



Integrated Transportation Advisory Committee Meeting

Minutes

Date: January 26, 2026
Time: 7:00 pm
Location: Room 247, City Hall, second floor

1. Members Present:

Lachlan Fraser (Chair), Michael Gioseffi (Vice Chair), Maninder Pal, Pinki Virani (BSAC), Ellie Castonguay (Cycling), Andrea Grebenc, Grace Li (joined at 7:30pm)

2. Member Regrets:

Sean Morrison (SDC), Garth Napier (BAAC), Irene MacDonald, Albert Tai

3. Others Present:

Jim Young (Bfast), Kaylan Edgcumbe (Manager, Integrated Mobility), Tony Zhuang (Supervisor of Transit Planning and Service Design)

4. Land Acknowledgement:

The Clerk read the Land Acknowledgement.

5. Declarations of Interest:

None.

6. Approval of Minutes:

6.1 Approve minutes from the meeting held November 24, 2025

Minutes from the meeting held November 24, 2025, were approved.

7. Delegation(s):

None.

8. Regular Items:

8.1 Transit

Tony provided the following updates:

- Service improvements have been made, an example of this is bus service on Sundays. Bus times have been extended until 11:00pm. Staff will continue to monitor this to see how it does - they will see if people are taking the bus at this time.
- The 5 Year Strategic Plan work is on-going.
- The Transit Signal Priority project is in the testing phase. Equipment has been installed on buses and is being tested. Progress is being made.

Questions from committee members:

- Concerns about snow clearing and safety with getting off of the bus in areas where the snow has not been cleared. Staff advised that snow clearing work is performed by Roads, Parks and Forestry, but they will pass this concern along to them.
- Will there be ARGO electric buses coming to Burlington? Staff advised that this may be explored in the future. The City is going to look at this technology, but at this point in time it is for education purposes.

8.2 Transportation Planning and Active Transportation

Kaylan provided the following updates:

- The Downtown Parking Plan is wrapping up. This will be going to the Committee of the Whole meeting in March. Here is the link to the Get Involved page:
<https://www.getinvolvedburlington.ca/dtparking>
- Transportation Planning and Active Transportation is also working on development review, development applications, and capital projects and budgeting

8.3 Traffic Signals and Operations

Chris could not attend the meeting, he will provide an update by email to committee members.

9. **Advisory Committee Liaison Updates:**

9.1 Accessibility Advisory Committee (BAAC)

No update provided.

9.2 Seniors' Advisory Committee (BSAC)

Pinki provided the following update:

- BSAC is considering writing a letter to the City regarding delivery and other privatized motorized micro-mobility devices. These devices are continuing to be used without rules and regulations. Would ITAC like to support this letter?
- Committee members suggested ITAC could support BSAC on this. It can be discussed further at the next ITAC meeting.

9.3 Sustainable Development Advisory Committee (SDC)

No updated provided.

9.4 Cycling Advisory Committee (Cycling)

Ellie provided the following updates:

- Following up regarding the letter that Cycling sent to Council, the letter was discussed at a Committee of the Whole meeting and there were articles written about it as well.
- International Bike to Work Day is coming up on February 13, 2026.

10. Other Business:

10.1 Zoning By-law project

Kaylan provided some updates regarding this project:

- It is currently being reviewed.
- There are multiple phases to this project, the current phase is focused on low density residential (single family homes).
- It is a large project that is broken down into pieces.
- Current phases of the project do not involve transportation, but future phases may implicate transportation and at those stages, there would be opportunities for Advisory Committees to provide input.

10.2 2025 annual report, 2026 work plan and budget

- Discussed the 2025 annual report, will send the draft by email to the committee members for any further input or amendments.

- Discussed and looked at the 2025 work plan and budget in order to decide what to include on the 2026 work plan and budget. Came up with 4 main areas to focus on, and will include secondary items as well. Will continue this conversation by email and in the next meeting.

10.3 Election of Chair and Vice-Chair

Michael Gioseffi was elected as Chair and Lachlan Fraser was elected as Vice Chair of the Integrated Transportation Advisory Committee for a term ending December 31, 2026.

11. **Adjournment:**

Chair adjourned the meeting at 8:29pm.