



Regular Council

Minutes

Date: July 15, 2025
Time: 9:30 am
Location: Council Chambers, City Hall, second floor

Members Present: Mayor Marianne Meed Ward
Councillor Kelvin Galbraith
Councillor Lisa Kearns
Councillor Rory Nisan
Councillor Shawna Stolte
Councillor Paul Sharman
Councillor Angelo Bentivegna

Staff Present: Hassaan Basit, Chief Administrative Officer
Blake Hurley, Commissioner, Legal and Legislative Services/City Solicitor
Jacqueline Johnson, Commissioner, Community Services
Curt Benson, Commissioner, Development and Growth Management
Craig Millar, Chief Financial Officer
Scott Hamilton, Commissioner Public Works
Sue Evfremidis, Chief Human Resources Officer
Samantha Yew, City Clerk
Roxanne Gosse, Committee Assistant
David Thompson, Specialist, Digital Communications
Richard Bellemare, Specialist, Digital Communications

1. **Call to Order**
2. **Land Acknowledgement**
3. **National Anthem**
4. **Roll Call**

5. Approval of the Agenda

Moved by: Councillor Galbraith

Seconded by: Councillor Nisan

IN FAVOUR: (6): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Sharman, and Councillor Bentivegna

Absent (1): Councillor Stolte

CARRIED (6 to 0)

6. Declarations of Interest

None

7. Proclamations

7.1 Emancipation Month August 2025

7.2 Black African and Caribbean-Canadian Appreciation Month August 2025

7.3 Black Business Awareness Month August 2025

7.4 Emancipation Day August 1

7.5 Burlington Heritage Week August 2 – 9

7.6 International Day for People of African Descent August 31

8. Recognition and Achievements

8.1 Lifeguard Aquatic Staff and Civilian Recognition

8.2 City of Burlington Tree City of the World Recognition

9. Presentations

None

10. Motion to approve Council Minutes

Moved by: Councillor Kearns

Seconded by: Councillor Bentivegna

CARRIED

10.1 Regular Council meeting minutes of June 17, 2025

10.2 Special Council meeting minutes of July 8, 2025

10.3 Special Council meeting minutes of July 10, 2025

11. Delegations

11.1 Kirk Robinson spoke regarding confidential legal report regarding provincial facilitation for Millcroft Golf Course (LLS-41-25)

11.2 Jim Thomson spoke regarding confidential legal report regarding potential litigation for aquatics procurement (LLS-42-25)

12. Petitions

None

13. Recommendations from Standing Committees:

13.1 Committee of the Whole

CARRIED

- a. Appointment to Downtown BIA Board of Directors (LLS-38-25) (CCS)

Appoint the following member to the Burlington Downtown Business Association (BDBA) Board of Directors for a term to expire July 2033 or upon appointment of their successor:

- Kimberley Nadherny

CARRIED

- b. Appointments to the Burlington School Traffic Safety and Mobility Advisory Committee (LLS-39-25) (CCS)

Approve the appointments to the Burlington School Traffic Safety and Mobility Advisory Committee, as contained in confidential Appendix A to legislative services report LLS-39-25; and

Publish the appointees' names following approval by Council at their meeting to be held July 15, 2025.

CARRIED

- c. Transit Youth Loyalty Pilot Program (CSS-11-25) (CCS)

Authorize the Director of Transit to implement the Youth Loyalty Pilot Program to cap paid transit rides for Youth at 20 paid rides per month between September 1, 2025, to June 30, 2026; and

Authorize the Director of Transit to prepare, for consideration, amendment to Rates and Fees By-law 70-2024 reflecting changes approved through report CSS-11-2025, in the form satisfactory to the Commissioner, Legal and Legislative Services / City Solicitor, or delegate; and

Authorize the Chief Financial Officer to offset the estimated \$46,000 cost of the pilot from the Provincial Gas Tax Reserve Fund.

CARRIED

- d. Red Tape Red Carpet (RTRC) 2025 update (DGM-51-25) (GM)

Receive for information the Red Tape Red Carpet (RTRC) 2025 update contained in development and growth management report DGM-51-25.

CARRIED

- e. 2026 financial forecast (FIN-24-25)

Receive for information finance department report FIN-24-25 regarding the 2026 financial forecast as a budget reference document; and

Request the Mayor and Members of Council to consider the contents of the 2026 Financial Forecast including revised Appendix A when preparing and reviewing the 2026 Proposed Budget.

CARRIED

- g. 2025 capital variance and project closure (FIN-19-25)

Receive for information finance department report FIN-19-25 regarding the 2025 capital variance and project closure.

