



Regular Council  
Agenda

**Date:** June 23, 2026  
**Time:** 9:30 am  
**Location:** Council Chambers, City Hall, second floor

Pages

**1. Call to Order**

**2. Land Acknowledgement**

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee, and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

**3. National Anthem**

**4. Roll Call**

**5. Approval of the Agenda**

**6. Declarations of Interest**

**7. Proclamations**

7.1 City of Burlington Month of Play June 2026

7.2 Seniors Month June 2026

7.3 National Drowning Prevention Week July 19-25, 2026

7.4 Burlington Heritage Week August 1-9, 2026

## **8. Recognition and Achievements**

Note: Recognitions are moved to later in the agenda to be heard at 10:30 a.m.

8.1 Staff and Citizen recognition

8.2 Urban Forestry team recognition

## **9. Presentations**

## **10. Motion to approve Council Minutes**

Confirm the minutes of the following meeting of Council:

10.1 Regular Council meeting minutes of May 26, 2026

10.2 Special Council meeting minutes of June 9, 2026

10.3 Special Council meeting minutes of June 15, 2026

## **11. Delegations**

In order to speak at a Council meeting, Individuals must register as a delegation no later than noon the business day before the meeting. To register, complete the online application at [www.burlington.ca/delegation](http://www.burlington.ca/delegation) or by submitting a written request by email to the Legislative Services at [clerks@burlington.ca](mailto:clerks@burlington.ca)

If you do not wish to delegate, but would like to submit feedback, please email your comments to [clerks@burlington.ca](mailto:clerks@burlington.ca) by noon the business day before the meeting. Your comments will be circulated to Council members in advance of the meeting and will be attached to the minutes, forming part of the public record.

## **12. Petitions**

## **13. Recommendations from Standing Committees:**

13.1 Committee of the Whole meeting of June 8, 9 and 11, 2026

a. Financial status report as at March 31, 2026 (FIN-05-26) (CCS)

Receive for information finance department report FIN-05-26 regarding financial status report as at March 31, 2026.

b. 2026 capital variance and project closure (FIN-10-26) (CCS)

Receive for information finance department report FIN-10-26

regarding the 2026 capital variance and project closure.

- c. Council Special Initiatives Reserve Fund – repeal and replacement of By-law 45-2022 (FIN-17-26) (CCS)

Enact a by-law to establish and govern the Council Special Initiatives Reserve Fund and to repeal By-law 45-2022, substantially in the form attached as Appendix A to finance department report FIN-17-26.

- d. Restricted acts (lame duck) in an election year - delegation of authority to the Chief Administrative Officer (LLS-26-26) (CCS)

Enact a by-law to provide temporary delegated authority to the Chief Administrative Officer (CAO) in the event of a restricted acts provision, substantially in the form attached as appendix A to legislative services report LLS-26-26.

- e. 2026-2030 Municipal Election Compliance Audit Committee (LLS-29-26) (CCS)

Approve the City's participation in a joint Compliance Audit Committee with the lower tier municipalities of Halton Region for the 2026-2030 Term of Council; and

Approve the Terms of Reference, attached as Appendix A to legislative services report LLS-29-26.

- f. Salt Management Plan update (PWS-15-26) (PW)

Receive for information public works report PWS-15-26, providing an update on the city's Salt Management Plan (SMP) contained in Appendix A.

- g. Introduction to the 2027 Official Plan Review (DGM-23-26) (GM)

Direct the Director of Community Planning to prepare for the initiation of an Official Plan Review under Section 26 of the *Planning Act*, and

Endorse the "Engagement Approach" attached as Appendix A to development and growth management report DGM-23-26; and

Direct the Director of Community Planning to proceed with a Special Meeting of Council in Q1 2027 to formally initiate an Official Plan Review under Section 26 of the *Planning Act*, and

Authorize the Director of Community Planning to develop the specialized technical work and retain peer review support to an upset limit of \$100,000 from the Policy Reserve Fund; and

Withdraw certain Major Transit Station Area policies and schedules from the Burlington Official Plan, 2020 (BOP, 2020), as identified in Appendix D to development and growth management report DGM-23-26.

h. Lobbyists participating on standing committees (LLS-27-26)

Receive for information legislative services report LLS-27-26 regarding lobbyists participating on standing and advisory committees.

i. Community facilities update and recommendations for 1200 King Rd. (CAO-01-26)

Endorse the updated scope of community facilities under consideration on the 1200 King Road development to include:

- Event Centre (arena)
- Community Centre (inclusive of aquatics and/or basketball facilities)
- Recreational Ice Facility
- Conference - multi-purpose space
- Parking Facility; and

Direct the Chief Administrative Officer or designate to proceed with a Detailed Due Diligence Phase, inclusive of:

- Confirmation of available capital costs and operating models;
- Negotiation with prospective partners and funding contributors, potential operators and other service delivery partners;
- Evaluation of preferred financing options, including tax increment financing and funding from senior levels of government;
- Development of a comprehensive business case and funding strategy; and

Report back to Committee and Council with a recommended

funding strategy, partnership model, and implementation plan for consideration prior to any capital or financial commitments, targeted for Q2, 2027; and

Instruct the CAO to proceed in accordance with the recommendation contained in confidential Appendix B to CAO report CAO-01-26.

- j. Motion memo regarding response to inquiries related to cricket in Central Park (COW-15-26) (SD)

Direct the Chief Administrative Officer to work with appropriate staff to report back with recommendations and financial implications, if any, on the following matters raised by community regarding the renovations of the cricket pitch in Central Park and more generally cricket in Burlington:

- Commencing work on the cricket pitch for Sherwood Forest Park this year in efforts to have the project shovel ready to construct as soon as possible, in partnership with Halton Region and other relevant parties.

Restricting use of the Central cricket pitch to youth and recreation-level play.

Limiting the number of consecutive hours of unpermitted pick-up play

Increasing bylaw presence in Central Park to ensure compliance around noise and other matters

Reporting on options to expand cricket throughout the City.

- k. Motion memo regarding a review of options to restrict construction hours (COW-16-26) (SD)

Direct the City Solicitor and Commissioner of Development and Growth Management to review and report back in July 2026 on the process and considerations to regulate construction and related impacts to residents, economic impacts and city infrastructure impacts.

