be advised that disability-related accommodations are available</li> <li>Offer of Employment letters will advise that disability-related accommodations are available</li> </ul>	<ul style="list-style-type: none"> <li>We continue to review our policies to prevent and remove systemic discrimination. Continue to include statement about disability-related accommodations in our communications</li> <li>Each email sent to candidates includes a notification of accommodations available</li> <li>The Corporation continues to accommodate the individual needs of employees with disabilities</li> </ul>
<ul style="list-style-type: none"> <li>Accessible formats and communication supports for employees</li> </ul>	<ul style="list-style-type: none"> <li>Continue to consult with employees to provide or arrange for accessible formats and communications supports as requested</li> </ul>	<ul style="list-style-type: none"> <li>Our Human Resources Consultant Employee Health and Wellness supports all staff requests</li> </ul>
<ul style="list-style-type: none"> <li>Workplace emergency response information</li> </ul>	<ul style="list-style-type: none"> <li>Continue to provide employees with an individualized workplace emergency response plan upon request</li> </ul>	<ul style="list-style-type: none"> <li>Our Human Resources Consultant Employee Health and Wellness supports all staff requests for personalized emergency response requests</li> </ul>
<ul style="list-style-type: none"> <li>Documented individual accommodation plans</li> </ul>	<ul style="list-style-type: none"> <li>Continue to develop individual accommodation plans in consultation with the employee with a disability</li> </ul>	<ul style="list-style-type: none"> <li>Our Human Resources Consultant Employee Health and Wellness develops individual accommodations for each employee required, including any permanent or temporary accommodations</li> </ul>

Employment	Actions	2025 Results
<ul style="list-style-type: none"> <li>Return to work process</li> </ul>	<ul style="list-style-type: none"> <li>Continue to develop return to work processes that meet the needs of the recovery of the employee</li> </ul>	<ul style="list-style-type: none"> <li>Each employee returning to work will work with human resources to develop an appropriate return to work plan with advice from the primary care physician</li> </ul>
<ul style="list-style-type: none"> <li>Performance management, career development and redeployment</li> </ul>	<ul style="list-style-type: none"> <li>Continue to support employee development through a variety of learning opportunities: in-class courses, E-learning modules, leadership development, corporate teams, job rotations, conferences, webinars and through the Grow, Learn and Discover Team</li> <li>Continue to offer the tuition reimbursement program to assist with external educational pursuits</li> </ul>	<ul style="list-style-type: none"> <li>The Corporation continues to support employees through many avenues with continuous evaluation and changes to support a variety of learning needs</li> <li>The SEAB/SEAF committee continues support tuition reimbursement for external educational pursuits</li> </ul>
<ul style="list-style-type: none"> <li>Standards review</li> </ul>	<ul style="list-style-type: none"> <li>Monitor changes to legislation and modify training materials as required</li> </ul>	<ul style="list-style-type: none"> <li>No action required at this time</li> <li>Awaiting release of new standards from the province</li> </ul>

Transportation	Actions	2025 Results
<ul style="list-style-type: none"> <li>Accessible equipment</li> </ul>	<ul style="list-style-type: none"> <li>Continue to make information about accessible equipment available using multiple formats of communication</li> </ul>	<ul style="list-style-type: none"> <li>The entire Burlington Transit fleet is accessible and makes information related to the accessible features of our vehicles available in our printed information booklets and online</li> <li>Improvements using General Transit Feed Specification [GTFS] feeds and Google Maps to enhance trip planning and provide service interruption information in real time</li> </ul>

Transportation	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Procurement of equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to procure vehicles and equipment that meet the technical requirements of the regulation</li> </ul>	<ul style="list-style-type: none"> <li>• We continue to conduct the action stated for procurement</li> </ul>
<ul style="list-style-type: none"> <li>• Training</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to provide AODA training to all new staff specific to their job duties</li> <li>• Monitor changes to legislation and modify training materials as required</li> </ul>	<ul style="list-style-type: none"> <li>• We continue to provide AODA training to all new staff pertaining to their job duties</li> <li>• No changes to the legislation at this time no action required</li> </ul>
<ul style="list-style-type: none"> <li>• Accessibility Plans</li> </ul>	<ul style="list-style-type: none"> <li>• Hold at least one public meeting each year involving people living with disabilities so that they may review the transportation accessibility plan and provide feedback on the plan</li> </ul>	<ul style="list-style-type: none"> <li>• Burlington Transit Accessibility Plan 2025-2026 developed and posted on COB website</li> <li>• Annual public meeting held on May 8, 2025</li> </ul>
<ul style="list-style-type: none"> <li>• Conventional Transportation Service</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to meet the requirements of the regulation</li> </ul>	<ul style="list-style-type: none"> <li>• We continue to meet this requirement</li> </ul>
<ul style="list-style-type: none"> <li>• Specialized Transportation Service</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to meet the requirements of the regulation</li> </ul>	<ul style="list-style-type: none"> <li>• One expansion specialized vehicle was budgeted for 2025 and expected to arrive late in 2026</li> </ul>
<ul style="list-style-type: none"> <li>• Taxi cabs</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to monitor taxi owners and operators in Burlington to ensure they are meeting the requirements of the regulations</li> <li>• Continue to encourage cab owners to add accessible taxi cabs to their operating fleet</li> </ul>	<ul style="list-style-type: none"> <li>• The taxi by-law was temporarily amended in 2021</li> <li>• Public engagement on current review and revision of the by-law was conducted in June, 2025</li> <li>• A contract with Hamilton Rising Transportation LTD has been established to subsidize specialized transit demand</li> </ul>
<ul style="list-style-type: none"> <li>• Legislative review</li> </ul>	<ul style="list-style-type: none"> <li>• Review requirements for the Transportation Standards pending update to standards by the province</li> <li>• Modify materials as required</li> </ul>	<ul style="list-style-type: none"> <li>• No action required at this time</li> <li>• Awaiting release of new standards from the province</li> </ul>

Design of Public Spaces (DOPS)	Actions	2025 Results
<ul style="list-style-type: none"> <li>• Consultation</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to consult the Burlington Accessibility Advisory Committee and the public and people with disabilities in the following areas:               <ul style="list-style-type: none"> <li>• Recreational Trails</li> <li>• Outdoor Play Spaces</li> <li>• Rest Areas on Exterior Paths of Travel</li> <li>• On-Street Parking</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Get Involved Public Engagement Consultation about the Downtown Parking Plan was conducted throughout 2025</li> <li>• The new Community Trails Strategy consultation was conducted to receive feedback about the:               <ul style="list-style-type: none"> <li>• Mobility and connectivity</li> <li>• Accessibility and safety</li> <li>• Trail maintenance, surface, and width</li> <li>• Amenities and location</li> </ul> </li> <li>• The Community Strategy Trails was presented to the committee in the June and feedback taken in the Fall; public engagement session was held on Oct. 28, 2025</li> </ul>
<ul style="list-style-type: none"> <li>• Recreational Trails and Beach Access Routes</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to apply all technical requirements of DOPS and the current Burlington Accessibility Design Standards to trails and beach access routes including boardwalks and ramps</li> <li>• Trail head signage will incorporate the requirements of the regulation</li> <li>• Other medias that provide information about the trail, beyond advertising will incorporate the requirements of the regulation</li> </ul>	<ul style="list-style-type: none"> <li>• The technical requirements of DOPS are met or exceeded when constructing trails, beach access routes, boardwalks and ramps</li> <li>• Trail head signage is designed to meet or exceed the regulation</li> </ul>
<ul style="list-style-type: none"> <li>• Outdoor Public Access Eating Areas</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to ensure that a minimum of 20 per cent of outdoor tables are accessible</li> </ul>	<ul style="list-style-type: none"> <li>• We continue to include custom designed accessible tables at all our picnic and outdoor eating areas</li> </ul>

Design of Public Spaces (DOPS)	Actions	2025 Results
<ul style="list-style-type: none"> <li>Outdoor Play Spaces</li> </ul>	<ul style="list-style-type: none"> <li>The city has an ongoing commitment to ensure that our playgrounds meet or exceed the most current Canadian Standards Association (CSA) safety standards as well as the Accessibility for Ontarians with Disabilities Act, Design of Public Spaces Standards</li> </ul>	<ul style="list-style-type: none"> <li>We continue to meet or exceed the most current CSA Z614 safety standards as well as the Accessibility for Ontarians with Disabilities Act, Design of Public Spaces Standards when designing outdoor play spaces</li> </ul>
<ul style="list-style-type: none"> <li>Exterior Paths of Travel</li> </ul>	<ul style="list-style-type: none"> <li>The city will continue to apply all technical requirements of DOPS and the current Burlington Accessibility Design Standards when constructing new or redeveloping existing exterior paths of travel, including depressed curbs, curb ramps and accessible pedestrian signals</li> </ul>	<ul style="list-style-type: none"> <li>We continue to apply or exceed all technical requirements of DOPS and the current Burlington Accessibility Design Standards when constructing new or redeveloping existing exterior paths of travel</li> </ul>
<ul style="list-style-type: none"> <li>Accessible Parking</li> </ul>	<ul style="list-style-type: none"> <li>The City will continue to apply the requirements of Type A and Type B accessible parking spaces that are on an accessible path of travel and on the shortest distance to the accessible entrance</li> <li>The city will consult regarding the need, location and design of accessible on-street parking</li> </ul>	<ul style="list-style-type: none"> <li>We continue to apply the requirements of Type A and Type B accessible parking spaces that are on an accessible path of travel and on the shortest distance to the accessible entrance[s]</li> <li>There are no accessible on-street parking spaces in Burlington currently</li> </ul>
<ul style="list-style-type: none"> <li>Obtaining Services</li> </ul>	<ul style="list-style-type: none"> <li>The city will continue to apply all technical requirements of DOPS and the current Burlington Accessibility Design Standards when constructing new or renovating existing service counters, fixed queuing guides and waiting areas</li> </ul>	<ul style="list-style-type: none"> <li>We continue to apply the Accessibility for Ontarians with Disabilities Act, Design of Public Spaces Standards when constructing new or renovating existing service counters, fixed queuing guides and waiting areas</li> </ul>

Design of Public Spaces (DOPS)	Actions	2025 Results
<ul style="list-style-type: none"> <li>Maintenance Planning</li> </ul>	<ul style="list-style-type: none"> <li>Communication regarding preventative and emergency maintenance procedures and temporary disruptions to accessible parts of the city’s public spaces will continue to be provided through several methods, including the city’s website, subscription notification services and through social media including Facebook and Twitter. Signage will be provided at locations where appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Procedures for preventative, emergency maintenance and temporary disruptions of accessible elements are in place. Communications about disruptions continue to be provided through several methods</li> </ul>
<ul style="list-style-type: none"> <li>Legislative review</li> </ul>	<ul style="list-style-type: none"> <li>Review requirements for the Design of Public Spaces Standards pending update to standards by the province</li> <li>Modify materials as required</li> </ul>	<ul style="list-style-type: none"> <li>No changes to the Act and/or its regulations</li> <li>No action required at this time</li> </ul>

# Built Environment & Public Spaces Initiatives

## Parking

The #RespectTheSpace accessible parking campaign was renewed in 2025. Tickets were issued for 414 accessible parking infractions in 2025 using the new automated issuing management system [AIMS].

In Parking Lot 4 [421 John St.], accessible parking spaces were relocated to the corners of the lot, enhancing connections to sidewalks at controlled intersections or crossings. In addition, barrier-free electric vehicle [EV] spaces were implemented, enabling individuals who use electric vehicles and have mobility requirements to park in accessible spaces.

Skyway Community Centre accessible features



## City Facilities

### Skyway Community Centre and Park

The Community Centre is a rebuild of a former arena and is an entirely new, one-level, near carbon-zero building that is accessible throughout both the building and the site. It was completed last fall and opened to the public on Sept. 20, 2025. It features NHL arena compatible for sledge hockey, a 140 metre, three lane multi-use indoor track, lobby with customer service area and offices and two community rooms with kitchenettes for programs, meetings, and pickleball. Skyway Park includes, a 275-foot baseball diamond with accessible bleachers and dugouts, a natural playground with wood play features and accessible pathways and shaded gathering areas.

#### *Accessibility Features*

- Accessible corridors and entrances
- All millwork and counters are at accessible heights with opening under sink to accommodate patrons in a wheelchair
- All six dressing rooms and referee room have a barrier free showers and washrooms
- Every public area within the facility is accessible
- Public crosswalks are accessible with tactile and curb depressions
- Warm Viewing area has accessible benches and room for wheelchairs
- Cold viewing area with accessible bench
- Universal washrooms

- Accessible washroom with adult change table
- Accessible water fountains
- Frit (markings to increase visibility) used on all glass doors to make the glass more visible to people with sight loss
- Hearing loop installed in the program rooms for people that are hearing impaired
- Accessible playground is under shade structure
- Ample accessible parking featuring high colour/tonal contrast and accessible signage to support, safe, independent and intuitive wayfinding

### Robert Bateman Community Centre

With sustainability and community-building in mind, the City of Burlington repurposed the existing Robert Bateman High School into a City-owned, multi-purpose, community-focused asset that aligns with the City's objective of being net-zero carbon by 2040.

The transformative multi-use facility will serve as a vibrant hub for education, recreation, and community engagement. The facility features an elevator and accessible spaces throughout. Phase 1 is complete with tenants Brock University, Burlington Public Library, Halton District School Board, TechPlace and the City offering services to the community.

#### *Accessibility Features*

- Two universal washrooms
- Eight accessible washrooms

- Over 45 new all gender washrooms
- Infra-red activated faucets and toilets
- Colour contrasting decals installed on all interior windows and glass doors
- Interior wayfinding with braille
- Accessible zoom/hoteling spaces
- Tactile indicators located at stair transitions
- Tactile indicators located at all curb depressions
- 12 new accessible parking spaces

### **Drury Lane Pedestrian Bridge**

This is a new, accessible bridge crossing the Lakeshore West rail line, replacing a 53-year-old structure. It opened for service to the public in Fall 2025. Key accessibility features include fully accessible ramps for easier navigation, 6.5-foot-wide walkways, and transparent sides and walls, allowing for better sightlines and safety.

### **Additional Accessibility Upgrades**

- Electric Vehicle Charging Stations are installed at Paletta Mansion Estate and Sherwood Forest Park, with accessible parking provided.
- Fire Station 2- Washrooms were renovated and all windows replaced as part of accessibility upgrades. Renovations included installing hygienic shower surrounds, replacing millwork and sinks, and upgrading toilets and urinals with automatic flush features to improve usability and accessibility for all users.
- Roads, Parks and Forestry Administration Building Office Renewal- Phases 1 and 2 of the project have been completed, with Phase 3 currently under construction. The renovations focused on enhancing accessibility and inclusive use throughout

the administration building. Completed work included updates to the first floor, creation of administrative and command centre spaces with supervisor offices, and accessibility improvements such as universal washrooms, a women’s changing room, a renovated workout area, and collaborative office spaces designed to support accessibility for all staff.

- Permit for City Hall 5th and 6th floor washroom renovations received. Washrooms will have the following upgrades: widened doorway with automatic door operator, removal of the single stall to increase the overall area in the washroom
- Installation of two new grab bars, comfort height toilets, accessory mounting height per the Burlington BADS and all four washrooms to be all gender.

### **Drury Lane Pedestrian Bridge**



## Parks and Refreshed Outdoor Spaces

**Sweetgrass Park** consultation with the Indigenous Advisory Circle was completed, informing the inclusion of the following accessibility elements constructed in 2025:

- Two-metre-wide asphalt pathway connecting Makwendam School parking lot to Centennial Trail, providing access to the Ceremonial Fire Circle and Sweetgrass Contemplation Area
- Two red moccasin identifier benches along the pathway, each with armrests and space for a mobility device
- Ceremonial Fire Circle seating arrangement with 13 wisdom stones spaced to allow space for a wheelchair or other mobility device between seating areas
- three interpretive signs installed on large concrete pads adjacent to the pathway to allow safe viewing for people using mobility devices
- accessible viewing and tactile planting areas (medicinal plants, pollinators, and sweetgrass) located around interpretive signage pads
- Sweetgrass Contemplation Area near Tuck Creek including space adjacent to a wisdom stone for a mobility device, interpretive signage, and sweetgrass plantings

**Cavendish Park** renewal project was completed in 2025 following public consultation. The project created a new open community space to complement the existing playground and swing area and includes the following accessibility features:

- three benches located along the new pathway, each with armrests and adjacent space for a mobility device

- low stone seating walls providing additional seating and rest opportunities for people with mobility needs
- accessible shade tables
- high-contrast painted line games providing accessible play opportunities

**Pinemeadow Park renewal project** was completed in 2025, with the following accessibility features:

- existing pathway regraded from 11% to 4.7% slope, providing accessible use of the playground
- stone retaining walls along the new pathway, providing additional seating and rest opportunities for people with mobility needs
- accessible picnic table
- accessible swing and play equipment with transfer stations
- bench at the park entrance with space for a mobility device

**Port Nelson Park** renewal project was completed in November 2025. The renewal enhances inclusive, multi-sensory experiences by offering varied textures and engagement for children of all abilities. The new accessibility features include:

- paved pathways throughout the park
- accessible path and paved seating area at water's edge
- repaved parking lot with accessible parking spot and ramp with Tactile Walking Surface Indicator (TWSI)
- multiple accessible seating opportunities
- natural playground with tactile play features:

- wood, rope, sand, water feature
- two shade structures with seating
- accessible drinking fountain and bottle filler

**Green Street Window-to-the-Lake (WTTL)**

project was completed in Oct 2025. The project offers an accessible experience through the following key features:

- accessible path and paved seating area at the water’s edge
- flush curb from the street into the site with Tactile Walking Surface Indicators (TWSIs)
- low decorative fence at the end of the path, providing an accessible opportunity to lean, hold, and enjoy views of the lake, while also enhancing safety by preventing mobility and wheeled devices from rolling down the slope
- pedestrian guard along the shoreline

**Appleby Place Window-to-the-Lake (WTTL)**

project was completed in May 2025. The project offers an accessible experience through the following key features:

- accessible ramp with handrail
- Tactile Walking Surface Indicators (TWSIs) at the bottom of the ramp
- seating at the water’s edge
- interpretive signage along the path

- pedestrian guard along the shoreline
- Corten steel ramp edge, providing a durable, visually defined boundary for safety

**Spencer Smith Park** ramp improvements at the western end of the park were completed in July 2025. The project included curb and railing replacement at the existing ramp connecting the upper and lower promenade, maintaining an accessible connection between promenade levels where a longer ramp accommodates the elevation difference.

**Central Public School playground** and swing renewal project was completed in September 2025. The playground renewal includes the following accessibility features:

- transition curb added to the existing perimeter curb
- high-back accessible swing seat
- playground transition platforms

**King’s Road Public School** playground renewal project was completed in September 2025. The renewal included replacement of the existing play structure. The project includes the following accessibility feature:

- playground transition platforms incorporated into the new play structure



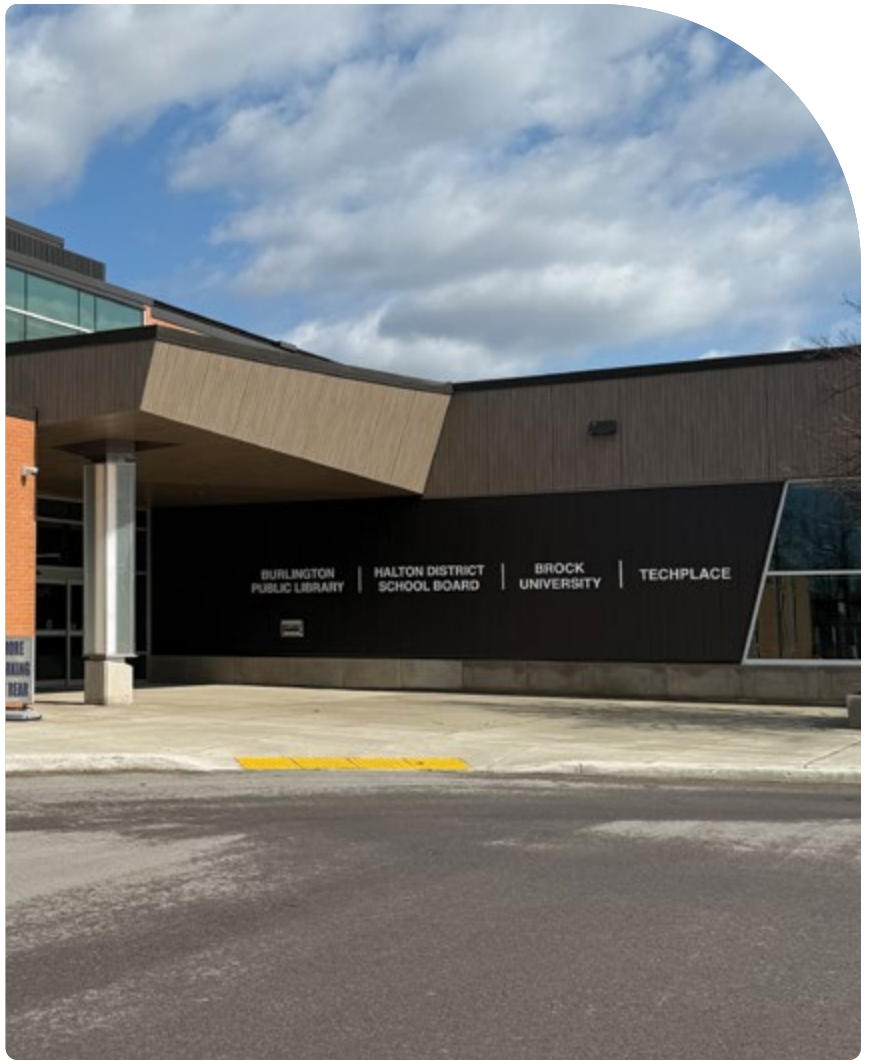
Green Street Window to the Lake

## Roads, Sidewalks and Pedestrian Signals

- Ongoing roadway reconstruction and resurfacing with the addition of Tactile Walking Surface Indicators (TWSIs), ladder-style crosswalks and Audible Pedestrian Signals when adding new or replacing existing Pedestrian Signals
- Ongoing curb cut and sidewalk ramp upgrades, enhancing access and safety in accordance with AODA Standards
- Pedestrian signal button relocation, supporting accessible pedestrian use

## Built Environment and Public Spaces Consultations

- Burlington Community Trails Strategy engagement was conducted in two rounds to gather public feedback on the updated strategy. The engagement helped establish a trail system strategy that reflects modern needs, best practices, and community values while significantly advancing trail accessibility through:
  - mobility and connectivity
  - improved safety and inclusive design
  - trail maintenance, surface, and width
  - amenities and location
- City View Park improvement project consultation was conducted to gather public feedback on accessibility improvements, including ramps and handrails, pathway upgrades with accessible connections to key amenities, and accessible parking and drop-off locations.
- The Civic Square Renewal project consultation with the Burlington Urban Design Advisory Panel (BUD) was conducted, with accessibility considerations reviewed in parallel, including flattening grades, optimizing canopy and pathway layouts, enhancing lighting and tactile cues, and planning for inclusive seating and bike infrastructure.



