



Burlington Sustainable Development Advisory Committee Meeting
Agenda

Date: March 19, 2025
Time: 7:00 pm
Location: Room 305, City Hall, third floor

Pages

1. Land Acknowledgement

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway, and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

2. Declarations of Interest:

3. Approval of Minutes:

3.1 Approve the minutes from the meeting held February 19, 2025

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4. Delegation(s):

5. Regular Items:

5.1 Bronte Creek Meadows (BCM) area-specific planning (Samantha Romlewski, Senior Planner, Community Initiatives)

5.2 Council and Staff updates:

- a. Councillor Sharman
- b. Lauren McAusland - Sustainability
- c. John Stuart - Community Planning

5.3 Policy and Development subcommittee update

5.4 Awareness subcommittee update

5.5 2025 Workplan

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5.6 Reports from external groups and conferences:

a. Bay Area Climate Change Council - Peter

b. Integrated Transportation Advisory Committee - Sean

6. Other Business:

7. Adjournment:



Burlington Sustainable Development Advisory Committee Meeting

Minutes

Date: February 19, 2025
Time: 7:00 pm
Location: Room 305, City Hall, third floor

1. Members Present:

Mathew McAuley, Margaret Bancercz, Peter Nimmrichter, Sean Morrison, Scott Black, Paul Klysen

2. Member Regrets:

Councillor Sharman, Dave Rokosh, Bopo Akanbi, Shuchita Gupta, Lisa Hanson, Deb Toor

3. Others Present:

John Stuart (Community Planning), Lynn Robichaud (Sustainability), Laruen McAusland (Sustainability), Suzanne Gillies (Clerk)

4. Land Acknowledgement

The Clerk read the Land Acknowledgement.

5. Declarations of Interest:

None

6. Election of Chair and Vice Chair:

On motion Mathew McAuley was elected Chair of the committee for the term to expire December 31, 2025.

7. Delegation(s):

None

8. Regular Items:

8.1 Council and Staff updates:

a. Councillor Sharman

None

b. Lauren McAusland - Sustainability

Lauren provided the following update to the committee:

- focus has been on updating the Climate Action Plan (which was just presented)
- reports going to Council in April (subject to change) include EV Charging and Green Fleet report as well a progress report regarding Climate Resilient Burlington and a future report regarding the Better Homes Burlington program covering a review of the program and next steps is being targeted for May

c. John Stuart - Community Planning

John provided the following updates:

- a draft OPA 4 with area specific planning for the Bronte Creek Meadows community has been provided to the P&D subcommittee for comments, this OPA will be going to Committee of the Whole for a Statutory Public Meeting on March 4, 2025
- in January OPA 3 was passed which expanded permissions for 4 units as of right on residential lots in urban areas and amending a substantial amount of residential neighbourhood area policies, the last day for appeals was today
- the ideas of amending the residential neighbourhood polices is shifting the focus from density-oriented planning to more of a compatible design/build form focus

Links for more information:

<https://www.getinvolvedburlington.ca/officialplan>

<https://burlingtonpublishing.escribemeetings.com/Meeting.aspx?Id=312c1050-c99e-44b2-9303-7b04ccf3d2fb&Agenda=Agenda&lang=English&Item=24&Tab=attachments>

8.2 Climate Action Plan update - Lynn and Lauren

Lynn and Lauren provided a presentation regarding the updates to the Climate Action Plan. Lauren led a discussion, answered questions and gathered feedback from the committee about the different program areas. The committee will continue to be kept in the loop with the progress of the plan.

8.3 Policy and Development subcommittee update

Mathew provided the following updates to the committee:

- at the first subcommittee meeting reconnected with each other
- received City staff update regarding Bronte Creek Meadows
- potential future integration with BACCC, Peter will provide more information to the subcommittee

8.4 Awareness Subcommittee update

Lauren provided the committee with the following updates:

- discussed potential opportunities for a spring event, looking to partner with BurlingtonGreen again since the partnership in the Fall was so successful
- BurlingtonGreen's big Spring event is Earth Day at the Beach, opportunity to help with that through some promotion, volunteers, and an SDC table, if there is a topic in particular that the committee would like to educate the community on there is time to develop materials, general information about the Climate Action Plan can be used as well
- If anyone has any suggestions for other community partners that would be a good fit for this event please pass that along and if anyone outside of the subcommittee is interested in participating please let them know

8.5 2025 Workplan

The committee discussed the 2025 workplan, approval will take place at the March meeting.

8.6 Reports from external groups and conferences:

a. Bay Area Climate Change Council - Peter

No updates relevant to this committee.

Peter is chairing an Implementation Team regarding the Development of Green Development Standards supporting net zero initiatives in the Bay Area.

- b. Integrated Transportation Advisory Committee - Sean

No update

9. Other Business:

10. Adjournment:

Chair adjourned the meeting at 8:48 p.m.

