



Committee of the Whole

Minutes

Date: April 7, 2025
Time: 9:30 am
Location: Council Chambers, City Hall, second floor

Members Present: Councillor Angelo Bentivegna (Chair)
Councillor Kelvin Galbraith
Councillor Lisa Kearns
Councillor Rory Nisan
Councillor Shawna Stolte
Councillor Paul Sharman
Mayor Marianne Meed Ward

Staff Present: Hassaan Basit, Chief Administrative Officer
Curt Benson, Commissioner, Development and Growth Management
Blake Hurley, Commissioner, Legal and Legislative Services/City Solicitor
Jacqueline Johnson, Commissioner, Community Services
Scott Hamilton, Commissioner, Public Works
Sue Evfremidis, Chief Human Resources Officer
Craig Millar, Chief Financial Officer
Chad MacDonald, Chief Information Officer
Mark Vytvytskyy, Chief Transformation Officer
Samantha Yew, City Clerk
Suzanne Gillies, Committee Clerk
Jo-Anne Rudy, Committee Clerk
David Thompson, Specialist, Digital Communications
Richard Bellemare, Specialist, Digital Communications

1. Call to Order

The Chair called the meeting to order.

2. Land Acknowledgement

The Chair read the Land Acknowledgement.

3. Approval of the Agenda

Moved by Councillor Stolte

Approve the agenda as presented.

CARRIED

4. Declarations of Interest

None

5. Delegations

5.1 Ed Fothergill, Fothergill Planning and Development Inc., spoke regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)

5.2 Helen Callaway, Kilbride United Church, spoke regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)

5.3 Andy Lyster, Vice Chair - Heritage Burlington Advisory Committee, spoke regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)

5.4 Bill and Cindy Court spoke regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)

5.5 Allan Salenas and Elizabeth Law spoke regarding recommendation to designate 3044 Lakeshore Road (DGM-22-25)

6. Presentations

None

7. Consent Items

7.1 Microsoft Unified Support multiyear purchase (BDS-01-25) (CCS)

Moved by Councillor Nisan

Approve the single source purchase of Microsoft Unified Support from Microsoft Canada for the term and costing outlined Burlington digital services report BDS-01-25; and

Authorize the Manager of Procurement Services to execute a contract to purchase Microsoft Unified Support, change order(s), and extension(s), as required provided the contents are satisfactory to the Executive Director of Legal and Legislative Services and Corporation Counsel.

CARRIED

7.2 Financial status report as at December 31, 2024 (FIN-02-25) (CCS)

Moved by Councillor Nisan

Receive for information finance department report FIN-02-25 regarding financial status as at December 31, 2024.

CARRIED

7.3 2025 Tax Levy By-law (FIN-07-25) (CCS)

Note: this item will be considered at a Special Council meeting on April 16, 2025

Moved by Councillor Nisan

Approve the 2025 Tax Levy By-law, substantially in the form attached as Appendices A and B to finance department report FIN-07-25.

CARRIED

7.4 2026 budget process (FIN-10-25) (CCS)

Moved by Councillor Nisan

Receive for information finance department report FIN-10-25 providing an outline of the 2026 budget process.

CARRIED

7.5 Operating budget performance report as at December 31, 2024 and summary of year-end financial position (FIN-11-25) (CCS)

Moved by Councillor Nisan

Receive for information finance department report FIN-11-25 which reports on the 2024 year-end financial position and retained savings disposition; and

Direct the Chief Financial Officer to allocate the 2024 retained savings based on the strategy outlined in finance department report FIN-11-25.

CARRIED

- 7.6 Annual building permit revenues and expenses (DGM-05-25) (GM)

Note: this item was moved to the Growth Management Regular Items

- 7.7 Indexation of building permit fees for 2025 (DGM-06-25) (GM)

Note: this item was moved to the Growth Management Regular Items

- 7.8 Building Permit By-law amendments (DGM-07-25) (GM)

Moved by Councillor Nisan

Approve the draft by-law substantially in the form attached as Appendix A to development and growth management report DGM-07-25, being a by-law to amend By-law 66-2019, a by-law under the Act respecting construction, demolition, change of use, occupancy, transfer of permits and inspections.

