



Heritage Burlington Advisory Committee Meeting  
Agenda

**Date:** December 17, 2024  
**Time:** 7:00 pm  
**Location:** Room 247, City Hall, second floor

Pages

**1. Land Acknowledgement:**

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

**2. Declarations of Interest:**

**3. Approval of Minutes:**

3.1 Approve minutes from meeting held November 13, 2024

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**4. Delegation(s):**

4.1 Nathalie Desrosiers, McCallum Sather, regarding Item 5.1a. - Project update on Bill 23 - Heritage Designation Shortlist, specifically as it relates to 390 John St.

4.2 Sarah King Head, McCallum Sather, regarding Item 5.1a. - Project update on Bill 23 - Heritage Designation Shortlist, specifically as it relates to 390 John St.

4.3 Ruth Thoem regarding Item 5.1a. - Project update on Bill 23 - Heritage Designation Shortlist, specifically as it relates to 550 Hurd Ave.

4.4 Matthew Lakatos-Hayword, Cassels Brock & Blackwell LLP, regarding  
Item 5.1b. - 3044 Lakeshore Road update

**5. Regular Items:**

5.1 Heritage Planner update 5 - 5

a. Project update on Bill 23 - Heritage Designation Shortlist

b. 3044 Lakeshore Road update

5.2 2025 Schedule of Meetings 6 - 6

5.3 2024 Annual Report and 2025 Workplan/Budget

5.4 Election of Chair and Vice Chair for 2025

**6. Other Business:**

**7. Adjournment:**



## Heritage Burlington Advisory Committee Meeting

### Minutes

Date: November 13, 2024  
Time: 7:00 pm  
Location: Hybrid Meeting - Virtual and Room 305

**1. Members Present:**

Michele Camacho (Chair), Marsha Paley, Andy Lyster, Steve Allen, Michael Vollmer, Len Collins, Jenna Dobson, Deanne Mayall, Robin Lloyd and Catherine Robb

**2. Regrets:**

Diane Smith, Jan Kasperski and Alan Harrington

**3. Others Present:**

Councillor Shawna Stolte, Chloe Richer (Heritage Planner) and Jo-Anne Rudy (Clerk)

**4. Land Acknowledgement:**

The Chair read the land acknowledgement.

**5. Declarations of Interest:**

None

**6. Approval of Minutes:**

6.1 Approve minutes from the meeting held October 9, 2024.

On motion, the minutes from the meeting held October 9, 2024, were approved as presented.

**7. Delegation(s):**

7.1 Vanessa Hicks, MHBC Planning, spoke regarding update on Bill 23 - Heritage Designation Shortlist Project and requested that Committee

revise its motion from the October 9, 2024 Heritage Burlington meeting to exclude 458 Elizabeth Street for designation.

- 7.2 David Barker spoke regarding 3044 Lakeshore Rd. and asked Heritage Burlington to make a recommendation to Council to have this property considered for heritage designation.

## 8. Regular Items:

### 8.1 Heritage Planner update

#### a. Staff report on 518 Brant St.

- Chloe advised that the staff report presenting a recommendation to Council for the Part IV (individual) designation of 518 Brant Street has been pushed to the Committee of the Whole meeting on January 13, 2025.

#### b. Staff report on Burlington Ave. and Ontario St. Heritage Conservation District Study

- Chloe advised that the staff report on Burlington Ave. and Ontario St. Heritage Conservation District Study has been pushed to the Committee of the Whole meeting on January 13, 2025.
- Chloe noted that the consultants were in attendance at the Committee's September meeting and members were pleased with the progress of the study; however, a motion was not passed recommending that Council proceed with the Part V designation of the study area and adding the affected properties onto the Municipal Heritage Register as a means of protection until the study is complete.
- **Motion** - Heritage Burlington Advisory Committee recommends that Council list the following properties on the Municipal Heritage Register as non-designated properties, as they meet one or more *Ontario Regulation 9/06* heritage evaluation criteria, as per the Study findings:
  - 425 Burlington Avenue;
  - 454 Burlington Avenue;
  - 455 Burlington Avenue;
  - 457 Burlington Avenue;

- 461 Burlington Avenue;
- 465 Burlington Avenue;
- 471 Burlington Avenue;
- 475 Burlington Avenue;
- 476 Burlington Avenue;
- 478 Burlington Avenue;
- 1401 Elgin Street;
- 1410 Ontario Street;
- 1414 Ontario Street;
- 1418 Ontario Street;
- 1422 Ontario Street;
- 1426 Ontario Street; and