- l. Analysis of Bill 98 – Building Homes and Improving Transportation Infrastructure Act, 2026 (CAF-06-26)

Receive for information corporate affairs report CAF-06-26 regarding analysis of Bill 98, *Building Homes and Improving*

*Transportation Infrastructure Act, 2026* including potential impacts for the City of Burlington.

m. 2027 financial forecast (FIN-11-26) (SD)

Receive for information the 2027 financial forecast as a budget reference document contained in finance department report FIN-11-26; and

Direct the Chief Financial Officer to provide a range of additional scenarios and any impacts to existing commitments, community services or capital levy of 2% to achieve these reductions in addition to the financial forecast contained in finance department report FIN-11-26:

- at inflation for reducing the budget and tax impact; and
- a zero % increase; and
- scenarios of minus 10%, minus 5% off the financial forecast as contained in finance department report FIN-11-26.

n. Climate Resilient Burlington Plan – Year 4 Progress update (PWS-07-26)

Receive for information public works report PWS-07-26 regarding Climate Resilient Burlington Plan - Year 4 progress update.

o. Downtown parking market feasibility analysis (PWS-28-26)

Direct the Commissioner of Development and Growth Management to retain a qualified consultant to undertake a market feasibility analysis respecting future public off-street parking needs and capacity within Burlington's downtown core, including financial, operational, land use, partnership, and implementation considerations; and

Authorize the Commissioner of Development and Growth Management to proceed with the procurement of a consultant-led study, recognizing that there is currently no internal staff capacity to undertake the scope of work associated with a comprehensive parking feasibility and market analysis; and

Direct the Commissioner of Development and Growth Management to ensure the consultant scope includes validation

of projected parking demand identified through the Downtown Parking Plan, assessment of development-related impacts and geographic parking pressures, consideration of potential funding and partnership models, and analysis of options to deliver additional off-street parking capacity should Council determine it is required prior to 2030; and

Refer the estimated cost of the feasibility study and market analysis to the 2027 budget process and funded through the Downtown Parking Growth Reserve Fund (RF800685), subject to Council approval.

p. Windrow Clearing Program review and fee options (PWS-17-26)

Direct the Director of Roads, Parks and Forestry to proceed with option 2, Variable Fee Model: \$150 plus HST plus 50% Program Fee Reduction for Seniors, Physically Challenged or Low-Income Residents as outlined in public works report PWS-17-26; and

Authorize the Commissioner of Legal and Legislative Services to prepare for Council approval a by-law amending the Rates and Fees By-law 92-2025 to establish the 2026/2027 Windrow Clearing Program fee.

q. Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows) (DGM-38-26)

Approve the applications, as modified by planning staff, for Official Plan Amendment, Zoning By-law Amendment, and Plan of Subdivision, submitted by Bousfields Inc. on behalf of Alinea as "Phase 1" at 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway; and

Approve Official Plan Amendment No. 11 to the City of Burlington Official Plan 2020, as modified by planning staff and provided in Appendix K of the memo to development and growth management report DGM-38-26, to amend the designation for the lands located at 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway; and

Deem that the Official Plan Amendment No.11 as revised in Appendix K is consistent with The Planning Act; and

Instruct the City Clerk to prepare the necessary by-law adopting Official Plan Amendment No. 11 as contained in Appendix K of

the memo to development and growth management report DGM-38-26 to be presented for approval at the same time as the associated by-law in Appendix L to amend Zoning By-law 2020, as amended, for the development proposal; and

Approve Zoning By-law 2020.520, attached as Appendix L of the memo to development and growth management report DGM-38-26, and

Deem that Zoning By-law 2020.520 will conform to all applicable Official Plans of the City of Burlington once Official Plan Amendment No. 11 is adopted; and

State that the amending zoning by-law will not come into effect until Official Plan Amendment No. 11 is adopted; and

Approve the Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway consisting of 181 Low Density Residential lots, 16 On-Street Townhouse blocks, 13 Double Frontage Townhouse blocks, one Medium Density Mixed Use Block, one Employment Block, one Park block, two Stormwater Management Pond blocks, three Open Space blocks, two Easement blocks, two Natural Heritage blocks, four Potential Enhancement blocks, five Development blocks, one Potential Creek Crossing block, one Road Widening block, and Roads identified as 26.0m Public R.O.W., 18m Public R.O.W., and 7.5m Public Lane, as revised and attached as Appendix E, with Appendix F showing the changes to the draft plan of subdivision submitted with the application in red mark-up, subject to the conditions contained in Appendix M of the Memo to Development and Growth Management report DGM-38-26, after the associated amending zoning by-law comes into effect.

- r. Confidential update on a labour relations matter (HRS-03-26)

Pursuant to Section 239(2)(d) labour relations or employee negotiations

Receive for information confidential Human Resources report HR-03-26 providing an update on a labour relations matter.

- s. Confidential insurance renewal (LLS-11-26)

Pursuant to Section 239(2)(a) the security of the property of the municipality or local board

Receive for information confidential Legal and Legislative

Services report LLS-11-26 providing an update on the 2026-2027 Insurance Renewal.

t. Confidential triannual litigation update (LLS-15-26)

Pursuant to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Direct the Commissioner of Legal and Legislative Services and City Solicitor or his designate to proceed in accordance with the instructions sought in matters 33, 39, and 40 and that the balance of LLS-15-26 be received and filed; and

Instruct the Commissioner of Legal and Legislative Services and City Solicitor or his designate to proceed in accordance with the instructions provided in closed session.

u. Confidential real estate matter - strategic land acquisition (LLS-23-26)

Pursuant to Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board

Instruct the Manager of Realty Services to proceed in accordance with the instructions sought in confidential legal department report LLS-23-26.

v. Confidential real estate matter - strategic land acquisition (LLS-24-26)

Pursuant to Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Instruct the Manager of Realty Services to proceed in accordance with the instructions sought in confidential legal department report LLS-24-26.

w. Confidential update on a labour relations matter (HRS-04-26)

Pursuant to Section 239(2)(d) labour relations or employee negotiations

Instruct the Chief Human Resource Officer to proceed in accordance with the instructions sought in confidential Human Resource Department report HRS-04-26.

- x. Confidential verbal update regarding a human resources matter (HRS-05-26)

Pursuant to Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees

Receive for information confidential verbal update regarding a human resources matter (HRS-05-26)

### 13.2 Audit Committee meeting of June 10, 2026

- a. Status of Management Action Plans (AUD-07-26)

Receive for information office of the city auditor report AUD-07-26 regarding status of Management Action Plans for Q1 2026.

- b. Quarterly dashboard for the office of the city auditor (AUD-08-26)

Receive for information office of the city auditor report AUD-08-26 regarding quarterly dashboard for the office of the city auditor as of Q2 2026 attached as Appendix A.

- c. Whistleblower Program update (AUD-09-26)

Receive for information office of the city auditor report AUD-09-26 regarding an update about the Whistleblower Program.

- d. Financial Highlights for the period ended March 31, 2026 (FIN-08-26)

Receive for information finance report FIN-08-26 regarding the financial highlights for the period ended March 31, 2026.

- e. Report recommending approval of the 2025 consolidated financial statements as audited by Deloitte LLP (FIN-07-26)

Approve the 2025 Consolidated Financial Statements for the City of Burlington as audited by Deloitte LLP attached as Appendix A to finance report FIN-07-26; and

Approve the 2025 Financial Statements for the Trust Funds of the City of Burlington as audited by Deloitte LLP attached as Appendix B; and

Authorize the Chief Financial Officer to publish the statements

on the City's website.

13.3 Pipeline to Permit Committee meeting June 11, 2026

- a. Pipeline to Permit Committee: A Retrospective (DGM-43-26)  
Receive for information development and growth management report DGM-43-26 regarding Pipeline to Permit: A Retrospective.
- b. Staff presentation regarding e-Check AI on-line review tool (PP-12-26)  
Receive for information, staff demonstration of the e-Check AI on-line review tool. (PP-12-26)
- c. Verbal update on 2027 Official Plan Review (PP-13-26)  
Receive for information verbal update on 2027 Official Plan Review (PP-13-26)

**14. Motion to Approve Standing Committee Minutes**

Approve the following minutes:

- 14.1 Committee of the Whole meeting minutes of June 8, 9 and 11, 2026 1 - 21
- 14.2 Audit Committee meeting minutes of June 10, 2026 22 - 24
- 14.3 Pipeline to Permit Committee meeting minutes of June 11, 2026 25 - 27

**15. Urgent Business**

**16. Confidential Items and Closed Meeting**

Confidential reports may require a closed meeting in accordance with the Municipal Act, 2001. Meeting attendees may be required to leave during the discussion.

