



## Burlington Accessibility Advisory Committee Meeting

### Minutes

Date: March 12, 2026  
Time: 7:00 pm  
Location: Room 305, City Hall, third floor

**1. Members Present:**

David Owen, Cheryl Hurst, Garth Napier, Deb Strum, Amy DeHueck, Lucy Nixon, Sona Rai, Tammy Lyle-Gravlev, Meg DeForest

**2. Member Regrets:**

Jill Randall, Emily Stillwell

**3. Others Present:**

Dzenana Zildzic (Accessibility Specialist), Councillor Sharman, Suzanne Gillies (Clerk)

**4. Land Acknowledgement**

The Chair read the Land Acknowledgement.

**5. Declarations of Interest:**

None

**6. Approval of Minutes:**

6.1 Approve the minutes from the meeting held February 12, 2026

On motion the minutes from the meeting held February 12, 2026 were approved as presented.

**7. Delegation(s):**

None

**8. Regular Items:**

8.1 Staff updates - Dzenana

Dzenana provided the following updates to the committee:

- Asked by staff in Community Development for BAAC to provide a letter of support for a grant opportunity with the Rick Hanson Foundation to fund the installation of decorative tactile panels in community centre spaces (lobbies, hallways) to foster inclusive welcoming spaces. Committee members expressed concerns with the short turnaround time given to the committee to provide the letter. The committee agreed to provide a letter of support, David will draft a letter to be submitted.
- Currently working on the progress report for the Multi-year Accessibility Plan and will be attending the Rick Hanson Foundation conference on March 30, 31.

Committee members asked if more information could be gathered while at the conference about the facility audits conducted by the Foundation, just looking for more information on the role of the foundation with the audits, as it may be something the committee could be interested in.

## 8.2 Workplan and budget discussion

The committee discussed using the same budget numbers from last year as an estimate for the 2026 year. On motion the committee approved the 2026 budget.

The committee agreed that they would be interested in participating/attending events past June.

## 8.3 Zoning By-law delegation debrief

Garth updated the committee regarding the delegation provided at the Committee of the Whole on March 3 on behalf of BAAC regarding the New Zoning By-law. Prior to the delegation the working group met with Council members to provide a summary of what the committee was asking for them to consider when discussing the By-law report, as well as a list of questions to consider asking staff. The committee's recommendations from the delegation were not implemented by committee. There needs to be some reflection on how to better advise council members that could garner success.

The committee discussed the successes of the delegation that included the positive feedback received, started the conversation about looking at all by-laws with an accessibility lens, raised BAAC's profile and gave the committee a voice.

Suzanne to invite planning staff to a future meeting for clarity on how the committee can make change with policies and by-laws.

#### 8.4 Community Trails Strategy next steps

Suzanne shared the responses from staff regarding the recommendations provided by BAAC to the working group members. The working group members will have a look at the staff responses and suggest next steps to the committee. In their responses staff did ask a number of questions that the working group will meet and provide responses back.

#### 8.5 National AccessAbility Week (May 24 - 30)

Suzanne advised the committee that she will request a flag raising, proclamation and pier lighting for NAAW. With the upcoming construction taking place in Civic Square the location of the flag raising is to be determined but possibly could be on the north side of City Hall by the Cenotaph.

Dzenana advised the committee that Recreation, Community and Culture will be hosting an Accessible Art and Sports Fair (June 6 TBC) this year. Last year the committee participated at the event when it was during NAAW, this year it will be a week after NAAW but the committee is invited to participate. She will be working with communication staff to create information to go out to the public regarding all the events and initiatives taking place during the week.

Last year information was sent to Councillors to be promoted through their social media channels and newsletters. Can this be done again this year, Garth can send last year's as an example.

#### 8.6 Updates from Committees:

##### a. Seniors' Advisory Committee - Jill

No update

##### b. Integrated Transportation Advisory Committee - Garth

Garth provided the following updates to the committee:

- the Downtown Parkin Plan was completed and approved at Council
- e-Scooter pilot will continue

- Community Trails project team will be presenting to ITAC, Garth will share the recommendations that BAAC provided on the project
- April 1 there is a Traffic Forum at the Art Gallery, more details to be provided

c. Inclusivity Advisory Committee - Lucy

No updates

**9. Other Business:**

9.1 Good news round table

**10. Adjournment:**

Chair adjourned the meeting at 8:18 p.m.