Robert Bateman  
Community Centre



Port Nelson Park



Spencer Smith Park



Appleby Window to the Lake

# Customer Service Initiatives

## Recreation Services

**Accessible Sport and Art Fair** was hosted on May 31, 2025, at Tansley Woods Community Centre to showcase accessible sports, recreation, and arts opportunities in Burlington. The event provided interactive demonstrations, try-it sessions, and information for residents of all ages and abilities. Features included wheelchair basketball, karate, chair yoga, inclusive arts activities, sensory swims, and a sensory-friendly space, along with information tables highlighting community programs, fee assistance, and accessible recreation opportunities.

**Adaptive aquatic program** was launched in the fall session of 2025. A total of 14 participants and 14 caregivers took part in the program, which is designed to support children with diverse physical, developmental, or sensory needs in a safe, inclusive, and engaging water environment. With a parent or caregiver in the water, each child receives personalized attention, comfort, and encouragement as they build water confidence and foundational swimming skills. Led by swimming instructors, the program focuses on promoting mobility, coordination, sensory integration, and social interaction through fun, structured activities. The presence of a familiar adult helps reduce anxiety and fosters a supportive atmosphere where children can thrive at their own pace.

### Accessible Sport and Art Fair



### Accessible Youth Recreation Programs

Recreation Services continued to strengthen inclusion supports within youth recreation programs to enhance participation by children and youth with disabilities.

- 50 new participants accessed inclusion supports across Winter, Spring, and Fall programs, with individualized intake processes and recreation plans completed
- 518 inclusion program registrations were supported
- Eight specialized instructors were trained to support inclusive Summer Camps
- Recreation planning processes were updated to incorporate family feedback, with specialized instructors assisting in updating

recreation plans, contacting families, and reviewing participant support information prior to the start of camps

Additional improvements were undertaken to strengthen inclusion program processes and consistency of service delivery:

- discussions initiated with the Business Services team to review opportunities to improve the intake process and explore system capabilities within the Xplor registration platform
- new documentation and tools introduced through participation in the Greater Toronto Area (GTA) Inclusion Programming Group, including a behaviour tracking code chart, updated program wording for the website and camp brochure, and development of a list of support agencies providing inclusion supports
- a Strengths, Weaknesses, Opportunities, and Threats (SWOT) analysis conducted with Specialized Instructors, with support from the Community Development Team, to identify opportunities to strengthen the intake process and enhance service delivery

### **Accessible Recreation Program Expansion**

- Continued growth of accessible fitness options, including Chair Yoga, Chair Zumba, and gentle movement classes tailored for individuals with limited mobility
- Enhanced instructor training to support safe modifications, adaptive equipment use, and inclusive teaching practices
- Increased program promotion targeted toward older adults and individuals requiring low impact or seated exercise options

### **Accessible Community Garden**

- Added easy grip tools and adaptive gardening equipment to support participants with limited strength or dexterity.
- Delivered staff supported programming to ensure a welcoming and inclusive environment for seniors with varying abilities.

### **Accessible Recreation Programs: 2025 Participation and Ongoing Initiatives**

#### Participation Highlights

- Sensory Swims: 778 participants, providing accessible aquatic opportunities for participants with sensory sensitivities
- Adult Services Programs:
  - Chair Yoga: 622 participants
  - Chair Pilates: 384 participants
  - Zumba Gold / Gentle: 58 participants
  - Gentle Movement Classes: 1,905 participants
  - Accessible Community Garden Project: Nine participants

#### Ongoing Initiatives

- Continued commitment to offering diverse adaptive recreation experiences for all abilities
- Ongoing review of program spaces to enhance physical accessibility and participant comfort

# Information & Communication Initiatives

Corporate intranet redevelopment was completed in June 2025, improving content organization and addressing platform accessibility issues to support an accessible internal website platform for employees. Accessibility standards consistent with the

City's public website were applied, advancing the City's commitment to accessible and digitally inclusive communications. Governance processes were also introduced to support the ongoing accessibility of intranet content.

## Transit Initiatives

New seating design has been introduced on the newest conventional bus fleet to better highlight the priority and accessibility seating area, supporting passengers with mobility or other accessibility needs. Standard priority seating

decals continue to be displayed on the window above the seating area.



Burlington Transit Accessible Seating

# Notable Activities by Burlington Accessibility Advisory Committee (BAAC) in 2025

The AODA requires that the city have an accessibility advisory committee and a majority of members be people with disabilities. Established in 1994, the BAAC is a volunteer committee who provides advice to staff and Council on accessibility issues, not only to help identify and remove existing barriers but also to prevent new barriers from being created. The BAAC was consulted on the following projects in 2025:

- Burlington Community Trails Strategy
- City View Park Improvement Project
- Burloak Regional Waterfront Park Improvement Project
- Transit Accessibility Plan
- Burlington Library Multi Year Accessibility Plan
- City's Multi-use Path strategy
- Accessible Parking requirements in the draft Zoning By-law amendment
- Downtown Parking Project
- Public Vehicle By-law- Accessible Taxi

Beyond its advisory work, BAAC actively engaged in community outreach and awareness initiatives throughout 2025. On May 23, they joined elected officials at City Hall for the National AccessAbility Week flag raising, welcoming members of the Burlington community to recognize the importance of accessibility and inclusion. During National AccessAbility Week, a BAAC member served as a guest storyteller in the ReadAbility program

in partnership with Burlington Public Library, reading stories, sharing personal experiences of living with a disability, and answering questions from children. On May 31, as part of National AccessAbility Week, BAAC members presented a booth at the Accessible Sport and Art Fair at Tansley Woods Community Centre, where Burlington art and sport program providers showcased accessible programs to residents and BAAC members collected feedback on accessibility to find common themes for future initiatives.

Additionally, in June, BAAC submitted a proposal to partner with the Burlington Art Gallery on the Generator Project. In August, BAAC hosted a booth at the Burlington Centre Farmers' Market, and in September, members participated in the Food for Feedback community engagement event, speaking with residents, answering questions, and receiving requests for additional accessibility information. In October, members supported the Accessible Halloween initiative, handing out 15 accessibility signs at the Burlington Public Library and six signs at City Hall. They spoke with many families during the event to raise awareness about accessible and inclusive Halloween activities. On Dec. 3, BAAC members participated in the International Day of Persons with Disabilities (IDPD) flag raising at City Hall.

# What's Next

## Planned Initiatives for 2026

Building on the progress and community engagement achieved in 2025, key accessibility initiatives have been identified for 2026. These initiatives aim to continue removing barriers,

enhancing accessibility across city facilities and programs, and promoting inclusion throughout the community.

## Built Environment & Public Spaces Initiatives

### Parking

- Locust Street Parking Garage (414 Locust St.) - elevator replacement.
- Parking Lot 17 (390 Brant St.) - new pavement markings and installation of accessible parking spaces, with plans for a full parking lot renewal including additional accessible spaces, barrier-free EV charging spaces and multi-modal transportation connections.

### City Facilities

- Civic Square, City Hall Façade and Streetscaping Project Construction - the preferred design emphasizes accessibility, functionality, and enhanced site character. The new space will be barrier-free, accommodating all mobility devices, with accessible concrete paving and seating.
- City Hall – Washroom renovations on Floors 5 and 6. Two of the four washrooms will include the following upgrades:
  - Widened doorway with an automatic door operator
  - Removal of the single stall to increase the overall washroom area
  - Installation of two new grab bars
  - Comfort-height toilets

- Accessory mounting heights in accordance with the City of Burlington's Accessibility Design Standards (ADS)
- Conversion of all four washrooms to all-gender washrooms
- Road, Parks and Forestry Administration Building – office renewal. Phase 2 completed; Phase 3 currently under construction

### Parks and Refreshed Outdoor Spaces

- Burlington Community Trails Strategy – ongoing trail planning and accessibility improvements. Work will continue in 2026 to refine trail classifications, including accessibility, amenities, and maintenance details, and to apply these classifications to new and existing trails. The project will also continue to receive input from the Accessibility Advisory Committee and engage with the public.
- Burloak Regional Waterfront Park – splash pad and washroom facility construction. Site landscape elements will include accessible bench pads and picnic tables. Accessibility Considerations include:
  - Parking Lot: accessible parking spaces located close to main amenities, with two per cent maximum slope and accessible signage

- Pathways: wide, firm, stable, and slip-resistant surfaces with minimal slopes to ensure barrier-free circulation throughout the site
- Universal Washroom: designed to meet City of Burlington Accessibility Design Standards and Ontario Building Code standards, including barrier-free access, power-operated doors, and accessible fixtures
- Splash Pad: inclusive water play features, level surfaces, and accessible routes from pathways
- Shade Structure and Seating: accessible routes to seating areas; some seating designed with adjacent clear space for mobility devices
- City View Park - implementation of accessibility features identified in the 2025 design review. Accessibility improvements include ramps, handrails, and pathway upgrades. Additional features include:
  - Accessible parking: Type A and B spots per the City's Accessibility Standards
  - Accessible drop-off location: painted surface and signage, with depressed curbs and tactile plates
  - Pathways: hard surface access from both proposed diamonds and proposed parking lot to the pavilion, washrooms, and water filling station; includes a new asphalt connection to the existing playground; all pathways include depressed curbs and tactile plates where required
  - Seating: bleachers with accessible spots incorporated into the design
- Ireland Park – lighting, water service, and new steel pedestrian bridge installation
- Millcroft Park – replacement of fencing at the ball diamond D2
- Lowville Park playground renewal- In design
- Sherwood Forest Park west side renewal- In design

### **Roads, Sidewalks and Pedestrian Signals**

- Ongoing roadway reconstruction and resurfacing with the addition of Tactile Walking Surface Indicators (TWSIs), ladder-style crosswalks and Audible Pedestrian Signals when adding new or replacing existing Pedestrian Signals
- Ongoing curb cut and sidewalk ramp upgrades, enhancing access and safety in accordance with AODA Standards

# Feedback

The [2025 - 2028 Multi-year Accessibility Plan](#) is the result of consultation with the City's [Accessibility Advisory Committee](#), staff members, people with disabilities and the public. The City will revisit this plan regularly in the years ahead and provide annual reports to share updates on progress, helping to foster communication, transparency and accessible service delivery. The City welcomes questions, thoughts and constructive feedback and encourages residents and visitors to share their input.

Please email [accessibility@burlington.ca](mailto:accessibility@burlington.ca) with any feedback or inquiries, or to request an accessible format of this report.

## **For more information on the AODA, contact:**

Ministry for Seniors and Accessibility  
777 Bay St., Suite 601A  
Toronto, ON M7A 2J4

Telephone: 416-849-8276  
Toll Free: 1-866-515-2025  
TTY: 416-326-0148  
TTY Toll Free: 1-800-268-7095  
Fax: 416-325-9620

[accessibility@ontario.ca](mailto:accessibility@ontario.ca)

[Ministry for Seniors and Accessibility Webpage](#)



Flag raising for National AccessAbility Week 2025 featuring Councillors Paul Sharman and Rory Nisan along with members of Burlington Accessibility Advisory Committee and residents.



**SUBJECT: Procurement Activity Summary - 2025**

**TO:** Council Information Package

**FROM:** Finance  
N/A

Report Number: FIN-16-26

Wards Affected: not applicable

Date to Committee: N/A

Date to Council: N/A

CIP Date: 6/26/2026

In accordance with the City’s Procurement By-law 04-2022 this communication is a summary of the City’s procurement activity during 2025. Section 14.0 of the Procurement By-law states that an annual review will be supplied to Council summarizing procurement activity for the previous year.

**Memo Details**

During 2025 the following competitive procurement activities were carried out by the City:

<b>Competitive Bid Type</b>	<b>Number of Bid Opportunities</b>	<b>Value*</b>	<b>Percentage of Total Value</b>
<b>Procurement Services Administered Procurements</b>			
<b>100%</b>	40	\$7,715,007.53	14%
Request for Proposals (RFP)	24	\$5,767,788.00	10%
<b>Engineering Services Administered Procurements</b>			
Request for Tenders (RFT)	36	\$43,743,710.76	76%
<b>Total</b>	100	<b>\$57,226,506.29</b>	<b>100%</b>

\*Collective value, including multiyear amounts and applicable taxes.

Additionally, the City participated in 12 Halton Co-Operative Purchasing Group (HCPG) bid requests, 2 of which were led by Burlington. Procurement Services also maintained 189 on-

going contracts and administered 3 Request for Pre-Qualification (RFPQ) processes and 1 Request for Information (RFI) process.

There were 12 Single/Sole Source procurements approved by the Manager, Procurement Services, totaling \$ 1,172,623.55. These were compliant with the Procurement By-law and received approval from Council where the value exceeded \$100,000.

Per item 28.2 in the Procurement By-law, Capital Budget items may be considered when the lowest Compliant Bid is over Budget upon approvals by the Chief Financial Officer and Executive Director of EICS to proceed with additional capital funding up to 10% of the original Capital Budget or \$250,000, whichever amount is lesser. Additional capital funding to be provided from a capital reserve fund(s) or open capital order(s) identified by the Chief Financial Officer. In 2025 this clause was utilized 1 time for a total of \$45,000.

In 2025 procurement services staff worked on implementing a new contract management module in Workday. This contract management module provides a centralized repository for managing contracts throughout their lifecycle, improving visibility, compliance, and operational efficiency. By storing contracts in a single system of record, the module enables staff to easily access agreement terms, key documents, and contract history, reducing the risk of missed obligations and duplicate records. Automated workflows and approval processes support consistent contract governance, while configurable alerts and notifications help ensure critical dates such as renewals, expirations, and performance milestones are proactively managed. The module also enhances reporting and auditability by providing real-time access to contract data, supporting risk management, and stronger oversight of the City's contractual commitments.

As identified in the 2026 Business Plan and Budget, staff have been undertaking a review of the City's existing Procurement By-law and related processes. Staff anticipate bringing forward recommendations regarding a revised by-law and processes in early 2027.

Staff's mandate is to achieve best value through procurement activities, while being fair, open, transparent, and accountable. With this goal in mind, formal competitive bid processes are utilized whenever possible for requirements with values exceeding \$50,000 per By-law 04-2022.

**Author:**

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**Memo Approval:**

All memos are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.

SUBJECT: Corporate Asset Management Progress Update

TO: Council Information Package (CIP)

FROM: Public Works  
Engineering Services

Report Number: PWS-31-26

Wards Affected: all

Date to Committee: N/A

Date to Council: N/A

CIP date: June 26, 2026

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Note: at the request of a member of council, this information report can be pulled from the CIP for consideration at a future committee/council meeting.

**Purpose of report:**

This information report provides an update on the City's asset management progress in accordance with Ontario Regulation 588/17. It outlines the City's progress made since completion of the 2025 Asset Management Plan (AMP), identifies key challenges and limitations, and highlights priority actions moving forward.

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**Background**

The City owns and manages approximately \$7.15 billion in municipal infrastructure assets, supporting the delivery of essential services including transportation, transit, stormwater management, parks, recreation, and emergency response services.

In July 2025 Council approved the 2025 Asset Management Plan (ref. PWS-30-25) which met Phase 4 of Ontario Regulation 588/17 and required municipalities to approve target levels-of-service and identify the lifecycle activities and funding needed to support those levels of service. The 2025 AMP approved 'stabilizing' current levels-of-service and identified an estimated \$350 million infrastructure funding shortfall over the next 10 years to achieve this. The estimated capital funding shortfall is based on the projected capital budget forecasts contained within the 2026 Capital Budget and includes the annual 2% infrastructure levy. Accordingly, based on the current capital funding forecast, levels of service are projected to

decline over time.

Overall, the City's infrastructure portfolio is generally in good condition, however condition varies across asset classes, with some assets approaching end-of-life and experiencing increasing renewal and replacement pressures. This is compounded by long-term growth pressures, including a projected population increase of approximately 71,000 residents by 2051, which will further increase demand on existing systems.

The 2025 AMP serves as a strategic tool to:

- Confirm asset level-of-service
  - Identify infrastructure needs and risks
  - Support long-term financial planning
  - Enable more informed, data-driven decision-making
- 

### **Progress in Corporate Asset Management**

Following the completion of the 2025 AMP, efforts over the past year have focused on applying its findings to inform the capital budget and building organizational awareness. In addition, complementary efforts that enhance the AMP have been initiated including staff training, policy updates and implementation of supporting tools.

The 2025 AMP has and will continue to be used to inform budget guidelines and support long-term financial planning by providing a structured understanding of infrastructure needs and funding pressures. The AMP continues to serve as a reference point for infrastructure condition, lifecycle needs, and risk considerations, helping to inform internal discussions and planning activities.

An internal e-learning course for staff on asset management principles is being developed to build foundational knowledge across the organization. This includes concepts such as lifecycle planning, levels of service, and risk-based decision-making. By linking staff roles and responsibilities on asset operation and maintenance to the services that assets provide, a line of sight is established within and across departments.

An update to the 2019 Asset Management Policy is anticipated later in 2026, along with a review of asset management governance best practices. Together they will help strengthen oversight and accountability, while improving coordination of asset management activities across the corporation.

Efforts have also been focused on supporting the implementation of the Enterprise Asset Management System (EAMS) project, a corporate work order management system that will

improve how asset lifecycle activities, such as repairs, renewals and replacements, are requested, assigned, tracked and recorded across the organization. The system will ensure consistency and reliability of work order information and asset data. This will enable more data-informed decision making, improved operational reporting and stronger alignment between maintenance activities and long-term asset planning.

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## **Future AMP Considerations**

The AMP continues to provide a foundation for long-term planning, with the past year focused on advancement in key programs. As the City continues to mature its asset management program, several considerations and next steps have been identified and are outlined below.

A comprehensive update to the AMP is planned for 2028 to align with the planned 2026 implementation of an Enterprise Asset Management System (EAMS) and the development of the Long-Term Financial Plan (LTFP), anticipated for completion in 2027.

The planned implementation of an Enterprise Asset Management System (EAMS) will improve the City's ability to capture, manage, and analyze asset lifecycle information across service areas. As data quality, completeness, and historical records mature following implementation, the City will be better positioned to develop more comprehensive lifecycle models and support enhanced investment decision-making based on a fuller understanding of total asset ownership costs.

As the City's asset management approach continues to evolve, the next AMP update will include more refined lifecycle modelling, particularly for facilities, where assessments will shift from whole-asset approaches to system-level reporting and needs analyses. Foundational work to prepare for this update is underway.

Further, changes to infrastructure renewal needs in the next AMP are also expected due to expanded asset inventory as data becomes more complete through the implementation of EAMS, inflationary impacts on Current Replacement Value (CRV), macroeconomic adjustments, and improved and more detailed lifecycle strategies.

Together, these considerations reflect a deliberate and phased approach to advancing the City's asset management program, with more comprehensive updates anticipated as supporting systems, data, and financial planning frameworks are further developed.

Asset management is a cross-functional discipline requiring collaboration across numerous departments and service areas. As asset management requirements, reporting obligations, and analytical capabilities continue to expand, sustaining appropriate staff capacity and technical expertise will be important to support ongoing data management, lifecycle analysis, performance monitoring, and continuous improvement.

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## Strategy and Next Steps

The next phase of work through 2026 and 2027 will focus on strengthening the corporate asset management program and preparing for the next AMP update in 2028.

**EAMS Implementation:** Advancing the implementation of an Enterprise Asset Management System to improve data completeness and accuracy, leverage complete asset lifecycle costing, and facilitate long-term data governance.

**Alignment with Long-Term Financial Planning:** Supporting the development of the Long-Term Financial Plan to ensure alignment between infrastructure needs and financial strategies.

**Lifecycle and Risk Enhancements:** Refining facility lifecycle modelling at the system level, developing a risk-based framework for capital project prioritization, and incorporating climate risk into decision-support systems

**Natural Assets Integration:** Expanding the inventory and valuation of natural assets to better reflect their role in service delivery and long-term sustainability.

**Reporting and Decision Support:** Continuing to expand Power BI dashboards to improve access to asset data and support transparent, data-driven decision-making.

**Ongoing Training and Governance:** Continuing staff training and engagement initiatives, alongside further development of governance structures, including the Asset Management Steering Committee and updates to the Asset Management Policy.

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## Conclusion

The Asset Management Program is built on an ongoing, continuous improvement process that supports long-term asset planning and decision-making. The current focus is on maintaining EAMS implementation momentum, strengthening supporting systems and data, supporting the development of a Long-Term Financial Plan, and preparing for the next AMP update cycle, expected to be completed in 2028. Annual updates to the asset management program will continue, as reflected in this report, to monitor progress and support ongoing decision-making.

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## Strategic Alignment

(Select all that apply)

- Designing and delivering complete communities
- Providing the best services and experiences
- Protecting and improving the natural environment and taking action on climate change
- Driving organizational performance

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**Notifications:**

**Report Approval:**

All reports are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.

**SUBJECT:** Millcroft Greens Corporation OLT fees  
**TO:** Council Information Package  
**FROM:** Legal and Legislative Services  
Legal LLS-34-26

Wards Affected: 6

Date to Committee:N/A

Date to Council:N/A

CIP Date: 6/26/2026

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**Memo Details**

On June 23, 2026, Council considered Legal Report LLS-15-26 and approved a direction to the Commissioner of Legal and Legislative Services/City Solicitor to release, and thereby waive privilege over, the aggregate amount paid to external litigation expenses in respect of the Ontario Land Tribunal appeal hearing regarding Millcroft Greens Corporation held between March 5, 2024 and March 29, 2024.

On June 12, 2024, the Ontario Land Tribunal released its reasons for a decision in this matter, granting the appeals by Millcroft Greens Corporation regarding the City's Official Plan and Zoning By-law, and a proposed plan of subdivision. The City retained external legal counsel to represent the City in this matter, along with retained multiple expert witnesses in the fields of land use planning and water resource engineering. This litigation has concluded in full.

In accordance with Council's direction, the Commissioner of Legal and Legislative Services/City Solicitor confirms that external litigation expenses totaling an aggregate amount of \$785,280.37 were incurred by the City in the litigation of this appeal at the Ontario Land Tribunal.

In no other respect is privilege waived in this matter.

**Author:**

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**Attachments:**

None

**Notifications:**

None

**Memo Approval:**

All memos are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.

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**SUBJECT:** Halton Hamilton Source Protection Plan update  
**TO:** Council Information Package  
**FROM:** Development and Growth Management  
Community Planning

Report Number: DGM-21-26

Wards Affected: All

Date to Committee: N/A

Date to Council: N/A

CIP Date: 6/26/2026

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### **Purpose**

This information is being provided to advise Council of proposed amendments to the Halton-Hamilton Source Protection Plan (HHSPR SPP), arising from the provincial 2021 Technical Rules update under the Clean Water Act, 2006. No Council action is required at this time. The amendments are subject to approval by the Halton Regional Council, where all Burlington Council members hold concurrent representation. Public engagement on the matter is anticipated to run from July 20, 2026, to September 11, 2026.

### **Background**

The Halton-Hamilton Source Protection Region is completing a locally initiated amendment to its Source Protection Plan (SPP) under Section 34 of the Clean Water Act. The Halton-Hamilton Source Protection Committee has endorsed a series of policy changes since December 2023 to align the plan with updated provincial technical rules.