16.1 Motion to confirm confidential minutes

- a. Confidential closed meeting minutes for Committee of the Whole meeting of June 8, 9, 11, 2026

**17. Rise and Report**

**18. Motions of Members**

**19. Council Information Package**

19.1 Council Information Package June 5, 2026

19.2 Council Information Package June 12, 2026

19.3 Council Information Package June 19, 2026

**20. Motion to Receive and File Information Items**

Receive and file Information items, having been considered by Council:

20.1 Staff memorandum regarding Analysis of Bill 98 – Building Homes and Improving Transportation Infrastructure (CAF-06-26) 28 - 29

Note: This item provides supplemental information regarding item 13.1 I.

**21. Notice of Motion**

**22. Motion to Approve By-Laws**

Enact and pass the following by-laws which are now introduced, entitled and numbered as indicated below:

22.1 36-2026: A By-law to repeal By-law 45-2022 and enact a new by-law to establish and govern the Council Special Initiatives Reserve Fund. 30 - 31

Report HRS-01-26, Committee of the Whole June 8, 9, 11, 2026

22.2 37-2026: A by-law to temporarily provide The Corporation of the City of Burlington with the ability to conduct certain business if Council's authority to act is restricted under Section 275 of the Municipal Act, 2001. 32 - 33

Report LLS-26-26, Committee of the Whole June 8, 9, 11, 2026

**23. Confirmatory By-law 34 - 35**

Enact and pass By-law Number 39-2026 being a by-law to confirm the proceedings of Council at its meeting held June 23, 2026 being read a first, second and third time.

**24. Statements by Members and Staff**

**25. Motion to Adjourn**

Adjourn this Council now to meet again at the call of the Mayor.



## Committee of the Whole

### Minutes

Date: June 8, 2026  
Time: 9:30 am  
Location: Council Chambers, City Hall, second floor

Members Present: Councillor Shawna Stolte (Chair)  
Councillor Kelvin Galbraith  
Councillor Lisa Kearns  
Councillor Rory Nisan  
Councillor Paul Sharman  
Councillor Angelo Bentivegna  
Mayor Marianne Meed Ward

Staff Present: Curt Benson, Chief Administrative Officer  
Blake Hurley, Commissioner, Legal and Legislative Services/City Solicitor  
Jacqueline Johnson, Commissioner, Community Services  
Scott Hamilton, Commissioner, Public Works  
Sue Evfremidis, Chief Human Resources Officer  
Craig Millar, Chief Financial Officer  
Stephen Robichaud, Commissioner, Development and Growth Management  
Andrew Scott, Chief Transformation Officer  
Jamie Tellier, Director, Community Planning  
Craig Kummer, Director, Transportation Services  
Jo-Anne Rudy, Committee Clerk  
Suzanne Gillies, Committee Clerk

#### 1. Call to Order

The Chair called the meeting to order.

#### 2. Land Acknowledgement

The Chair read the Land Acknowledgement.

**3. Approval of the Agenda**

Moved by Mayor Meed Ward

Approve the agenda as presented.

**CARRIED**

Moved by Councillor Nisan

Motion to add a delegation to the agenda after the agenda has been approved.

**CARRIED**

Moved by Councillor Nisan

Suspend the rules for Section 46.1 of the Procedure By-law 59-2024, as amended, to permit an unregistered delegate Mike Collins-Williams to speak to Item 8.4 motion memo regarding a review of options to restrict construction hours (COW-16-26)

**CARRIED**

Moved by Mayor Meed Ward

Suspend the rules for section 45.2 of Procedure By-law 59-2024, as amended, to allow an extension of delegation speaking time beyond the 10-minute maximum for David Falletta regarding Item 13.1 Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470, 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows) (DGM-38-26)

**CARRIED**

Moved by Councillor Sharman

Motion to change the order of the agenda to discuss Item 8.2 Community facilities update and recommendations for 1200 King Rd. (CAO-01-26) before Item 8.1, in accordance with Procedure By-law 59-2024, Section 33.5.

**CARRIED**

**4. Declarations of Interest**

None

## **5. Presentations**

None

## **6. Delegations**

- 6.1 Louis Frapporti, Alinea Land Corporation, spoke regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 6.2 Andrea Dodd, Executive Director, Aldershot Village BIA, spoke regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 6.3 Jim Young, Partnering Aldershot, spoke regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 6.4 Cody Bradt, Golden Horseshoe Aquatic Club, spoke regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 6.5 Manny Figueiredo, YMCA, spoke regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 6.6 Zohair Khan, Burlington Aquatic Devilrays, spoke regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 6.7 Lawson Hunter spoke regarding Climate Resilient Burlington Plan – Year 4 Progress update (PWS-07-26)
- 6.8 Denise Gray spoke regarding Climate Resilient Burlington Plan - Year 4 Progress update (PWS-07-26)
- 6.9 Amy Schnurr, BurlingtonGreen Environmental Association, spoke regarding Climate Resilient Burlington Plan - Year 4 Progress update. (PWS-07-26)
- 6.10 Amy Schnurr, BurlingtonGreen Environmental Association, spoke regarding Analysis of Bill 98 - Building Homes and Improving Transportation Infrastructure Act (CAF-06-26)
- 6.11 Cynthia Shanahan spoke regarding motion memo regarding a review of options to restrict construction hours (COW-16-26)
- 6.12 Mike Collins-Williams, West End Home Builders Association, spoke regarding motion memo regarding a review of options to restrict construction hours (COW-16-26)

## **7. Consent Items**

- 7.1 Analysis of Bill 98 – Building Homes and Improving Transportation Infrastructure Act, 2026 (CAF-06-26) (CCS)

**Note: this item was moved to Community and Corporate Services Regular Items**

- 7.2 Financial status report as at March 31, 2026 (FIN-05-26) (CCS)

Moved by Councillor Galbraith

Receive for information finance department report FIN-05-26 regarding financial status report as at March 31, 2026.

**CARRIED**

- 7.3 2026 capital variance and project closure (FIN-10-26) (CCS)

Moved by Councillor Galbraith

Receive for information finance department report FIN-10-26 regarding the 2026 capital variance and project closure.

**CARRIED**

- 7.4 2027 financial forecast (FIN-11-26) (CCS)

**Note: this item was moved to Community and Corporate Services Regular Items**

- 7.5 Council Special Initiatives Reserve Fund – repeal and replacement of By-law 45-2022 (FIN-17-26) (CCS)

Moved by Councillor Galbraith

Enact a by-law to establish and govern the Council Special Initiatives Reserve Fund and to repeal By-law 45-2022, substantially in the form attached as Appendix A to finance department report FIN-17-26.