CARRIED

- 7.9 Council Remuneration and Total Rewards By-law and Working Group Terms of Reference (LLS-08-25) (CCS)

Note: this item was moved to the Community and Corporate Services Regular Items

- 7.10 Advisory committee 2024 annual reports and 2025 workplans and budgets (LLS-21-25) (CCS)

Note: this item was moved to the Community and Corporate Services Regular Items

- 7.11 Appointments to advisory committees (Downtown Parking Advisory Committee) (LLS-25-25) (CCS)

Moved by Councillor Nisan

Approve the appointments to the Downtown Parking Committee, as contained in confidential appendix A to legislative services report LLS-15-25; and

Direct Legislative Services staff to publish the appointee's names following approval by Council.

CARRIED

7.12 Government Relations annual report & funding updates (CAF-01-25)

Moved by Councillor Nisan

Receive for information corporate affairs report CAF-01-25, providing an update on the funding, advocacy, monitoring and reporting work of government relations (GR) at the City of Burlington; and

Endorse the staff recommendation to jointly pursue select funding opportunities alongside community stakeholder Mohawk College where strategic priorities align for both organizations.

CARRIED

8. Community and Corporate Services

8.1 Tariff response report (FIN-15-25)

Moved by Councillor Sharman

Approve the draft by-law substantially in the form attached as Appendix A to finance department report FIN-15-25, being a by-law to amend Procurement Policy By-law 04-2022; and

Direct Finance and Legal staff to continue to monitor any changes to trade agreements or related legislation and bring forward any required updates to the Procurement By-law to Council.

CARRIED

Amendment:

Moved by Councillor Sharman

Direct the Commissioner of Public Works to report back to Committee of the Whole on May 12, 2025 with a list of projects that could be advanced if federal and/or provincial stimulus programs are announced.

Note: this amendment was withdrawn by the mover

8.2 Establishment of the City's Emergency Relief Reserve Fund (FIN-12-25)

Moved by Mayor Meed Ward

Approve the creation of the Emergency Relief Reserve Fund; and

Approve an Emergency Relief Reserve Fund substantially in the form attached as Appendix A to finance department report FIN-12-25, and in the form satisfactory to the Commissioner, Legal and Legislative Services/ City Solicitor; and

Direct the Chief Financial Officer to recommend annual provisions to the Emergency Relief reserve fund, as part of the annual retained savings report up to a maximum of \$1 million.

CARRIED

- 8.3 Travel to Apeldoorn, the Netherlands to commemorate 20 years of twinning (LLS-26-25)

Moved by Councillor Nisan

Receive legislative services report LLS-26-25 providing information regarding the upcoming official delegation and citizen delegation travel to Apeldoorn, the Netherlands to commemorate 20 years of twinning.

CARRIED

- 8.4 Review of the Flag Raising, Proclamations and Pier Lighting Policy (LLS-28-25)

Moved by Mayor Meed Ward

Approve the updated Flag Raising, Proclamations and Pier Lighting Policy substantially in the form attached as Appendix A to legislative services report LLS-28-25; and

Approve the proposed pier lightings listed in Appendix B to legislative services report LLS-28-25 as annual events in the City of Burlington.

CARRIED

- 8.5 Transfer of property management responsibilities (CSS-01-25)

Moved by Councillor Stolte

Direct the Director of Recreation, Community, and Culture (RCC) to transfer property management responsibilities of 414 Locust, LaSalle Pavilion, Paletta Mansion and Spencer's at the Waterfront to an external property management company over the next few years as agreements are established or renewed; and

Direct and authorize the Manager of Realty Services to amend and execute agreements in connection with this matter, as required, in a form satisfactory to the Commissioner of Legal and Legislative Services/ City Solicitor.

CARRIED

8.6 Burlington’s strategic planning approach (TRN-01-25)

Moved by Councillor Sharman

Approve the City’s recommended strategic planning approach as outlined in transformation office report TRN-01-25.

