



Committee of the Whole

Minutes

Date: January 13, 2025
Time: 9:30 am
Location: Council Chambers, City Hall, second floor

Members Present: Councillor Rory Nisan (Chair)
Councillor Kelvin Galbraith (Vice Chair)
Councillor Lisa Kearns
Councillor Shawna Stolte
Councillor Paul Sharman
Councillor Angelo Bentivegna
Mayor Marianne Meed Ward

Staff Present: Hassaan Basit, Chief Administrative Officer
Curt Benson, Commissioner Development & Growth
Management
Sue Evfremidis, Chief Human Resources Officer
Blake Hurley, Commissioner, Legal & Legislative Services
Jacqueline Johnson, Commissioner Community Services
Scott Hamilton, Commissioner Public Works
Craig Millar, Chief Financial Officer
Richard Bellemare, Specialist, Digital Communications
Suzanne Gillies, Committee Clerk

1. **Call to Order**

The Chair called the meeting to order.

2. **Land Acknowledgement**

The Chair read the Land Acknowledgement.

3. **Approval of the Agenda**

Moved by Councillor Stolte

Appoint Councillor Galbraith as Vice Chair for the January 13, 2025 Committee of the Whole meeting.

CARRIED

Moved by Councillor Galbraith

Approve the agenda as presented.

CARRIED

4. Declarations of Interest

None

5. Delegations

5.1 Tal Dehtiar spoke regarding the Implementation of a Short-Term Accommodation By-law (DGM-04-25)

6. Presentations

None

7. Consent Items

7.1 Burlington Canal Pier – Public Access and Maintenance Agreement update (PWS-08-25) (PW)

Moved by Councillor Stolte

Authorize the Commissioner, Public Works to take all steps necessary to approve and enter into an agreement with Hamilton-Oshawa Port Authority (HOPA), and His Majesty the King in Right of Canada as represented by the Minister of Public Works and Government Services Canada (PWGSC), the Minister Natural Resources (MNR), or such other Minister as the federal government directs, to construct improvements, maintain and access the Burlington Pier, with content satisfactory to Director of Roads, Parks and Forestry and form satisfactory to the Commissioner, Legal and Legislative Services/City Solicitor as outlined in public works report PWS-08-25; and

Authorize the Mayor and City Clerk to execute agreements to give effect to the recommendations approved in this report, with content satisfactory to the Director of Roads, Parks and Forestry, and in a form satisfactory to the Commissioner, Legal and Legislative Services/City Solicitor.

CARRIED

- 7.2 Transmittal of Investigation report from ADR Ombudsman (LLS-06-25) (CCS)

Moved by Councillor Stolte

Receive for information legal and legislative services report LLS-06-25 regarding the investigation from the Ombudsman, file MUN-28167-1223.

CARRIED

- 7.3 Appointment to Downtown BIA Board of Directors (LLS-11-25) (CCS)

Moved by Councillor Stolte

Appoint the following member to the Burlington Downtown Business Association (BDBA) Board of Directors for a term to expire January 2033 or upon appointment of their successor:

- Julie Folch

CARRIED

8. Community and Corporate Services

- 8.1 Halton Court Services business plan and budget (LLS-01-25)

Moved by Mayor Meed Ward

Approve the 2025 Halton Court Services (HCS) budget attached as Appendix A to legal and legislative services report LLS-01-25; and

Authorize the Manager of Prosecutions and Manager of Court Administration to approve and execute any and all agreements necessary for the proper administration of Halton Court Services and the continued administration of Justice, within the parameters of the City's Procurement By-law and other applicable policies, provided no expense beyond that approved as part of the existing budget is expended, in such form as is approved by the City Solicitor.

CARRIED

- 8.2 Council Remuneration (HRS-02-25)

Moved by Mayor Meed Ward

Amend the Mayor and Council remuneration to provide a Payment In Lieu to members of council over 71 equal to city portion of OMERS effective start to be the beginning of the 2022 Term of Office Nov/Dec 2022, all of 2023 and 2024 funded through 2024 gapping surplus.