**CARRIED**

- 7.6 Restricted acts (lame duck) in an election year - delegation of authority to the Chief Administrative Officer (LLS-26-26) (CCS)

Moved by Councillor Galbraith

Enact a by-law to provide temporary delegated authority to the Chief Administrative Officer (CAO) in the event of a restricted acts provision,

substantially in the form attached as appendix A to legislative services report LLS-26-26.

**CARRIED**

- 7.7 2026-2030 Municipal Election Compliance Audit Committee (LLS-29-26) (CCS)

Moved by Councillor Galbraith

Approve the City's participation in a joint Compliance Audit Committee with the lower tier municipalities of Halton Region for the 2026-2030 Term of Council; and

Approve the Terms of Reference, attached as Appendix A to legislative services report LLS-29-26.

**CARRIED**

- 7.8 Salt Management Plan update (PWS-15-26) (PW)

Moved by Councillor Galbraith

Receive for information public works report PWS-15-26, providing an update on the city's Salt Management Plan (SMP) contained in Appendix A.

**CARRIED**

- 7.9 Windrow Clearing Program review and fee options (PWS-17-26) (PW)

**Note: this item was moved to Public Works Regular Items**

- 7.10 Introduction to the 2027 Official Plan Review (DGM-23-26) (GM)

Moved by Councillor Galbraith

Direct the Director of Community Planning to prepare for the initiation of an Official Plan Review under Section 26 of the *Planning Act*; and

Endorse the "Engagement Approach" attached as Appendix A to development and growth management report DGM-23-26; and

Direct the Director of Community Planning to proceed with a Special Meeting of Council in Q1 2027 to formally initiate an Official Plan Review under Section 26 of the *Planning Act*; and

Authorize the Director of Community Planning to develop the specialized technical work and retain peer review support to an upset limit of \$100,000 from the Policy Reserve Fund; and

Withdraw certain Major Transit Station Area policies and schedules from the Burlington Official Plan, 2020 (BOP, 2020), as identified in Appendix D to development and growth management report DGM-23-26.

**CARRIED**

7.11 Information on the new Development Charge Reduction Program (FIN-06-26) (CCS)

**Note: this item was moved to Community and Corporate Services Regular Items**

## **8. Community and Corporate Services**

**Note: [view June 9, 2026 video](#) for discussion of Items 8.5, 8.6, 8.7 and 8.2**

**Note: [view June 11, 2026 video](#) for discussion of items 8.1, 8.3 and 8.4**

8.1 Lobbyists participating on standing committees (LLS-27-26)

Moved by Councillor Kearns

Receive for information legislative services report LLS-27-26 regarding lobbyists participating on standing and advisory committees.

**CARRIED**

8.2 Community facilities update and recommendations for 1200 King Rd. (CAO-01-26)

**Note: this item was discussed before item 8.1**

Moved by Councillor Galbraith

Endorse the updated scope of community facilities under consideration on the 1200 King Road development to include:

- Event Centre (arena)
- Community Centre (inclusive of aquatics and/or basketball facilities)
- Recreational Ice Facility

- Conference - multi-purpose space
- Parking Facility; and

Direct the Chief Administrative Officer or designate to proceed with a Detailed Due Diligence Phase, inclusive of:

- Confirmation of available capital costs and operating models;
- Negotiation with prospective partners and funding contributors, potential operators and other service delivery partners;
- Evaluation of preferred financing options, including tax increment financing and funding from senior levels of government;
- Development of a comprehensive business case and funding strategy; and

Report back to Committee and Council with a recommended funding strategy, partnership model, and implementation plan for consideration prior to any capital or financial commitments, targeted for Q2, 2027; and

Instruct the CAO to proceed in accordance with the recommendation contained in confidential Appendix B to CAO report CAO-01-26.

**CARRIED**

8.3 Motion memo regarding response to inquiries related to cricket in Central Park (COW-15-26) (SD)

Moved by Councillor Sharman

Motion to close debate.

**CARRIED**

Moved by Mayor Meed Ward

Direct the Chief Administrative Officer to work with appropriate staff to report back with recommendations and financial implications, if any, on the following matters raised by community regarding the renovations of the cricket pitch in Central Park and more generally cricket in Burlington:

- Commencing work on the cricket pitch for Sherwood Forest Park this year in efforts to have the project shovel ready to construct as soon as possible, in partnership with Halton Region and other relevant parties.

**CARRIED**

Moved by Mayor Meed Ward

Restricting use of the Central cricket pitch to youth and recreation-level play.

**CARRIED**

Moved by Mayor Meed Ward

Limiting the number of consecutive hours of unpermitted pick-up play

**CARRIED**

Increasing bylaw presence in Central Park to ensure compliance around noise and other matters

**CARRIED**

Moved by Mayor Meed Ward

Reporting on options to expand cricket throughout the City.

**CARRIED**

8.4 Motion memo regarding a review of options to restrict construction hours (COW-16-26) (SD)

Moved by Councillor Sharman

Motion to close debate.

**CARRIED**

Moved by Mayor Meed Ward

Direct the City Solicitor and Commissioner of Development and Growth Management to review and report back in July 2026 on the process and considerations to regulate construction and related impacts to residents, **economic impacts and city infrastructure impacts.**

**CARRIED**

**Amendment:**

Moved by Councillor Nisan

Add the wording '**economic impacts and city infrastructure impacts**' after 'residents'

**CARRIED**

- 8.5 Analysis of Bill 98 – Building Homes and Improving Transportation Infrastructure Act, 2026 (CAF-06-26)

**Note: this item was moved from Consent Items and discussed before item 8.1**

Moved by Councillor Nisan

Receive for information corporate affairs report CAF-06-26 regarding analysis of Bill 98, *Building Homes and Improving Transportation Infrastructure Act, 2026* including potential impacts for the City of Burlington.

**CARRIED**

- 8.6 2027 financial forecast (FIN-11-26) (SD)

**Note: this item was moved from Consent Items and discussed before item 8.1**

Moved by Mayor Meed Ward

Receive for information the 2027 financial forecast as a budget reference document contained in finance department report FIN-11-26; and

IN FAVOUR: (6): Councillor Stolte, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (1): Councillor Bentivegna

**CARRIED**

Moved by Mayor Meed Ward

**Direct the Chief Financial Officer to provide a range of additional scenarios and any impacts to existing commitments, community services or capital levy of 2% to achieve these reductions in addition**

**to the financial forecast contained in finance department report FIN-11-26:**

IN FAVOUR: (4): Councillor Stolte, Councillor Galbraith, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (3): Councillor Kearns, Councillor Nisan, and Councillor Bentivegna

**CARRIED**

Moved by Mayor Meed Ward

- **at inflation for reducing the budget and tax impact; and**

IN FAVOUR: (6): Councillor Stolte, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (1): Councillor Bentivegna

**CARRIED**

Moved by Mayor Meed Ward

- **a zero % increase; and**

IN FAVOUR: (5): Councillor Stolte, Councillor Galbraith, Councillor Nisan, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (2): Councillor Kearns, and Councillor Bentivegna

**CARRIED**

Moved by Mayor Meed Ward

- **scenarios of minus 10%, minus 5% off the financial forecast as contained in finance department report FIN-11-26.**

IN FAVOUR: (4): Councillor Stolte, Councillor Nisan, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (3): Councillor Galbraith, Councillor Kearns, and Councillor Bentivegna

