



Burlington's Accessibility Advisory Committee Meeting
Agenda

Date: February 12, 2026

Time: 7:00 pm

Location: Room 305, City Hall, third floor

Contact: Committee Clerk, Suzanne.Gillies@burlington.ca, 905-335-7600, x 7862

Pages

1. Land Acknowledgement

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway, and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

2. Declarations of Interest:

3. Approval of Minutes:

3.1 Approve the minutes from the meeting held January 8, 2026

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4. Delegation(s):

5. Regular Items:

5.1 Staff update - introduction of Dzenana Zildzic (Accessibility Specialist)

5.2 Community Trails Strategy project update: focus area and potential project discussion - Marion Rabeau (Manager, Design & Construction - Parks) and Claire Basinski (Consultant)

5.3 Workplan and budget discussion

6. Other Business:

7. Adjournment:



Burlington Accessibility Advisory Committee Meeting

Minutes

Date: January 8, 2026
Time: 7:00 pm
Location: Room 305, City Hall, third floor

1. Members Present:

Cheryl Hurst, Deb Strum, Jill Randall, Amy DeHueck, David Owen, Tammy Lyle-Gravlev, Emily Stillwell, Lucy Nixon, Garth Napier, Sona Rai

2. Member Regrets:

3. Others Present:

Councillor Sharman, Suzanne Gillies (Clerk)

4. Land Acknowledgement

The Chair read the Land Acknowledgement.

5. Declarations of Interest:

None

6. Approval of Minutes:

6.1 Approve the minutes from the meeting held November 13, 2025

On motion the minutes from the meeting held November 13, 2025 were approved as presented.

7. Delegation(s):

None

8. Regular Items:

8.1 Workplan discussion

a. 2026 Budget discussion

Suzanne provided some background information regarding developing a budget for the approved workplan items. The committee decided to connect with the working groups before the next meeting to discuss potential budget needs for each action item in the workplan. Suzanne will provide past costs for the committee to reference during discussions.

The committee requested a mid-year update on the budget.

b. Working group volunteers

The following members volunteered to be on the working groups as listed below:

1. Strengthen accessibility across Burlington Municipal Services to elevate Burlington as an accessibility leader - Garth, Jill and David
2. National AccessAbility Week (NAAW) - Tammy, Emily, Lucy
3. International Day of Persons with Disabilities - Tammy, Deb, Amy
4. Outreach Activities - Garth, Sona, David, Emily
5. Review, refine and strengthen feedback tools - Deb, Garth
6. Connections with residents - Lucy, Cheryl, Emily
7. Recommend development of electronic 'one stop repository' of tools, technologies, resources and programs for persons with disabilities - Lucy, Cheryl, Amy Emily
8. Accessible Trick or Treat - Tammy, Lucy, Amy
9. Liaise and participate with other citizen advisory committees - Garth, David, Deb, Lucy
10. Complete a committee operations review - Jill, Garth, Lucy

c. General workplan updates

Jill suggested that a member on each of the working groups assumes a lead role and then would take on the responsibility of providing updates at the committee meetings, be a point person, coordinate meetings/tasks and generally provide direction.

The committee discussed the focus of tactic #7 (Resource repository) and suggested language to refocus the efforts on leveraging existing resources and making them available to

residents through the website. Lucy to provide revised language for committee approval.

8.2 Next Steps Zoning By-Law project

Garth provided the following update to the committee:

- Understanding that the New Zoning By-law project is happening in multiple phases with phase one dealing mainly with housing and increasing density but after a review of the draft, noticed that there is nothing from an accessibility perspective. There is no mention of barrier free access gaps, retrofitting buildings, no key terms regarding universal design.
- There is mention of accessible parking that is the same as the AODA standards, but not above or beyond the law of the AODA.
- Referring to the pre-circulated document (attached), Garth summarized next steps, starting with a meeting with Councillor Sharman to consult on a path forward. Re-engage with staff on recommendations outlined in the attached document.

Suzanne confirmed that the first phase will be going to a Statutory Public Meeting on February 10 and then to Council on February 19. She also let the committee know that staff are working to an internal deadline of Jan. 9 to provide comment/feedback on the parking recommendations forwarded to staff after the October meeting.

David commented that this timing during the review is an optimal time for engagement and input. The committee would like have more time to review the by-laws more carefully in order to be able to make responsible and thoughtful feedback.

Proposed next steps would be to meet with Councillors and provide prior to the committee meeting to ensure that the concerns of BAAC are heard prior to the meeting and are not coming as a surprise at the last minute.

Councillor Sharman expressed the importance of BAAC providing written correspondence to all Council members and provide a delegation at Committee. Not only should the Committee provide written correspondence but should delegate at the meeting.

Motion: Approve moving forward meeting with Councillors, delegating at COW on Feb 10, 2026 regarding the Zoning By-law and engaging with city staff to discuss concerns and questions. CARRIED

Garth, Jill and David will continue to work on this initiative moving forward.

8.3 Update on Downtown Parking Guidelines recommendations

Suzanne provided an update from Kalyan Edgcumbe (Manager, Integrated Mobility) regarding where the recommendations that BAAC provided stand.

8.4 Updates from Committees:

a. Seniors' Advisory Committee - Jill

No update

b. Integrated Transportation Advisory Committee - Garth

No update

c. Inclusivity Advisory Committee - Lucy

Lucy provided the committee with the following update:

- at the November meeting, invited ITAC members to attend the IDPD flag raising

9. Election of Chair and Vice Chair

9.1 Elect a Chair and Vice Chair for 2026, term ending December 31, 2026

On motion Jill Randall and David Owen were elected Chair and Vice Chair respectively for the term ending December 31, 2026.

10. Other Business:

Suzanne shared information requested by the committee regarding accessible parking violations.

Lucy put forward a suggestion that at future meetings doing a round-table good news story of what members have seen in the community as accessibility wins.

11. Adjournment:

Chair adjourned the meeting at 8:31 p.m.