Conservation Halton (CH) and Halton Region Public Works brought a joint staff report and resolution (Report No. [PW-17-26](#)) to the June 17, 2026 meeting of Regional Council. Regional Council endorsed the proposed amendments on consent. Following Regional Council's endorsement, source protection staff will be undertaking a public consultation process scheduled for July 20 to September 11, 2026 before submitting the proposed amendments to local Source Protection Authorities (SPAs) for endorsement before submission to the Ministry of Environment, Conservation and Parks (MECP) for final approval.

**Implications for the City of Burlington.**

City staff have been engaged with the sourcewater committee regarding these proposed updates for some time. In consultation with Conservation Halton and in review of the proposed SPP amendments staff confirm that no new legally binding obligations fall directly on the City of Burlington. Specifically:

Policy	Nature of change	Burlington obligation
T-34.1-S / T-60-S Road salt — education & outreach	Editorial updates only; thresholds revised per technical rules	<b>Collaborative</b>
T-35.1-S / T-61-S Road salt — salt management plans	Editorial updates only; no change to intent or policy tool	<b>Collaborative</b>
T-69-S Signage in vulnerable areas	New non-legally binding policy encouraging signage installation	<b>Discretionary</b>
O-9-S Climate change resilience	New non-legally binding encouragement to review CCVA report	<b>Discretionary</b>
Events-based areas Burlington, Oakville, Peel/Mississauga	Editorial changes only; no new policies	<b>No change</b>

Staff also confirm that vulnerability scores for the Burlington, Burloak, and Oakville Water Treatment Plant intake protection zones are unchanged as a result of the 2021 Technical Rules update, as confirmed in Report No. [PW-17-26](#). No new significant threat categories are triggered in Burlington's intake protection zones.

Report No. [PW-17-26](#) also confirms that the proposed amendments, including new water-quantity policies for the Campbellville, Kelso, and Cedarvale wellhead protection areas, the Campbellville Well 1 replacement, and the decommissioning of the Walkers Line wellfield, relate to Halton Region municipal infrastructure and do not impact existing or planned land uses in Burlington.

**Governance Approach.**

Given that:

- a) no new legally binding obligations apply directly to Burlington;
- b) all policy changes affecting Burlington are either editorial or non-legally binding; and

- c) Burlington's elected representatives hold concurrent membership on Halton Regional Council;

staff are satisfied that a Burlington Council resolution is not required.

**Next steps**

City staff will monitor the public consultation process (July 20 to September 11, 2026) and provide any relevant information or project updates prior to submission of the finalized plan to MECP.

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**Attachments:**

N/A

**Memo Approval:**

All memos are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.

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**SUBJECT: Tree Planting Initiatives Update**

**TO:** Council Information Package

**FROM:** Public Works  
Roads, Parks and Forestry

Report Number: PWS-16-26

Wards Affected: All

Date to Committee: N/A

Date to Council: N/A

CIP Date: 6/26/2026

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### **Tree Planting Program Background**

The City's Forestry Section plants several thousand trees annually through a Council-approved tree planting program. The program is delivered through three primary streams: (1) caliper tree plantings within municipal rights-of-way and maintained parklands; (2) community-supported planting initiatives, including tree giveaway programs and organized planting events on both public and private lands; and (3) woodland restoration and afforestation projects.

Funding for the caliper tree planting program and community-supported planting initiatives is provided through a combination of operating budget allocations and cash-in-lieu contributions collected under the City's Public and Private Tree By-laws, which are deposited into the Tree Establishment and Enhancement Reserve. Woodland restoration and afforestation activities are funded through the operating budget. As of March 31, 2026, the Tree Establishment and Enhancement Reserve had an uncommitted balance of \$1,102,120.

**Caliper Tree Replacement Programs**

The current service level objective is to replace all trees removed from municipal rights-of-way and maintained parklands on a one-for-one basis. The timing of replacement plantings is dependent on available funding and operational capacity and occurs one to three years following tree removal. Over the past three years, the City has removed an average of 1,020 trees annually due to health, condition, and risk-related concerns, utilizing both in-house and contracted services.

As part of the 2026 budget process, Council approved an annual contribution of \$100,000 from the Tree Establishment and Enhancement Reserve. The additional funds help to address existing service level gaps, specifically as it relates to the City’s ability to replace trees on a 1:1 ratio in a timely manner.

**Table 1: Caliper Tree Planting Program 3-year average**

<b>Year</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>3-yr Avg</b>	<b>2026 Plan</b>
Annual Quantity	714	760	1,434	969	1,100
Annual Budget	\$300,000	\$300,000	\$631,000*	\$410,300	\$506,000**

\*Includes a one time funding of \$225,000 from the Tree Establishment & Enhancement Reserve

\*\* Includes annual funding of \$100,000 from the Tree Establishment & Enhancement Reserve

**Community planting Initiatives**

The Forestry Section administers a range of annual programs that support tree planting on both public and private lands. These initiatives vary in scope and delivery method and typically utilize smaller-caliper trees that can be planted without the use of heavy equipment. Core programs, including the Free Tree Giveaway Program and the annual Earth Day Community Tree Planting Event, are delivered on a consistent year-over-year basis.

In addition to these established programs, staff have expanded planting opportunities through partnerships with a variety of community organizations and stakeholders, including Burlington Green, Conservation Halton, Halton District School Board, Field and Stream Rescue Team, Florian Realty, and the Ontario Federation of Anglers and Hunters. Through these collaborative efforts, Forestry staff directly or indirectly supported 15 tree planting events in 2025, contributing to increased tree canopy, community engagement, and environmental stewardship.

Community planting initiatives can help address tree equity deficits in a cost-effective manner by leveraging volunteer participation and community stewardship, particularly through planting projects on public school properties and other community sites. In addition to expanding urban

tree canopy, these events play an important role in public outreach and engagement. They provide valuable opportunities for staff to interact directly with residents, fostering greater awareness and understanding of the benefits of trees and the broader importance of maintaining a healthy urban forest.

### **Woodland Restoration & Afforestation**

In 2024, Council unanimously approved the City's first Woodland Management Strategy (WMS), establishing a long-term framework for the stewardship, restoration, and expansion of City-owned forest lands. The Strategy focuses on restoring existing woodland assets through invasive species management and the re-establishment of native trees, shrubs, and herbaceous vegetation. A key objective of the WMS is to expand the City's woodland cover by 90 hectares by 2043—equivalent to approximately five hectares of new woodland annually—to enhance ecological function, biodiversity, and long-term forest resilience.

In support of these objectives, Forestry staff implemented restoration and afforestation initiatives at several locations in 2025, including Burloak Park, Paletta Park, Roseland Creek, and Mohawk Park. These projects contributed to the restoration of approximately 0.35 hectares of forested land and included the planting of more than 3,800 native trees and shrubs.

### **Tree Establishment through UFMP Implementation**

The Urban Forest Master Plan (UFMP) identifies 19 key actions to support tree planting and establishment across the City. To date, Forestry staff have implemented 12 of these actions. Several of the initiatives are multi-year efforts, including increasing tree planting on public lands and expanding the Free Tree Giveaway Program.

The remaining seven actions have not yet been advanced due to current staffing and budget constraints. Additional resources will be required to fully implement the UFMP's tree planting objectives and achieve the desired pace of program delivery.

Refer to 'Appendix A: Tree Planting Actions – UFMP Implementation' for additional information.

### **Tree planting programs risks**

The expansion of tree planting and woodland restoration initiatives on City-owned lands, combined with increased community-supported planting efforts, has contributed to canopy growth, strengthened public engagement, and increased awareness of urban forestry. As these programs continue to evolve, several risks and challenges have been identified:

- Since 2024, all three planting streams (caliper, small stock, and woodlands) have experienced significant program growth; however, overall canopy expansion remains

below the targets established in the Urban Forest Master Plan (UFMP) and Woodland Management Strategy (WMS). Future program expansion is constrained by available staffing, budgets, and access to City-owned lands that are appropriate for tree planting and woodland expansion.

- In addition, recent program growth has outpaced available operating funding and staff capacity required to properly maintain newly established assets through activities such as watering, mulching, weeding, and monitoring. Achieving UFMP and WMS objectives will require enhanced funding and staffing resources to support asset stewardship, lifecycle maintenance, and the long-term sustainability of the City's urban forest assets.
- Systematically tracking key performance indicators for the Free Tree Giveaway Program—including planting verification, tree condition, survival, and mortality rates—is problematic from a data verification perspective. To support long-term program evaluation, staff are exploring the use of leaf-on aerial imagery at five-year intervals to monitor changes in canopy cover and assess overall program effectiveness.

### **Tree Planting Program Opportunities**

To maximize tree planting opportunities and advance urban forest canopy goals, the City will pursue strategic partnerships, innovative planning tools, and data-driven approaches to identify and implement planting initiatives across the community. Key actions include:

- Leveraging provincial and federal funding programs, such as the Federation of Canadian Municipalities' Growing Canada's Community Canopies (GCCC) grant, to enhance capital projects through the integration of tree planting components, most recently demonstrated with the Prospect Street Protected bikeway project.
- Developing scalable and repeatable tree planting programs for third-party organizations based on successful pilot projects, such as the Tom Thomson Public School tree planting initiative in partnership with Halton District School Board with support from Tree Canada.
- Utilizing remote sensing technologies to identify vacant planting sites and assess tree planting opportunities within municipal rights-of-way, through a third party vendor.
- Continuing to use the Urban Forest Master Plan (UFMP) and Woodland Management Strategy (WMS) to guide and prioritize strategic tree planting efforts.

The City's tree planting programs continue to deliver measurable benefits through the replacement of removed trees, expansion of community-based planting initiatives, and restoration of natural areas, all of which contribute to increased canopy cover, improved ecological health, and enhanced community engagement. While significant progress has been made in advancing the objectives of the Urban Forest Master Plan and Woodland Management Strategy, achieving the City's long-term canopy and woodland expansion targets will require sustained investment in planting, maintenance, staffing, and program delivery. By leveraging strategic partnerships, external funding opportunities, and innovative planning tools, the City is well positioned to build on current successes and continue expanding the urban forest in a fiscally responsible and environmentally sustainable manner.

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Attachment A. Tree Planting Actions, UFMP Implementation

**Memo Approval:**

All memos are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.

## Appendix 'A': Tree Planting Actions, UFMP Implementation

Theme	Action	Action Type	Action Description	Status	Timeframe
Establish, Replace and Enhance	23	Resource	Broaden the utility of the City's Tree Planting Reserve to enable funds to be applied to a greater range of planting expenses.	<b>Complete</b>	Short
Manage, Implement & Integrate	2.4	Program	Continue to work with research partners to innovate planting methods and trial new species adapted to future climates.	In Progress	Mid
Maintain & Monitor	16.2	Program	Establish a five-year young tree structural pruning cycle for new plantings.	In Progress	Short
Maintain & Monitor	16.3	Program	Water new public tree plantings for the first five years after planting.	In Progress	Short
Maintain & Monitor	16.4	Program	Maintain restoration sites and newly planted trees for a period of five years following initial work and incorporate costs into compensation calculations.	In Progress	Mid
Establish, Replace and Enhance	21	Policy	Consider adopting zoning provisions supporting co-benefits with trees in terms of planting site numbers and quality.	In Progress	Mid
Establish, Replace and Enhance	22	Specification	Update standards for structural soil, soil cells, and pervious pavement to include markers and GIS layers for monitoring.	In Progress	Short
Establish, Replace and Enhance	24.1	Program	Expand Burlington's Free Tree Giveaway and reduce barriers to participation in low-equity areas.	In Progress	Short
Establish, Replace and Enhance	25	Resource	Seek funding, such as the federal two billion trees program, to support tree establishment programs.	In Progress	Short
Establish, Replace and Enhance	28	Strategy	Establish canopy cover targets for parks and identify locations for additional trees in surplus turf areas.	In Progress	Short
Establish, Replace and Enhance	30	Procedure	Develop operational standards for woodland trail development, decommissioning, and maintenance.	In Progress	Short
Establish, Replace and Enhance	31	Procedure	Increase tree planting on public lands.	In Progress	Short
Establish, Replace and Enhance	24.2	Program	Identify opportunities to support landowners in accessing subsidy programs for afforestation in woodland areas.	Not Started	Short

<b>Theme</b>	<b>Action</b>	<b>Action Type</b>	<b>Action Description</b>	<b>Status</b>	<b>Timeframe</b>
Establish, Replace and Enhance	24.3	Study	Explore the feasibility of programs supporting the greening of commercial land uses and campuses.	Not Started	Mid
Establish, Replace and Enhance	24.4	Study	Explore the feasibility of administering a third-party tree planting and establishment program on private property.	Not Started	Short
Establish, Replace and Enhance	26	Study	Identify candidate areas for expanding woodland boundaries to improve connectivity between patches.	Not Started	Mid
Establish, Replace and Enhance	27	Procedure	Prioritize public and private tree establishment in areas and streets with low tree equity scores.	Not Started	Mid
Establish, Replace and Enhance	29	Policy	Revise the City's approach to assessing tree re-establishment and compensation for woodlands.	Not Started	Short
Establish, Replace and Enhance	32	Resource	Work with research partners to develop climate-based seed transfer trials for woodland species.	Not Started	Mid

SUBJECT: Update on the Progress of the Corporate Energy and Emissions Management Plan

TO: Council Information Package (CIP)

FROM: Public Works  
Transportation

Report Number: PWS-10-26

Wards Affected: All

Date to Committee: N/A

Date to Council: July 21, 2026

CIP date: June 26, 2026

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## Executive Summary

### Purpose of report:

- This report presents data on energy and greenhouse gas emissions from corporate operations in 2025, including a comparison to 2018 and 2024. The method of presenting the data (Appendix A) is consistent with Ontario Regulation 25/23 which requires municipalities to report and publish energy consumption data and greenhouse gas emissions annually. Also included is an update to the measures identified in the [Corporate Energy and Emissions Management Plan](#) (CEEMP) 2024-2029 that was approved by Council in [July 2024](#) (Appendix D).

### Key findings:

- The City's Corporate Energy and Emissions Management Plan (CEEMP) establishes the roadmap for achieving net carbon neutrality across municipal operations by 2040. Achieving this target will require capital funding to implement the measures, actions, and processes identified within the CEEMP. While the City could continue with a business-as-usual approach or defer action, doing so would significantly limit progress toward its emissions reduction goals and diminish its ability to demonstrate leadership in addressing climate change within the community.

### Implications:

Page 1 of Report Number:

- While the City continues to implement energy and emissions reduction initiatives, corporate greenhouse gas emissions remain above 2018 baseline levels and increased in 2025. Continued growth in facility floor area, service delivery, and energy consumption will outpace emissions reduction efforts unless significant capital investments in low-carbon infrastructure are implemented.
- Many of the projects required to achieve the 2029 and 2040 emissions reduction targets remain unfunded. Without additional capital funding or external grant support, the City may face increasing difficulty meeting the commitments established in the Corporate Energy and Emissions Management Plan.
- As facilities become more technologically advanced, ongoing commissioning, retro-commissioning, and performance monitoring will become increasingly important to ensure equipment operates as intended and anticipated energy savings are achieved.

## Background

The City of Burlington has energy and environmental impacts associated with its own operations. In 2009, Council approved a Corporate Energy Policy (CSI-3/09) which provided guidance and direction to staff on the development and implementation of a comprehensive corporate energy management program. This policy was updated in 2024, transitioning to the Corporate Energy and Sustainable Buildings Policy ([EICS-07-24](#)) to align with the City's carbon reduction goals as well as the [Climate Emergency Declaration](#).

Ontario Regulation 25/23 requires municipalities to have an Energy Conservation and Demand Management Plan and publicly report on annual energy consumption. In early 2023, the Ministry of Energy implemented new requirements to streamline reporting and tracking of energy consumption and greenhouse gas emissions by introducing reporting through the Energy Star Portfolio Manager Portal.

[Vision 2040: Burlington's Strategic Plan 2015-2040](#) included an aspirational goal for the City's operations to be net carbon neutral by 2040. [Horizon 2050](#) supports this with the objective to "advance the established net-zero commitments for municipal operations and the broader community."

The 2019 Corporate Energy and Emissions Management Plan met the objectives identified in the Provincial regulation and included the City's carbon reduction target of 2040. In 2024, the [Corporate Energy and Emissions Management Plan \(EICS-08-24\)](#) was updated as required by Ontario Regulation 25/23. The City also reports on energy consumption on the City's [website](#) as mandated.

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## Analysis

Energy and Emissions staff assist other City staff in identifying, implementing, and reporting on opportunities that reduce the City's direct carbon footprint, reduce current and future operating costs, and generate revenue where possible. Since December 2025 (most recent update report to the CEEMP) City staff have continued implementation and development of several actions within the plan as well as energy saving and carbon reduction projects. Highlights are included here:

### Energy Management Tracking Tool

Since 2015, City staff have utilized an externally hosted energy management platform to store and manage utility consumption and emissions data for the City's corporate assets. The system has supported basic reporting, data exports, and limited analysis for City-owned utility accounts.

In recent years, the volume and complexity of available building performance data has grown through the addition of submetering systems, building automation systems, electric vehicle chargers, and solar arrays. Much of this information is stored across separate web-based platforms and often requires manual consolidation before meaningful analysis can occur. As a result, additional staff time has been required to collect, organize, and manipulate data prior to reporting and analysis activities.

Over the past year, Burlington Digital Services collaborated with Energy and Emissions staff to develop a new in-house energy management database to replace the externally hosted system. The new platform is expected to save approximately \$20,000 annually in external software and hosting costs while significantly improving overall system functionality and flexibility.

The centralized system allows data from multiple sources to be stored, managed, and reported on within a single platform, improving accessibility and streamlining analysis. The database currently contains sufficient functionality to fully replace the previous system, and staff anticipate that all submeters, solar arrays, and electric vehicle charger data will be fully integrated into the platform by the end of 2026.

### **Deep Energy Retrofit Studies**

In 2024, City staff initiated a second round of Deep Energy Retrofit Studies at additional municipal facilities, including Nelson Recreation Centre, Tansley Woods Community Centre, the Burlington Animal Shelter, and Sims Square. Building on the success of the first phase of studies, this work continued the City's efforts to identify practical pathways to reduce greenhouse gas emissions, improve energy efficiency, and modernize municipal facilities.

The studies were completed in 2025 and identified low-carbon retrofit pathways tailored to each facility. Recommended measures included opportunities to improve building envelope performance, upgrade mechanical systems, electrify equipment where feasible, and incorporate renewable energy technologies. These studies now provide staff with a roadmap to help prioritize future capital projects and support long-term emissions reduction planning.

Staff will continue to evaluate opportunities to incorporate these projects into the City's ten-year capital budget while also ensuring projects are positioned to take advantage of future provincial and federal funding opportunities as they arise.

In addition to identifying long-term retrofit opportunities, the studies also helped staff identify and address several underperforming pieces of equipment at these facilities, resulting in immediate operational and energy performance improvements.

With detailed Deep Energy Retrofit Studies now completed at eight facilities, representing a range of building types, staff have developed valuable experience and knowledge that can be applied across the broader municipal building portfolio as the City continues to advance its emissions reduction goals.

## **Brant Hills Community Centre – Deep Energy Retrofit**

Following the completion of the first round of Deep Energy Retrofit feasibility studies initiated in 2021 through funding support from the Federation of Canadian Municipalities (FCM) – Green Municipal Fund (GMF), the Brant Hills Community Centre project has now officially moved into the construction phase.

Over the past several years, the project has advanced through a comprehensive and methodical process — beginning with detailed facility studies and pathway analysis, progressing through design development and detailed planning, and now entering execution and implementation.

With construction now underway, this marks a significant milestone in the City’s ongoing commitment to reducing greenhouse gas emissions, improving building performance, and modernizing community infrastructure. Once complete, the retrofit is expected to significantly improve the facility’s energy efficiency, reduce operating emissions, and enhance occupant comfort and resiliency for years to come.

This milestone demonstrates how the City has successfully moved from strategic study and long-term planning into tangible implementation of deep energy retrofit initiatives across its facilities portfolio.

## **Retro Commissioning – Burlington Seniors Centre**

With ongoing pressures on the capital budget, it is increasingly important for staff to maximize operational and energy impacts while minimizing capital investment. One approach being advanced by staff is retro-commissioning — a process focused on ensuring that existing building systems and equipment operate as efficiently and effectively as possible.

Retro-commissioning involves reviewing, testing, and optimizing building systems to confirm they are meeting current operational needs and performing in accordance with their intended design. In practical terms, it is about making the most of the systems already in place through targeted adjustments, improved controls, and operational optimization rather than major capital replacement projects. While retro-commissioning alone will not achieve net carbon neutrality, it represents an important and cost-effective step toward improving building performance, reducing energy consumption, and supporting optimized facility operations.

Energy and Emissions staff are currently working with Recreation, Community and Culture (RCC) staff to undertake a retro-commissioning project at the Burlington Seniors’ Centre. The primary objective of the project is to improve occupant comfort, enhance operational efficiency, and reduce energy use within the facility.

A secondary objective of the project is to establish a standardized internal retro-commissioning process that can be applied across the City’s broader building portfolio. Staff are developing a repeatable, step-by-step approach that can be implemented at regular intervals by operational staff, Energy and Emissions staff, or a combination of both, depending on the building and

systems being evaluated. This work will help create a scalable framework for continuous operational improvement across municipal facilities.

### **Facility Operation Energy Competition**

As part of the City's ongoing efforts to improve operational efficiency and reduce energy consumption across municipal facilities, RCC staff and Energy and Emissions staff jointly launched a six-month energy reduction competition between RCC-operated facilities in June 2026.

The competition is intended to encourage operational awareness, staff engagement, and low-cost energy conservation actions at participating facilities. Using the City's expanding energy management and building performance tracking capabilities, facilities will be monitored and compared based on energy performance over the competition period. Staff will work collaboratively to identify operational improvements, optimize equipment schedules, and reduce unnecessary energy use while maintaining occupant comfort and service levels.

In addition to driving short-term energy savings, the initiative is intended to help build a culture of energy awareness and operational accountability across facilities. The competition will also provide valuable insights into how operational practices, occupant behaviour, and facility-specific challenges impact energy performance.

Following completion of the initial six-month competition, staff will review the results, gather feedback from participants, and identify opportunities to refine the program structure, tracking methods, and engagement strategies. The competition is expected to be adjusted based on lessons learned and relaunched as part of an ongoing continuous improvement initiative supporting the City's broader emissions reduction and operational efficiency goals.

### **Corporate Utility Data**

Appendix B contains consumption data figures for 2018 to 2025. There are two consumption figures for electricity, natural gas and water including the total consumption for the corporation and consumption by facility type. Additional data on a building-by-building basis can be found in Appendix A. Also included in Appendix B are figures for fuel consumption data for the corporation as a whole and broken down for Corporate Fleet, Burlington Fire Fleet and Burlington Transit Fleet.

## Key Dates & Milestones

The table below indicates the progress against the targets indicated in the Corporate Energy and Emissions Management Plan 2024-2029.

