



Burlington Integrated Transportation Advisory Committee Meeting  
Agenda

**Date:** May 26, 2025  
**Time:** 7:00 pm  
**Location:** Room 247, City Hall, second floor

Pages

**1. Land Acknowledgement:**

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Ah-nish-nah-beg (Anishinaabeg) to the Ho-den-oh-sho-nee (Haudenosaunee), and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history. The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

**2. Declarations of Interest:**

**3. Approval of Minutes:**

3.1 Minutes from the meeting held April 29, 2025

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**4. Delegation(s):**

4.1 Dan Ozimkovic, Transportation Planning

Presentation to be given on electric scooters and micro-mobility.

**5. Regular Items:**

5.1 Garth Napier (BAAC)

Speaking on recommendations for the downtown parking plan to help improve accessibility and overall parking policy in Burlington.

5.2 Food For Feedback

Discussion on engagement tools that can be used at the Food For Feedback event.

5.3 Traffic Signals and Operations

5.4 Transit

5.5 Transportation Planning and Active Transportation

**6. Advisory Committee Liaison Updates:**

6.1 Seniors' Advisory Committee (BSAC)

6.2 Sustainable Development Committee (SDC)

6.3 Accessibility Committee (BAAC)

6.4 Cycling Committee (Cycling)

**7. Other Business:**

**8. Adjournment:**



## Integrated Transportation Advisory Committee Meeting

### Minutes

Date: April 29, 2025  
Time: 7:00 pm  
Location: Room 305, City Hall, third floor

#### 1. **Members Present:**

Lachlan Fraser (Chair), Michael Gioseffi (Vice Chair), Garth Napier (BAAC), Pinki Virani (BSAC), Sean Morrison (SDC), Irene MacDonald, Albert Tai

#### 2. **Member Regrets:**

Ellie Castonguay (Cycling), Andrea Grebenc, Grace Li, Maninder Pal, Jim Young

#### 3. **Others Present:**

Kaylan Edgcumbe (Manager, Integrated Mobility), Tony Zhuang (Supervisor of Transit Planning and Service Design), Samantha Romlewski (Senior Planner, Community Initiatives), Alison Enns (Manager, Policy & Community Initiatives), Lisa Palermo (Clerk), Shelby Clements (Clerk)

#### 4. **Land Acknowledgement**

The Chair read the Land Acknowledgement.

#### 5. **Declarations of Interest:**

None.

#### 6. **Approval of Minutes:**

Minutes from meeting held March 31, 2025 were approved, as presented.

#### 7. **Delegation(s):**

7.1 Alison Enns and Samantha Romlewski, Policy and Community Initiatives

Alison and Samantha gave a presentation on Bronte Creek Meadows Area-Specific Planning Project.

A PDF of the presentation has been uploaded under this item.

Please see the following links in regards to this project:

- [the Bronte Creek Meadows project webpage](#)
- [Burlington Affordable Rental Housing Community Improvement Plan \(CIP\)](#)

Question and Answer Period:

- A further explanation was given regarding multi-modal mobility: it will support pedestrians, cyclists, automobiles, transportation. A mobility impact assessment will be done as the next steps for this project. There will be an extension of the following streets: Corporate Drive and Sutton Drive.
- Next step would be looking at the entire area and the transportation and mobility assessment will look at the entire site, this will help to set forth a system. There will be discussions with staff, public and Council about the phasing of this.
- Question regarding retirement homes; the lack of them and people being put on waiting lists. There will be a wide range and variety of unit sizes and dwelling types for this area, there will also be opportunities for taller buildings in this area.
- Question regarding if there will be density bonuses such as affordable units (for example: for those who are first time buyers or retirees). This project is expected to accommodate affordable units - this is embedded in the policy. Please see the Housing Improvement Plan for more information on this topic.

## 8. Regular Items:

### 8.1 Transit

Tony provided an update:

- The customer service terminal is now at Burlington GO. The downtown location is now closed. Public engagement will follow, such as feedback from the public during events.
- Transit is in the final stages of finding the consultant for the strategic plan. There will be more to come on this in the next ITAC meeting.

Questions from ITAC committee members to Tony:

- Will buses be available in West Burlington locations? Tony advised that our transit area is in the urban boundaries of Burlington, no taxes are paid outside of urban areas, buses do not go North of the 407 because it is outside of the urban area.
- Question about the promenade where the customer service terminal used to be: will this be an area where vehicles can stop? Stop signs were in this area, design work is currently going on by staff. There will not be an all-way stop but there will be a pedestrian crossing area.
- For clarification, the buses and transit stops will still remain in the downtown area, it is just the customer service portion that has moved to Burlington GO.

## 8.2 Transportation Planning and Active Transportation

Kaylan provided an update:

- Requests for proposals for electric scooters (e-scooters)/micro-mobility has now closed, this is now going through staff review. At the next meeting Kaylan can report who the consultant is.
- An update on the downtown parking master plan; it is on time and on budget. Transportation will be providing the public with information about the downtown parking master plan during the Food For Feedback event (in September).

## 8.3 Traffic Signals and Operations

No update at this time.

## 9. **Advisory Committee Liaison Updates:**

### 9.1 Sustainable Development Committee (SDC)

No update at this time.

### 9.2 Cycling Committee (Cycling)

No update at this time.

### 9.3 Seniors' Advisory Committee (BSAC)

Pinki provided an update:

- BSAC has concerns regarding the micro-mobility project. Not everyone will be using the same scooters. BSAC has concerns that there is no way to identify who the driver is. BSAC wants to make a

suggestion to the City; perhaps there is no way to identify the driver of the scooter but is there a way to identify the owner of the scooter company?

- Some suggestions from ITAC: the e-scooters use an app and the app would have GPS to show who and where the cyclist is at the time, the driver could possibly be tracked down this way.
- Question about if by-laws are going to be put in place for e-scooters being used on sidewalks? Would the City be able to look at what other municipalities are doing regarding this? There is an Ontario Regulation that e-scooters are not allowed on sidewalks.

#### 9.4 Accessibility Committee (BAAC)

Garth provided an update:

- Respect the Space brochures - Garth can bring some brochures at a future meeting and ITAC has the opportunity to take some to handout.
- National AccessAbility week is coming up at the end of May. A list of the National AccessAbility week events will be sent to ITAC members in an email.
- The design of public spaces, considering recommendations such as looking at a wider parking space for electric vehicles from an accessibility stand point.

### 10. Other Business:

#### 10.1 Food For Feedback event

Think about who would like to participate in at this event. This year the Food For Feedback event will take place on Saturday, September 13th from 12:00pm - 4:00pm at Central Park.

ITAC members came up with a few ideas for engagement tools that can be used:

- Dot-board
- Routes or patterns for different transit or cycling lanes (for example: some routes that residents do and do not feel comfortable with)
- QR code survey's - randomly choose someone for a draw for providing feedback - they can complete this on their phones using the QR code

- Using a whiteboard that will show information in real time and then seeing the results on a screen

ITAC members to continue this conversation and brainstorming at the upcoming May meeting.

**11. Adjournment:**

Chair adjourned the meeting at 8:40pm. Albert Tai joined at 7:15pm. Irene MacDonald joined at 7:38pm.