CARRIED

8.7 Motion Memorandum regarding expanding cricket opportunities (COW-06-25) (SD-03-25)

Moved by Councillor Nisan

Request that staff provide a report for Committee of the Whole on opportunities to expand cricket in Burlington by building cricket facilities in collaboration with the private sector, and any related land opportunities, by July 2025. (SD-03-25)

CARRIED

8.8 Council Remuneration and Total Rewards By-law and Working Group Terms of Reference (LLS-08-25) (CCS)

Note: this item was moved from Consent Items and was discussed before Item 8.1

Moved by Councillor Nisan

Approve the Terms of Reference attached as Appendix A to legislative services report LLS-08-25 for the Council Remuneration Review Working Group; and

Direct the City Clerk to proceed with recruitment for the Council Remuneration Review Working Group (2026-2030 term) outside of the public appointment policy, with the selected appointments reviewed by the Chief Administrative Officer; and

Direct the Council Remuneration Review Working Group to report its findings to Council before December 31, 2025; and

Approve a by-law to provide for the payment of remuneration and expenses for Mayor and Members of Council, substantially in the form attached as Appendix B to legislative services report LLS-08-25.

CARRIED

- 8.9 Advisory committee 2024 annual reports and 2025 workplans and budgets (LLS-21-25) (CCS)

Note: this item was moved from Consent Items and was discussed before Item 8.1

Moved by Mayor Meed Ward

Approve the 2025 advisory committee workplans and budget requests attached as Appendix A to legislative services report LLS-21-25; and

Receive for information the 2024 advisory committee annual reports attached as Appendix B to legislative services report LLS-21-25.

CARRIED

9. Confidential Items and Closed Meeting

Moved by Councillor Nisan

Proceed into closed session on **April 7, 2025 at 1:03 p.m.** in accordance with the following provisions under the Municipal Act:

Pursuant to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding **Item 9.2**; and

Pursuant to Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board regarding **Item 9.4**

CARRIED

- 9.1 Confidential Appendix A to legislative services report LLS-25-25 regarding appointments to advisory committees (Downtown Parking Advisory Committee) (LLS-25-25)

9.2 Confidential legal update on a litigation matter regarding Community Benefits Charge By-law (LLS-27-25)

9.3 Confidential update on a labour relations matter (HRS-05-25)

Moved by Councillor Nisan

Instruct the Chief Human Resources Officer to proceed in accordance with instructions sought in confidential human resource department report HR-05-25

CARRIED

9.4 Confidential verbal update regarding Confidential Appendix A to report DGM-08-25, Burlington Lands Partnership update - Partnership potential for city-owned lands (COW-08-25)

10. Rise and Report

Committee reconvened into open session on April 7, 2025 at 2:50 p.m.

In Closed session Committee discussed and provided instructions to staff on the following confidential items:

- Confidential legal update on a litigation matter regarding Community Benefits Charge By-law (LLS-27-25)
- Confidential verbal update regarding confidential appendix A to report DGM-08-25, Burlington Lands Partnership update - Partnership potential for city-owned lands (COW-08-25)

11. Public Works

None

12. Growth Management

Note: view [April 8, 2025 video](#) for discussion of Items 12.1 to 12.5

12.1 Heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25) (SD-04-25)

Moved by Councillor Stolte

State an intention to designate the properties listed in Appendix B, **as amended by removing 390 John St. and 2003 Lakeshore Rd.**, to development and growth management report DGM-10-25 titled “List of Properties Recommended for Designation under Part IV of the *Ontario Heritage Act*” under Part IV, Section 29, of the *Ontario Heritage Act* and in

accordance with the Statements of Cultural Heritage Value or Interest and Descriptions of Heritage Attributes for the subject properties which is attached to development and growth management report DGM-10-25 as Appendix E; and

Direct the Director of Community Planning to provide notice of Council's intention to designate the properties in Appendix B, **as amended by removing 390 John St. and 2003 Lakeshore Rd.**, to development and growth management report DGM-10-25 – List of Properties Recommended for Designation under Part IV of the *Ontario Heritage Act*, in accordance with subsection 29 (3) and 29 (4) of the *Ontario Heritage Act*, and