**CARRIED**

**Amendment:**

Moved by Mayor Meed Ward

**Direct the Chief Financial Officer to provide a range of additional scenarios and any impacts to existing commitments, community services or capital levy of 2% to achieve these reductions in addition to the financial forecast contained in finance department report FIN-11-26:**

IN FAVOUR: (4): Councillor Stolte, Councillor Galbraith, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (3): Councillor Kearns, Councillor Nisan, and Councillor Bentivegna

**CARRIED**

**Amendment:**

Moved by Mayor Meed Ward

- **at inflation for reducing the budget and tax impact; and**

IN FAVOUR: (6): Councillor Stolte, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (1): Councillor Bentivegna

**CARRIED**

**Amendment:**

Moved by Mayor Meed Ward

- **a zero % increase; and**

IN FAVOUR: (5): Councillor Stolte, Councillor Galbraith, Councillor Nisan, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (2): Councillor Kearns, and Councillor Bentivegna

**CARRIED**

**Amendment:**

- **scenarios of minus 10%, minus 5% off the financial forecast as contained in finance department report FIN-11-26.**

IN FAVOUR: (4): Councillor Stolte, Councillor Nisan, Councillor Sharman, and Mayor Meed Ward

OPPOSED: (3): Councillor Galbraith, Councillor Kearns, and Councillor Bentivegna

**CARRIED**

**Amendment:**

Moved by Councillor Nisan

Remove the following paragraph from the staff recommendation:

Request the Mayor and Members of Council to consider the contents of the 2027 financial forecast including related appendix when preparing and reviewing the 2027 proposed budget.

**CARRIED**

- 8.7 Information on the new Development Charge Reduction Program (FIN-06-26) (SD)

**Note: this item was moved from Consent Items and discussed before item 8.1**

**Note: this item will be considered at a Special Council meeting on June 15, 2026**

Moved by Mayor Meed Ward

Receive for information finance department report FIN-06-26 regarding information on the Development Charge Reduction Program; **and**

**Direct the CAO to work with appropriate staff to submit a list of projects and apply to the Development Charges Reduction Program on the basis that through the application the City requests to get credit for:**

- 1. the significant development charge reductions for new residential units (28%) already made and in effect; and**
- 2. the development charge exemptions available for a broad range of housing through the amended Community Improvement Plan; and**

3. that the City's 10% portion be eliminated or funded from non-tax supported sources, including HAF and development charges; and

**Direct the Chief Administrative Officer to draft a resolution for Council outlining its concerns with this program and offering alternatives; and**

**At the call of the Mayor, direct the City Clerk to schedule a Special Council meeting on Monday, June 15, 2026 to confirm the direction provided in this motion.**

**CARRIED**

**Amendment:**

Moved by Mayor Meed Ward

Direct the CAO to work with appropriate staff to submit a list of projects and apply to the Development Charges Reduction Program on the basis that through the application the City requests to get credit for:

1. the significant development charge reductions for new residential units (28%) already made and in effect; and
2. the development charge exemptions available for a broad range of housing through the amended Community Improvement Plan; and
3. that the City's 10% portion be eliminated or funded from non-tax supported sources, including HAF and development charges; and

**CARRIED**

**Amendment:**

Moved by Councillor Nisan

Direct the Chief Administrative Officer to draft a resolution for Council outlining its concerns with this program and offering alternatives.

**CARRIED**

**Amendment:**

Moved by Mayor Meed Ward

At the call of the Mayor, direct the City Clerk to schedule a Special Council meeting on Monday, June 15, 2026 to confirm the direction provided in this motion.

**CARRIED**

**9. Confidential Items and Closed Meeting**

Moved by Mayor Meed Ward

Proceed into closed session on Monday June 8, 2026 at 2:03 p.m. in accordance with the following provisions under the Municipal Act:

Pursuant to Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees **regarding Item 9.8**

Pursuant to Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board **regarding Item 9.5**

Pursuant to Section 239(2)(d) labour relations or employee negotiations **regarding items 9.2**

Pursuant to Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board **regarding Item 9.1 and 9.6**

Pursuant to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting them municipality or local board **regarding Item 9.4**

**CARRIED**

9.1 Confidential Appendices A and B regarding community facilities update for 1200 King Road (CAO-01-26)

9.2 Confidential update on a labour relations matter (HRS-03-26)

9.3 Confidential insurance renewal (LLS-11-26)

Moved by Councillor Bentivegna

Receive for information confidential Legal and Legislative Services report LLS-11-26 providing an update on the 2026-2027 Insurance Renewal.

**CARRIED**

9.4 Confidential triannual litigation update (LLS-15-26)

- 9.5 Confidential real estate matter - strategic land acquisition (LLS-23-26)
- 9.6 Confidential real estate matter - strategic land acquisition (LLS-24-26)
- 9.7 Confidential update on a labour relations matter (HRS-04-26)

Moved by Councillor Galbraith

Instruct the Chief Human Resource Officer to proceed in accordance with the instructions sought in confidential Human Resource Department report HRS-04-26.

**CARRIED**

- 9.8 Confidential verbal update regarding a human resources matter (HRS-05-26)

## **10. Rise and Report**

Committee reconvened into open session on June 8, 2026 at 4:56 p.m.

In closed session Committee discussed and provided instructions to staff for the following items:

- 9.2 Confidential update on a labour relations matter (HRS-03-26)
- 9.4 Confidential triannual litigation update (LLS-15-26)
- 9.5 Confidential real estate matter - strategic land acquisition (LLS-23-26)
- 9.6 Confidential real estate matter - strategic land acquisition (LLS-23-26)

In closed session Committee also discussed the following items:

- 9.1 Confidential Appendices A and B regarding community facilities update for 1200 Kind Road (CAO-01-26)
- 9.8 Confidential verbal update regarding a human resources matter (HRS-05-26)

## **11. Public Works**

**Note:** [view June 11, 2026 video](#) for discussion of Item 11.1, 11.2 and 11.3

- 11.1 Climate Resilient Burlington Plan – Year 4 Progress update (PWS-07-26)

Moved by Councillor Nisan

Receive for information public works report PWS-07-26 regarding Climate Resilient Burlington Plan - Year 4 progress update.

**CARRIED**

11.2 Downtown parking market feasibility analysis (PWS-28-26)

Moved by Councillor Bentivegna

Motion to close debate.

**CARRIED**

Moved by Councillor Sharman

Direct the Commissioner of Development and Growth Management to retain a qualified consultant to undertake a market feasibility analysis respecting future public off-street parking needs and capacity within Burlington's downtown core, including financial, operational, land use, partnership, and implementation considerations; and

Authorize the Commissioner of Development and Growth Management to proceed with the procurement of a consultant-led study, recognizing that there is currently no internal staff capacity to undertake the scope of work associated with a comprehensive parking feasibility and market analysis; and

Direct the Commissioner of Development and Growth Management to ensure the consultant scope includes validation of projected parking demand identified through the Downtown Parking Plan, assessment of development-related impacts and geographic parking pressures, consideration of potential funding and partnership models, and analysis of options to deliver additional off-street parking capacity should Council determine it is required prior to 2030; and

Refer the estimated cost of the feasibility study and market analysis to the 2027 budget process and funded through the Downtown Parking Growth Reserve Fund (RF800685), subject to Council approval.