CARRIED

- h. Bromley Road area minor reconstruction – additional storm sewer works (PWS-31-25)

Approve additional storm sewer replacement scope for Bromley Road area minor reconstruction (RD-RR-1635) project, including additional funding in the amount of \$900,000 from Infrastructure Renewal Reserve Fund, increasing the total project budget to \$18,225,254 (net HST).

CARRIED

- j. Burlington Agricultural Action Plan (DGM-47-25)

Approve the proposed Burlington Agricultural Action Plan, as provided in Appendix A of development and growth management report DGM-47-25; and

Direct the City Clerk to consider the request of the Burlington Agricultural and Rural Affairs Advisory Committee to include a representative from Burlington Economic Development & Tourism as part of the committee's composition, during the forthcoming terms of reference review for all city advisory committees.

CARRIED

- i. Confidential legal report regarding provincial facilitation for Millcroft Golf Course (LLS-41-25)

Direct the Commissioner of Development & Growth Management, or his designate, to attend the facilitation led by the Provincial Land and Development Facilitator regarding the Millcroft Golf Course and report back to Committee and Council to provide updates on the facilitation process and obtain instructions as required.

CARRIED

- n. Confidential verbal update on a human resources matter (HRS-06-25)

Receive for information confidential verbal update regarding a human resources matter.

CARRIED

- f. Motion memorandum regarding budget 2026 (COW-12-25)

Moved by: Councillor Sharman

Seconded by: Councillor Bentivegna

Endorse the attached Mayoral Decision on the 2026 budget, directing staff to prepare a budget with a target tax **increase the order of 4.5%, of which the City portion will be in order of 3%**, inclusive as outlined in Appendix A and a City of Burlington budget increase of 5.8% or less.

Endorse the attached Mayoral Decision eliminating the veto period as outlined in Appendix B.

IN FAVOUR: (5): Mayor Meed Ward, Councillor Galbraith, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

OPPOSED: (2): Councillor Kearns, and Councillor Nisan

CARRIED (5 to 2)

Moved by: Councillor Sharman

Seconded by: Councillor Bentivegna

Amendment

Add the following words to the first paragraph of the main motion:

Endorse the attached Mayoral Decision on the 2026 budget, directing staff to prepare a budget with a target tax **increase the order of 4.5%, of which the City portion will be in the order of 3%**, inclusive as outlined in Appendix A and a City of Burlington budget increase of 5.8% or less.

IN FAVOUR: (6): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

OPPOSED: (1): Councillor Nisan

CARRIED (6 to 1)

- i. 2025 Corporate Asset Management Plan (PWS-30-25)

Approve the City's 2025 Asset Management Plan, attached to public works report PWS-30-25 as Appendix 'A', and

Endorse the approved asset levels of service strategy, as outlined in the 2025 Asset Management Plan; and

Direct the Chief Financial Officer to incorporate the financial requirements identified in the 2025 Asset Management Plan - specifically the recommended 10-year capital investment scenario - into the planned 2027 future Long-Term Financial Plan update, to ensure alignment between asset levels of service and long-range fiscal planning; and

Direct the Director of Engineering Services to publish the 2025 Asset Management Plan on the City's website to ensure transparency and public accessibility, and to notify the Ontario Ministry of Infrastructure in accordance with the requirements of Ontario Regulation 588/17 under the Infrastructure for Jobs and Prosperity Act.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

CARRIED (7 to 0)

- k. Proposed public access easement encroachment – 419 Brant Street (DGM-60-25)

Conditionally approve three (3) private encroachments (two [2] permanent and one [1] seasonal) into the City's 128 square metre public access easement located at the north-east corner of Brant Street and James Street, as set out in development and growth management report DGM-60-25; and

Instruct the Commissioner, Legal and Legislative Services to draft and execute an encroachment and consent agreement between the proponent and the City to establish the terms of use for that space; and

Direct the Commissioner of Development and Growth Management to incorporate the following terms of use into the proposed agreement:

- the use would be limited between May 1st – October 31st;
- the use would only be permitted between 7am – 10pm, 7 days a week;

- the space would be publicly accessible. Limited physical encumbrances to beautify the space (i.e. planter boxes) may be permitted provided that such encumbrances do not restrict public access or prevent or hinder public access;
- flexibility is provided to allow the City to use the space as needed, given that sufficient notice has been provided to the user to allow them time to vacate the space, as required.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

CARRIED (7 to 0)

- m. Confidential legal report regarding potential litigation for aquatics procurement (LLS-42-25)

Note: This item was discussed in a closed meeting under Item 16. Confidential Items and Closed Meeting.

