



Heritage Burlington Advisory Committee Meeting

Minutes

Date: January 14, 2026
Time: 7:00 pm
Location: Room 247, City Hall, second floor

1. Members Present:

Marsha Paley (Chair), Andy Lyster, Alex Winiarski, Steve Allen, Michael Vollmer, Len Collins, Catherine Robb, Alan Harrington, Jenna Dobson and Robin Lloyd

2. Member Regrets:

Councillor Shawna Stolte

3. Others Present:

Chloe Richer (Heritage Planner), Shameel Chankar (Heritage Intern) and Lisa Palermo (Clerk)

4. Land Acknowledgement

The Chair read the Land Acknowledgement.

5. Declarations of Interest:

None

6. Approval of Minutes:

6.1 Minutes from the meeting held December 10, 2025, were approved as presented.

7. Delegation(s):

None

8. Regular Items:

- 8.1 Heritage Planner update
 - a. Introduction of Intern, Heritage Services

Chloe introduced Shameel Chankar who will be an Intern in Community Planning for the next few months. Shameel has education and research experience in Black history and heritage.

b. Heritage Property Tax Rebate Program applications

Chloe advised that the applications are now open and available on the city's website until February 27, 2026. A number of applications have already been received. Following the application submission deadline, staff will start to schedule site visits.

c. Update on Phase II of the Bill 23 - Heritage Designation Shortlist

Chloe advised that she will be bringing a staff report to the Committee of the Whole meeting on Feb. 9, 2026 to provide City Council with a list of potential heritage designation shortlist properties, as Phase II of the City's response to Bill 23.

8.2 2025 annual report

The draft 2025 annual report has been prepared and shared with members for review and approval at the February committee meeting. The annual report will be presented to Council in March along with all other advisory committee annual reports.

8.3 2026 workplan/budget

The draft 2026 budget and workplan was reviewed by members and a few modifications were made to decrease the budget for Heritage Week and increase the budget for professional development to give the opportunity to a few members to attend the annual Ontario Heritage Conference in Hamilton, scheduled for June 18-21, 2026. The workplan will be shared with members for final review and approval at the February committee meeting. The work plan and budget report will be presented to Council in March along with all other advisory committee workplans and budgets.

9. Other Business:

None

10. Adjournment:

Chair adjourned the meeting at 7:50 p.m.