IN FAVOUR: (5): Councillor Stolte, Councillor Galbraith, Councillor Sharman, Councillor Bentivegna, and Mayor Meed Ward

OPPOSED: (1): Councillor Nisan

**CARRIED**

Moved by Councillor Nisan

Refer downtown parking market feasibility analysis report PWS-28-26 to the June 23, 2026 meeting of Council.

**LOST**

Moved by Councillor Nisan

Refer Downtown parking market feasibility analysis report (PWS-28-26) to staff to report back in 2028 after the implementation of the short and medium term recommendations identified in the Downtown Parking Plan.

**LOST**

11.3 Windrow Clearing Program review and fee options (PWS-17-26)

**Note: this item was moved from Consent Items and discussed before item 11.1**

Moved by Councillor Nisan

**Direct the Director of Roads, Parks and Forestry to proceed with option 2, Variable Fee Model: \$150 plus HST plus 50% Program Fee Reduction for Seniors, Physically Challenged or Low-Income Residents as outlined in public works report PWS-17-26; and**

Authorize the Commissioner of Legal and Legislative Services to prepare for Council approval a by-law amending the Rates and Fees By-law 92-2025 to establish the 2026/2027 Windrow Clearing Program fee.

**CARRIED**

## **12. Growth Management**

None

## **13. Statutory Public Meetings**

**Note: [view June 9, 2026 video](#) for discussion of Item 13.1**

13.1 Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows) (DGM-38-26)

The Committee of the Whole, in accordance with the Planning Act, held Public Meeting No. 08-26 on June 9, 2026, regarding Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366,

5470 and 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows). Having considered the oral and written comments received from staff and the public, the Committee of the Whole approved the revised recommendation contained in memorandum to development and growth management report DGM-38-26.

Moved by Councillor Sharman

Approve the applications, as modified by planning staff, for Official Plan Amendment, Zoning By-law Amendment, and Plan of Subdivision, submitted by Bousfields Inc. on behalf of Alinea as “Phase 1” at 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway; and

Approve Official Plan Amendment No. 11 to the City of Burlington Official Plan 2020, as modified by planning staff and provided in Appendix K of the memo to development and growth management report DGM-38-26, to amend the designation for the lands located at 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway; and

Deem that the Official Plan Amendment No.11 as revised in Appendix K is consistent with The Planning Act; and

Instruct the City Clerk to prepare the necessary by-law adopting Official Plan Amendment No. 11 as contained in Appendix K of the memo to development and growth management report DGM-38-26 to be presented for approval at the same time as the associated by-law in Appendix L to amend Zoning By-law 2020, as amended, for the development proposal; and

Approve Zoning By-law 2020.520, attached as Appendix L of the memo to development and growth management report DGM-38-26, and

Deem that Zoning By-law 2020.520 will conform to all applicable Official Plans of the City of Burlington once Official Plan Amendment No. 11 is adopted; and

State that the amending zoning by-law will not come into effect until Official Plan Amendment No. 11 is adopted; and

Approve the Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway consisting of 181 Low Density Residential lots, 16 On-Street Townhouse blocks, 13 Double Frontage Townhouse blocks, one Medium Density Mixed Use Block, one Employment Block, one Park block, two Stormwater Management Pond blocks, three Open Space blocks, two Easement blocks, two Natural Heritage blocks, four Potential Enhancement blocks, five Development

blocks, one Potential Creek Crossing block, one Road Widening block, and Roads identified as 26.0m Public R.O.W., 18m Public R.O.W., and 7.5m Public Lane, as revised and attached as Appendix E, with Appendix F showing the changes to the draft plan of subdivision submitted with the application in red mark-up, subject to the conditions contained in Appendix M of the Memo to Development and Growth Management report DGM-38-26, after the associated amending zoning by-law comes into effect.

**CARRIED**

- a. David Falletta, Bousfields Inc., spoke regarding Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows) (DGM-38-26)
- b. Staff memo with revised recommendation and appendices regarding Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows) (DGM-38-26)
- c. Staff presentation regarding Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 2501 Mainway (Bronte Creek Meadows) (DGM-38-26)
- d. Correspondence from Nick Morrison regarding Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows) (DGM-38-26)
- e. Delegation material from David Falletta, Bousfields Inc., regarding Official Plan and Zoning By-law Amendments and Draft Plan of Subdivision for 5164, 5366, 5470 and 5900 Upper Middle Road and 5201 Mainway (Bronte Creek Meadows) (DGM-38-26)

#### **14. Information Items**

Moved by Mayor Meed Ward

Receive and file the following 16 items, having been given due consideration by the Committee of the Whole.

**CARRIED**

14.1 Legislative Services forecast for standing committee reports (COW-17-26)

- 14.2 Staff presentation regarding Community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.3 Correspondence from Terry Caddo, Burlington Chamber of Commerce, regarding Community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.4 Correspondence from Anita Cassidy, BEDT, regarding Community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.5 Correspondence from Aquatic Sport Council, regarding Community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.6 Correspondence from Dave Turchin, Bird Friendly Hamilton Burlington, regarding Motion memo regarding response to inquiries related to cricket in Central Park (COW-15-26)
- 14.7 Correspondence from the Bay Area Climate Change Council regarding Climate Resilient Burlington Plan – Year 4 Progress update (PWS-07-26)
- 14.8 Correspondence from Brian Dean, Burlington Downtown regarding Downtown parking market feasibility analysis (PWS-28-26)
- 14.9 Delegation material from Andrea Dodd, Executive Director, Aldershot Village BIA, regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.10 Delegation material from Jim Young, Partnering Aldershot, regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.11 Delegation material from Cody Bradt, Golden Horseshoe Aquatic Club, regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.12 Delegation material from Manny Figueiredo, YMCA, regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.13 Delegation material from Zohair Khan, Burlington Aquatic Devilrays, regarding community facilities update and recommendations for 1200 King Rd. (CAO-01-26)
- 14.14 Delegation material from Lawson Hunter regarding Climate Resilient Burlington Plan – Year 4 Progress update (PWS-07-26)

14.15 Delegation material from Denise Gray regarding Climate Resilient Burlington Plan - Year 4 Progress update (PWS-07-26)

14.16 Delegation material from Cynthia Shanahan regarding motion memo regarding a review of options to restrict construction hours (COW-16-26)

**15. Staff Remarks**

**16. Committee Remarks**

**17. Adjournment**

10:58 a.m. (recessed), 11:07 a.m. (reconvened), 12:58 p.m. (recessed), 2:00 p.m. (reconvened), 2:03 p.m. (closed), 4:56 p.m. (open), 5:00 p.m. (recessed)

Councillor Nisan left at 3:37 p.m. and returned at 3:52 p.m.

Councillor Sharman left the meeting at 4:27 p.m.

**Meeting was reconvened on June 9, 2026 at 9:30 a.m.**

10:14 a.m. (recessed), 10:22 a.m. (reconvened), 11:12 a.m. (recessed), 11:17 a.m. (reconvened), 12:00 p.m. (recessed), 1:00 p.m. (reconvened), 2:38 p.m. (recessed), 2:53 p.m. (reconvened), 3:54 p.m. (recessed)

**Meeting was reconvened on June 11, 2026 at 1:00 p.m.**

1:57 p.m. (recessed), 2:03 (reconvened), 2:34 p.m. (recessed), 2:43 p.m. (reconvened)

Councillor Kearns left the meeting at 2:03 p.m.