Direct the City Clerk to introduce the necessary by-laws to designate the properties as being of cultural heritage value or interest to Council which will be enacted in accordance with subsection 29 (8) of the *Ontario Heritage Act*, provided no objections are received; and

Direct the City Clerk to take the necessary actions in the event of any objections to the notices of intention to designate pursuant to the *Ontario Heritage Act*, subsections 29 (5) and 29 (6), such that the Director of Community Planning may report back to Council to allow Council to consider the objection and decide whether or not to withdraw the notice of intention to designate the property; and

Direct the Director of Community Planning to reach out to heritage consultants who may be able to support the contextual heritage value of the following properties in an effort to support the recommendation of the Heritage Burlington Advisory Committee and report back to Council by the end of Q2 2025:

- **368 Brant St.**
- **458 Elizabeth St.**
- **513 Locust St.**
- **367 Torrance St. (SD-04-25)**

CARRIED

Amendment:

Moved by Councillor Stolte

Direct the Director of Community Planning to reach out to heritage consultants who may be able to support the contextual heritage value of the following properties in an effort to support the recommendation of the Heritage Burlington Advisory Committee and report back to Council by the end of Q2 2025:

- 368 Brant St.
- 458 Elizabeth St.
- 513 Locust St.
- 367 Torrance St.

CARRIED

Amendment:

Moved by Councillor Sharman

Remove all properties listed in Appendix B to development and growth management report DGM-10-25 with the exception of the following:

- 1433 Baldwin St.
- 5726 Cedar Springs Rd.
- 550 Hurd Ave.
- 1134 Plains Rd. E.
- 451 Nelson Ave.

LOST

- 12.2 Recommendation to designate 1371 Elgin Street and 0000 Lakeshore Road (St. Luke's Church and Cemetery) (DGM-18-25)

Moved by Councillor Stolte

State an intention to designate the property at 1371 Elgin St. and 0000 Lakeshore Rd. (roll number 2402060604080000000) under Part IV, Section 29, of the *Ontario Heritage Act* and in accordance with the Statement of Cultural Heritage Value or Interest and Description of Heritage Attributes for 1371 Elgin St. and 0000 Lakeshore Rd. which is attached to development and growth management report DGM-18-25 as Appendix B; and

Direct the Director of Community Planning to provide notice of Council's intention to designate 1371 Elgin St. and 0000 Lakeshore Rd., in accordance with subsection 29 (3) and 29 (4) of the Ontario Heritage Act; and

Direct the City Clerk to introduce the necessary by-law to designate the property as being of cultural heritage value or interest to Council which will be enacted in accordance with subsection 29 (8) of the *Ontario Heritage Act*, provided no objections are received; and

Direct the City Clerk to take the necessary actions in the event of any objection to the notice of intention to designate pursuant to the *Ontario Heritage Act*, subsections 29 (5) and 29 (6), such that the Director of Community Planning may report back to Council to allow Council to consider the objection and decide whether or not to withdraw the notice of intention to designate the property.

CARRIED

12.3 Recommendation to designate 3044 Lakeshore Road (DGM-22-25)

Moved by Councillor Nisan

State an intention to designate the property at 3044 Lakeshore Rd. under Part IV, Section 29, of the Ontario Heritage Act and in accordance with the Statement of Cultural Heritage Value or Interest and Description of Heritage Attributes for 3044 Lakeshore Rd. which is attached to development and growth management report DGM-22-25 as Appendix B; and

Direct the Director of Community Planning to provide notice of Council's intention to designate 3044 Lakeshore Rd., in accordance with subsection 29 (3) and 29 (4) of the Ontario Heritage Act; and

Direct the City Clerk to introduce the necessary by-law to designate the property as being of cultural heritage value or interest to Council which will be enacted in accordance with subsection 29 (8) of the Ontario Heritage Act, provided no objections are received; and

Direct the City Clerk to take the necessary actions in the event of any objection to the notice of intention to designate pursuant to the Ontario Heritage Act, subsections 29 (5) and 29 (6), such that the Director of Community Planning may report back to Council to allow Council to consider the objection and decide whether or not to withdraw the notice of intention to designate the property.

