



## Integrated Transportation Advisory Committee Meeting

### Minutes

Date: March 31, 2025  
Time: 7:00 pm  
Location: Room 247, City Hall, second floor

Others Present: Debbie Hordyk, Jo-Anne Rudy, Suzanne Gillies, Lisa Palermo, Tammy Ball, Roxanne Gosse

**1. Members Present:**

Michael Gioseffi (Vice-Chair), Albert Tai, Maninder Pal, Grace Li, Andrea Grebenc, Sean Morrison (SDC), Garth Napier (BAAC), Pinki Virani (BSAC)

**2. Member Regrets:**

Lachlan Fraser (Chair), Irene MacDonald, Ellie Castonguay (Cycling)

**3. Others Present:**

Kaylan Edgcumbe (Manager, Integrated Mobility), Tony Zhuang (Supervisor of Transit Planning and Service Design), Tristan Davies (Traffic Technologist), Councillor Shawna Stolte, Lisa Palermo (Clerk), Shelby Clements (Clerk)

**4. Land Acknowledgement:**

The Vice-Chair read the Land Acknowledgement.

**5. Declarations of Interest:**

None.

**6. Approval of Minutes:**

Minutes from meeting held February 24, 2025 were approved, as presented.

6.1 Minutes from the meeting held February 24, 2025.

**7. Delegation(s):**

None.

**8. Regular Items:**

## 8.1 Transportation Planning and Active Transportation

Kaylan provided an update:

- On-going work on the downtown parking plan, and the parking master plan.
- Recommendations on the Integrated Mobility Plan regarding active transportation, micro-mobility (electric scooter (e-scooter) share program - allowing e-scooters on bike lanes).
- Pilot program starting on multi-use trails, more information on this can be found online.
- E-scooters will be allowed on trails but not on the street.
- Geo-fencing as a way to keep people off of the streets with the e-scooters and ensure speeds are set to a safe level. Geo-fencing utilizes digital control. The Transportation staff can control where the geo-fencing zones will be located.
- Taking a selfie wearing a helmet in order to unlock and gain the ability to use the scooter is something that is being considered when utilizing e-scooters.
- The timeline for micro-mobility: it could be the beginning of summer 2025, depends on the pilot project.

## 8.2 Traffic Signals and Operations

Tristan provided an update:

- Traffic calming plan developed with implementation underway beginning in late April.
- Driver feedback sign rotation to begin in May after schedule creation.
- Wider vertical centreline bollards will be tested after consultation with Burlington Fire Department regarding damage to fire engines because of impacts with existing bollards.
- Update to Traffic Calming Policy (last review in 2013) to be initiated in spring/summer of this year.
- Traffic data; Fire Department and Burlington Transit involved in looking in this process.

- Raised sidewalks to help with more level crossing (continuous sidewalks), looking into this but there are some concerns with storm water drainage.
- Road safety reviews: engineering studies of road sections or intersections, looking at road safety and risk factors, using detailed photography, site-visits. Collision reports, volume, speed. Using network screening to determine where these studies should take place.
- Transportation staff are performing their annual road safety reviews. Fairview Street and Walkers Line is one of the intersections recently reviewed and Appleby Line and New Street is one of the intersections scheduled for a review later this year.

### 8.3 Transit

Tony provided an update on the following items:

Transit 5 Year Strat Plan - RFP Closed March 19th, currently reviewing submissions

- This plan helps to map out where transit is going in the next 5 years

Burlington Transit Terminal - Operating from Burlington GO Station

- The new location for the Burlington Transit Terminal is open as of March 31st
- The downtown Burlington location will stay open until April 12th

## 9. **Advisory Committee Liaison Updates:**

### 9.1 Sustainable Development Committee (SDC)

Sean provided updates:

- Mentioned the Bronte Creek Meadows (BCM) project. For more information visit <https://www.getinvolvedburlington.ca/officialplan>.
- Staff are attending a future SDC meeting to provide information on BCM and get feedback from members. Staff could attend a future ITAC meeting.

### 9.2 Cycling Committee (Cycling)

No update provided.

### 9.3 Seniors' Advisory Committee (BSAC)

Pinki provided updates:

- Suggestion for how the building (where the downtown Burlington transit terminal is) can be used. Some suggestions that the Burlington Seniors' Advisory Committee came up with were adding benches and a bicycle stand.

Dawn Jarvis (Transit Planning and Business Services) provided a written statement regarding the transit terminal:

- The City of Burlington will be conducting a complete assessment of the building followed by a public consultation plan and opportunities for feedback will be communicated at a future date. It will be provided via the city engagement tool; [www.GetInvolvedBurlington.ca](http://www.GetInvolvedBurlington.ca) at a later date.

#### 9.4 Accessibility Committee (BAAC)

Garth provided updates:

- BAAC is developing some recommendations for the City to consider regarding "Design of Public Spaces". Some of the recommendations are related to transportation and parking. Once BAAC has developed these recommendations we will share them with ITAC for your information and possible endorsement.
- The idea to have an event in June or in the fall: a meet and greet for all of the Advisory Committees. The purpose of this would be to get to know the other members and identify if there are any initiatives that intersect between the various groups.
- May 25th to June 1st is National AccessAbility Week. BAAC has a number of events planned for the week.

### 10. Other Business:

#### 10.1 Globe Drive Urban Mobility Summit, The Intersection of Transportation & Housing in Canada webinar

No members were able to watch the webinar. Please see the below links to view videos from the webinar:

[https://www.youtube.com/watch?v=esN\\_7FoCbxw](https://www.youtube.com/watch?v=esN_7FoCbxw)

<https://www.youtube.com/watch?v=UWjgLWQO8-o>

#### 10.2 Civic Recognition Program

Andrea Grebenc volunteered to sit on the Civic Recognition Program panel.

#### 10.3 Committee of the Whole April 7th Meeting

The annual reports with budgets have now been submitted for Council review. These reports will be coming to the Committee of the Whole meeting on April 7th. Clerk to send out the link for Integrated Transportation Advisory Committee members to be able to watch the meeting livestream.

#### 11. **Adjournment:**

Chair adjourned the meeting at 8:15pm.