



Burlington Downtown Parking Advisory Committee Meeting
Agenda

Date: November 20, 2025
Time: 8:30 am
Location: Room 247, City Hall, second floor

Pages

1. Land Acknowledgement

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway, and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

2. Declarations of Interest:

3. Approval of Minutes:

- 3.1 Downtown Parking Advisory Committee meeting minutes of September 18, 2025

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4. Delegation(s):

- 4.1 Kim Selman will present an overview of the City of Burlington's "What We Heard engagement report" to request the committee's feedback regarding large-scale events in the downtown core.

5. Regular Items:

- 5.1 EV Charging Strategy

Tom Pedlar will present key findings and recommendations

5.2 409 Brant Street – Development Update and Parking Impacts

Kaylan and Stephen to provide verbal updates

5.3 Downtown Parking Plan – Status Update

Kaylan will provide verbal update

6. Other Business:

7. Adjournment:



Burlington Downtown Parking Advisory Committee Meeting

Minutes

Date: September 18, 2025
Time: 8:30 am
Location: Room 247, City Hall, second floor

1. Members Present:

Andrew Pawlowski (Chair), Brian Dean, Joe Gaetan, Stephen Bell, Barry Glazier, Gary Hogan, Liza Bouchard-Bain

2. Others Present:

Kaylan Edgcumbe (Manager, Integrated Mobility), Stephen Camm (Supervisor, Parking Operations), Mike Weir (Downtown Parking Coordinator), Debbie Hordyk (Clerk)

3. Land Acknowledgement

4. Declarations of Interest:

None

5. Approval of Minutes:

Moved By: Brian Dean

CARRIED

5.1 Downtown Parking Advisory Committee minutes of May 29, 2025

5.2 Downtown Parking Advisory Committee minutes of June 5, 2025.

6. Delegation(s):

None

7. Regular Items:

7.1 Downtown Pay Station Upgrade Update (Stephen Camm)

Update provided in agenda. No additional comments.

7.2 Green P Licensing Update (Stephen Camm)

Update provided in agenda.

Barry Glazier suggested that a larger Green P be installed on Lakeshore Rd. to direct patrons to the Parking Garage. Brush is covering the current signage, Stephen will connect with RPF to have the brush removed.

Mike Wier will look at having larger 4 x 4 signage installed at the John St. & Elizabeth St. parking lot to direct patrons to 414 Locust St. parking garage.

7.3 Waterfront Garage - Elevator - Modernization (Kaylan Edgcumbe)

Phase One: Process to install new Elevator is underway. Tender award to contractor report to Council in November 2025. Project completion with elevator installed is estimated to be May 1- September 1, 2026.

Old elevator will not be decommissioned until the new elevator is ready to be installed.

Phase Two: Looking to extend current BPAC elevator to the top floor of the parking garage. Looking at adding vestibules and more of a walkway to dissuade people from walking through vehicle traffic areas.

7.4 409 Brant St. Development Update (Kaylan Edgcumbe)

There will be a loss of 4 on street parking stalls in front of 409 Brant St., these parking spots will be recovered in new Sims Square parking lot.

15 spaces will be down during construction at 409 Brant St. for approx. 2 years. The spots will be left in tact until Sims Square lot 4 is ready for use.

7.5 Sims Square Parking Lot Update (Kaylan Edgcumbe)

The Sims Square parking lot is now operated by Canada wide Parking. The goal is to relocate current paid customers by 2026-2027 and be operated by the City of Burlington.

Improvements will be made to the Sims Square parking lot. It will be a more daily user friendly parking lot. About 30 spots will open up for evenings and weekends – new capacity – paid parking.

7.6 Downtown Parking Plan (Kaylan Edgcumbe)

Brian Dean noted that there have been plentiful discussions with Downtown Business's through the BDBA regarding parking and the results of the Stantec consultation.

Brian Dean acknowledged that Stantec's findings are good. But noted that there should be room for lived experience in the recommendation to Council.

Kaylan noted that it is important for Downtown Business's to engage through the online survey.

Brian and Kaylan will connect to gather information regarding Downtown Business concerns.

8. Other Business:

9. Adjournment:

Chair adjourned the meeting at 10:00 a.m.