Targets from the CEEMP (2024-2029)							
	2018 Baseline	% Reduction	2025 Progress	% Reduction	2029 Target	% Reduction	2040 Target
<b>Grid Electricity (kWh / ft<sup>2</sup>)</b>	18.76	8%	17.29	7%	17.48	6%	17.73
<b>Natural Gas (m<sup>3</sup> / ft<sup>2</sup>)</b>	1.85	16%	1.55	55%	0.82	100%	0.00
<b>Solar Generation (MWh)</b>	0		72		6,959		12,154
<b>Facility GHG Emissions (kg CO<sub>2</sub>eq / ft<sup>2</sup>)</b>	4.10	-4%	4.26	31%	2.83	89%	0.44
<b>Fleet GHG Emissions (t CO<sub>2</sub>eq)</b>	1,963	8%	1,814	5%	1,872	90%	201

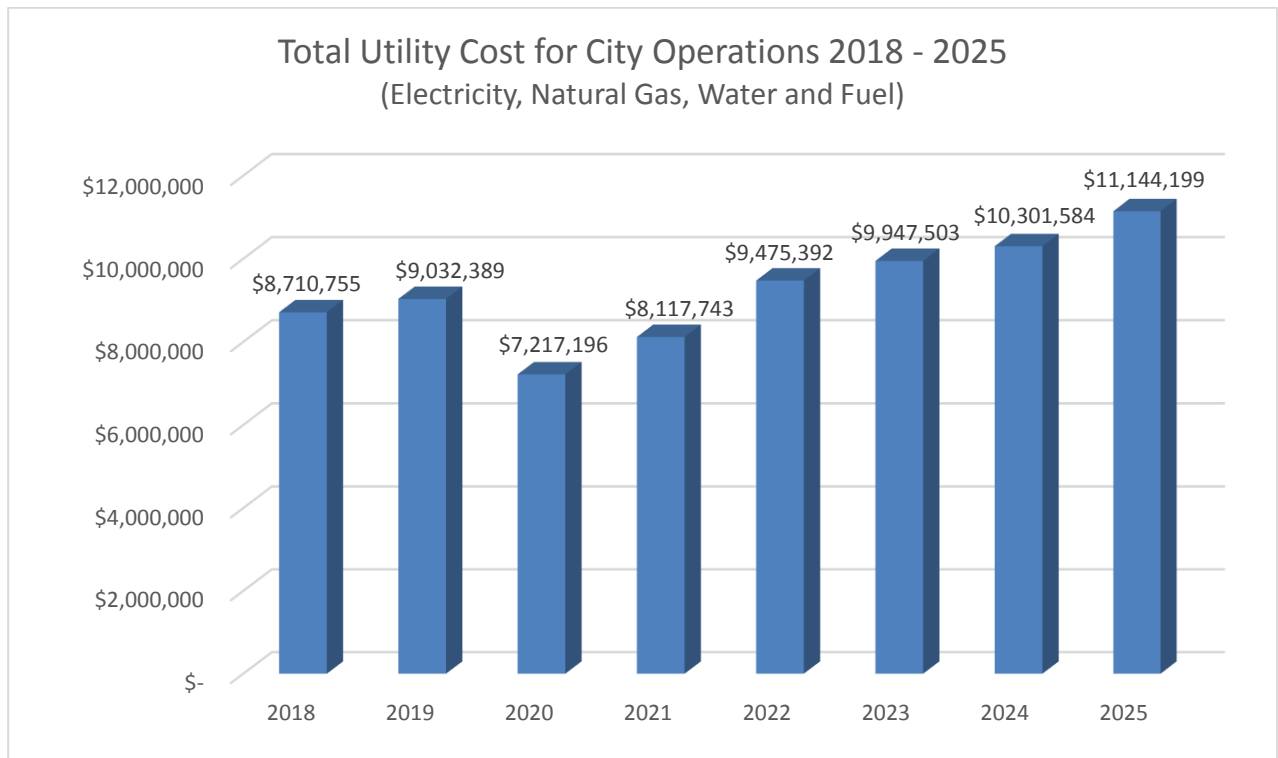
The targets noted above were created using assumptions and estimates based on project completion and facility expansion that were known at the time of the CEEMP approval in July 2024.

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## Implications

### Financial Implications

As illustrated below, total cost of electricity, natural gas, water and fleet fuels increased by three percent from 2024 to 2025 which is consistent with increased facility activity and service levels as well as increased commodity costs for fossil fuels.



Increased costs were observed for both electricity and fleet fuel during the reporting period. Electricity costs rose as a result of increased consumption associated with newly operational facilities, while fleet fuel costs increased due to a harsher-than-normal winter and the corresponding rise in snow clearing activities.

To help manage energy price volatility, the City continues to participate in a natural gas purchasing program administered by Jupiter Energy Advisors in collaboration with the City’s Energy and Emissions and Procurement staff. This program helps mitigate the financial impacts of fluctuating natural gas markets and provides greater budget certainty.

The cancellation of the federal consumer carbon charge in April 2025 has further reduced natural gas costs, despite a slight increase in consumption. As a result, the City expects natural gas expenditures to decline further over the coming year as utility rates reflect a full calendar year without the federal carbon charge.

While the removal of the consumer carbon charge has provided short-term financial relief for operating budgets, the policy was an important component of Canada’s strategy to reduce greenhouse gas emissions and encourage the transition to lower-carbon energy sources. Its cancellation may weaken incentives for energy conservation and emissions reductions, potentially making it more challenging to achieve long-term climate objectives.

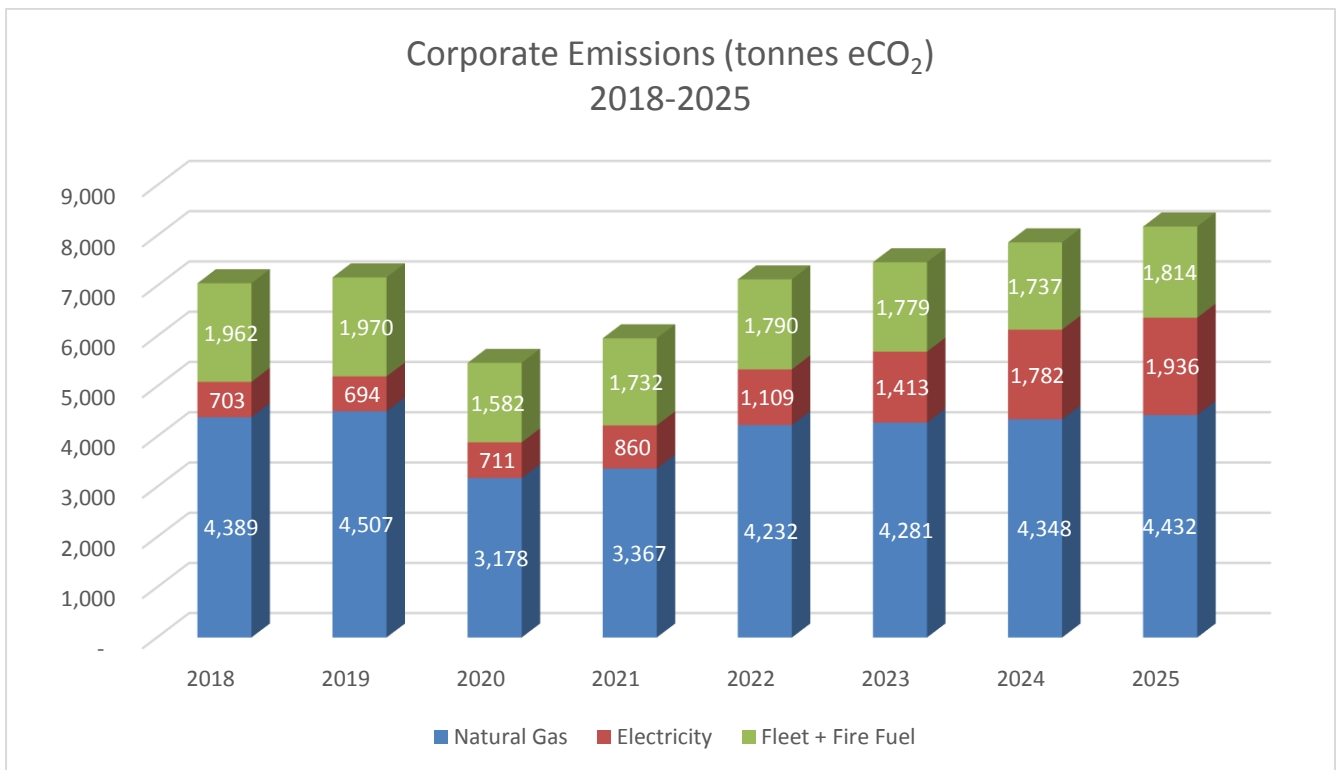
Appendix C includes additional graphs to highlight cost by utility (electricity, natural gas, water and fleet fuel) and facility type, and fuel data for corporate fleet, fire and transit.

## Climate Implications

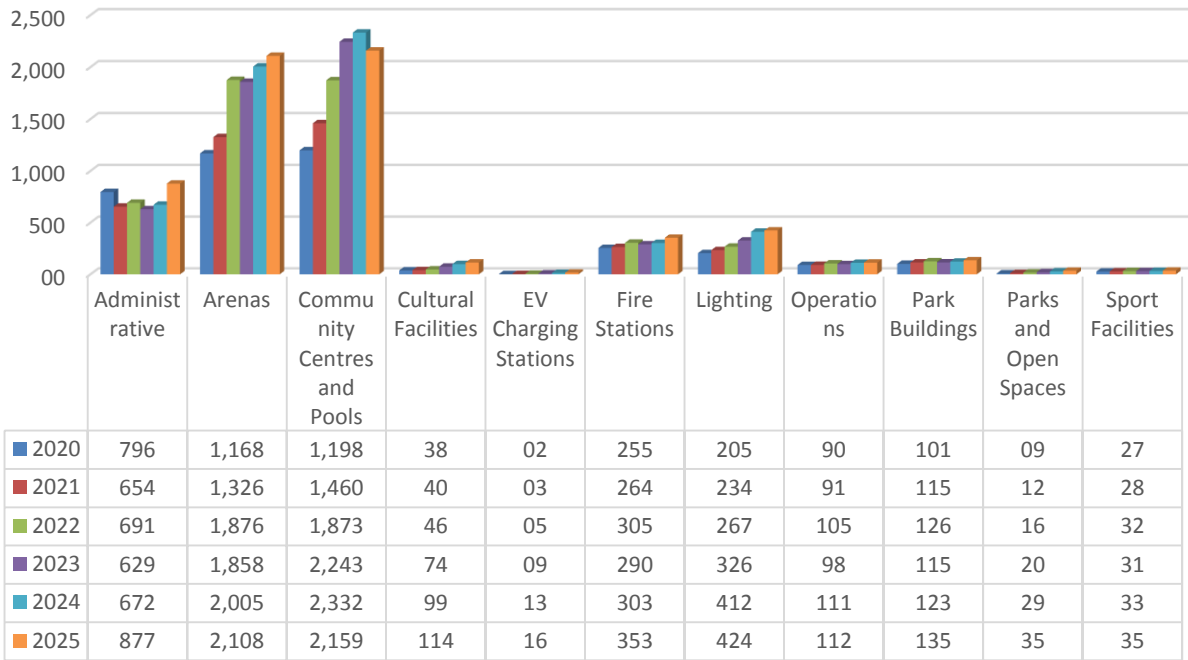
Ontario's electricity emissions factor has increased in recent years, largely due to the refurbishment and temporary outage of several nuclear generating units across the province. To maintain grid reliability during these periods, the Independent Electricity System Operator (IESO) has relied more heavily on natural gas generation, resulting in a higher emissions intensity for Ontario's electricity supply.

At the same time, the City's electricity consumption has risen significantly, driven by growth in both facility floor area and program activity. As our operations have expanded, demand for electricity has increased accordingly. The combination of higher electricity use and a more emissions-intensive provincial grid has contributed to a substantial increase in the greenhouse gas emissions associated with our electricity consumption.

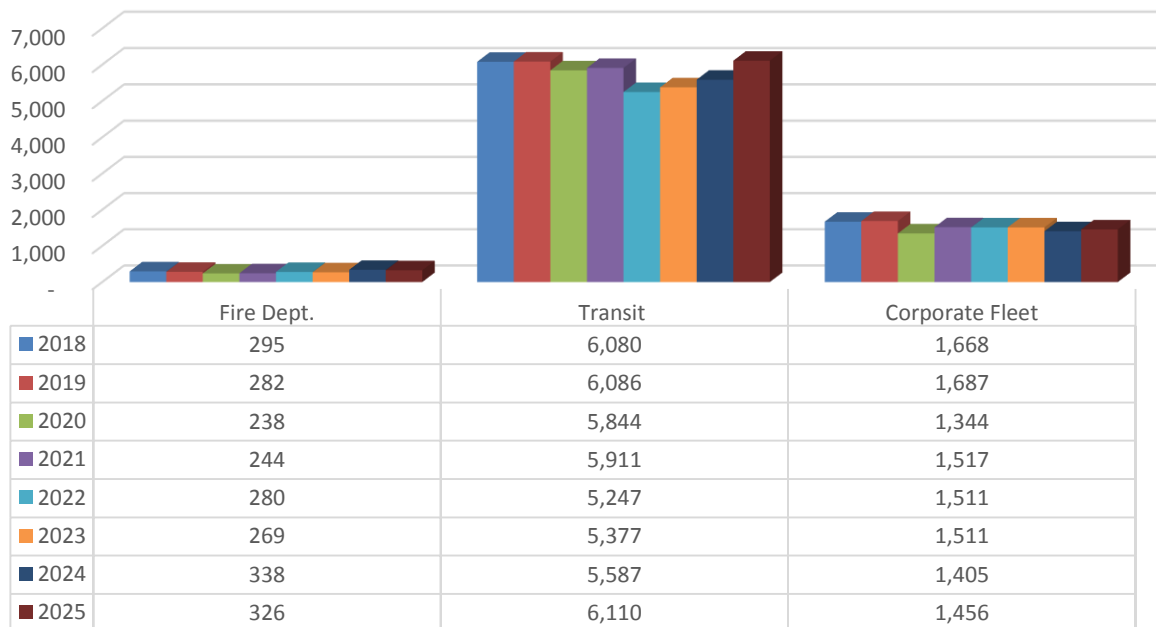
Overall, the City's corporate emissions increased by four percent (315 tonnes equivalent carbon dioxide – t eCO<sub>2</sub>) from 2024 to 2025 and 10 percent (1128t eCO<sub>2</sub>) above 2018 CEEMP baseline levels. These are consistent with increased floor area, new facilities and increased emissions factors for electricity.



Emissions by Facility Type (tonnes eCO<sub>2</sub>)  
2018-2025



Total Emissions by Fleet (tonnes eCO<sub>2</sub>)  
2018-2024



Between 2024 and 2025, corporate fleet emissions increased by four percent (52t eCO<sub>2</sub>), fire fleet emissions decreased by four percent (12t eCO<sub>2</sub>), and Burlington Transit fleet emissions increased by nine percent (523t eCO<sub>2</sub>).

### Capital Project Implications

Many of the projects identified in the 2029 targets are not currently funded within the City's 10-year capital plan. These initiatives represent important opportunities to reduce operational greenhouse gas emissions and, in the case of solar infrastructure projects, to generate ongoing operational cost savings through reduced energy consumption and utility costs.

Without additional funding, the City may need to proceed with like-for-like infrastructure replacements as existing assets reach the end of their service life. While these replacements would maintain current levels of service, they will not deliver the emissions reductions, energy efficiencies, or long-term financial benefits that could be achieved through investment in lower-carbon alternatives. As a result, the City's ability to advance its climate objectives and realize associated operational savings may be limited.

### References

- [Corporate Energy and Emissions Management Plan 2024-2029](#)
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### Strategic Alignment

- Designing and delivering complete communities
  - Providing the best services and experiences
  - Protecting and improving the natural environment and taking action on climate change
  - Driving organizational performance
- 

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### Appendices:

- A. Energy Use by Facility
- B. Corporate Utility Consumption Figures
- C. Utility and Fuel Cost Breakdowns
- D. Update on Actions Identified in the CEEMP

### Report Approval:

All reports are reviewed and approved by the Commissioner, Head of Corporate Affairs, Chief Financial Officer, and Commissioner of Legal and Legislative Services/City Solicitor.

## Utility and Emissions Comparisons 2018 (CEEMP Baseline) vs 2025

Increase - ❌      Decrease - ✅

Facility / Asset	Electricity (kWh)			Natural Gas (m3)			Emissions (t)		
	2018	2025		2018	2025		2018	2025	
City Hall	1,388,750	1,286,370	✅	78,720	80,670	❌	192.59	251.43	❌
Parking Garage Offices	348,720	298,320	✅				10.39	22.37	❌
Roads and Parks Maintenance Headquarter	506,780	465,340	✅	90,230	101,870	❌	188.42	230.57	❌
Traffic Supervisors Office	14,990	11,680	✅	3,020	2,630	✅	6.25	5.93	✅
Aldershot Arena	344,270	511,550	❌	46,440	46,640	❌	99.46	127.95	❌
Appleby Ice Centre	3,062,460	3,276,980	❌	417,120	394,750	✅	892.47	1,004.01	❌
Central Arena	535,210	723,800	❌	79,340	55,970	✅	168.35	161.79	✅
Mainway Recreation Centre	1,558,640	1,385,120	✅	126,590	108,560	✅	289.60	312.41	❌
Mountainside Arena	594,620	732,260	❌	77,510	79,020	❌	166.60	206.70	❌
Nelson Recreation Centre	454,620	515,630	❌	91,350	97,120	❌	189.01	225.22	❌
Skyway Arena	327,220	931,490	❌	18,510		✅	45.31	69.86	❌
Aldershot Pool	443,940	141,970	✅	118,240	120,120	❌	240.34	241.37	❌
Alton Community Centre	1,013,930	1,050,890	❌	99,090	92,370	✅	220.55	256.24	❌
Angela Coughlan Pool	517,010	498,100	✅	121,170	116,480	✅	248.15	261.09	❌
Brant Hills Community Centre	308,460	349,190	❌	24,910	27,230	❌	57.04	78.49	❌
Burlington Seniors' Centre	390,730	327,090	✅	47,310	38,390	✅	102.52	98.27	✅
Centennial Pool	565,510	00	✅	105,940	83,280	✅	220.34	159.96	✅
Ella Foote Hall	35,300	53,040	❌				1.05	3.98	❌
LaSalle Outdoor Pool	10,600	10,430	✅				0.32	0.78	❌
Mountainside Pool	100,250	147,510	❌	27,360	30,080	❌	55.54	68.84	❌
Robert Bateman Community Centre		1,223,900	❌		187,080	❌		451.14	❌
Rotary Youth Centre	46,800	45,020	✅	6,030	5,890	✅	12.98	14.69	❌
Sherwood Forest Park Community Centre	87,290	78,770	✅	22,820	18,390	✅	46.43	41.23	✅
Tansley Woods Community Centre	1,596,040	1,561,350	✅	225,340	309,960	❌	480.40	712.47	❌
LaSalle Park Pavilion	273,450	190,380	✅	29,320	27,510	✅	64.47	67.12	❌
Music Centre	107,480	83,650	✅	12,140	11,390	✅	26.52	28.15	❌
Student Theatre Centre	41,090	44,080	❌	8,210	7,940	✅	16.99	18.56	❌
City Hall EV Chargers	4,330	5,630	❌				0.13	0.42	❌
Parking Garage EV Chargers	4,370	15,290	❌				0.13	1.15	❌
Parking Lot 1		21,900	❌					1.64	❌
Parking Lot 10		12,250	❌					0.92	❌
Parking Lot 2		21,730	❌					1.63	❌
Parking Lot 3		8,410	❌					0.63	❌
Parking Lot 4		21,240	❌					1.59	❌
Parking Lot 5		55,270	❌					4.15	❌
Parking Lot 6		2,630	❌					0.20	❌
Parking Lot 7		30,160	❌					2.26	❌
Parking Lot 8		21,130	❌					1.58	❌
Fire Station 1 Headquarter	423,130	461,080	❌	42,350	53,180	❌	93.96	136.73	❌
Fire Station 2	93,920	73,950	✅	9,970	11,880	❌	21.95	28.37	❌
Fire Station 3	66,720	57,160	✅	10,080	11,070	❌	21.35	25.55	❌
Fire Station 4	183,460	158,940	✅	15,920	19,060	❌	36.05	48.53	❌
Fire Station 5	31,830	11,540	✅	8,440	6,120	✅	17.16	12.62	✅
Fire Station 6	109,130	93,260	✅	10,890	14,670	❌	24.17	35.17	❌
Fire Station 7	115,160	131,530	❌	14,720	10,840	✅	31.71	30.69	✅
Fire Station 8	84,050	86,260	❌	16,080	15,190	✅	33.39	35.65	❌

## Utility and Emissions Comparisons 2018 (CEEMP Baseline) vs 2025

Increase - ❌

Decrease - ✅

Facility / Asset	Electricity (kWh)			Natural Gas (m3)			Emissions (t)		
	2018	2025		2018	2025		2018	2025	
6 Misc Billing	1,740	2,560	❌				0.05	0.19	❌
72 Misc Billing	25,800	25,870	❌				0.77	1.94	❌
Brant Street Lighting	42,810	41,010	✅				1.28	3.08	❌
Brant Street Pier	48,400	49,570	❌				1.44	3.72	❌
Elgin Street Promenade	27,230	34,710	❌				0.81	2.60	❌
Lakeshore Road Lighting	18,670	12,190	✅				0.56	0.91	❌
Lights - 1061 Havendale Blvd		470	❌					0.04	❌
Lights - 1205 Havendale Blvd		670	❌					0.05	❌
Lights - 251 Linwood Cres		320	❌					0.02	❌
Lights - 490 Deerhurst Dr		640	❌					0.05	❌
Lights - 5242 Bromley Rd		280	❌					0.02	❌
Lights - 566 Deerhurst Dr		850	❌					0.06	❌
Lights - 891 Orpha St		2,930	❌					0.22	❌
Maria Street Lighting	19,680	19,440	✅				0.59	1.46	❌
Streetlights	5,284,250	4,861,380	✅				157.47	364.60	❌
Traffic Lights	511,220	598,990	❌				15.23	44.92	❌
Tyandaga Park Drive Lighting		2,780	❌					0.21	❌
847 Cumberland		38,260	❌		4,580	❌		11.67	❌
Animal Shelter	71,100	63,430	✅	38,230	24,770	✅	75.55	52.34	✅
Forestry Group Building		53,850	❌					4.04	❌
Parking Garage	213,180	239,850	❌				6.35	17.99	❌
Roads and Parks Maintenance East Storage	6,090	17,750	❌				0.18	1.33	❌
Roads and Parks Maintenance Northeast Compound	21,090	6,730	✅				0.63	0.50	✅
Roads and Parks Maintenance Salt Domes	900	5,010	❌				0.03	0.38	❌
Roads and Parks Maintenance West Storage	15,550	18,760	❌				0.46	1.41	❌
Student Theatre Storage Building	6,130	7,360	❌	5,060	4,940	✅	9.90	10.04	❌
Transportation Building		62,880	❌					4.72	❌
Transportation Storage Building		66,060	❌					4.95	❌
Walkers Line Pumping Station	45,590	26,170	✅				1.36	1.96	❌
Beachway Pavilion Snack Shack	26,790	26,830	❌	1,480	2,030	❌	3.64	5.91	❌
Beachway Pumphouse	2,110	13,390	❌	3,430	1,640	✅	6.65	4.15	✅
Central Park Maintenance Building	47,040	46,750	✅				1.40	3.51	❌
Central Park Washroom Building	11,630	9,110	✅				0.35	0.68	❌
City View Park Maintenance Building	20,610	14,020	✅				0.61	1.05	❌
City View Park Pavilion	56,450	145,160	❌				1.68	10.89	❌
Elgin Street Maintenance Building	24,710	22,480	✅	4,690	5,340	❌	9.74	11.94	❌
Greenwood Cemetery Office & Maintenance Building	9,180	10,230	❌	4,200	3,790	✅	8.34	8.05	✅
Greenwood Park Barn				5,150	3,280	✅	9.89	6.30	✅
Hidden Valley Park Maintenance Building	25,670	27,110	❌				0.76	2.03	❌
Hidden Valley Park Washroom Building	13,350	16,910	❌				0.40	1.27	❌
Ireland Park Concession & Washroom Building	51,720	22,770	✅				1.54	1.71	❌
Ireland Park Maintenance Building	53,500	52,530	✅				1.59	3.94	❌
Lowville Park Old School House	16,840	5,200	✅				0.50	0.39	✅
Lowville Park Pavilion	27,180	29,050	❌				0.81	2.18	❌
Millcroft Park Maintenance Building				5,080	660	✅	9.76	1.27	✅

