



Burlington Seniors' Advisory Committee Meeting
Agenda

Date: January 19, 2026
Time: 10:00 am
Location: Room 307, Level 3, City Hall

Pages

1. Land Acknowledgement

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway, and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

2. Declarations of Interest:

3. Approval of Minutes:

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4. Delegation(s):

4.1 Partnering Aldershot Seniors

5. Regular Items:

5.1 Chair Updates (Bob)

5.2 Staff Liaison Updates: Nazia White (Manager of Adult Recreation Services)

5.3 Burlington Public Library (Meg)

5.4 Burlington Integrated Transportation Advisory Committee (Pinki)

5.5 Burlington Accessibility Advisory Committee (BAAC) (Jill)

5.6 Older Adult Advisory Committee - Halton, (Kerry)

6. Other Business:

6.1 Delivery and Other Privatised Motorised Micro-mobility Devices

6.2 Seniors Active Living Fair - February 7 - 10:00 a.m.-2:00 p.m.

6.3 Support for BAAC Downtown Parking Accessibility Recommendations

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6.4 NORC Ambassador Program

7. Adjournment:



Burlington Seniors' Advisory Committee Meeting

Minutes

Date: November 17, 2025
Time: 10:00 am
Location: Room 247, City Hall, second floor

1. Members Present:

Bob Chepyha (Chair), Kerry McGregor (Vice-Chair, OAAC), Patricia Robinson, Catherine Evans, Ron Earl Tansley and Meg Uttangi Matsos (Burlington Public Library)

2. Others Present:

Nazia White, (Manager, Adult Recreation Services), Councillor Bentivegna, Debbie Hordyk (Clerk)

3. Land Acknowledgement

4. Declarations of Interest:

None

5. Approval of Minutes:

Moved By Catherine Evans

CARRIED

5.1 Approve the Burlington Seniors' Advisory Committee meeting minutes of October 27, 2025

6. Delegation(s):

None

7. Regular Items:

7.1 Chair Updates

- Bob advised that all memberships expire at year end of 2026. An Advisory Committee review will take place at the start of new council and members will have an opportunity to re apply.

7.2 Staff Liaison Updates: Nazia White (Manager of Adult Recreation Services)

- Winter program registration is on November 26.
- Nazia and staff have been reaching out to NORC building boards to establish contacts.
- Nazia is working with Connie from Connecting Aldershot to establish connections with North Burlington residents.

7.3 Burlington Public Library (Meg)

The Burlington Public Library has released its Strategic Plan for 2026-2027 - Key focus:

- Enhance community well-being by helping people feel connected, accepted, and empowered to achieve their goals.
- Inspire discovery with collections, services, and spaces that reflect our evolving community.
- Nurture a workforce culture driven by our organizational values.

7.4 Burlington Integrated Transportation Advisory Committee (Pinki)

- The Integrated Transportation Advisory Committee shares the same concerns as BSAC regarding the safety of e-scooters.

7.5 Burlington Accessibility Advisory Committee (BAAC) (Jill)

No update.

7.6 Older Adult Advisory Committee - Halton, (Kerry)

- Ron noted discussion regarding the new Blue Box program that improved supports will be in place for seniors in this program.
- There was discussion regarding Seniors and technology, looking at alternate ways of communicating information out to Seniors.
- Kerry and Pat are working together to facilitate connections at NORC buildings to implement Ambassadors to assist with information sharing.

- Nazia will connect the the Senior's Advisory Committee and the Partnering Aldershot group.

a. NORC Pilot Project

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- Nazia will connect the The Senior's Advisory Committee and the Partnering Aldershot group.

8. Other Business:

- Councillor Bentivegna is holding a Town Hall at CH Norton School regarding Community Safety. The objective is to share ways the community can protect themselves.
- A report is going to Council to amend the traffic by-law regarding e-scooters. The pilot program is complete. Staff are now looking for feed back, a survey will be available online.

9. Adjournment:

Chair adjourned the meeting at 11:45 a.m.

To: Kaylan Edgcumbe, Downtown Parking Plan
From: Integrated Transportation Advisory Committee (ITAC)
Date: *December 4th, 2025*
Subject: Support for BAAC Downtown Parking Accessibility Recommendations

Dear Ms. Edgcumbe,

The Integrated Transportation Advisory Committee (ITAC) is pleased to provide this letter of support for the Burlington Accessibility Advisory Committee's (BAAC) twelve recommendations to improve the accessibility of parking facilities in Burlington's downtown.

