



## Committee of Adjustment

### Minutes

Date: January 29, 2026

Time: 2:00 pm

Location: Virtual

Members Present: Steve Gray, Lynn Lau, Robyn Gravelle, Pascale St-Louis, Rayeh Al-Ghetaa

Staff Present: Robert Ryan, Solicitor, Lisa Palermo, Manager Committee Services (Clerk)

#### 1. Call to Order

The Clerk called the meeting to order.

#### 2. Land Acknowledgement

The Clerk read the Land Acknowledgement.

#### 3. Approval of the Agenda

Approve the January 29, 2026 Appeals Committee agenda, as presented.

**CARRIED**

#### 4. Declarations of Interest

None.

#### 5. Approval of Minutes

None.

#### 6. Consent Items

None.

#### 7. Hearings

None.

**8. Other Business**

8.1 Election of Appeals Committee Chair and Vice-Chair for the term ending December 31, 2026.

On motion Pascale St. Louis and Robyn Gravelle were elected Chair and Vice Chair respectively for the term ending December 31, 2026.

Note: Robyn Gravelle chaired the remainder of the meeting.

8.2 Approval of Appeals Committee Governing Documents

a. Appeals Committee Rules of Practice and Procedure

Approve the Appeals Committee Rules of Practice and Procedure.

**CARRIED**

b. Appeals Committee Code of Conduct

Approve the Appeals Committee Code of Conduct.

**CARRIED**

c. Appeals Committee Recording and Broadcasting Policy

Approve the Appeals Committee Recording and Broadcasting Policy.

**CARRIED**

**9. Adjournment**

Chair adjourned the meeting at 2:20 p.m.