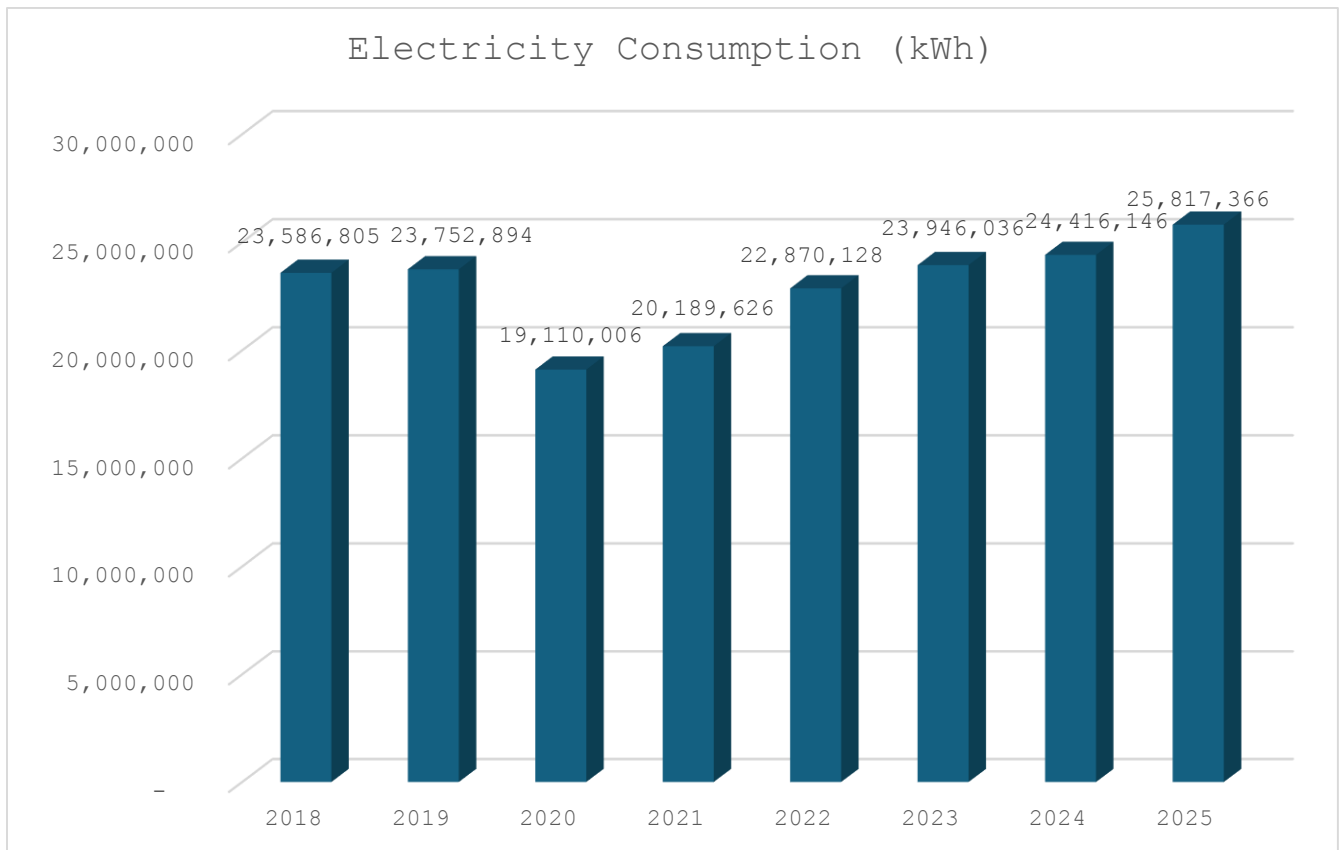
## Utility and Emissions Comparisons 2018 (CEEMP Baseline) vs 2025

Increase - ❌                      Decrease - ✅									
Facility / Asset	Electricity (kWh)			Natural Gas (m3)			Emissions (t)		
	2018	2025		2018	2025		2018	2025	
Nelson Park BMFA/RPM Building				21,910	24,220	❌	42.08	46.52	❌
Nelson Park Washroom Building				1,360		✅	2.61		✅
Orchard Park Maintenance Building				2,200	2,470	❌	4.23	4.74	❌
Paletta Lakefront Park - Gatehouse	25,470	22,160	✅	3,580	3,320	✅	7.64	8.04	❌
Sherwood Forest Park Maintenance & Washrooms Building	26,050	41,540	❌				0.78	3.12	❌
Tansley Woods Park Maintenance & Washrooms Building	9,070	13,610	❌	1,650	1,570	✅	3.44	4.04	❌
Tyandaga Golf Course Maintenance Building	64,650	46,970	✅				1.93	3.52	❌
Berton Park	01	02	❌				0.00	0.00	❌
Bolus Community Parkette	70	90	❌				0.00	0.01	❌
Bridgeview Park	10	00	✅				0.00	0.00	✅
Burloak Waterfront Park		4,510	❌					0.34	❌
Central Park Parking Lots	31,030	31,570	❌				0.92	2.37	❌
Desjardin Splash Pad		200	❌					0.02	❌
Doug Wright Park	14,670	12,090	✅				0.44	0.91	❌
Emerson Park	03	04	❌				0.00	0.00	❌
Greenwood Park	5,720	7,030	❌				0.17	0.53	❌
Ireland Park	6,860	10,750	❌				0.20	0.81	❌
Kerns Park	980	750	✅				0.03	0.06	❌
Lansdown Park		720	❌					0.05	❌
Leighland Park		250	❌					0.02	❌
Lowville Park Baseball Diamond	1,110	410	✅				0.03	0.03	✅
Maple Park 2	8,820	20,150	❌				0.26	1.51	❌
Maplehurst Park	480		✅				0.01		✅
Millcroft Park	48,440	70,860	❌				1.44	5.31	❌
Nelson Park East Baseball Diamond	13,740	12,510	✅				0.41	0.94	❌
Nelson Park West Baseball Diamond	25,320	16,760	✅				0.75	1.26	❌
Newport Park		02	❌					0.00	❌
Norton Community Park	81,670	139,590	❌				2.43	10.47	❌
Orchard Park	39,070	55,370	❌				1.16	4.15	❌
Palmer Park	5,440	11,870	❌				0.16	0.89	❌
Roly Bird Park	120	50	✅				0.00	0.00	❌
Sherwood Forest Park West	12,890	15,930	❌				0.38	1.19	❌
Sioux Lookout	2,220	790	✅				0.07	0.06	✅
Spencer Smith Park East 1	44,320	43,210	✅				1.32	3.24	❌
Spencer Smith Park North	4,870	4,640	✅				0.15	0.35	❌
Nelson Park Baseball Building	12,550	12,470	✅				0.37	0.94	❌
Nelson Park Braves Building	15,310	67,150	❌				0.46	5.04	❌
Tyandaga Golf Course - Pro shop/Restaurant	125,330	119,960	✅	13,340	10,660	✅	29.36	29.47	❌
Burlington Transit Bus Terminal	22,510	25,720	❌	2,480	10	✅	5.43	1.95	✅
Burlington Transit Headquarter	401,560	449,400	❌	165,960	135,620	✅	330.74	294.20	✅
Fairview Street Bus Pads and Shelter		14,030	❌					1.05	❌
Teen Tour Way Bus Pads and Shelter		410	❌					0.03	❌

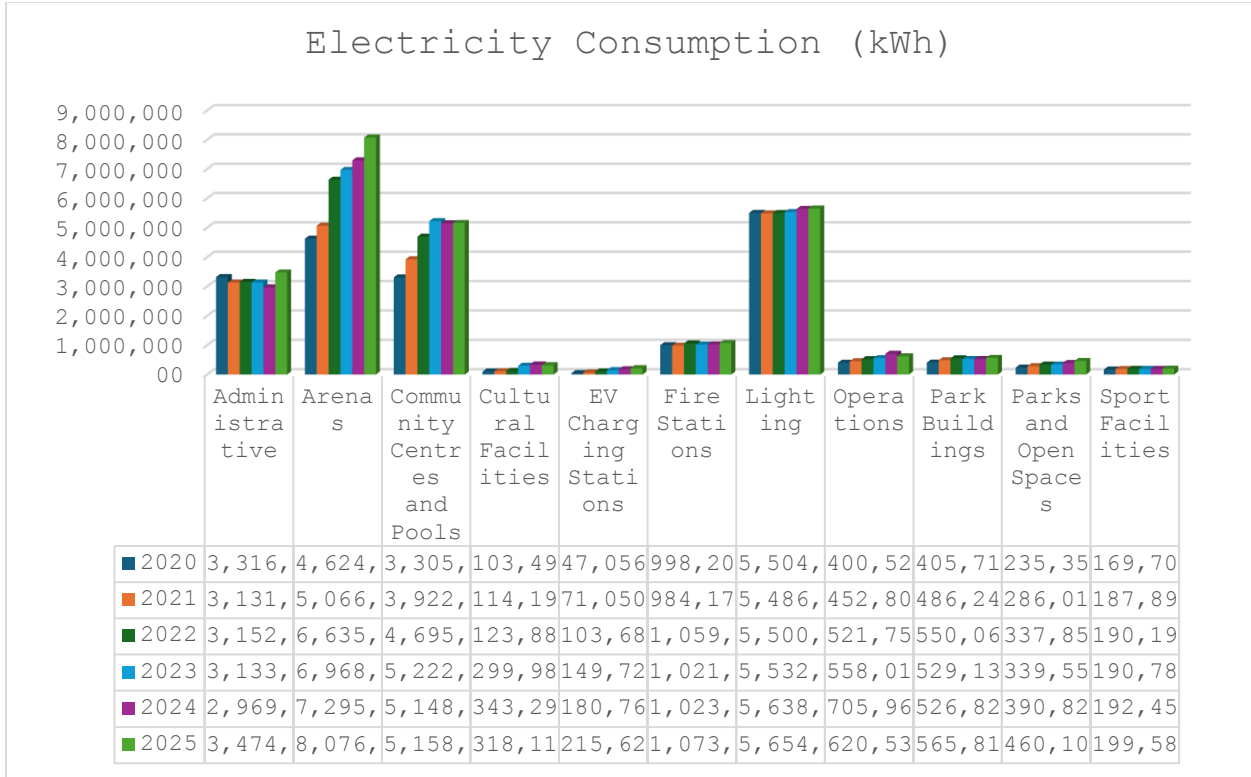
**Appendix B - Corporate Utility Consumption Figures**

This appendix includes consumption data figures for 2018 to 2025. There are two consumption figures for electricity, natural gas and water including the total consumption for the corporation and consumption by facility type. Additional data on a building-by-building basis can be found in Appendix A. Also included below is fuel consumption data for the entire corporation and separate figures for Corporate Fleet, Burlington Fire Fleet and Burlington Transit Fleet.

**Electricity Consumption**

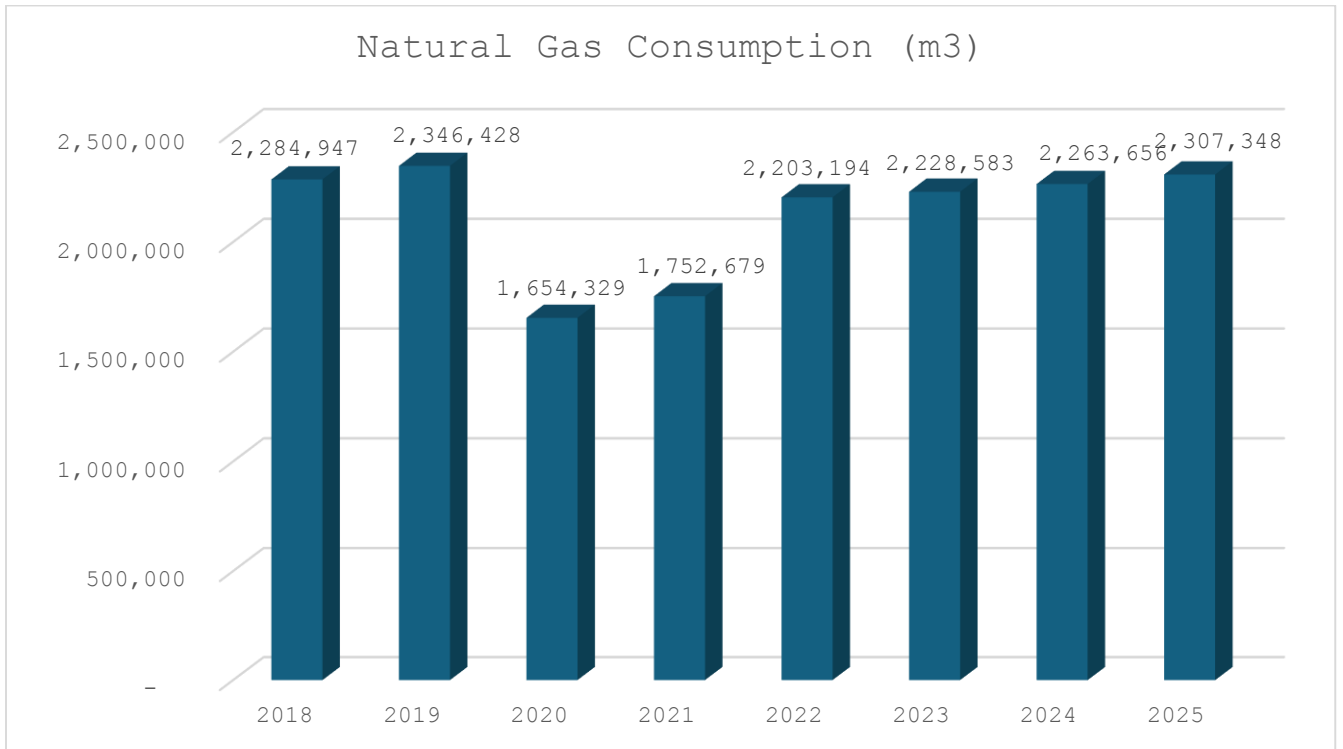


Electricity consumption for City assets increased six percent between 2024 and 2025, and nine percent compared to the 2018 CEEMP baseline consumption data. The rise aligns with the projections outlined in the CEEMP and is primarily driven by expanded programming and higher electricity usage in recently opened facilities (Skyway Community Centre and Robert Bateman Community Centre).

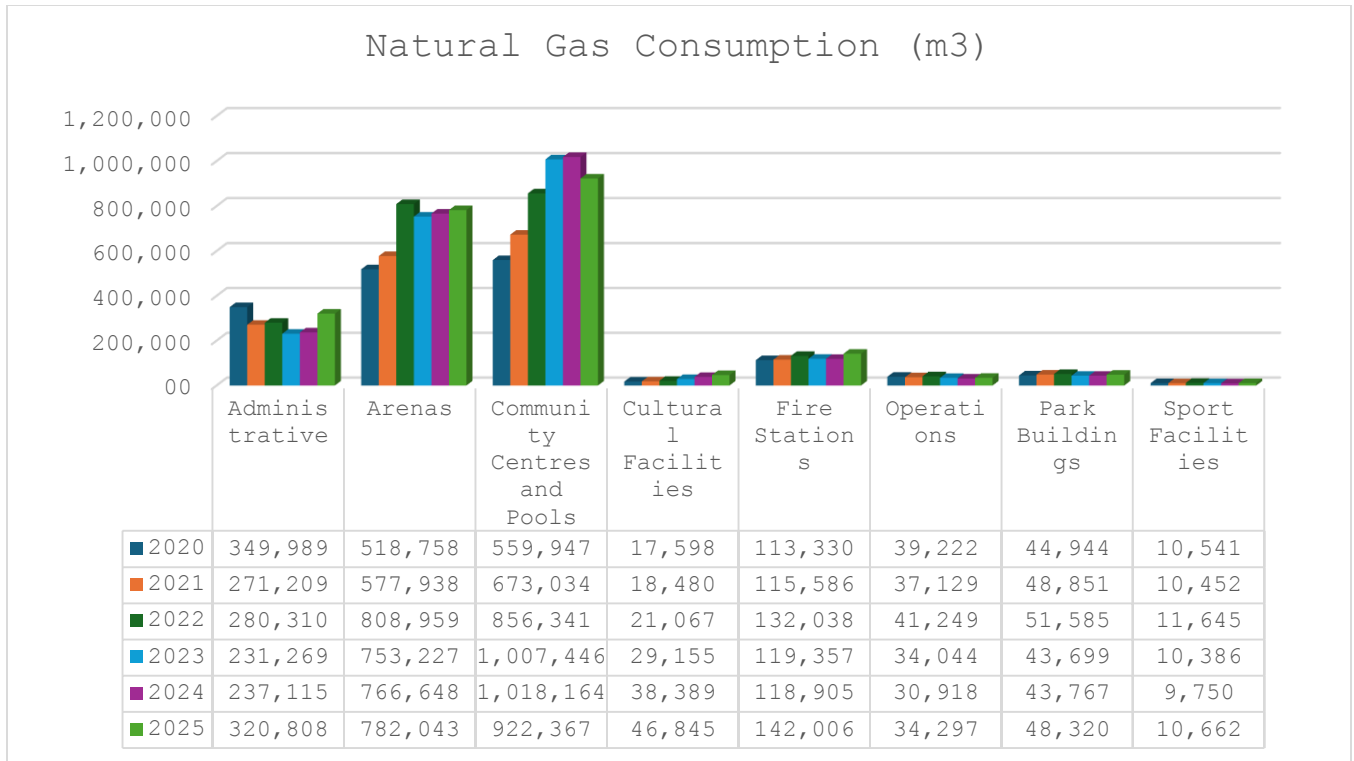


The largest increases in electricity consumption can be seen in Administrative facilities and Arenas which aligns with the increased amount of time in office in many buildings and the re-opening of Skyway Community Centre. We expect further increases in 2026 in the Community Centres and Arenas portfolios to align with a whole year of Skyway operation as well as full use of Robert Bateman Community Centre.

**Natural Gas Consumption**

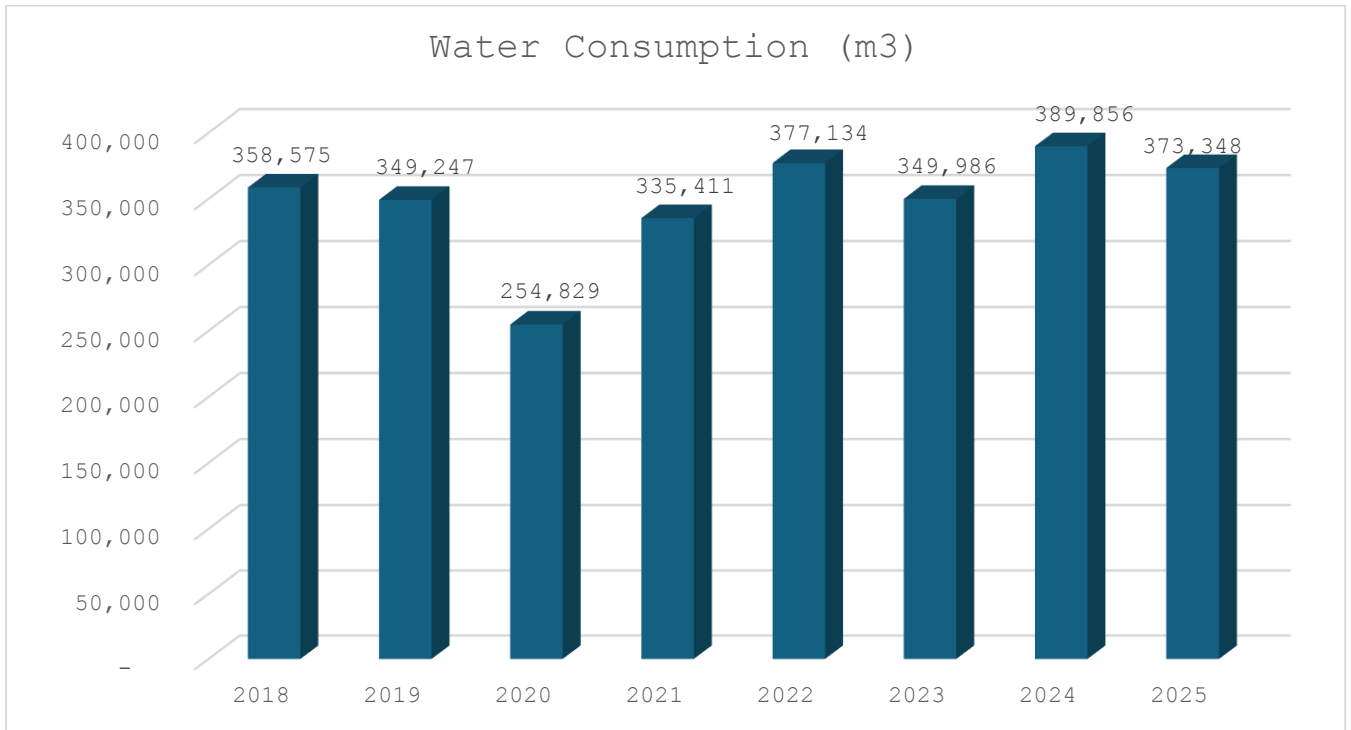


Natural Gas consumption increased two percent from 2024 to 2025 and one percent from the 2018 CEEMP baseline consumption data across City facilities. This increase is also consistent with the projections made in the CEEMP due to increased floor area and programming. The harsh winter also contributed to this increase bringing an increase in space heating needs across City facilities. This number is expected to climb in 2026 with the opening of Robert Bateman Community Centre and the increased rented floor area used by the City.