ITAC recognizes that accessible parking is essential to creating a barrier-free community and ensuring equitable access to Burlington's businesses, services, and public spaces.

BAAC's recommendations reflect careful consideration of both current accessibility standards and the real-world experiences of persons with disabilities.

The proposed improvements address the essential elements needed to make downtown parking more accessible. Together, these changes provide a practical approach that will significantly improve accessibility for all users. ITAC fully supports the inclusion of these recommendations into the proposed plan where applicable and as amended by City staff (see attached summary of recommendations).

Thank you for your consideration and for your continued commitment to accessibility in our community.

Sincerely,

Lachlan Fraser, Chair
Integrated Transportation Advisory Committee (ITAC)

SUMMARY OF BAAC ACCESSIBLE PARKING RECOMMENDATIONS

1. Accessible Automated Kiosks

- Kiosks must be placed on barrier-free routes leading to accessible parking spaces.
- Kiosks must be no more than 20 m from designated accessible stalls.
- Multiple kiosks should be provided based on facility size.
- Self-serve kiosks must be accessible to users of all abilities.
- Signage must identify kiosk locations and include information needed to use payment apps.

2. Accessible Parking Space Standards

- All accessible parking spaces should meet **Type A** requirements.

3. Surfaces and Paths of Travel

- Accessible parking must be located on flat surfaces (cross slope $\leq 2\%$).
- Accessible paths of travel must have a maximum running slope of 5% and cross slope $\leq 2\%$.
- Where steeper slopes are required for drainage or infrastructure, impacts on accessibility must be minimized.

4. Access Aisles & On-Street Accessible Parking

- Provide access aisles on both sides of parallel parking spaces where feasible.
- Designate accessible on-street parking upon request where practical (e.g., homes without driveways).
- Protect existing on-street accessible parking (to be included in the multi-year accessibility plan).

5. Percentage & Distribution of Accessible Spaces

- Re-evaluate required percentages of accessible parking based on current demographic data.
- Maintain consistent percentages (e.g., 4%) across parking lot sizes.
- Prioritize accessible parking over other specialized parking types (EV charging, new parent, etc.).

6. Location of Accessible Parking

- Accessible spaces must be close to all accessible entrances.
- Locations must be safe and allow barrier-free access into and out of facilities.
- In multi-level facilities, spaces must be on the ground or entrance level near accessible entrances and elevators.
- When multiple parking facilities exist on a site, accessible spaces should be distributed for optimal accessibility, safety, lighting, and user convenience.

7. Connections to Exterior Paths of Travel

- Locate accessible parking adjacent to accessible exterior paths where possible.
- Ensure access aisles connect directly to exterior paths with curb cuts.
- Include guidance on safe accessible routes in public-space design materials.

8. Electric Vehicle (EV) Charging Accessibility

- EV charging spaces must meet Type A size and access aisle requirements, but need not be reserved exclusively for accessible use.
- Charging stations and controls must be accessible and located on barrier-free routes.
- EV charging spots should be close to entrances but must not take priority over accessible parking.
- Municipal multi-year plans must describe how EV charging additions will protect accessible parking.

9. Maintenance, Updating & Public Education

- Re-evaluate existing accessible spaces during repainting or redesign and update to Type A where feasible.
- Access aisles must be signed, maintained, and kept clear; install bollards or similar where possible to prevent obstruction.
- Conduct a communications campaign to improve public under

#10: Signage for Access Aisles

Improve protection of accessible parking access aisles by:

- Requiring clear signage and keeping aisles maintained and unobstructed.
- Preventing vehicle entry into access aisles where possible (e.g., with bollards or signposts).
- Running a public education campaign to improve understanding of accessible parking and provide guidance for organizations.

#11: Passenger Loading Zones

Improve safe vehicle entry and exit by:

- Adding signed, easy-to-identify passenger loading zones at set intervals in dense urban areas.
- Creating bylaws that require passenger loading zones at key facilities (event centres, schools, medical and community facilities).

#12: Overhead Clearance for Accessible Parking

Increase accessibility for users of larger vehicles by:

- Requiring a minimum 3000 mm overhead clearance for Type A accessible parking spaces, consistent with national standards.