13.2 Pipeline to Permit Committee

- a. Staff presentation regarding continuous improvement process update (PP-09-25)
- b. Planning Application Fee Review update – July 2025 (DGM-58-25)
- c. Pay-on-Demand Development Bonds Policy update (FIN-13-25)

CARRIED

- a. Staff presentation regarding continuous improvement process update (PP-09-25)

Receive for information staff presentation regarding continuous improvement process update. (PP-09-25)

CARRIED

- b. Planning Application Fee Review update – July 2025 (DGM-58-25)

Receive for information development and growth management report DGM-58-25 regarding planning application fee review update - 2025.

CARRIED

- c. Pay-on-Demand Development Bonds Policy update (FIN-13-25)

Approve the revised Pay-On-Demand Development Bond Policy attached as Appendix A to allow transfers of letters of credits currently held by the City to surety bonds; and

Authorize the Director, Community Planning, to execute amendments to development agreements entered into to amend contractual language related to acceptable forms of security, in a form satisfactory to the Commissioner, Legal and Legislative Services / City Solicitor.

CARRIED

13.3 Council Workshop Committee

- a. Learning from Helsinki (DGM-54-25)

Receive for information development and growth management report DGM-54-25 providing learning from Helsinki.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

CARRIED (7 to 0)

14. Motion to Approve Standing Committee Minutes

Moved by: Councillor Galbraith

Seconded by: Councillor Nisan

Approve the following minutes:

CARRIED

14.1 Council Workshop meeting minutes of June 12, 2025

14.2 Committee of the Whole meeting minutes of July 7 and 8, 2025

14.3 Pipeline to Permit Committee meeting minutes July 10, 2025

14.4 Council Workshop meeting minutes of July 10, 2025

15. Urgent Business

15.1 Electric Vehicle Charging Policy and fee options (PWS-02-25)

Moved by: Councillor Nisan

Seconded by: Councillor Kearns

Refer report Electric Vehicle Charging Policy and fee options (PWS-02-25) back to staff to consider the comments from Committee of the Whole, and report back to Committee of the Whole with updated recommendations by Q4 2025.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

CARRIED (7 to 0)

15.2 Zoning By-law Amendment for 1510 and 1515 North Service Road and 2202-2208 Industrial Street (DGM-52-25)

Moved by: Councillor Stolte

Seconded by: Councillor Nisan

Approve the application for a Zoning By-law Amendment, as modified by staff in report DGM-52-25 and the Supplemental Staff Memo, to add one Convenience/Specialty Food Store and add Recreational Establishments to the CE-33 and CE-34 zones, and add Restaurant Uses, Veterinary Services, and Motor Vehicle Parts & Accessory Sales to the CE-33 zone; and

Approve Zoning By-law 2020.508 with modifications and a Holding provision, attached as Appendix A to the Supplemental Staff Memo for DGM-52-25, to amend the "CE-33" and "CE34" zoning of the lands at 1510 and 1515 North Service Road and 2202-2208 Industrial Street; and

Deem that Zoning By-law 2020.508 conforms to the Halton Region Official Plan, the 1997 Official Plan of the City of Burlington and the 2020 Official Plan and that there are no applications to alter the Official Plans with respect to the subject lands.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

CARRIED (7 to 0)

16. Confidential Items and Closed Meeting

Moved by: Councillor Kearns
Seconded by: Councillor Sharman

That Council proceed into closed session on July 15, 2025 at 10:36 a.m. in accordance with the following provisions under the Municipal Act:

Pursuant to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and

Pursuant to Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose regarding item 13.1 (m)

Confidential legal report regarding potential litigation for aquatics procurement (LLS-42-25)

CARRIED

16.1 Motion to approve closed meeting minutes:

Moved by: Councillor Kearns
Seconded by: Councillor Sharman

Confirm the following confidential closed meeting minutes:

CARRIED

- a. Confidential closed meeting minutes for Committee of the Whole of June 9, 2025
- b. Confidential closed meeting minutes for Council Workshop of June 12, 2025
- c. Confidential closed meeting minutes for Committee of the Whole of July 7, 2025
- d. Confidential closed meeting minutes for Special Council of July 10, 2025

16.2 Confidential legal report regarding potential litigation for aquatics procurement (LLS-42-25)

17. Rise and Report

Council reconvened into open session at 11:30 a.m.

- 17.1 Confidential legal report regarding potential litigation for aquatics procurement (LLS-42-25)

Direct the Commissioner of Legal and Legislative Services and City Solicitor or his designate to proceed in accordance with the instructions as directed by committee regarding confidential legal report on potential litigation for aquatics procurement (LLS-42-25) and report back to Council.