CARRIED

- 12.4 Annual building permit revenues and expenses (DGM-05-25)

Note: this item was moved from Consent Items and was discussed before Item 12.1

Moved by Councillor Kearns

Receive for information development and growth management report DGM-05-25 regarding 2024 annual building permit revenues and expenses.

CARRIED

- 12.5 Indexation of building permit fees for 2025 (DGM-06-25)

Note: this item was moved from Consent Items and was discussed before Item 12.1

Moved by Councillor Nisan

Approve a 5.36% indexation of building permit fees for 2025; and

Approve the draft by-law substantially in the form attached as Appendix A to development and growth management report DGM-06-25, being a by-law to amend By-law 66-2019, a by-law under the Act respecting construction, demolition, change of use, occupancy, transfer of permits and inspections.

CARRIED

Moved by Councillor Sharman

Refer report DGM-06-25 Indexation of building permit fees to the April 15, 2025 meeting of Council.

Note: this motion was withdrawn by the mover

13. Statutory Public Meetings

Note: view [April 8, 2025 video](#) for discussion of Items 13.1 to 13.3

- 13.1 Zoning By-law Amendment for 105 Avondale Court (DGM-21-25)

The Committee of the Whole, in accordance with the Planning Act, held Public Meeting No. 06-25 on April 8, 2025, regarding Zoning By-law

Amendment for 105 Avondale Court. Having considered the oral and written comments received from staff and the public, the Committee of the Whole approved the recommendation contained in development and growth management report DGM-21-25.

Moved by Councillor Stolte

Approve the Zoning By-law Amendment application for the property located at 105 Avondale Court, as modified by staff in development and growth management report DGM-21-25, to permit a single detached dwelling; and

Approve Zoning By-law 2020.502, attached as Appendix D to development and growth management report DGM-21-25, to rezone the lands at 105 Avondale Court from “R1.2-502” to “H-R1.2-561” to facilitate relief of minimum lot width, maximum building height, maximum deck area, minimum yards, and balcony provisions; and

Deem that the amending zoning by-law will conform to the Halton Region Official Plan, Official Plan, 2020 and Official Plan, 1997 of the City of Burlington and that there are no applications to alter the Official Plans with respect to the subject lands.

CARRIED

- a. Glenn Wellings, Wellings Planning Consultants Inc., spoke to Zoning By-law Amendment for 105 Avondale Court (DGM-21-25)
- b. Staff presentation regarding Zoning By-law Amendment for 105 Avondale Court (DGM-21-25)

13.2 Official Plan and Zoning By-law Amendments at 2072 Lakeshore Road (DGM-25-25)

The Committee of the Whole, in accordance with the Planning Act, held Public Meeting No. 07-25 on April 8, 2025, regarding Official Plan and Zoning By-law Amendments at 2072 Lakeshore Road. Having considered the oral and written comments received from staff and the public, the Committee of the Whole approved the recommendation contained in development and growth management report DGM-25-25.

Moved by Councillor Kearns

Direct staff to continue to process the submitted Official Plan Amendment and Zoning By-law Amendment applications for 2072 Lakeshore Road in an effort to bring forward a subsequent recommendation report. This

report provides a description of the subject applications, an update on the technical review that is underway, and a summary of the technical and public comments received to date.

CARRIED

- a. David Falletta, Bousfields Inc., spoke regarding Official Plan and Zoning By-law Amendments at 2072 Lakeshore Road (DGM-25-25)
 - b. Staff presentation regarding Official Plan and Zoning By-law Amendments at 2072 Lakeshore Road (DGM-25-25)
 - c. Delegation material from David Falletta, Bousfields Inc., regarding Official Plan and Zoning By-law Amendments at 2072 Lakeshore Road (DGM-25-25)
- 13.3 Draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)

The Committee of the Whole, in accordance with the Planning Act, held Public Meeting No. 08-25 on April 8, 2025, regarding Draft Affordable Rental Housing Community Improvement Plan. Having considered the oral and written comments received from staff and the public, the Committee of the Whole approved the recommendation contained in development and growth management report DGM-24-25.