CARRIED

9. Confidential Items and Closed Meeting

Moved by Mayor Meed Ward

Proceed into closed session on **January 13, 2025 at 11:06 a.m.** in accordance with the following provisions under the Municipal Act:

Pursuant to section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding **Item 9.2.**

CARRIED

9.1 Confidential update on a labour relations matter (HRS-01-25)

9.2 Confidential legal update on a litigation matter regarding Nelson Aggregates (LLS-12-25)

9.3 Confidential update to report CL-28-24 Appointments to Advisory Committees (LLS-07-25)

10. Rise and Report

Committee reconvened into public session on January 13, 2025 at 11:20 a.m.

In closed session Committee provided instructions to staff on the following confidential report(s):

- Confidential legal update on a litigation matter regarding Nelson Aggregates (LLS-12-25)

Moved by Councillor Stolte

Receive for information confidential human resources department report HRS-01-25 providing an update on a labour relations matter.

CARRIED

Moved by Councillor Kearns

Receive for information confidential legislative services report LLS-07-25 regarding a confidential update to report CL-28-24 Appointments to Advisory Committees.

CARRIED

11. Public Works

None

12. Growth Management

12.1 Implementation of a Short-Term Accommodation By-law (DGM-04-25)

Note: this item was considered at the Special Council meeting of January 13, 2025

Moved by Councillor Sharman

Approve the Short-Term Accommodation By-law, a by-law to regulate short term accommodation businesses in the City of Burlington, attached in draft form as Appendix B to development and growth management report DGM-04-25, in a form satisfactory to the Commissioner, Legal and Legislative Services/City Solicitor; and

Approve a Short-Term Accommodation Licence fee of \$300 to be included in the 2025 Rates and Fees By-law.

CARRIED

12.2 City-initiated Official Plan and Zoning By-law Amendments to increase housing options (DGM-01-25)

Moved by Councillor Sharman

Approve Official Plan Amendment No. 3 to the City of Burlington Official Plan, 2020 as provided in revised Appendix A of development and growth management report DGM-01-25; and

Deem that Section 17(21) of the Planning Act has been met; and

Instruct the City Clerk to prepare the necessary by-law adopting the Official Plan Amendment No. 3, as contained in revised Appendix A of development and growth management report DGM-01-25; and

Enact By-law 2020.494 as contained in Appendix B of development and growth management report DGM-01-25; and

Deem that the amending zoning by-law will conform to the Official Plan for the City of Burlington once Official Plan Amendment No. 3 is adopted; and

State that the amending zoning by-law will not come into force and effect until Official Plan Amendment No. 3 is approved; and

Approve modification of Schedule C: Land Use – Urban Area and Schedule E: Land Use – Uptown Urban Centre of the Burlington Official Plan 2020 to reflect the revised names of the designations of the Urban Residential Area, as contained in Appendix C; and

Withdraw the policies of Subsection 8.3.6 “Neighbourhood Character Areas” of the Official Plan, 2020; and

Instruct the City Clerk to prepare the necessary by-law to amend by-law no. 24-2018 that adopted the Burlington 2020 Official Plan, to repeal Subsection 8.3.6 “Neighbourhood Character Areas”; and

Authorize the Commissioner, Legal & Legislative Services/City Solicitor, or his designate, to advise the OLT of the withdrawal of the policies of Subsection 8.3.6 “Neighbourhood Character Areas” of the Official Plan, 2020; and

Direct the Director of Community Planning to prepare a City-initiated Official Plan Amendment to the 1997 Burlington Official Plan to remove Part III Subsection 2.12 - Neighbourhood Character Areas.

CARRIED

13. Statutory Public Meetings

None

14. Information Items

Moved by Councillor Sharman

Receive for information the following item, having been given due consideration by the Committee of the Whole.

CARRIED

14.1 Legislative Services forecast of standing committee reports (COW-01-25)

15. Staff Remarks

16. Committee Remarks

17. Adjournment

10:57 a.m. (recessed), 11:05 a.m. (reconvened), 11:06 a.m. (closed), 11:20 a.m. (public)

Councillor Nisan left the meeting at 10:40 a.m.

Vice Chair adjourned the meeting at 11:25 a.m.