Chair adjourned the meeting at 3:26 p.m.



## **Audit Committee**

### **Minutes**

Date: June 10, 2026  
Time: 3:30 pm  
Location: Council Chambers, City Hall, second floor

Members Present: Councillor Lisa Kearns (Chair)  
Councillor Paul Sharman  
Kartik Gupta  
Etienne Durafour  
Mayor Marianne Meed Ward

Member Regrets: Michael Di Iulio  
Mathew Moore

Staff Present: Curt Benson, Chief Administrative Officer  
Maciej Jurczyk, City Auditor  
Suzanne Gillies, Committee Clerk

#### **1. Call to Order**

The Chair called the meeting to order.

#### **2. Land Acknowledgement**

The Chair read the Land Acknowledgement.

#### **3. Approval of the Agenda**

Moved by: Etienne Durafour

Approve the agenda as presented.

**CARRIED**

#### **4. Declarations of Interest**

None

**5. Delegations**

None

**6. Presentations**

None

**7. Consent Items**

7.1 Status of Management Action Plans (AUD-07-26)

Moved by: Councillor Sharman

Receive for information office of the city auditor report AUD-07-26 regarding status of Management Action Plans for Q1 2026.

**CARRIED**

7.2 Quarterly dashboard for the office of the city auditor (AUD-08-26)

Moved by: Councillor Sharman

Receive for information office of the city auditor report AUD-08-26 regarding quarterly dashboard for the office of the city auditor as of Q2 2026 attached as Appendix A.

**CARRIED**

7.3 Whistleblower Program update (AUD-09-26)

Moved by: Councillor Sharman

Receive for information office of the city auditor report AUD-09-26 regarding an update about the Whistleblower Program.

**CARRIED**

7.4 Financial Highlights for the period ended March 31, 2026 (FIN-08-26)

Moved by: Councillor Sharman

Receive for information finance report FIN-08-26 regarding the financial highlights for the period ended March 31, 2026.

**CARRIED**

**8. Regular Items**

- 8.1 Report recommending approval of the 2025 consolidated financial statements as audited by Deloitte LLP (FIN-07-26)

Moved by: Kartik Gupta

Approve the 2025 Consolidated Financial Statements for the City of Burlington as audited by Deloitte LLP attached as Appendix A to finance report FIN-07-26; and

Approve the 2025 Financial Statements for the Trust Funds of the City of Burlington as audited by Deloitte LLP attached as Appendix B; and

Authorize the Chief Financial Officer to publish the statements on the City's website.

**CARRIED**

**9. Confidential Items and Closed Meeting**

- 9.1 Confidential Appendix B regarding status of management action plans (AUD-07-26)

**10. Rise and Report**

**11. Information Items**

None

**12. Staff Remarks**

**13. Committee Remarks**

**14. Adjournment**

Chair adjourned the meeting at 3:50 p.m.



## **Pipeline to Permit Committee**

### **Minutes**

Date: June 11, 2026  
Time: 9:30 am  
Location: Council Chambers, City Hall, second floor

Members Present: Councillor Shawna Stolte (Co-Chair)  
Councillor Kelvin Galbraith  
Councillor Paul Sharman  
Bianca Steer  
Elisha Vankleef  
Jason Sheldon  
Kristen DeLong  
Kellie McCormack  
Mike Collins-Williams

Member Regrets: Mayor Marianne Meed Ward (Co-Chair)  
Jackie Isada  
Jim Dunn  
John Doyle

Staff Present: Curt Benson, Chief Administrative Officer  
Stephen Robichaud, Commissioner, Development and Growth  
Management  
Chad MacDonald, Chief Information Officer  
Nick Anastasopoulos, Director, Building Services and Chief  
Building Official  
Jo-Anne Rudy, Committee Clerk

#### **1. Entrance**

##### **1.1 Call to Order**

The Chair called the meeting to order.

1.2 Land Acknowledgement  
The Chair read the Land Acknowledgement.

1.3 Approval of the Agenda  
Moved by Kristen DeLong  
Approve the agenda as presented.

**CARRIED**

1.4 Declarations of Interest  
None

1.5 Written Delegations  
None

**2. Enlightenment**

2.1 Presentations  
None

**3. N2: News and Numbers**

3.1 Pipeline to Permit Report  
[Click here for the Desktop Pipeline to Permit dashboard](#)  
[Click here for the Mobile Pipeline to Permit dashboard](#)

3.2 Contextual Updates

- Mike Collins-Williams provided an update on the new HST Rebate, noting that progress is slower than anticipated.

**4. Enactions**

4.1 Next Steps and Action Identification  
None

**5. Envisions**

None

**6. Enhancements**

6.1 Pipeline to Permit Committee: A Retrospective (DGM-43-26)  
Moved by Mike Collins-Williams

Receive for information development and growth management report DGM-43-26 regarding Pipeline to Permit: A Retrospective.

**CARRIED**

6.2 Staff presentation regarding e-Check AI on-line review tool (PP-12-26)

Moved by Elisha Vankleef

Receive for information, staff demonstration of the e-Check AI on-line review tool. (PP-12-26)

**CARRIED**

6.3 Verbal update on 2027 Official Plan Review (PP-13-26)

Moved by Kellie McCormack

Receive for information verbal update on 2027 Official Plan Review (PP-13-26)

**CARRIED**

**7. Information Items**

None

**8. Staff Remarks**

**9. Committee Remarks**

**10. Adjournment**

Chair adjourned the meeting at 10:30 a.m.



## Supplemental Staff Memo

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**SUBJECT:** Bill 98 and One Fare 2.0 – Potential Implications

**TO:** Council

**FROM:** Community Services  
Transit

Report Number: [Report Number]

Wards Affected: numbers, all or not applicable.

Date to Council: June 23, 2026

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Bill 98, the Building Homes and Improving Transportation Infrastructure Act, received Royal Assent on June 2, 2026 introducing significant legislative changes related to housing, infrastructure, and transit delivery across Ontario.

Of particular relevance to Burlington Transit is Schedule 4 – Fare Alignment and Seamless Transit Act (FAST). In addition to other initiatives in the act, this act grants the Province authority to establish transit fare structures, including pricing, discounts, and transfer policies.

The Ministry of Transportation is currently working with GTHA transit agencies to review existing fare structures and programs.

Based on this consultation, it is anticipated that a Provincial report will be released in the Fall of 2026. The report will recommend the preferred model for One Fare 2.0. Potential outcomes under consideration are a single, unified fare across the GTHA, standardized fares categories, harmonized transfer policies or the introduction of distance- or zone-based fares.

Through the consultation process, Burlington Transit has shared its current fare structure which reflects a progressive and affordability-focused approach relative to peer transit systems.

Burlington Transit offers the lowest adult fare in the GTHA (equal to Hamilton). Burlington Transit offers free transit to Seniors and children under 12, as well as one of the lowest cost youth programs (excluding Oakville Transit's free youth program).

