



Pipeline to Permit Committee

Minutes

Date: June 11, 2026
Time: 9:30 am
Location: Council Chambers, City Hall, second floor

Members Present: Councillor Shawna Stolte (Co-Chair)
Councillor Kelvin Galbraith
Councillor Paul Sharman
Bianca Steer
Elisha Vankleef
Jason Sheldon
Kristen DeLong
Kellie McCormack
Mike Collins-Williams

Member Regrets: Mayor Marianne Meed Ward (Co-Chair)
Jackie Isada
Jim Dunn
John Doyle

Staff Present: Curt Benson, Chief Administrative Officer
Stephen Robichaud, Commissioner, Development and Growth
Management
Chad MacDonald, Chief Information Officer
Nick Anastasopoulos, Director, Building Services and Chief
Building Official
Jo-Anne Rudy, Committee Clerk

1. Entrance

1.1 Call to Order

The Chair called the meeting to order.

1.2 Land Acknowledgement
The Chair read the Land Acknowledgement.

1.3 Approval of the Agenda
Moved by Kristen DeLong
Approve the agenda as presented.

CARRIED

1.4 Declarations of Interest
None

1.5 Written Delegations
None

2. Enlightenment

2.1 Presentations
None

3. N2: News and Numbers

3.1 Pipeline to Permit Report
[Click here for the Desktop Pipeline to Permit dashboard](#)
[Click here for the Mobile Pipeline to Permit dashboard](#)

3.2 Contextual Updates

- Mike Collins-Williams provided an update on the new HST Rebate, noting that progress is slower than anticipated.

4. Enactions

4.1 Next Steps and Action Identification
None

5. Envisions

None

6. Enhancements

6.1 Pipeline to Permit Committee: A Retrospective (DGM-43-26)
Moved by Mike Collins-Williams

Receive for information development and growth management report DGM-43-26 regarding Pipeline to Permit: A Retrospective.

CARRIED

6.2 Staff presentation regarding e-Check AI on-line review tool (PP-12-26)

Moved by Elisha Vankleef

Receive for information, staff demonstration of the e-Check AI on-line review tool. (PP-12-26)

CARRIED

6.3 Verbal update on 2027 Official Plan Review (PP-13-26)

Moved by Kellie McCormack

Receive for information verbal update on 2027 Official Plan Review (PP-13-26)

CARRIED

7. Information Items

None

8. Staff Remarks

9. Committee Remarks

10. Adjournment

Chair adjourned the meeting at 10:30 a.m.