



Heritage Burlington Advisory Committee Meeting
Agenda

Date: June 10, 2026
Time: 7:00 pm
Location: Room 247, City Hall, second floor

Pages

1. Land Acknowledgement

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway, and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

2. Declarations of Interest:

3. Approval of Minutes:

3.1 Approve minutes from meeting held May 13, 2026

1 - 5

4. Delegation(s):

5. Regular Items:

5.1 Heritage Planner update

6 - 6

a. Bill 23 - Heritage Designate Shortlist update

b. Lakeshore Road stone wall at Lakeland Crescent - research brief and cultural heritage evaluation

c. 906 Brant Street update

5.2 Subcommittee updates

a. Promotions & Marketing Subcommittee

b. Heritage Week Subcommittee

5.3 Ontario Heritage Conference - June 18-20, 2026

5.4 Food for Feedback event - September 12, 2026

6. Other Business:

7. Adjournment:



Heritage Burlington Advisory Committee Meeting

Minutes

Date: May 13, 2026
Time: 7:00 pm
Location: Room 247, City Hall, second floor

1. Members Present:

Marsha Paley (Chair), Michael Vollmer, Len Collins, Jenna Dobson, Robin Lloyd, Catherine Robb and Alan Harrington

2. Regrets:

Councillor Shawna Stolte, Andy Lyster, Alex Winiarski and Steve Allen

3. Others Present:

Chloe Richer (Heritage Planner) and Jo-Anne Rudy (Clerk)

4. Land Acknowledgement

The Chair read the Land Acknowledgement.

5. Declarations of Interest:

None

6. Approval of Minutes:

6.1 Approve minutes from meeting held April 8, 2026

On motion, the minutes from the meeting held April 8, 2026 were approved as presented.

7. Delegation(s):

7.1 David Barker spoke to Item #5.1a - Heritage Grant Program and Heritage Permit applications - 2411 Lakeshore Rd. and reviewed the scope of work contained in his application.

7.2 Maurico Haliska and Anastasia Guerra spoke to Item #5.1b - Heritage Permit application - 368 Brant St. and provided an overview of the application.

8. Regular Items:

8.1 Heritage Planner update

a. Heritage Grant Program and Heritage Permit applications - 2411 Lakeshore Rd.

- Chloe advised that a Heritage Grant Program application for 2411 Lakeshore Road was received on April 15, 2026 and noted that this property is designated under Part IV of the *Ontario Heritage Act* by By-law 70-2020. The application proposes to remove and replace one of the three columns at the east side of the front porch due to rot of the wood; parging on the east side of the house; and porch painting and deck sealing. Chloe noted that staff supports the removal and replacement of the column, but are of the opinion that the other two projects are beyond the scope of the Heritage Grant Program.
- Committee members had significant discussion regarding the application and the majority of members agreed that the broader scope of work that includes the parging and painting should be included and that the standard condition to have the work completed within a two-year period be removed. Two members were opposed to including the broader scope of work as they agreed with staff that it is beyond the scope of the program. There were three members who were opposed to excluding the standard condition as they were of the opinion that it ensures that the work gets done in a timely manner.
- **Motion** - Heritage Burlington Advisory Committee recommends that Heritage Permit No. 501-06-4-03-26 be approved for removal and replacement of one of the three columns at the east side of the front porch due to rot of the wood; parging on the east side of the house using like-for-like repair or cover with concrete/cement board; and porch painting and deck sealing; and Heritage Burlington Advisory Committee recommends that Heritage Grant No. 501-06.7-01-26 be approved for \$4,055.46. **CARRIED**

- b. Heritage Permit application - 368 Brant St.
- Chloe advised that a Heritage Permit application for 368 Brant St. was received on May 1, 2026 and noted that this property is designated under Part IV of the *Ontario Heritage Act* by By-law 04-2026. The application proposes installation of a non-illuminated, reversible fascia sign above the existing storefront window within the established signage area, mounted using approximately 4-6 fasteners into mortar joints/brick, and using a frosted acrylic sign material for a clean, professional look.
 - Committee was in support of the application and the majority of members agreed that the standard condition to have the work completed within a two-year period be removed from staff's recommendation. Two members were opposed to excluding the standard condition as they were of the opinion that it ensures that the work gets completed in a timely manner.
 - **Motion** - Heritage Burlington Advisory Committee recommends that Heritage Permit No. 501-06-4-02-26 be approved. **CARRIED**
- c. Bill 23 - Heritage Designation Shortlist update
- Chloe shared that Council approved the staff recommendation to evaluate the following properties for potential heritage designation under Part IV of the *Ontario Heritage Act*:
 - 2137 Lakeshore Rd. (The Sewage Pumping Station aka 2137 Junction St.)
 - 2464 Dundas St. (St. John's Anglican Church)
 - 1264 Lemonville Rd. (A. Lemon Family Farmhouse)
 - 5534 Guelph Ln. (The Thomas Colling Centennial Farmhouse)
 - 1391 Ontario St. (The New George Allen House)
 - 566 Locust St. (The Harry Blessinger Retirement House)
 - 2187 Lakeshore Rd. (The Dalton-Bell House)