In addition the Halton SPLIT pass is fully subsidized in Burlington for eligible low-income residents. The City of Burlington's approach to fares has supported strong ridership growth

Page 1 of Report Number:

over the past 5 years and a commitment to reducing transit access barriers. While the details of the Provincial model remain unknown, there is a risk that Burlington Transit's existing fare products, discounts and free programs may be altered or replaced. This could mean potential increases in fares for certain user groups or changes to eligibility for free or discounted programs. This may impact ridership growth and forecast revenue.

Burlington Transit will continue to actively participate in Provincial consultations and will advocate for a model that preserves affordability and supports ridership growth and accessible transit service delivery. As additional information becomes available, it will be shared with Council.

**Author:**

Name: Raewyn Jackson  
Title: Director, Burlington Transit  
Contact Info: Raewyn.Jackson@burlington.ca

**Attachments:**

- A.
- B.
- C.

**Memo Approval:**

Supplemental staff memos are reviewed and approved by the Commissioner.

The Corporation of the City of Burlington

City of Burlington By-law 36-2026

A By-law to repeal By-law 45-2022 and enact a new by-law to establish and govern the Council Special Initiatives Reserve Fund (HRS-01-2026)

Whereas pursuant to the *Municipal Act, 2001*, S.O. 2001, c. 25, a municipal council may provide for reserves as the municipality considers necessary; and

Whereas the Council for the Corporation of the City of Burlington has provided for the establishment of reserve funds; and

Whereas Council enacted By-law 45-2022 to establish the Council Special Initiatives Reserve Fund; and

Whereas Council deems it appropriate to repeal By-law 45-2022 and enact a new by-law to provide updated direction respecting the administration of the Council Special Initiatives Reserve Fund, including an end-of-term balance reset;

Now therefore the Council of the Corporation of the City of Burlington hereby enacts as follows:

1. That By-law 45-2022 is hereby repealed in its entirety; and
2. That the Council Special Initiatives Reserve Fund be established; and
3. That any balances held in the Council Special Initiatives Reserve Fund established under By-law 45-2022 shall be continued in the fund established under this By-law; and
4. That the Council Special Initiatives Reserve Fund be credited with interest at the same rate earned by other City of Burlington reserve funds; and
5. That the fund be funded from unspent discretionary budgets of Council Members annually, except in an election year; and
6. That the fund be utilized for Council member special initiatives as approved by the Chief Financial Officer or delegate; and
7. That at the end of a Council term, prior to the commencement of the subsequent Council term, the balance of the Council Special Initiatives Reserve Fund attributable to each Member of Council, shall be reset to a maximum of \$5,000 per Member; and

8. That any balance in excess of \$5,000 per Member of Council at the end of a Council term, prior to the commencement of the subsequent Council term shall be transferred to the Tax Rate Stabilization Fund; and

9. And that this By-law comes into force on the day it is passed.

Enacted and passed this 23rd day of June 2026.

Mayor Marianne Meed Ward

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City Clerk Mike de Rond

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The Corporation of the City of Burlington  
City of Burlington By-law 37-2026

A by-law to temporarily provide The Corporation of the City of Burlington with the ability to conduct certain business if Council's authority to act is restricted under Section 275 of the *Municipal Act, 2001*.

File:LLS-26-26

Whereas nomination day for the municipal election is on August 21, 2026;

Whereas voting day for the municipal election is October 26, 2026;

Whereas it is possible that Council's authority to act may be restricted after nomination day or after voting day due to the operation of Section 275 of the *Municipal Act, 2001*; and

Whereas it is desirable for Council to delegate certain authority to ensure the efficient operation of the City if and for so long as Council's authority to act is restricted due to the operation of Section 275 of the *Municipal Act, 2001*.

Now therefore the Council of The Corporation of the City of Burlington hereby enacts as follows:

**Interpretation**

1. In this By-law:  
"By-law" means this by-law;  
"City" means The Corporation of the City of Burlington;  
"CAO" means the City's Chief Administrative Officer or their designate;  
"Council" means the City's council;  
"Effective Period" means any time between 2:00 pm on August 21, 2026 until the commencement of the inaugural meeting of Council;

**Delegation of Authority**

2. This By-law is in effect only during the Effective Period and is not in effect before or after the Effective Period.
3. If at any time during the Effective Period one of the determinations under subsection 275(1) of the *Municipal Act, 2001* is made, resulting in the restrictions under section 275 of the *Municipal Act, 2001* applying to Council, the CAO shall have the authority,

- 3.1. to make an expenditure or incur any liability of any value in consultation with the Chief Financial Officer; and
- 3.2. to dispose of any of the City's real or personal property of any value in consultation with the Commissioner of Legal and Legislative Services;
- 4. The CAO shall exercise their authority under section 3 when, in their opinion, it is in the best interests of the City.
- 5. During the first quarter in 2027, the CAO shall report to Council on any exercise of their authority under section 3, setting out how each exercise of authority was in the best interests of the City.

**General**

- 5.(1) The delegation of authority under section 3 operates in addition to any other delegations of authority under City by-laws.
  - (2) No delegation of authority under section 3 limits, in any manner whatsoever, any delegation of authority under any other City by-law.
  - (3) If there is an inconsistency between a provision of this By-law and a provision of any other City by-law or Council resolution, the provision that most effectively delegates authority prevails to the extent of the inconsistency.
- 6. This By-law comes into force on the date of its passing.

Passed this 23<sup>rd</sup> day of June, 2026

Mayor Marianne Meed Ward \_\_\_\_\_

City Clerk Michael de Rond \_\_\_\_\_

The Corporation of the City of Burlington

City of Burlington By-law 39-2026

A by-law to confirm the proceedings of the meeting of Council of the Corporation of the City of Burlington held on Tuesday, June 23, 2026

Whereas according to Section 5 of the *Municipal Act*, 2001, c. 25 as it may be amended from time to time, the powers of The Corporation of the City of Burlington are to be exercised by the Council of The Corporation of the City of Burlington and municipal powers are to be exercised by by-law; and

Whereas it is deemed expedient that the actions of the Council of The Corporation of the City of Burlington be confirmed and adopted by by-law;

Now therefore the Special Council of the Corporation of the City of Burlington hereby enacts as follows:

1. The actions of the Council of The Corporation of the City of Burlington in respect of:
  - (a) each recommendation in the report of the Committees;
  - (b) Each motion, resolution and other action passed and taken by the Council of The Corporation of the City of Burlington at this meeting are hereby adopted and confirmed as if same were expressly included in this by-law.
2. The Mayor and the proper officials of The Corporation of the City of Burlington are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the City of Burlington referred to in Section 1.

By-law number 39-2026

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3. The Mayor, or in the absence of the Mayor, the Deputy Mayor, and the Clerk, or in the absence of the Clerk, the Deputy Clerk,
  - a) are authorized and directed to execute all documents necessary to the action taken by Council as described in Section 1, and
  - b) Are authorized and directed to affix the seal of The Corporation of the City of Burlington to all such documents referred to in Section 1.
4. This by-law comes into force on the day upon which is enacted by the Council of the Corporation of the City of Burlington.

Enacted and passed this 23<sup>rd</sup> day of June, 2026.

Mayor Marianne Meed Ward \_\_\_\_\_

City Clerk Mike de Rond \_\_\_\_\_