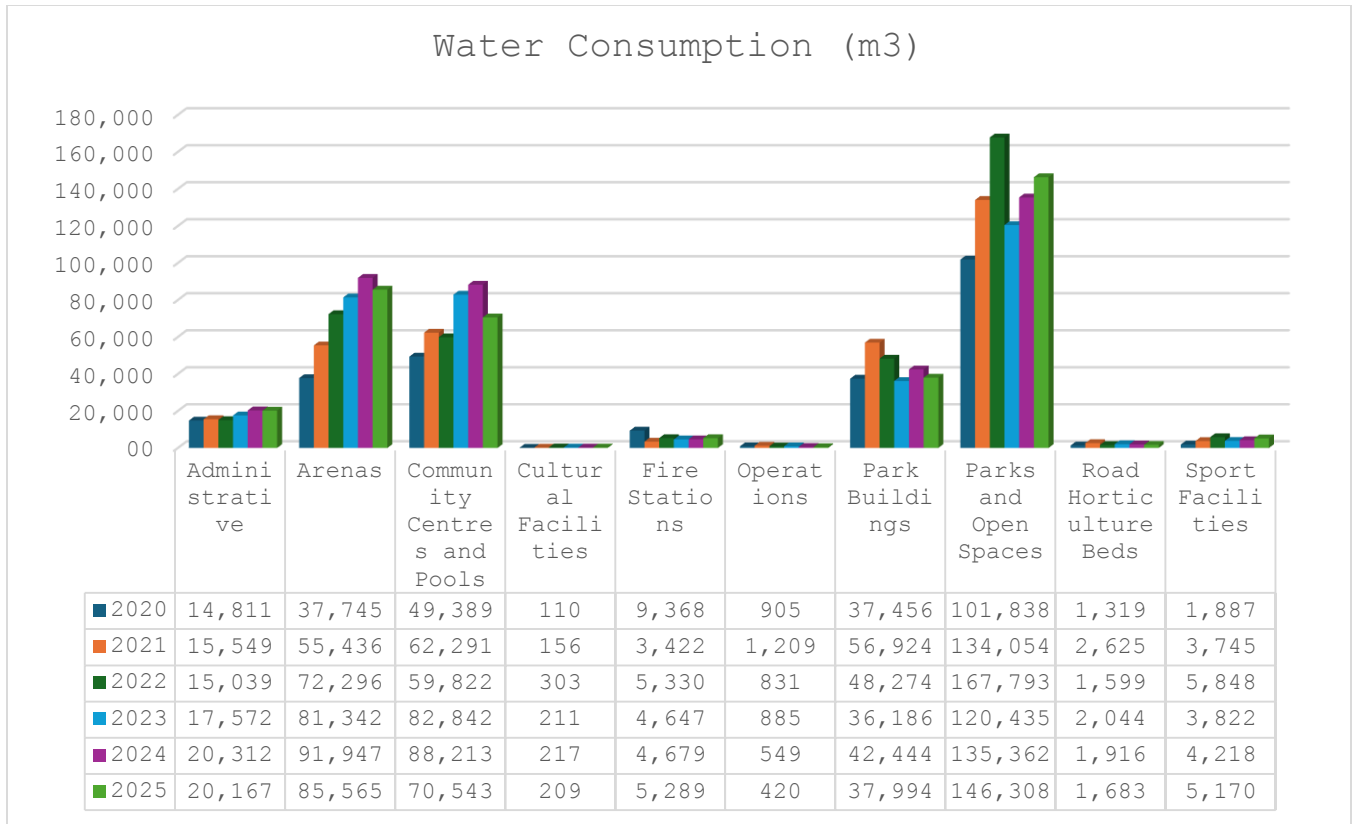


Natural gas consumption is relatively stable across most facility types. An increase can be seen in Administrative facilities due to increased time in office, aligning with the electricity increases. Accurately tracking gas consumption data from Enbridge remains a challenge, as many of the City's gas bills are based on estimates and later adjusted in subsequent billing cycles. City staff continue to report billing discrepancies to Enbridge and regularly request more frequent meter readings to improve data accuracy.

### Water Consumption



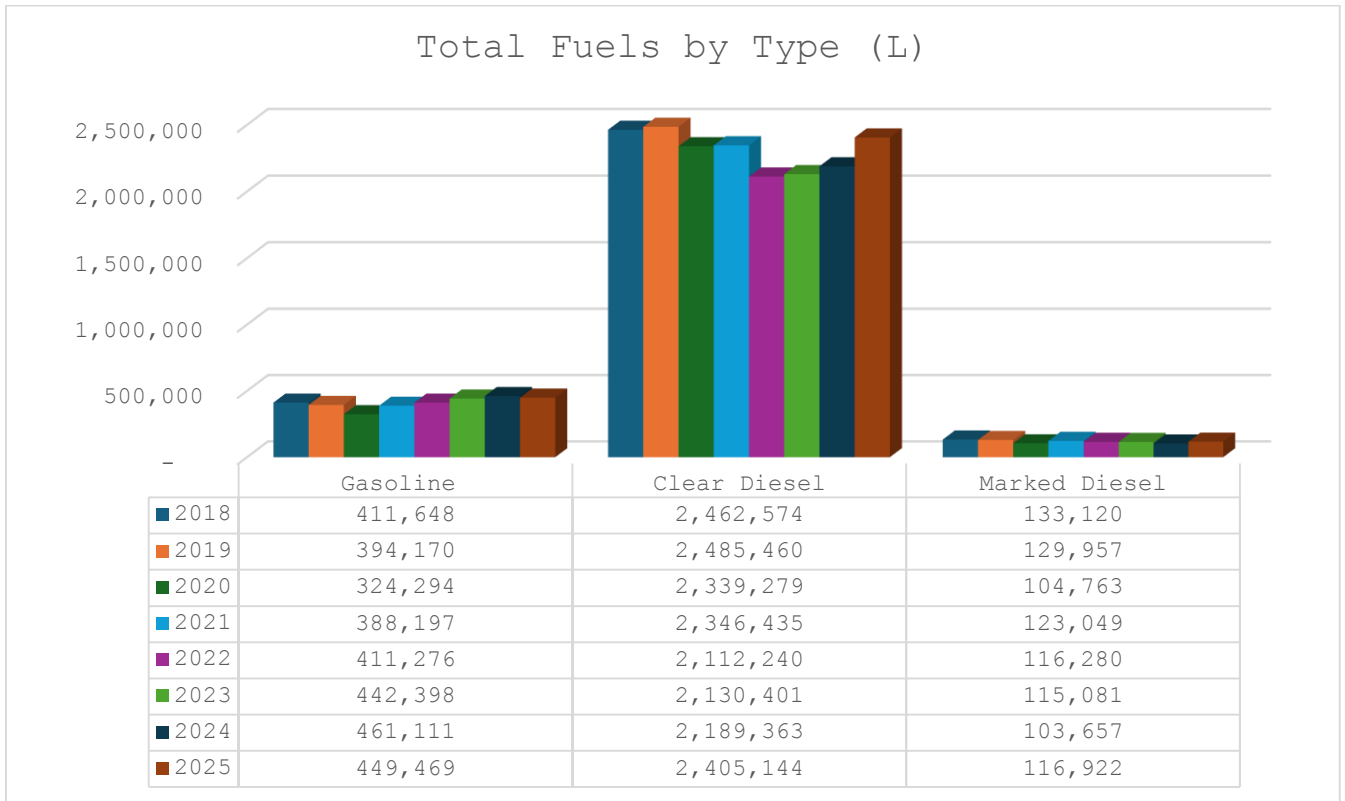
Water consumption decreased four percent from 2024 to 2025 which represents a four percent increase from 2018 CEEMP baseline levels due to increased outdoor amenities since 2018.



Water consumption either leveled off or decreased in many asset categories in 2025 with the exception of parks and open spaces which continues to increase due to increased outdoor amenities such as splash pads.

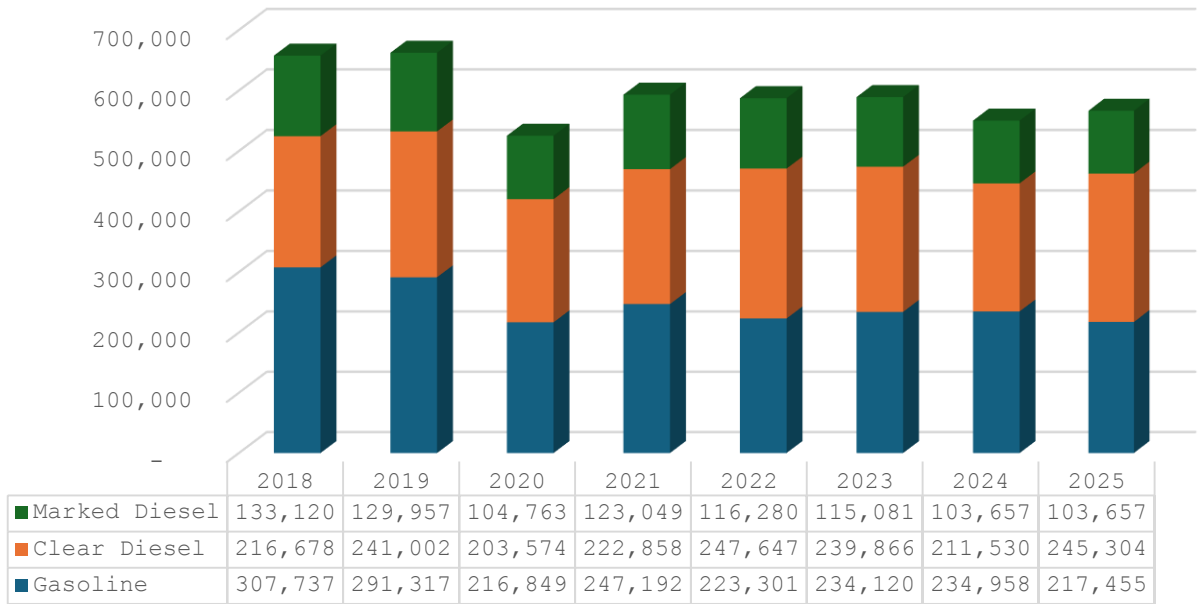
**Fleet Fuel Usage**

Total City fuel consumption (Corporate Fleet, Fire Fleet and Transit Fleet) increased in 2025 by 7.9 percent from 2024 levels. Marked fuel is primarily used in off-road equipment.

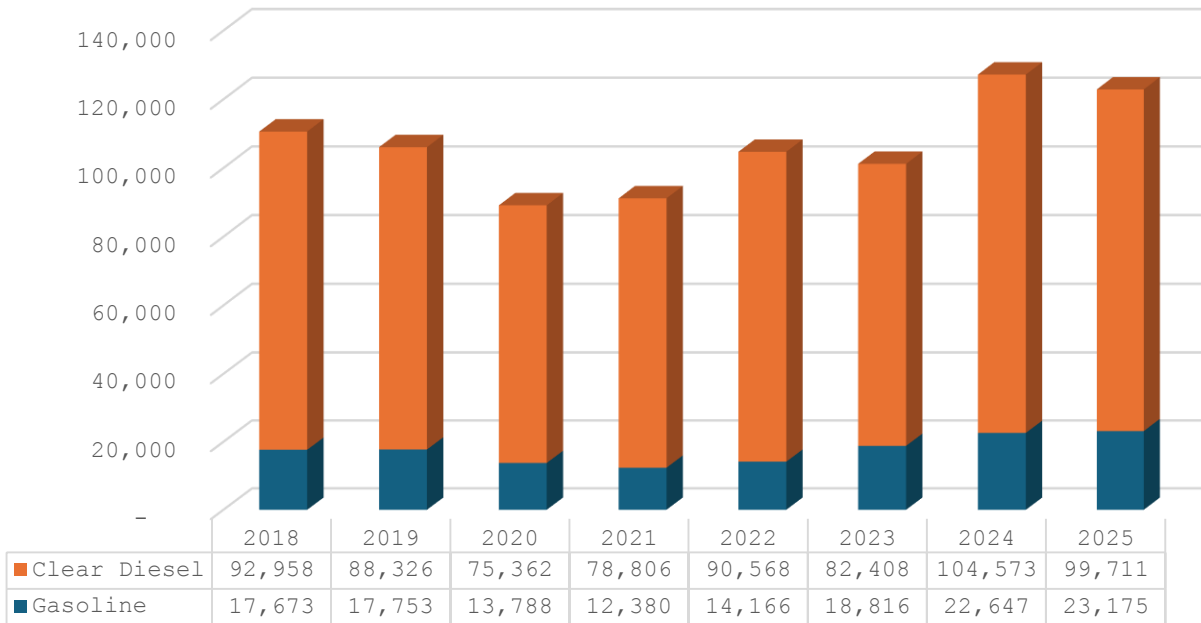


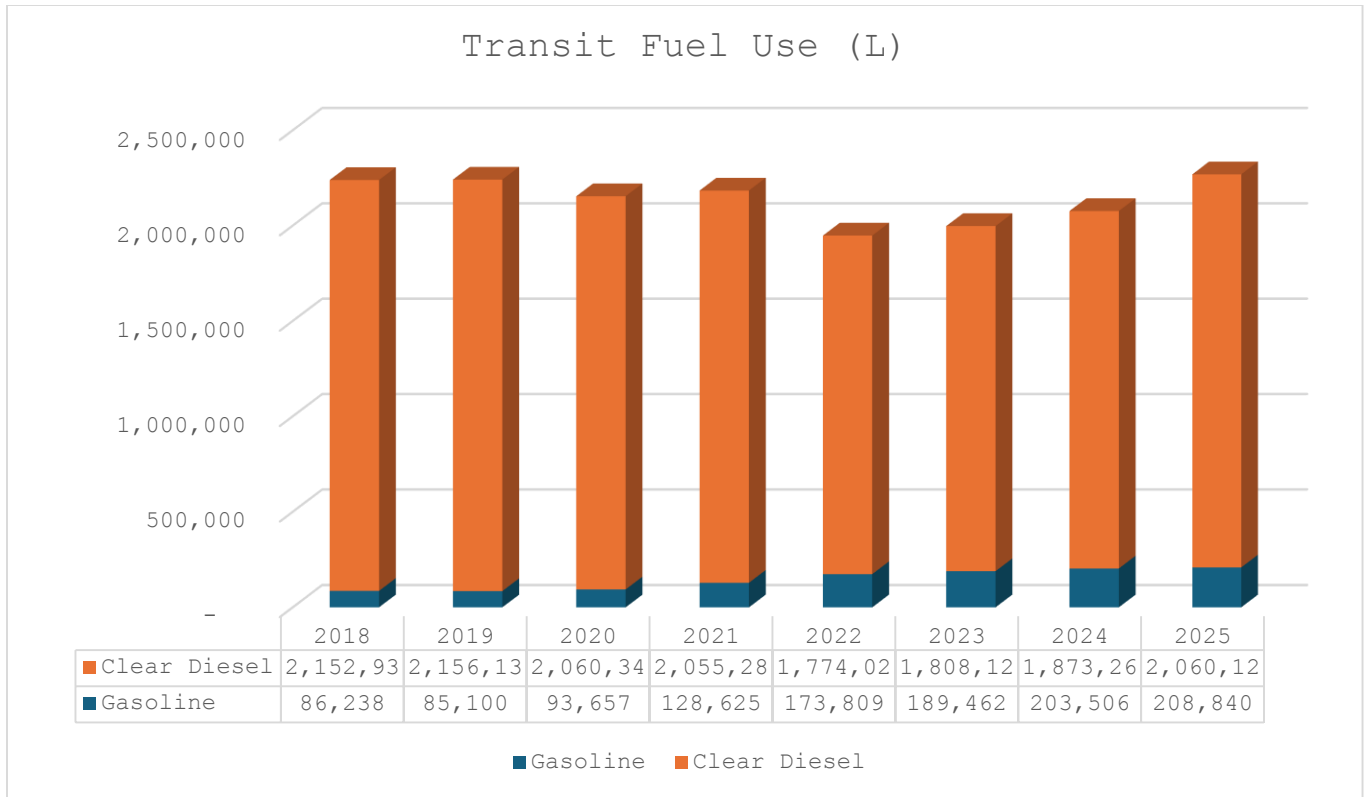
Below are consumption graphs by fuel type presented by Corporate Fleet (not including Fire and Transit vehicles), Fire Fleet and Transit Fleet. Corporate Fleet fuel use increased in diesel usage due to the increased snow clearing in the winter months. Fire Fleet saw a slight decrease in fuel usage while Burlington Transit fuel usage increased by approximately nine percent.

Corporate Fleet Fuel Use (L)



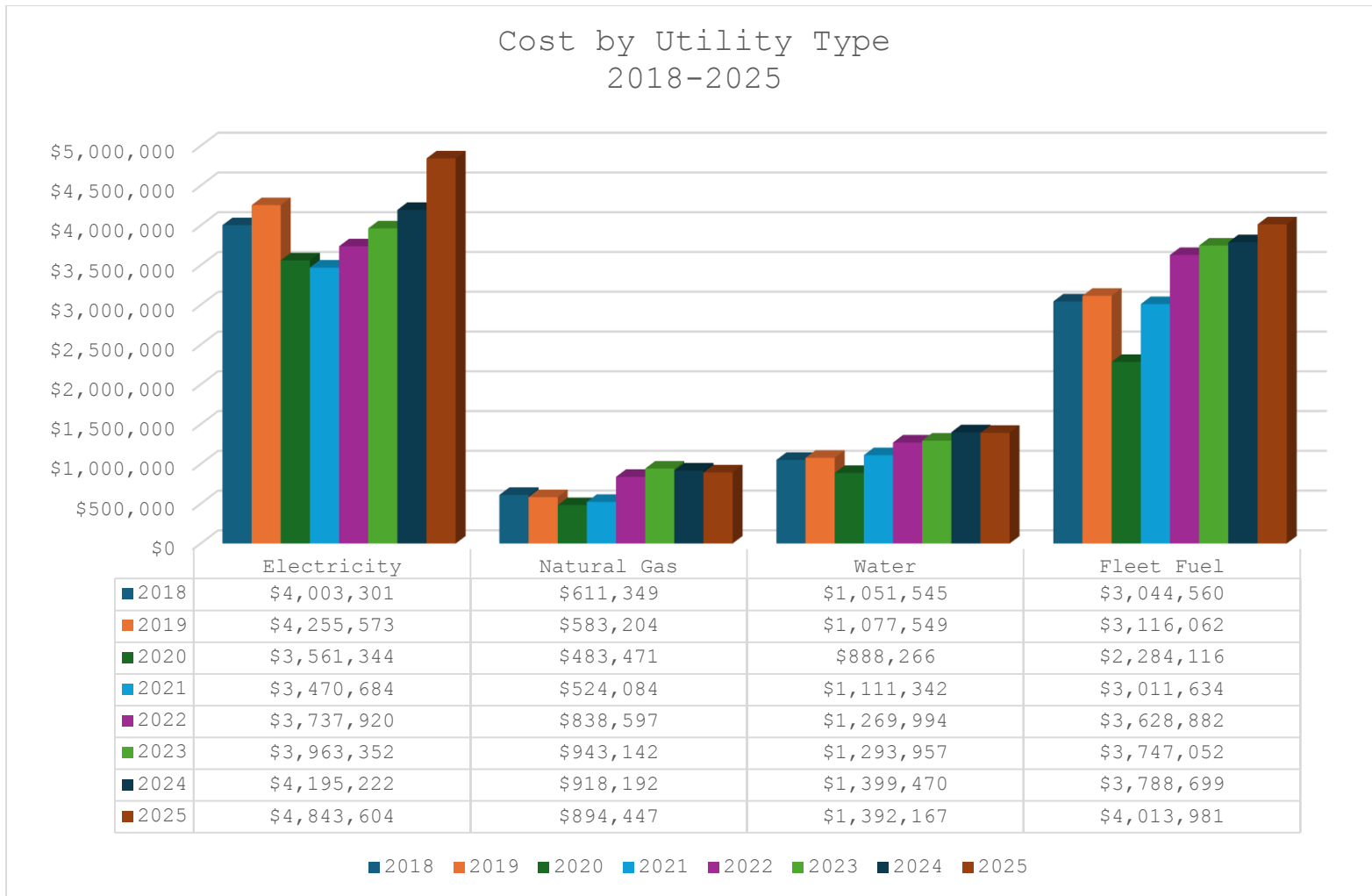
Fire Department Fuel Use (L)