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

CARRIED (7 to 0)

18. Motions of Members

- 18.1 Elect Respect Resolution for Burlington Council (ADM-08-25)

Moved by: Mayor Meed Ward

Seconded by: Councillor Bentivegna

Whereas democracy is healthy when everyone is able to participate fully and safely and contribute to the well-being of their community; and

Whereas we are witnessing the disintegration of democratic discourse and respectful debate across all levels of government; and

Whereas Ontario's municipally elected officials are dealing with increasingly hostile, unsafe work environments facing threats and harassment; and

Whereas social media platforms have exacerbated disrespectful dialogue, negative commentary, and toxic engagement which disincentivizes individuals, especially women and candidates from diverse backgrounds, from running for office; and

Whereas in 2024, the Federation of Canadian Municipalities (FCM) endorsed the resolution, "Harassment of Elected Officials" at the FCM conference highlighting the rising harassment and abuse faced by elected officials, impacting their ability to serve their communities; and

Whereas better decisions are made when democracy is respectful and

constructive and the voices of diverse genders, identities, ethnicities, races, sexual orientation, ages and abilities are heard and represented around municipal council tables; and

Whereas the Association of Municipalities of Ontario's (AMO) Healthy Democracy Project has identified concerning trends with fewer people voting in local elections and running for municipal office; and

Whereas in 2024, female elected representatives from across Halton formed a group called HER (Halton Elected Representatives) which pledged to speak out against harassment and negativity in politics and called on elected officials to uphold the highest standards of conduct; and

Whereas the HER group has launched a campaign called Elect Respect to promote the importance of healthy democracy and safe, inclusive, respectful work environments for all elected officials that encourages all individuals to participate in the political process; and

Whereas on June 5, 2025, the Canadian Association of Feminist Parliamentarians launched a non-partisan Parliamentary Civility Pledge to encourage all parliamentarians to commit to end workplace harassment and increase civility on Parliament Hill, modelled after the pledge developed in Halton by representatives of HER; and

Whereas Halton Regional Council passed this resolution unanimously on Wednesday, June 18, 2025.

IN FAVOUR: (6): Mayor Meed Ward, Councillor Galbraith, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

Absent (1): Councillor Kearns

CARRIED (6 to 0)

19. Council Information Package

19.1 Council Information Package June 20, 2025

19.2 Council Information Package June 27, 2025

19.3 Council Information Package July 4, 2025

19.4 Council Information Package July 11, 2025

20. Motion to Receive and File Information Items

Moved by: Councillor Sharman

Seconded by: Councillor Stolte

Receive and file Information items, having been considered by Council:

CARRIED

20.1 Correspondence regarding confidential verbal update on potential litigation for aquatics procurement (ADM-09-25)

20.2 Memorandum from staff regarding Electric Vehicle Charging Policy and fee options (PWS-02-25)

20.3 Memorandum from staff regarding Zoning By-law Amendment for 1510 and 1515 North Service Road and 2202-2208 Industrial Street (DGM-52-25)

20.4 Correspondence from Thomas Duffries regarding motion memorandum regarding budget 2026 (COW-12-25)

20.5 Delegation presentation from Jim Thomson regarding confidential legal report regarding potential litigation for aquatics procurement (LLS-42-25)

21. Notice of Motion

None

22. Motion to Approve By-Laws

Moved by: Councillor Galbraith

Seconded by: Councillor Sharman

Enact and pass the following by-laws which are now introduced, entitled and numbered as indicated below:

IN FAVOUR: (7): Mayor Meed Ward, Councillor Galbraith, Councillor Kearns, Councillor Nisan, Councillor Stolte, Councillor Sharman, and Councillor Bentivegna

CARRIED (7 to 0)

22.1 43-2025-A by-law to amend By-law 86-2007, as amended, being a by-law for the regulation of traffic.

- 22.2 45-2025 - A by-law to amend By-law 70-2024, as amended, being a by-law to establish and impose certain 2025 rates and fees for services, activities or the use of property (CSS-11-25)
- 22.3 46-2025 - A by-law to amend By-law 71-2023, to delegate approvals to staff (LLS-35-25)
- 22.4 2020-508 A by-law to amend By-law 2020, as amended, for 1510 & 1515 North Service Road and 2202-2208 Industrial Street (DGM-52-25)

23. Confirmatory By-law

Moved by: Councillor Bentivegna
Seconded by: Councillor Kearns

Enact and pass By-law Number 47-2025 being a by-law to confirm the proceedings of Council at its meeting held month, day, year being read a first, second and third time.

CARRIED

24. Statements by Members and Staff

25. Motion to Adjourn

Moved by: Councillor Nisan
Seconded by: Councillor Galbraith

10:36 a.m. (closed), 11:30 a.m. (open) 11:30 a.m. (recessed), 11:52 a.m. (reconvened). Councillor Stolte joined the meeting at 9:52 a.m.

Adjourn this Council now to meet again at the call of the Mayor:

12:27 p.m.

CARRIED

Samantha Yew

City Clerk

Marianne Meed Ward

Mayor

