



## Heritage Burlington Advisory Committee Meeting Agenda

**Date:** February 11, 2026

**Time:** 7:00 pm

**Location:** Room 247, City Hall, second floor

Pages

### 1. Land Acknowledgement

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway, and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

### 2. Declarations of Interest:

### 3. Approval of Minutes:

3.1 Approve minutes from meeting held January 14, 2026

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### 4. Delegation(s):

### 5. Regular Items:

5.1 Heritage Planner update

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a. Bill 23 - Heritage Designation Shortlist update

b. Burlington Avenue & Ontario Street Heritage Conservation District Plan & Guidelines update

c. 1060 Algonquin Road - Cultural Heritage Evaluation request received

5.2 Celebrating a Vital Part of Burlington's Story: The Black Heritage of Burlington

5.3 2025 Annual Report

5.4 2026 Workplan and Budget

5.5 Subcommittee Updates

a. Promotions & Marketing Subcommittee

b. Heritage Week Subcommittee

**6. Other Business:**

**7. Adjournment:**



## **Heritage Burlington Advisory Committee Meeting**

### **Minutes**

Date: January 14, 2026  
Time: 7:00 pm  
Location: Room 247, City Hall, second floor

#### **1. Members Present:**

Marsha Paley (Chair), Andy Lyster, Alex Winiarski, Steve Allen, Michael Vollmer, Len Collins, Catherine Robb, Alan Harrington, Jenna Dobson and Robin Lloyd

#### **2. Member Regrets:**

Councillor Shawna Stolte

#### **3. Others Present:**

Chloe Richer (Heritage Planner), Shameel Chankar (Heritage Intern) and Lisa Palermo (Clerk)

#### **4. Land Acknowledgement**

The Chair read the Land Acknowledgement.

#### **5. Declarations of Interest:**

None

#### **6. Approval of Minutes:**

6.1 Minutes from the meeting held December 10, 2025, were approved as presented.

#### **7. Delegation(s):**

None

#### **8. Regular Items:**

8.1 Heritage Planner update

a. Introduction of Intern, Heritage Services

Chloe introduced Shameel Chankar who will be an Intern in Community Planning for the next few months. Shameel has education and research experience in Black history and heritage.

b. Heritage Property Tax Rebate Program applications

Chloe advised that the applications are now open and available on the city's website until February 27, 2026. A number of applications have already been received. Following the application submission deadline, staff will start to schedule site visits.

c. Update on Phase II of the Bill 23 - Heritage Designation Shortlist

Chloe advised that she will be bringing a staff report to the Committee of the Whole meeting on Feb. 9, 2026 to provide City Council with a list of potential heritage designation shortlist properties, as Phase II of the City's response to Bill 23.

**8.2 2025 annual report**

The draft 2025 annual report has been prepared and shared with members for review and approval at the February committee meeting. The annual report will be presented to Council in March along with all other advisory committee annual reports.

**8.3 2026 workplan/budget**

The draft 2026 budget and workplan was reviewed by members and a few modifications were made to decrease the budget for Heritage Week and increase the budget for professional development to give the opportunity to a few members to attend the annual Ontario Heritage Conference in Hamilton, scheduled for June 18-21, 2026. The workplan will be shared with members for final review and approval at the February committee meeting. The work plan and budget report will be presented to Council in March along with all other advisory committee workplans and budgets.

**9. Other Business:**

None

**10. Adjournment:**

Chair adjourned the meeting at 7:50 p.m.



• • • *Memo*

**To:** Heritage Burlington Advisory Committee

**From:** Chloe Richer, Senior Planner – Heritage, Community Planning

**Cc:** Todd Evershed, Supervisor – Special Projects & Urban Design, Community Planning

**Date:** Feb. 5, 2026

**Re:** Heritage Planner Updates – Feb. 11, 2026

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### **1. Bill 23 – Heritage Designation Shortlist Update**

- A Notice of Passing for the 368 Brant Street designation by-law (one of the four Peer Review properties) was issued on January 28, 2026.
- The staff report recommending 10 properties for the Bill 23 – Heritage Designation Shortlist (Phase II) is going before Committee of the Whole on Feb. 9, 2026, and City Council on Feb. 17, 2026.
  - Please see the Feb. 9 meeting agenda [here](#).
- A letter to non-designated heritage property owners regarding voluntary heritage designation will be mailed out in the near future.

### **2. Burlington Ave. & Ontario St. Heritage Conservation District Plan & Guidelines Update**

- The final staff report on the Burlington Ave. & Ontario St. Heritage Conservation District Plan & Guidelines is going before Committee of the Whole on Feb. 9, 2026, and City Council on Feb. 17, 2026.
  - Please see the Feb. 9 meeting agenda [here](#).

### **3. 1060 Algonquin Road – Cultural Heritage Evaluation Request Received**

- The owners of 1060 Algonquin Road have requested that the property be evaluated for its cultural heritage value or interest, for potential Part IV designation under the *Ontario Heritage Act*.
- Staff have completed a site visit to the property and the archival research and evaluation process.
- A Cultural Heritage Evaluation Brief has been prepared, which the Heritage Burlington Advisory Committee will be consulted on.
- The key evaluation finding is that the property is eligible for designation under Part IV of the *Ontario Heritage Act*.