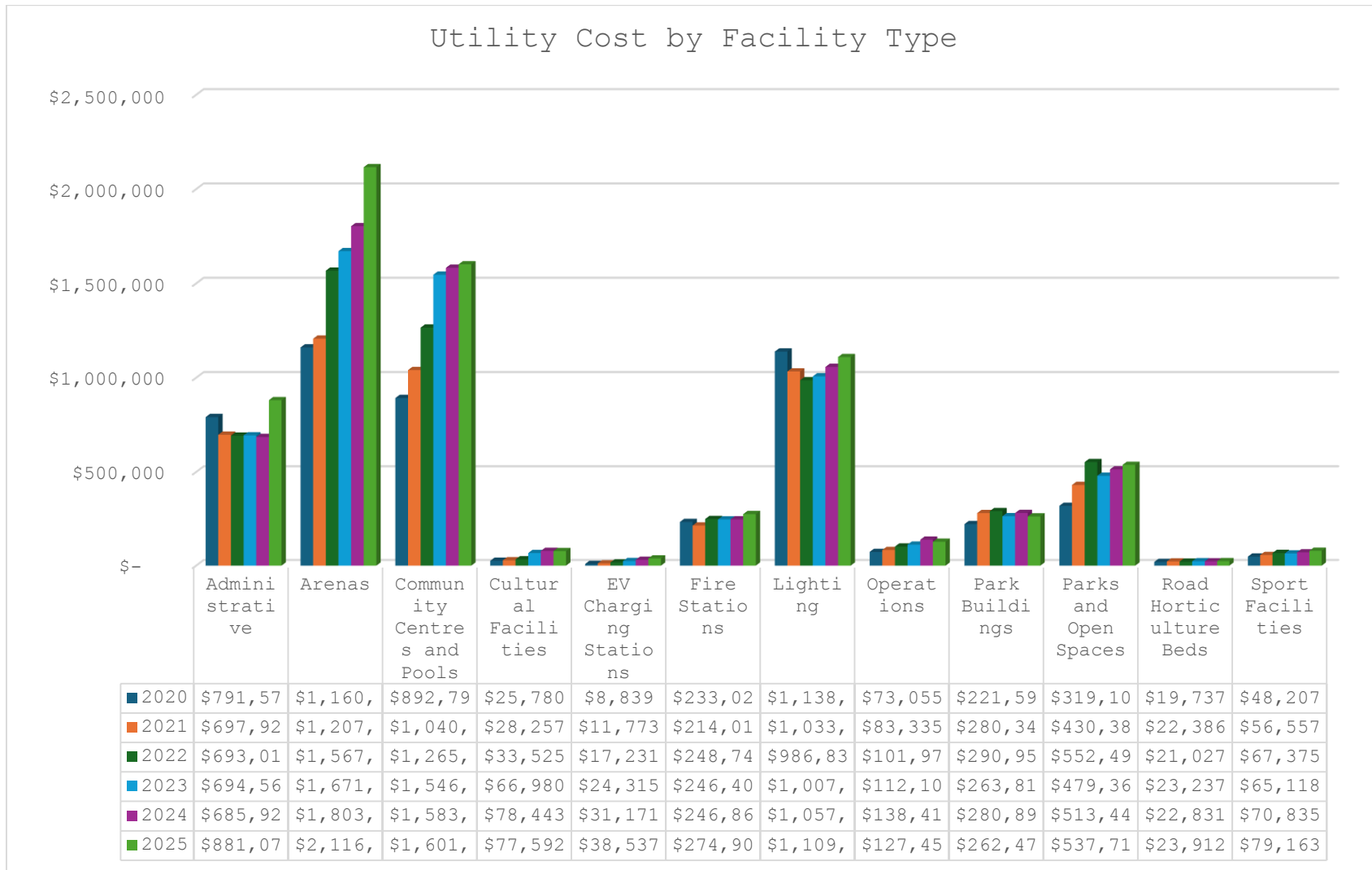


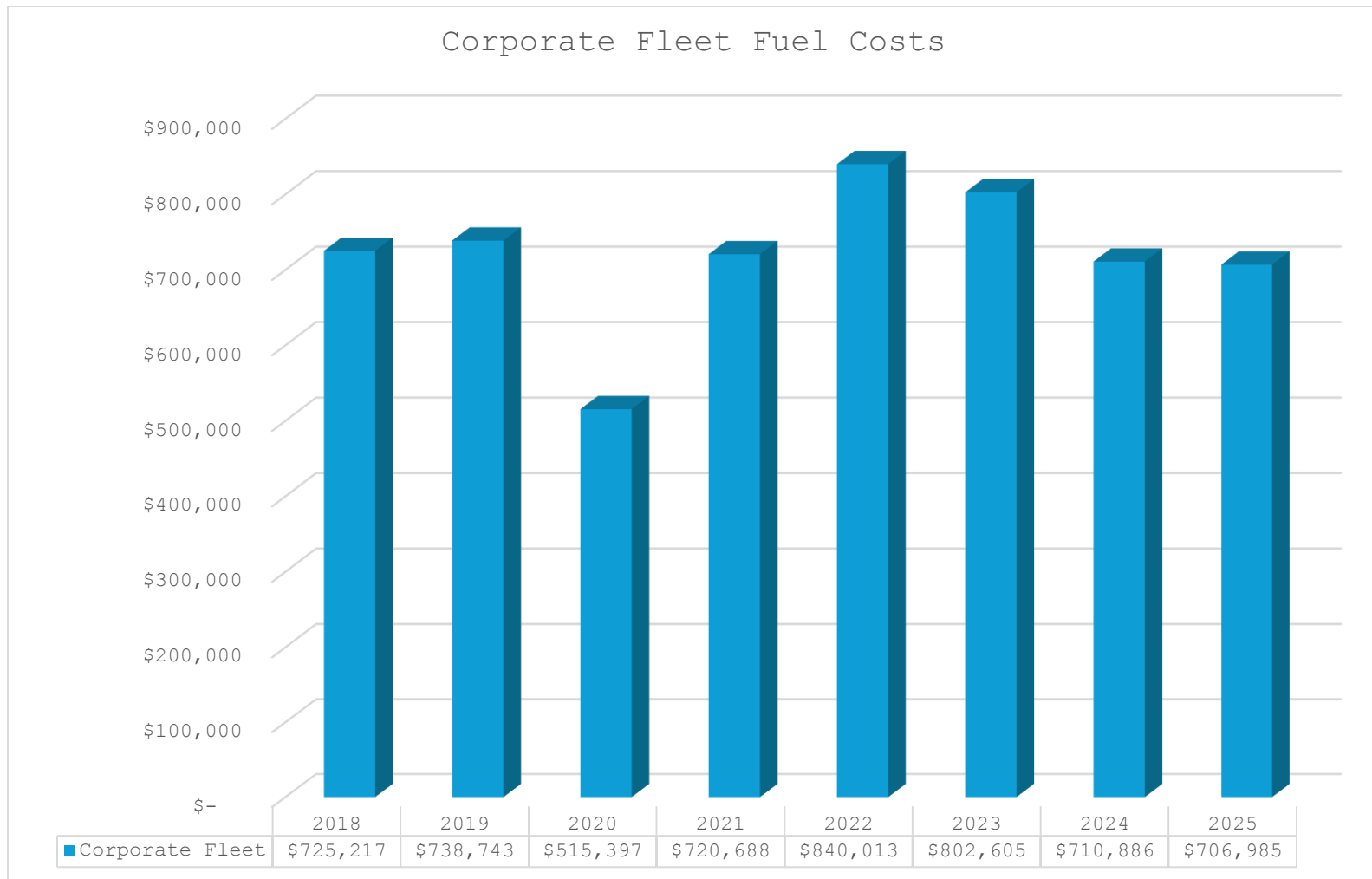


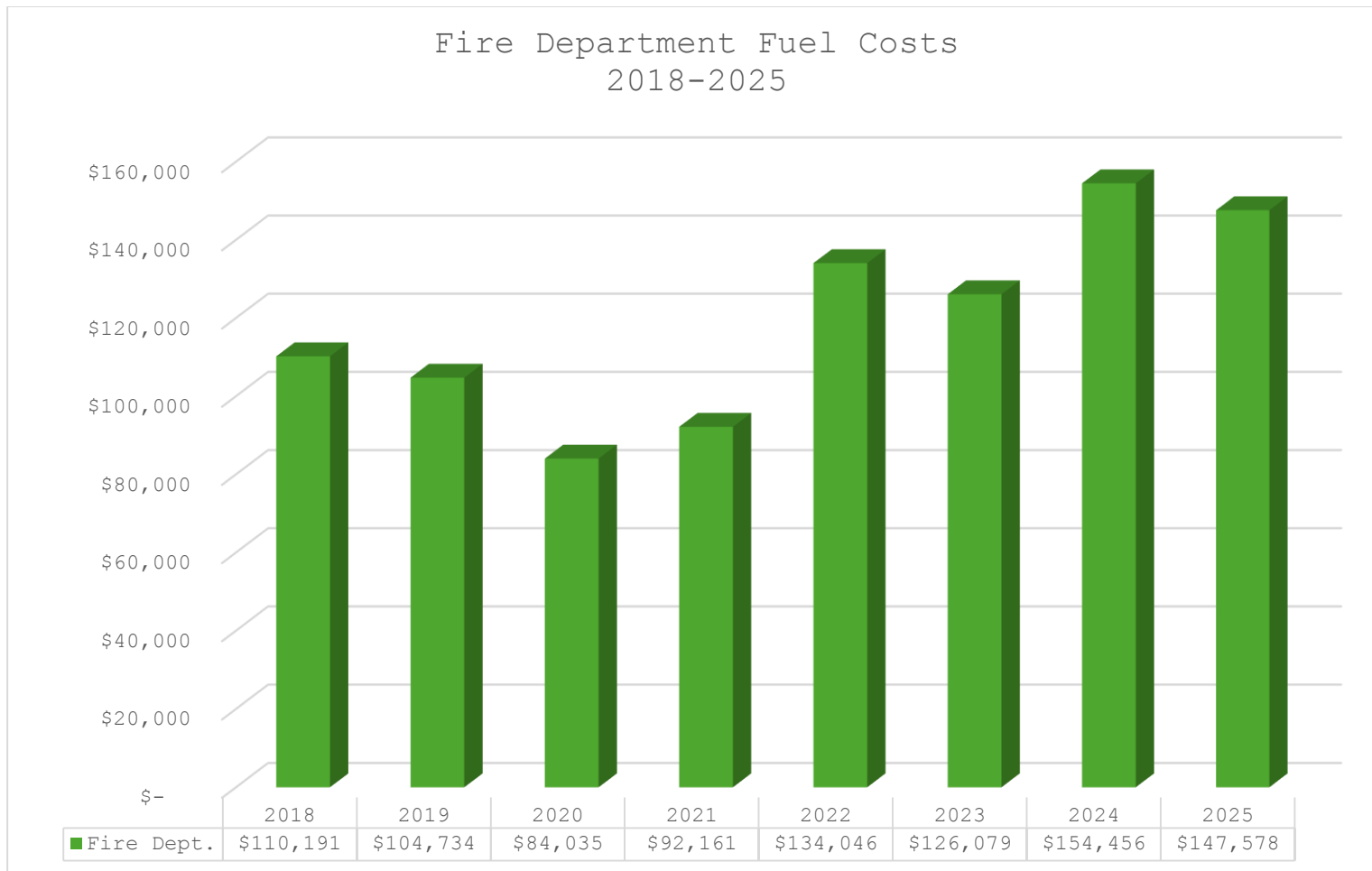
**Appendix C – Utility and Fuel Cost Breakdowns**

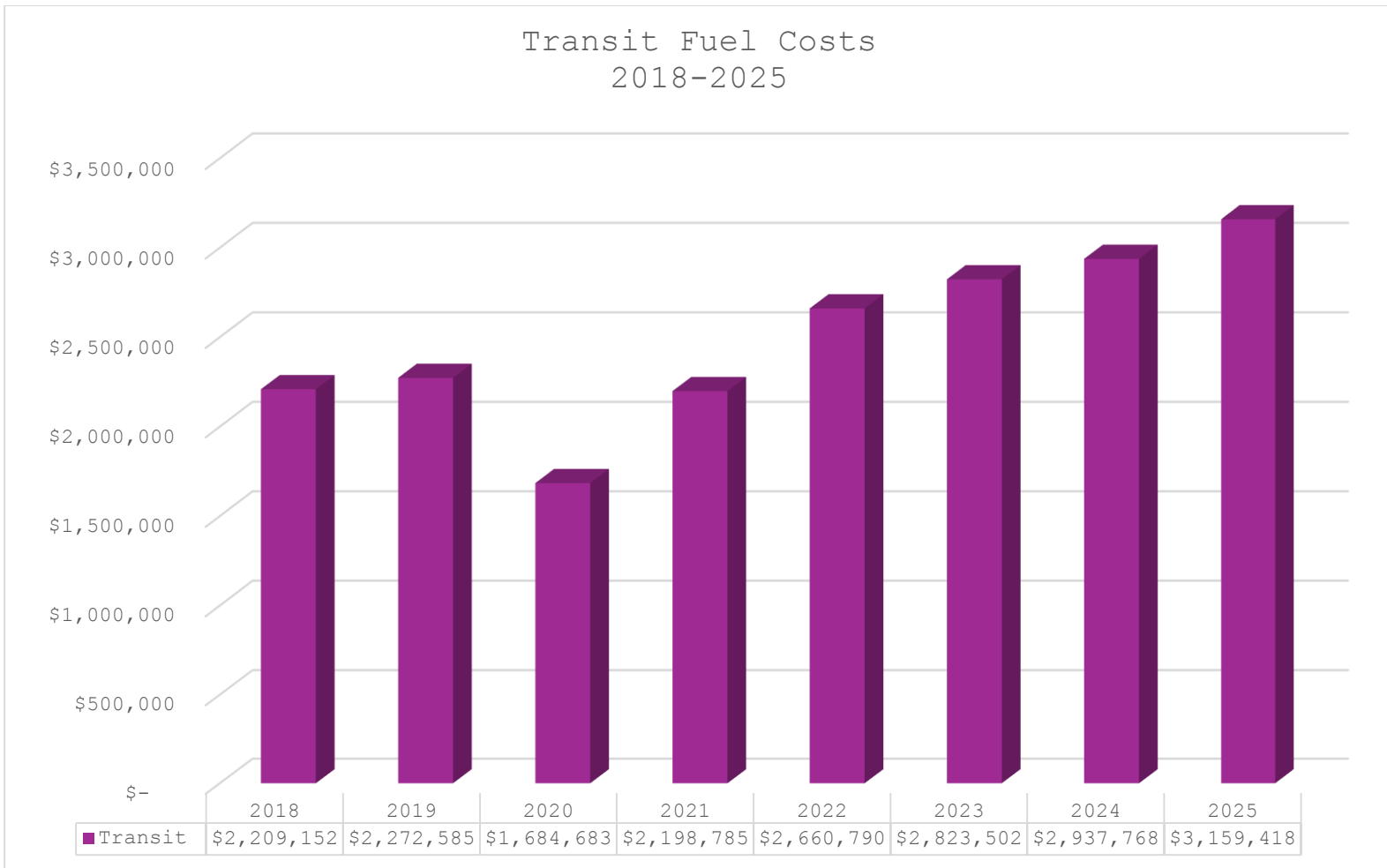
The following figures provide supplementary financial information highlighting cost by utility and facility type and fuel. Associated commentary is provided in the body of report PWS-10-26 under Financial Implications.





























### **Appendix D - Update on Actions Identified in the CEEMP 2024-2029**






This appendix includes the list of actions identified in the Corporate Energy and Emissions Management Plan 2024-2029. An update has been provided on each individual action.




	<b>Action</b>	<b>Responsibility</b>	<b>Update</b>	<b>Status</b>
<b>1</b>	Ensure that renovations and retrofits in City facilities align with the Corporate Energy and Sustainable Buildings Policy.	Facility Assets Team	Ongoing	
<b>2</b>	Continue to plan and perform Deep Energy Retrofit Studies on existing facility assets.	Supervisor, Energy & Emissions	Since 2024, four deep energy retrofit studies were completed with additional ones planned for 2027.	
<b>3</b>	Implement actions in the updated Green Fleet Strategy.	Manager, Fleet Services	Ongoing. Several Hybrids and additional battery handheld equipment were purchased in 2025 and 2026.	
<b>4</b>	Ensure that solar potential is maximized on new facilities and after roof replacements.	Supervisor, Energy & Emissions	Several solar projects have been identified through deep energy retrofit studies as well as the 2021 solar capital plan study that was completed. The solar installation on Brant Hills Community Centre will be the largest City owned array to date (125kW AC).	
<b>5</b>	Provide regular information on energy usage and costs to facility and vehicle operators.	Analyst, Energy & Emissions	Regular performance reports are provided to all applicable operations teams for review.	



6	Develop a plan for communicating the City's energy reduction programs and initiatives to all staff.	Energy & Environment Team	A six-month energy reduction competition among RCC-operated facilities began in June 2026 to promote energy awareness, staff engagement, and operational efficiency, with results and participant feedback to inform future improvements and ongoing emissions reduction initiatives.	
7	Send Staff with energy management and building operations responsibilities to training courses, conferences and trade shows for learning and information-sharing opportunities.	Operational Staff	Ongoing	
8	Develop resources to guide facility operators to make better (energy) choices.	Energy & Emissions Team	As part of the energy competition for RCC operations staff, Energy and Emissions staff have developed a library of resources for energy and emissions reductions. Additional information for operational staff is also being produced from retro commissioning projects.	
9	Develop guidelines that alert operators on consumption and provide information reports to operators.	Energy & Emissions Team	Alarms within the submetering system and Building Automation systems are continually implemented as part of construction projects and at the request of operations teams.	

<p><b>10</b></p>	<p>Consider the impact of energy and emissions when other corporate plans and policies are being proposed in a mandatory section of a report or business case.</p>	<p>All Staff with input from the Energy &amp; Emissions Team</p>	<p>Ongoing – although the mandatory section of reports detailing “Climate Implications” is no longer mandatory.</p>	
<p><b>11</b></p>	<p>Participate in multi-municipality groups, e.g., energy managers, fleet managers.</p>	<p>Applicable Staff</p>	<p>Ongoing</p>	
<p><b>12</b></p>	<p>Benchmark Burlington energy use and targets against other similar municipalities.</p>	<p>Energy &amp; Emissions Team</p>	<p>Not Started. Once the new Energy Management Information System is able to perform reporting, this process will be implemented.</p>	
<p><b>13</b></p>	<p>Monitor changes in technology, costs, performance, and availability of alternative lower-carbon fuels, including biodiesel, Compressed Natural Gas, renewable diesel, and hydrogen for heavy-duty vehicles.</p>	<p>Energy &amp; Emissions Team / Fleet Team</p>	<p>Ongoing</p>	

14	When purchasing new vehicles and other equipment, consider purchasing 'best in class' options, piloting technology, attending lectures/conferences on new technology and considering life-cycle costs and carbon intensity as per green procurement policy.	Manager, Fleet Services	Ongoing	
15	Set annual targets for each building and category of vehicle to meet the overall efficiency targets.	Energy & Emissions Team, Manager, Fleet Services	Not started.	
16	Ensure operators have the tools needed to achieve goals.	Operational Staff	Energy and emissions staff provide ongoing training and resources to operational staff to ensure that any energy or emissions goals can be achieved.	
17	Reaffirm/update targets as required to reflect progress.	Energy & Emissions Team	Energy and emissions staff continually update the City's working model to forecast target values and progress based on changing assumptions around project implementation, emissions factors, and project costs.	
18	Evaluate the need for additional staff to meet the City's energy goals.	Facility Assets Team / Environment & Energy Team	Ongoing	

19	Develop energy KPIs to be integrated into the Burlington Leadership Team (now the Executive Leadership Team and Senior Leadership Team) dashboards.	Energy & Emissions Team, Burlington Leadership Team (XLT and SLT)	KPIs were developed as part of the corporate initiative to set service level KPIs across the corporation.	
20	Monitor new sources of funding and incentives for energy efficiency or GHG reduction initiatives.	Energy & Emissions Team	Ongoing	
21	Advocate higher levels of government to support the greening of fleets.	Manager, Fleet Services & Corporate Strategic Lead, Government Relations	Ongoing	
22	Track and assess progress on interim targets and short-term initiatives.	Energy & Emissions Team	Provided within the main report document (PWS-10-26)	
23	Install sub-meters on major systems in the largest energy-using buildings to provide real-time information to operations staff.	Analyst, Energy & Emissions	Ongoing	

<p><b>24</b></p>	<p>Investigate daily and seasonal energy use patterns to take advantage of load-shifting opportunities and reduce electricity use during peak times when it is expensive and more carbon-intensive.</p>	<p>Energy &amp; Emissions Team</p>	<p>Ongoing</p>	
<p><b>25</b></p>	<p>Ensure that data systems for fleets capture relevant data on distance travelled, fuel use, fuel and vehicle type, driver, etc. and that staff know how to extract and analyze data.</p>	<p>Fleet Team</p>	<p>Ongoing</p>	
<p><b>26</b></p>	<p>Assess the results of the recent project using telemetrics of a sub-set of vehicles and determine the need and desirability of increasing the number and duration of vehicles with telemetric capability.</p>	<p>Fleet Team</p>	<p>Complete. All licensed vehicles and equipment have telemetrics installed.</p>	

<p><b>27</b></p>	<p>Identify options for reducing equipment duty cycles while maintaining service performance, for example, using an occupancy sensor to adjust ventilation to occupancy.</p>	<p>Fleet Team</p>	<p>Ongoing</p>	
<p><b>28</b></p>	<p>Accelerate replacement of oldest, least-efficient vehicles.</p>	<p>Fleet Team</p>	<p>Ongoing</p>	

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel. 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. 416 585-7000



234-2025-1873

June 23, 2026

Dear Head of Council:

I am writing to inform you of recent changes to the strong mayor framework, which apply to your municipality.

These changes were made through regulatory amendments to O. Reg. 530/22, under the *Municipal Act, 2001*, and are intended to strengthen accountability for decision-making during a municipal election year by ensuring that certain rules which currently apply in non-strong mayor municipalities similarly apply to strong mayor municipalities.

Specifically, heads of council in strong mayor municipalities are subject to the following rules which came into force on June 22, 2026:

- **Election year budget rules:** Outgoing heads of council are limited from proposing the municipal budget for the year immediately following a regular municipal election, aligning strong mayor municipalities with existing municipal budget rules.
- **Restricted acts rules:** Heads of council are restricted from appointing or removing the chief administrative officer and other municipal division heads, changing the organizational structure of the municipality, or, if not already authorized in the municipality's budget, exercising their by-law power to dispose of property valued over \$50,000 or authorize expenditures or liabilities over \$50,000. These restrictions would apply if it can be determined that either three-quarters of the outgoing members of council will not be members of the new council, or the outgoing head of council will not be the new head of council.

As head of council, you may wish to ensure that any relevant delegations you wish to establish are in place in advance of nomination day on August 21, 2026. The regulation provides that delegable strong mayor powers that may later become restricted can continue to be exercised where they were delegated to the CAO and or council prior to nomination day.

For more information on strong mayor powers and duties please see:

- Regulations made under the Municipal Act, 2001 that relate to strong mayor powers and duties: [O. Reg. 530/22](#); [O. Reg 580/22](#)
- Part VI.1 of the Municipal Act, 2001 – [Special Powers and Duties of the Head of Council](#)
- The Strong Mayor chapter of the [Ontario Municipal Councillor's Guide](#)

If you have any questions about the strong mayor framework, your staff may wish to contact your local [Municipal Services Office](#) within the Ministry of Municipal Affairs and Housing.

Please accept my best wishes.

Sincerely,

A handwritten signature in blue ink that reads "Robert J. Flack". The signature is written in a cursive style with a long horizontal stroke at the end.

Hon. Robert J. Flack  
Minister of Municipal Affairs and Housing

- c. Robert Dodd, Chief of Staff
- Martha Greenberg, Deputy Minister
- Laurie Miller, Assistant Deputy Minister, Local Government Division
- Sean Fraser, Assistant Deputy Minister, Municipal and Housing Operations Division
- Municipal Clerk and Chief Administrative Officer

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 4.4.2.  
**Resolution Number** 2026-074  
**Title:** Correspondence - South Huron - Ontario Heritage Organization  
Development Grant Advocacy  
**Date:** April 15, 2026

---

**Moved by:** Councillor Laframboise  
**Seconded by:** Councillor Lachance

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution Number 125-2026 passed on March 16, 2026 by the Corporation of the Municipality of South Huron regarding the Ontario Heritage Organization Development Grant Advocacy;**  
**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the the Minister of Tourism, Culture and Gaming; our local Member of Provincial Parliament (MPP), the Association of Municipalities of Ontario (AMO); and all Ontario Municipalities.**

CARRIED

  
MAYOR



**CORPORATION OF THE MUNICIPALITY OF SOUTH HURON**

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

[www.southhuron.ca](http://www.southhuron.ca)

---

March 24, 2026

Via email: [stan.cho@pc.ola.org](mailto:stan.cho@pc.ola.org)

Ministry of Tourism, Culture and Gaming

6<sup>th</sup> Floor

438 University Ave.

Toronto, ON M7A 1N3

Dear Hon. Stan Cho,

**Re: Ontario Heritage Organization Development Grant Advocacy**

---

Please be advised that South Huron Council passed the following resolution at their March 16, 2026 Regular Council Meeting:

125-2026

Moved By: Aaron Neeb

Seconded by: Ted Oke

**That South Huron Council supports the February 17, 2026 correspondence of the Township of McNab/Braeside regarding Ontario Heritage Organization Development Grant Advocacy; and**

**That this supporting resolution and the originating correspondence be circulated to the Minister of Tourism, Culture and Gaming, Stan Cho, Lisa Thompson, MPP, AMO, and all municipalities in Ontario.**

Result: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Kendra Webster, Legislative & Licensing Coordinator

Municipality of South Huron

[kwebster@southhuron.ca](mailto:kwebster@southhuron.ca)

519-235-0310 x. 232

Encl.

cc: MPP Lisa Thompson, [lisa.thompson@pc.ola.org](mailto:lisa.thompson@pc.ola.org); AMO, [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca) ; and all municipalities in Ontario.



