



Burlington Downtown Parking Advisory Committee Meeting

Minutes

Date: February 19, 2026
Time: 8:30 am
Location: Room 247, City Hall, second floor

1. **Members Present**

Andrew Pawlowski (Chair), Brian Dean, Joe Gaetan, Stephen Bell, Barry Glazier, Liza Bouchard-Bain

2. **Others Present**

Councillor Lisa Kearns, Stephen Camm, Kaylan Edgecumbe, Mike Weir, Debbie Hordyk (Clerk)

3. **Land Acknowledgement**

4. **Declarations of Interest**

None

5. **Approval of Minutes**

Approve the Downtown Parking Advisory Committee meeting minutes of November 20, 2026

5.1 Downtown Parking Committee meeting minutes of November 20, 2025

Moved by Brian Dean

CARRIED

6. **Delegation(s)**

None

7. **Regular Items**

7.1 Capital Project Updates:

a. 409 Brant Street – Development Update and Parking Impacts

Stephen Camm provided the following update:

Lot 5 is available for public parking. 16 parking spaces are blocked for approximately 12 months during construction. Developer is charged on a quarterly basis for the use of the 16 parking spots.

b. Lot #4 Update

Stephen Camm provided the following update:

The lot is operational - minor work still to be done with minimal impact to parking spaces.

John St. and James St. has been identified for a pedestrian signal light installation.

There is a review for the vehicle and transit movement network in the downtown area. An update will be brought to DPC with a proposal.

c. Waterfront Garage Elevator Revitalization Update

A kickoff meeting is scheduled with the contractor. More details to DPC to follow.

The first floor 20 minute parking spaces will be changed to accessible parking during the construction.

The committee suggested that those spots remain as accessible parking spaces moving forward.

Staff will do an occupancy assessment on the 20 minute spaces to determine if keeping them as accessible spots is warranted.

d. Sims Square Parking (Future Lot #17)

This lot will become part of the City of Burlington's parking inventory, gaining 32 stalls.

The lot will be out of commission for up to two weeks for a revamp of the lot.

Future updates in scope for the 2027-2028 workplan may entail: car share, bike lockers, public art, benches etc.

Recreation, Community, Culture are requesting funds for public art from capital projects. Kaylan will bring the funding plan to DPC for information.

The lot is scheduled to be closed during the Music festival in June. Staff are working with the operator to determine alternatives to closing this lot.

e. **Downtown Parking Plan**

The Downtown Parking Plan report is going to Committee in March. The report was posted online last month to the get involved page.

Councillor Kearns asked if the Downtown Parking Plan shows a need for a new parking garage? Councillor noted that businesses were under the understanding that a new parking garage would be installed, using funds from the downtown parking levy. More definitive answers are required regarding a new parking garage.

Staff are asking for an approval of the Downtown Parking Master Plan from Council. Staff noted that financial analysis will happen before decisions are made regarding future parking i.e. garage.

Staff noted that current parking inventories need to be maximized before new lots are created. Once there is a better understanding of baseline requirements - present and future, it will guide the financial plan.

8. Other Business

Stephen will forward 2025 year end financials and 2026 budget to the committee.

9. Adjournment

Chair adjourned the meeting at 9:43 a.m.