Moved by Councillor Stolte

Approve the Affordable Rental Housing Community Improvement Plan, attached as Appendix A to development and growth management report DGM-24-25, Statutory Public Meeting and recommendation report for Affordable Rental Housing Community Improvement Plan; and

Instruct the City Clerk to prepare the necessary by-laws to designate the Community Improvement Project Area (CIPA) and adopt the Affordable Rental Housing Community Improvement Plan in accordance with section 28 of the *Planning Act*; and

Deem that Section 17(21) of the Planning Act has been met; and

Direct that staff prepare a budget business case for the 2026 budget to identify program priorities and propose City budget elements to support implementation of the Affordable Rental Housing CIP and the Brownfield CIP (outside of the HAF CIP Implementation).

CARRIED

- a. Anthony Salemi, West End Builders' Association, spoke regarding draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)
- b. Ryan Small spoke regarding draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)
- c. Pawel Jasica did not appear to speak regarding draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)
- d. Janice Spicer spoke regarding draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)
- e. Staff presentation regarding draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)
- f. Correspondence from Mark Bales, Carriage Gate Homes, regarding draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)
- g. Correspondence from Jenn Morrison and Josie Tavares, CLV Group Developments, regarding draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)
- h. Delegation material from Anthony Salemi, West End Builder's Association, regarding Draft Affordable Rental Housing Community Improvement Plan (DGM-24-25)

14. Information Items

Moved by Councillor Sharman

Receive and file the following 11 items, having been given due consideration by the Committee of the Whole.

CARRIED

- 14.1 Legislative Services forecast of standing committee reports (COW-07-25)
- 14.2 Correspondence from Victoria Mortelliti, Building Industry and Land Development Association, regarding Indexation of building permit fees for 2025 (DGM-06-25) (GM)
- 14.3 Staff presentation regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)

- 14.4 Delegation material from Ed Fothergill, Fothergill Planning Inc., regarding heritage response to Bill 23 - evaluation of shortlist of designation candidates (DGM-10-25)
- 14.5 Delegation material from Helen Callaway, Kilbride United Church, regarding heritage response to Bill 23 - evaluation of shortlist of designation candidates (DGM-10-25)
- 14.6 Delegation material from Andy Lyster, Vice Chair, Heritage Burlington Advisory Committee, regarding heritage response to Bill 23 - evaluation of shortlist of designation candidates (DGM-10-25)
- 14.7 Correspondence from Jody Wellings, Two Brave Hearts Inc., regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)
- 14.8 Correspondence from Eldon Hunt regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)
- 14.9 Correspondence from Johanna Shapira, Wood Bull LLP, regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)
- 14.10 Correspondence from Sarah Spence, Scarfone Hawkins, regarding heritage response to Bill 23 – evaluation of shortlist of designation candidates (DGM-10-25)
- 14.11 Correspondence from Richard Reycraft, Chair, St. Luke’s Heritage Committee regarding recommendation to designate 1371 Elgin Street and 0000 Lakeshore Road (St. Luke’s Church and Cemetery) (DGM-18-25)

15. Staff Remarks

16. Committee Remarks

17. Adjournment

10:45 a.m. (recessed), 10:55 a.m. (reconvened), 11:38 a.m. (recessed), 11:45 a.m. (reconvened), 12:00 p.m. (recessed), 1:00 p.m. (reconvened), 1:03 p.m. (closed), 2:50 p.m. (open), 4:33 p.m. (recessed)

Meeting was reconvened on April 8, 2025 at 9:30 a.m.

9:52 a.m. (recessed), 10:00 p.m. (reconvened), 10:40 a.m. (recessed), 10:48 a.m. (reconvened), 12:45 p.m. (recessed), 1:33 p.m. (reconvened), 3:38 p.m. (recessed), 3:51 p.m. (reconvened), 4:05 p.m. (recessed), 4:35 p.m. (reconvened)

Councillor Nisan was absent from 11:40 a.m. to 1:33 p.m., and 3:30 p.m. to 4:05 p.m.

Chair adjourned the meeting at 5:25 p.m.