Regular Council Meeting Resolution Form

Date: February 17, 2026 No: RESOLUTION - 56-2026  
 Moved by Councillor Kevin Rosien Disposition: CARRIED  
 Seconded by Deputy Mayor Scott Brum Item No: 14.2

Description: Ontario Heritage Organization Development Grant Advocacy

**RESOLUTION:**

**WHEREAS** Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and

**WHEREAS** The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and

**WHEREAS** The maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and

**WHEREAS** Rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and

**WHEREAS** Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;

**NOW THEREFORE BE IT RESOLVED THAT** Council formally support a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability; and

**BE IT FURTHER RESOLVED THAT** This resolution be forwarded to the Minister of Tourism, Culture and Gaming, local Members of Provincial Parliament, AMO, and Ontario municipalities for consideration and support.

MAYOR

Recorded Vote Requested by: _____	Yea	Nay
Mayor Lori Hoddinott	_____	_____
Deputy Mayor Scott Brum	_____	_____
Councillor Kevin Rosien	_____	_____
Councillor Robert Campbell	_____	_____
Councillor Jill Campbell	_____	_____

Declaration of Pecuniary Interest: \_\_\_\_\_  
 Disclosed his/her/their interest(s), vacated he/her/their seat(s),  
 abstained from discussion and did not vote



Hon. Doug Ford  
Premier of Ontario  
823 Albion Road  
Etobicoke, ON  
M9V 1A3  
VIA EMAIL:  
[premier@ontario.ca](mailto:premier@ontario.ca)

MPP Joseph Racinsky  
Wellington-Halton Hills,  
2nd Floor  
181 St. Andrew St. E  
Fergus, ON N1M 1P9  
VIA EMAIL:  
[joseph.racinsky@pc.ola.org](mailto:joseph.racinsky@pc.ola.org)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

June 22, 2026

RE: 6.8 Township of Stone Mills Opposition to Changes to Ontario's Freedom of Information and Protection of Privacy Act

Please be advised that Township of Puslinch Council, at its meeting held on May 27, 2026, considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-171:

Moved by Councillor Hurst and  
Seconded by Councillor Goyda

That the Consent Agenda item 6.8 be received for information; and

Whereas Council supports the Township of Stone Mills opposition to the changes to Ontario's Freedom of Information and Protection of Privacy Act;

That Council direct staff to send a support resolution accordingly as well as to MPP Joseph Racinsky.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk



CC: All Ontario Municipalities and MPP's

**The Corporation of The  
Township of Stone Mills**

4504 County Road 4, Centreville, Ontario K0K 1N0

Tel. (613) 378-2475 Fax. (613) 378-0033

Website: [www.stonemills.com](http://www.stonemills.com)



May 14, 2026

**Sent Via Email Only**

Hon. Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto ON M7A 1A1

Dear Hon. Doug Ford,

Re: Township of Stone Mills opposition to the changes to Ontario's Freedom of Information and Protection of Privacy Act

Please be advised that during the regular Council meeting of April 13, 2026, Township of Stone Mills Council passed the following motion,

**Resolution 30-706-2026**

Whereas the government of Ontario is proposing changes to the Freedom of Information and Protection of Privacy Act (FIPPA) that would exclude records of the premier, cabinet ministers and their staff from public access requests;

AND Whereas these changes would apply retroactively and may limit access to records related to matters of public interest;

AND Whereas the Information and Privacy Commissioner for Ontario has warned that these changes would reduce transparency and accountability, Freedom of Information laws are an essential to the public trust and democratic accountability;

Therefore Be It Resolved That Stone Mills Township oppose the proposed changes to FIPPA;

1. Call on the Province to ensure records related to government business remain accessible to the public;
2. Urge the Province to consult with the Information and Privacy Commissioner of Ontario and the public before proceeding;
3. Direct that this motion be circulated to the Premier Doug Ford, appropriate minister, all MPP's and Ontario municipalities.

**Moved By** Councillor Woodcock

**Seconded By** Councillor Milligan

**Carried**

If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

Brandi Teeple  
Township Clerk  
Township of Stone Mills  
4504 County Road 4  
Centreville, ON, K0K 1N0  
Phone: 613 378-2475 ext. 225  
Email: [bteeple@stonemills.com](mailto:bteeple@stonemills.com)

cc. All Ontario Municipalities  
All MPP's

June 25, 2026



Please be advised that at the **June 23, 2026** Township of Cramahe Council Meeting the following resolution was passed:

**Resolution Number: 2026-165**

**Moved:** Councillor Hamilton

**Seconded:** Councilor Schriver

**WHEREAS** amendments to the Ontario Heritage Act established timelines requiring municipalities to issue Notices of Intention to Designate for properties listed on municipal heritage registers as of December 31, 2022, with the current deadline set for January 1, 2027; and

**WHEREAS** municipalities require additional time and resources to evaluate listed properties and determine whether designation is warranted under the Ontario Heritage Act; and

**WHEREAS** the Township of Cramahe Heritage Advisory Committee, at its meeting of May 29, 2026, recommended that Council advocate for a further extension of the current deadline;

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Township of Cramahe endorse the recommendation of the Heritage Advisory Committee and respectfully request that the Province of Ontario further amend the Ontario Heritage Act to extend the January 1, 2027 deadline for issuing Notices of Intention to Designate for properties listed on municipal heritage registers as of December 31, 2022; and **THAT** the Province consider extending the deadline to January 1, 2030, or another reasonable timeframe that would provide municipalities with adequate time to complete heritage evaluations and make informed designation decisions; and **THAT** this resolution be circulated to the Minister of Citizenship and Multiculturalism, the Minister of Municipal Affairs and Housing, the local Member of Provincial Parliament, the Association of Municipalities of Ontario, the Ontario Municipal Heritage Committee Association, and all Ontario municipalities for their information and consideration.

Result: **CARRIED**

Sincerely,

Nicole Newton  
Municipal Deputy Clerk  
Township of Cramahe  
[nnewton@cramahe.ca](mailto:nnewton@cramahe.ca)



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REGULAR MEETING OF COUNCIL

IN CHAMBERS

Tuesday, June 16, 2026 07:00 PM

Moved BY: Councillor Elliott

Resolution # **269-06-2026**

Seconded BY: Councillor Hooper

**Carried**

BE IT RESOLVED THAT Council supports the Township of Armour in their call to the Government of Ontario and Canada to prioritize the development of new and upgraded highway rest stops and traveler infrastructure along Highways 11 and 17 across Northern Ontario and they be so told.

Mayor

---

Brenda Reid

Clerk

---

Stasia Carr



Hon. Doug Ford  
Premier of Ontario  
823 Albion Road  
Etobicoke, ON  
M9V 1A3  
VIA EMAIL:  
[premier@ontario.ca](mailto:premier@ontario.ca)

Hon. Peter Bethlenfalvy  
Minister of Finance  
VIA EMAIL:  
[peter.bethlenfalvy@pc.ola.org](mailto:peter.bethlenfalvy@pc.ola.org)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

June 23, 2026

Hon. Rob Flack  
Ministry of Municipal  
Affairs and Housing  
VIA EMAIL:  
[rob.flack@pc.ola.org](mailto:rob.flack@pc.ola.org)

Hon. Kinga Surma  
Minister of Infrastructure  
VIA EMAIL:  
[kinga.surma@pc.ola.org](mailto:kinga.surma@pc.ola.org)

RE: 6.5 Town of Halton Hills Resolution Request for review of Provincial-Municipal Fiscal Framework

Please be advised that Township of Puslinch Council, at its meeting held on May 27, 2026, considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-172: Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

That the Consent Agenda item 6.5 be received; and

Whereas Council supports the Town of Halton Hills Resolution Request for review of Provincial-Municipal Fiscal Framework resolution that Council direct staff to send a support resolution accordingly.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.



Sincerely,

Justine Brotherston  
Municipal Clerk

CC: Association of Municipalities of Ontario (AMO)  
Federation of Canadian Municipalities (FCM)  
Region of Halton MPPs  
Region of Halton  
City of Burlington  
Town of Milton  
Town of Oakville  
All Ontario municipalities

April 28, 2026

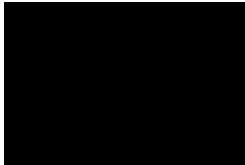
Honourable Doug Ford, Premier of Ontario  
Via Email

**Re: Request for review of Provincial-Municipal Fiscal Framework**

Please be advised that Council of the Town of Halton Hills at its meeting of Monday April 20, 2026, adopted Resolution No. 2026-0071 regarding Request for review of Provincial-Municipal Fiscal Framework.

Attached for your information is a copy of Resolution No. 2026-0071.

Respectfully,



Melissa Lawr, AMP, Dipl.M.A.  
Deputy Clerk – Legislation

- cc. The Honourable Rob Flack, Minister of Municipal Affairs and Housing  
The Honourable Peter Bethlenfalvy, Minister of Finance  
The Honourable Kinga Surma, Minister of Infrastructure  
Association of Municipalities of Ontario (AMO)  
Federation of Canadian Municipalities (FCM)  
Region of Halton MPPs  
Region of Halton  
City of Burlington  
Town of Milton  
Town of Oakville  
All Ontario municipalities



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

Resolution No.: 2026-0071  
Title: Request for review of Provincial-Municipal Fiscal Framework  
Date: April 20, 2026  
Moved by: Councillor J. Brass  
Seconded by: Councillor C. Somerville

Item No. 12.2

**WHEREAS** municipalities, including the Town of Halton Hills, play a critical role in delivering essential services and infrastructure that support growing and evolving communities;

**AND WHEREAS** municipalities are increasingly contributing to areas that intersect with provincial responsibilities, such as housing, social services, and certain capital obligations, placing additional pressure on property tax-based revenue systems;

**AND WHEREAS** municipal revenue tools, particularly property taxes, are limited in their ability to keep pace with growth, inflation, and the expanding expectations placed on local governments;

**AND WHEREAS** the Town of Halton Hills continues to invest in critical infrastructure, including roads, water, stormwater, emergency services, and recreation, to support both existing residents and future growth;

**AND WHEREAS** the Association of Municipalities of Ontario and the Federation of Canadian Municipalities have identified opportunities to better align municipal funding tools with the realities of modern service delivery and growth pressures;

**AND WHEREAS** ensuring long-term financial sustainability for municipalities is essential to maintaining service levels, supporting housing targets, and protecting affordability for residents;

**NOW THEREFORE BE IT RESOLVED THAT** Council of the Town of Halton Hills respectfully requests that the Province of Ontario, in collaboration with AMO, FCM and other municipal partners, undertake a comprehensive review of the provincial–municipal fiscal framework, with a view to strengthening long-term sustainability and alignment of responsibilities;

**AND FURTHER THAT** this review considers opportunities to:

- better align funding responsibilities with service delivery expectations;
- explore sustainable, growth-related revenue tools that reflect the demands placed on municipalities; and
- support a funding framework that enables municipalities to accommodate growth while protecting affordability for residents;

**AND FURTHER THAT** the Province be encouraged to continue working collaboratively with municipalities to ensure that funding frameworks become responsive to community needs and evolving growth pressures;

**AND FURTHER THAT** a copy of this resolution be forwarded to The Honourable Doug Ford, Premier of Ontario; The Honourable Minister of Municipal Affairs and Housing; The Honourable Minister of Finance; The Honourable Minister of Infrastructure; AMO; FCM; The Region of Halton MPP's and MP's; Halton area Municipalities and all Ontario municipalities.



Mayor Ann Lawlor



June 24, 2026

To: Ontario municipalities affected by the Heads and Beds Payment-in-Lieu of Taxes Program

**RE: Heads and Beds Payment-in-Lieu of Taxes Program – Municipal Collaboration Opportunity**

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On behalf of the Town of Penetanguishene, I am writing to share the enclosed Council resolution regarding the Heads and Beds Payment-in-Lieu of Taxes (PILT) program and to invite your municipality to participate in a collective discussion on this matter.

The Heads and Beds PILT program, originally established in 1970 and last updated in 1987, to \$75 per head/bed for provincially owned institutional facilities. As you may be aware, this rate has remained unchanged for nearly four decades and has not kept pace with inflation, municipal service responsibilities, or other Provincial PILT programs.

As a result, municipalities hosting these facilities continue to experience growing financial pressures, as the funding received does not reflect the true cost of providing essential municipal services.

The Town of Penetanguishene has made continuous efforts over several years to seek a fair and reasonable resolution to this matter, including multiple delegations with the Ministry of Finance. Despite these efforts, the current system remains, in our view, both outdated and inequitable.

We recognize that Penetanguishene is not alone in facing these challenges. Other municipalities across Ontario may be experiencing similar financial impacts as a result of this outdated program. As part of our ongoing advocacy efforts, we are reaching out to municipalities that receive Heads and Beds PILT funding to gauge interest in participating in a collective discussion. The intent is to determine whether there is a shared municipal interest in pursuing a collaborative advocacy approach with the Provincial Government to seek a complete review of the program and a fair and equitable solution.

If your municipality is interested in taking part in a joint discussion, or if you wish to share your experience on this issue, we welcome the opportunity to connect. Please confirm your municipalities interest by emailing our Executive Assistant, Emily Dermott-Simpson at [edermott-simpson@penetanguishene.ca](mailto:edermott-simpson@penetanguishene.ca).

Thank you for your time and consideration. We appreciate your leadership and look forward to hearing from you.



Sincerely,

**THE CORPORATION OF THE TOWN OF PENETANGUISHENE**

Doug Rawson, Mayor  
Town of Penetanguishene



**COUNCIL RESOLUTION FORM**

**Date:** May 5, 2026 **Disposition:** CARRIED

**Moved by:** Deputy Mayor D. La Rose **Item No.:** 10 vi.

**Seconded by:** Councillor G. Vadeboncoeur

**Description:** Resolution – Heads and Beds In-Lieu of Taxes

**RESOLUTION:**

**WHEREAS** the Heads and Beds Payment-in-Lieu of Taxes program was established in 1970 at a fixed rate of \$25 per full-time university student, increased to \$50 in 1973 when hospitals and provincial correctional facilities were included, and last increased in 1987 to \$75 per head/bed; and

**WHEREAS** the fixed rate has remained unchanged for nearly four decades and has not kept pace with inflation, which would place the rate at approximately \$180 today; and

**WHEREAS** the Heads and Beds Payment-in-Lieu of Taxes has also not kept pace with provincially mandated municipal service responsibilities or other Provincial payment-in-lieu programs that are based on property assessment and municipal tax rates; and

**WHEREAS** the Town of Penetanguishene has formally requested regulatory amendments through multiple delegations with the Ministry of Finance, seeking a fair and reasonable resolution to the current situation, which the Town considers to be unfair and unreasonable; and

**WHEREAS** the Town is of the opinion that a complete and thorough review of the Heads and Beds Payment-in-Lieu of Taxes program is necessary to ensure municipalities and

Recorded Vote Requested by: .....		
	Yea	Nay
S. Marchand		
B. Waters		
G. Vadeboncoeur		
D. La Rose		
B. Desroches		
D. Leroux		
D. Rawson		

  
**MAYOR**

Declaration of Pecuniary Interest:  
 .....  
 Disclosed his/her/their interest(s), vacated he/her/their seat(s) abstained from discussion and did not vote.



local taxpayers are treated fairly and equitably in relation to the costs associated with provincially owned facilities;

**NOW THEREFORE BE IT RESOLVED** that the Council of the Town of Penetanguishene direct staff to circulate this resolution to affected municipalities across the Province of Ontario to gauge interest in participating in a collective lobbying initiative regarding the Heads and Beds Payment-in-Lieu of Taxes;

**AND BE IT FURTHER RESOLVED** that the purpose of this outreach is to determine whether there is shared municipal interest in pursuing collaborative advocacy with the Provincial Government to seek a fair and equitable approach to the Heads and Beds Payment-in-Lieu of Taxes program.

Recorded Vote Requested by:		
.....		
	Yea	Nay
S. Marchand		
B. Waters		
G. Vadeboncoeur		
D. La Rose		
B. Desroches		
D. Leroux		
D. Rawson		

  
**MAYOR**

Declaration of Pecuniary Interest:  
 .....  
 Disclosed his/her/their interest(s), vacated he/her/their seat(s) abstained from discussion and did not vote.

June 25, 2026

Via Email

The Honourable Doug Ford  
Premier of Ontario  
[premier@ontario.ca](mailto:premier@ontario.ca)

Re: Review of the Ontario Land Tribunal and Enhancing Deference to Municipal  
Planning Decisions

Please be advised that at its meeting held on June 22, 2026, the Council of the Town of  
Whitby adopted the following as Resolution # 166-26:

Whereas local councils are elected by residents to make planning decisions that  
reflect the needs and priorities of their communities;

Whereas municipalities rely on extensive public consultation, professional  
planning advice, engineering studies, and technical reports when making land-  
use decisions;

Whereas the Ontario Land Tribunal (OLT) has the authority to overturn municipal  
planning decisions, often requiring municipalities to spend significant taxpayer  
dollars defending decisions that have already undergone a thorough local review  
process;

Whereas lengthy and costly appeals can delay housing projects, consume  
municipal resources, and reduce the ability of municipalities to focus on  
delivering services to residents; and,

Whereas local governments should have greater certainty and authority when  
decisions are consistent with approved Official Plans, provincial policies, and  
sound planning principles.

Now Therefore be it Resolved:

1. That the Government of Ontario be requested to review the role and  
mandate of the Ontario Land Tribunal to ensure greater respect for  
municipal planning decisions that are supported by evidence, public  
consultation, and approved planning policies;

2. That the Province consider amendments to the Planning Act and Ontario Land Tribunal Act to provide stronger deference to municipal decisions that align with provincial planning frameworks and Official Plans;
3. That the Province improve transparency and accountability within the Ontario Land Tribunal by requiring clear and detailed reasoning when municipal decisions are overturned;
4. That the Province explore measures to reduce the financial burden on municipalities defending planning decisions before the OLT, helping to protect taxpayer dollars and improve the efficiency of the planning process; and,
5. That Staff be directed to circulate this resolution to the Premier of Ontario, the Minister of Municipal Affairs and Housing, Local Members of Provincial Parliament, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities for consideration and support.

Should you require further information, please do not hesitate to contact the Office of the Town Clerk at 905-430-4300.



Kathryn Douglas  
Supervisor, Legislative Services  
[clerk@whitby.ca](mailto:clerk@whitby.ca)

Copy: C. Harris, Director of Legislative Services/Town Clerk - [clerk@whitby.ca](mailto:clerk@whitby.ca)

The Honourable Rob Flack, Minister of Municipal Affairs and Housing - [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
Peter Bethlenfalvy, MPP, Pickering-Uxbridge - [peter.bethlenfalvy@pc.ola.org](mailto:peter.bethlenfalvy@pc.ola.org)  
Lorne Coe, MPP, Whitby - [lorne.coe@pc.ola.org](mailto:lorne.coe@pc.ola.org)  
Jennifer K. French, MPP, Oshawa - [jfrench-co@ndp.on.ca](mailto:jfrench-co@ndp.on.ca)  
Todd J. McCarthy, MPP, Durham - [todd.mccarthy@pc.ola.org](mailto:todd.mccarthy@pc.ola.org)  
Rob Cerjanec, MPP, Ajax - [rcerjanec.mpp.co@liberal.ola.org](mailto:rcerjanec.mpp.co@liberal.ola.org)  
Laurie Scott, MPP, Haliburton-Kawartha Lakes-Brock - [laurie.scott@pc.ola.org](mailto:laurie.scott@pc.ola.org)  
Robin Jones, President, Association of Municipalities of Ontario - [amopresident@amo.on.ca](mailto:amopresident@amo.on.ca)  
All Ontario Municipalities



June 22, 2026

The Honorable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto ON M7A 1A1

Sent by Email

Dear: Honorable Doug Ford,

**RE: Prince Edward County: Resolution No. 2026-208 Regarding Reinstating the Requirements for Compliance with the Freedom of Information and Protection of Privacy Act.**

The Council of the Corporation of Tay Valley Township at its meeting held on June 16<sup>th</sup>, 2026, adopted the following resolution:

**RESOLUTION #C-2026-06-16**

**MOVED BY:** Keith Kerr  
**SECONDED BY:** Greg Hallam

**“WHEREAS**, all residents of Ontario have the right to fair, open and democratic government;

**AND WHEREAS**, all elected representatives, municipal and provincial alike, in Ontario have a duty to faithfully execute the powers and trust placed in them and willingly swear an oath to this effect and are subject to fair public scrutiny;

**AND WHEREAS**, the Freedom of Information and Protection of Privacy Act (FIPPA) and the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) are essential tools to protect Ontarians against privacy breaches, and abuses of power;

**AND WHEREAS**, the Province of Ontario enacted Bill 97, the Plan to Protect Ontario Act (Budget Measures), 2026, which received Royal Assent on April 24, 2026, and introduced significant amendments to both FIPPA and MFIPPA to alter statutory timelines and privacy governance frameworks;

**AND WHEREAS**, the amendments introduced via Bill 97 have created a jurisdictional imbalance by excluding records held by provincial Ministers, their offices, and staff from the application of FIPPA, while maintaining the statutory responsibilities and administrative burdens for municipal elected officials and staff under MFIPPA, thereby establishing higher standards for transparency and personal record accountability for municipal governments;

**AND WHEREAS**, excluding members of the highest offices and their staff from reasonable public access requests and records retention creates security concerns, reinforces the appearance of self-dealing and is contrary to the public interest;

**NOW THEREFORE BE IT RESOLVED THAT**, Tay Valley Township Council call on the Province to reinstate requirements for compliance with FIPPA to ensure that the Premier, Ministers, and their staff are subject to proper and fair public scrutiny like all other elected representatives in Ontario;

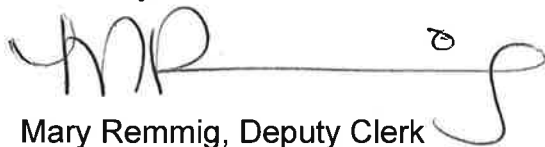
**THAT**, the Government of Ontario implement recommendations of the Information and Privacy Commissioner of Ontario to increase and ensure proper security, record keeping and democratic accountability;

**AND THAT**, this resolution be circulated to Premier Doug Ford, Minister of Finance Bethlenfalvy, MPP John Jordan, the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM) and the 444 municipalities of Ontario.”

**ADOPTED**

If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 130 or [deputyclerk@tayvalleytwp.ca](mailto:deputyclerk@tayvalleytwp.ca)

Sincerely,



Mary Remmig, Deputy Clerk

cc: Minister of Finance, Peter Bethlenfalvy;  
MPP John Jordan;  
Association of Municipalities of Ontario;  
Federation of Canadian Municipalities;  
All Municipalities of Ontario.”