- 524 Hager Ave. (The Bamford House).
- 1419 Ontario St. (The O'Brien-Connell House)
- 1454 Birch Ave. (The Edwin Thorpe Retirement House)
- Chloe noted that an RFP process is being conducted and a consultant will soon be announced.

8.2 Subcommittee updates

a. Promotions & Marketing Subcommittee

- No update

b. Heritage Week Subcommittee

- Marsha briefly reviewed the draft calendar of events and noted that she will be looking for volunteers from the committee to assist at some of the events.

8.3 Food for Feedback event - September 12, 2026

- Jo-Anne reviewed the new criteria for participating in Food for Feedback on September 12, 2026, including that the project or initiative must align with City/Council priorities and that there will be mandatory reporting requirements identifying when and how the feedback will be used. Members agreed that the event presents a valuable opportunity to engage with the public. However, they decided to give the matter further consideration and will revisit it at the June meeting to determine whether to participate, explore ideas that meet the event requirements, and confirm who will lead these efforts.

9. Other Business:

- Marsha advised that Councillor Stolte will be bringing forward the motion approved by the committee at the April meeting regarding the extension of Bill 23 deadline of January 1, 2027 regarding registry listed heritage properties, to the May 26, 2026 Council meeting. It was suggested that Marsha attend as a delegate to provide Heritage Burlington's support of the motion. **Motion** - Heritage Burlington approves a delegation from Marsha Paley (Chair) to attend the Council meeting of May 26, 2026 to advise of the committee's support. **CARRIED**
- Chloe advised that no appeals were received for the Heritage Conservation District.

- Chloe stated that the owner of 906 Brant Street is not in support of designating their property.
- Marsha shared that the owners of a 250+ year old red oak in the east end of Burlington have requested that the tree be designated. She noted that it will be the first tree ever designated under the *Ontario Heritage Act* solely by an owner on their private property, outside of the City's recently approved Heritage Conservation District.

10. Adjournment:

Chair adjourned the meeting at 8:15 p.m.

To: Heritage Burlington Advisory Committee

From: Chloe Richer, Senior Planner – Heritage, Community Planning

Cc: Todd Evershed, Supervisor – Special Projects & Urban Design, Community Planning

Date: June 3, 2026

Re: Heritage Planner Updates – June 10, 2026

1. **Bill 23 – Heritage Designation Shortlist Update**

- A Purchase Order has been issued for Phase II of the Bill 23 – Heritage Designation Shortlist project; the successful heritage consultant is The Biglieri Group Ltd.
- Heritage Planning staff will be meeting with The Biglieri Group Ltd. during the week of June 1st to determine the project schedule, including up to two consultation meetings with the Heritage Burlington Advisory Committee (five Cultural Heritage Evaluation Reports to be reviewed at each meeting).
- Site inspections and research will occur over summer 2026.

2. **Lakeshore Road Stone Wall at Lakeland Crescent – Research Brief and Cultural Heritage Evaluation**

- In 2025, Heritage Planning staff were contacted by Lakeland Crescent property owner with a request to evaluate a historic stone wall located along Lakeshore Road at Lakeland Crescent for potential designation under Part IV of the *Ontario Heritage Act*.
- Staff have completed a site visit to the property as well as the archival research and evaluation process.
- A Cultural Heritage Evaluation Brief has been prepared, which the Heritage Burlington Advisory Committee will be consulted on.
- The key evaluation finding is that the property is eligible for designation under Part IV of the *Ontario Heritage Act*.

3. **906 Brant St. Update**

- The staff report recommending designation of 906 Brant St. is anticipated to go before Committee of the Whole on July 6, 2026, and Council on July 14, 2026.
- The meeting agendas are not yet available and will be posted on the City's [Council and Committees](#) webpage closer to the meeting dates.