Burlington Sustainable Development Advisory Committee (SDC)
2025 Workplan and Budget

Item	Details	Budget
Committee of the Whole objectives	<ul style="list-style-type: none"> • Effectively engage with our network of contacts including City staff, alumni and other organizations to: <ul style="list-style-type: none"> ✓ Communicate events we undertake; ✓ Draw on their expertise and experience; ✓ Develop support for initiatives we undertake or ideas we are pursuing such as zero waste, net carbon zero community and improving transportation • Actively participate in various external committees and groups, and bring findings back to the committee, staff and Council • To increase awareness and understanding invite City staff and representatives from various external organizations, (e.g. other municipal sustainability committees, local environmental organizations, etc.), to speak about their plans, strategies and/or initiatives. • Encourage committee members to share information about a topic, issue, book or organization for the purpose of educating other members • Participate in engagement activities to support the development of the updated Strategic Plan in 2024 for Council to ensure the Principles and Objectives of Sustainable Development are considered through the process • Support the city’s efforts to take action on climate change through mitigation and adaptation initiatives and support collaborative efforts by nominating representatives to participate on the Bay Area Climate Change Council and the Burlington Climate Action Stakeholder Team • Actively participate in sustainable development training opportunities, 	

	conferences, trade shows, and learning opportunities as identified	\$1,000
Policy & Development (P&D) subcommittee objectives	<ul style="list-style-type: none"> • Continue to work with COB planning department to update the P&D protocol for development reviews to assist P&D in becoming nimbler in its review and responses to policy, planning and development items. Provide input on policy, planning and development items sent to the Sub-committee for comment per the new P&D protocol. Monitor comments from staff and/or applicants on our reviews and dialogue with them when appropriate. Review criteria for determining when to prepare and provide detailed comments. • Promote our Principles & Objectives and guidelines at the pre-consultation stage with a clear message that Burlington is a Sustainable Development community. Work with City staff on applying the principles of sustainable neighbourhood and site design (such as those found in LEED Neighbourhood Development, COB Sustainable Building and Development Guidelines and similar standards) to urban design and other guidelines, secondary plans, and major development applications • Support the implementation of the Climate Action Plan to mitigate greenhouse gas emissions through priority actions such as: sustainable new buildings and development; deep energy retrofits of existing buildings; electric mobility, integrated mobility, and renewable energy. The SDC will comment on sustainable building and development measures in its review of development applications and related plans and policies; support the Better Homes Burlington program and implementation of the Electric Mobility Strategy; continue to engage on the implementation of the Integrated Mobility Plan; and provide feedback on research to support renewable energy in Burlington. 	

	<ul style="list-style-type: none"> • Support the implementation of Climate Resilient Burlington to ensure resiliency measures are adopted and implemented through policy updates and through major development applications to reduce climate risk and vulnerabilities in our community. • Promote our Principles & Objectives and guidelines by providing input and participating in municipal, regional and provincial planning and policy such as: <ul style="list-style-type: none"> ○ Housing Strategy (COB) ○ Transit Master Plan (COB) ○ Major Transit Station Areas (COB) ○ Parks Provisioning Master Plan (COB) ○ Live and Play Plan (COB) ○ Urban Forest Master Plan (COB) ○ Downtown Urban Design Guidelines (COB) ○ Comprehensive zoning by-law review ○ Provincial initiatives • Promote our Principles & Objectives and guidelines by participating in public meetings and stakeholder committees. • Provide education and training to SDC members: <ul style="list-style-type: none"> ○ Invite guest speakers to provide education and information on topics of interest; ○ Review P&D material with the Sub-committee; ○ Investigate new technologies; ○ Provide yearly training on planning knowledge and the Principles & Objectives. • Upgrade, maintain and grow the shared P&D One Drive directory. When it becomes available, use SharePoint for document sharing for commenting on both 	<p style="text-align: right;">\$1,500</p>
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	<p>development proposals and City and Regional policies.</p> <ul style="list-style-type: none"> • Explore policy areas of interest within the boundaries of municipal jurisdictions to support sustainability in the City of Burlington 	
Awareness Subcommittee objectives	<ul style="list-style-type: none"> • Support the implementation of the Climate Action Plan (CAP) and Climate Resilient Burlington (CRB) through increased engagement and awareness initiatives. • Plan and host up to two special events such as webinars, in person and/or hybrid events in partnership with City sustainability staff and/or Burlington Public Library, or other groups as opportunities arise. Explore the possibility of one or more of these events being inclusive of younger generations (minors). • Participate in relevant community events such as BurlingtonGreen’s Clean Up Green Up events, Appleby Line Street Festival, etc. • Work with the City’s Sustainability staff to create social media content for the City to post to promote SDC events and the City’s ‘Take Action Burlington’ blog • Plan an educational field trip for SDC members to destinations of interest related to environmental and sustainable development initiatives • Support and participate in BACCC community engagement initiatives such as the annual climate forum 	<p>\$1000</p> <p>\$500</p> <p>\$500</p>
Total Costs		4,500