Heritage Burlington Advisory Committee recommends proceeding with the Part V designation of the study area identified in the Burlington Ave. and Ontario St. Heritage Conservation District Study report. **CARRIED**

c. Update on Bill 23 - Heritage Designation Shortlist Project

- Chloe advised that staff and the heritage consultants (Stantec) will present the second batch of property evaluations to Heritage Burlington on December 17, 2024. Due to the number of property evaluations, staff are recommending that a special meeting be scheduled in January 2025 for consultation on the remaining of the 27 shortlisted properties currently being evaluated.
- Members were in agreement with this suggestion. **Motion** - Schedule an additional Heritage Burlington Advisory Committee meeting in January 2025, for consultation on the remaining Bill 23 - Heritage Designation Shortlist properties. **CARRIED**

8.2 3044 Lakeshore Road

- Chloe advised that she received correspondence from the public expressing concerns about the sale of 3044 Lakeshore Road and the potential unknowns of what could happen to this property.

Chloe noted that to fast track the designation of this property, a draft statement of cultural heritage value or interest will have to be completed. She will work with committee members to gather information for this document.

- Members expressed concern with the potential of losing a very valuable heritage property and were in full support of proceeding with the next steps to designate this property. **Motion** - Heritage Burlington Advisory Committee recommends that Heritage Planning staff prioritize the *Ontario Regulation 9/06* heritage evaluation of 3044 Lakeshore Road for potential Part IV designation under the *Ontario Heritage Act* and if applicable, report back at the December Heritage Burlington meeting with a draft Statement of Cultural Heritage Value or Interest and Description of Heritage Attributes.

**CARRIED**

**9. Other Business:**

- Len shared that Marsha will receive a King Charles III Coronation Medal from MP Karina Gould at the Royal Botanical Gardens' Rock Garden on November 14, for her extensive volunteer work in Burlington and beyond, including chairing the Heritage Week Subcommittee for the last two years.
- Jo-Anne advised that the deadline for the advisory committee recruitment will be extended until November 17, 2024.
- Jo-Anne advised that the December Heritage Burlington meeting is typically a social/working meeting. An in-person social time, including dinner, will take place from 6 until the meeting begins at 7 p.m. **Action** - Jo-Anne to email members with more information.

**10. Adjournment:**

Chair adjourned the meeting at 7:45 p.m.

**To:** Heritage Burlington Advisory Committee

**From:** Chloe Richer, Senior Planner – Heritage, Community Planning

**Cc:** Todd Evershed, Supervisor – Special Projects & Urban Design, Community Planning

**Date:** December 6, 2024

**Re:** Heritage Planner Updates – December 2024

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## 1. Project Update on Bill 23 – Heritage Designation Shortlist

Heritage Planning staff and the heritage consultants (Stantec) will be providing a virtual update on December 17, 2024, to the Heritage Burlington Advisory Committee regarding the Batch 2 property evaluations and recommendations for designation under the *Ontario Heritage Act*. A formal presentation will be made and will be included in the meeting minutes. The four properties that have been evaluated as part of Batch 1 include:

- 490 Elizabeth Street (Laing Fisher House);
- 550 Hurd Avenue (Hepton Weeks House);
- 390 John Street (Shaver Building); and,
- 513 Locust Avenue (A Different Drummer Books).

The properties' Statements of Cultural Heritage Value or Interest, including Descriptions of Heritage Attributes, have been shared with the property owners.

## 2. 3044 Lakeshore Road Update

Heritage Planning staff have received correspondence from the public regarding the potential designation of 3044 Lakeshore Road, a property currently listed on the City's Municipal Heritage Register as a non-designated property. To fast track the Part IV (individual) designation of this property, a draft Statement of Cultural Heritage Value or Interest will have to be completed. Heritage Planning staff are working with Committee members to gather information for this document, which is forthcoming.

**2025 Meeting Dates**  
**Heritage Burlington**  
**Hybrid Meetings, 7 pm – 9 pm**

Dates	Time	Room
Jan 8, 2025	7 pm – 9 pm	247
Feb 12, 2025	7 pm – 9 pm	247
Mar 12, 2025	7 pm – 9 pm	247
Apr 9, 2025	7 pm – 9 pm	247
May 14, 2025	7 pm – 9 pm	247
Jun 11, 2025	7 pm – 9 pm	247
Sept 10, 2025	7 pm – 9 pm	247
Oct 8, 2025	7 pm – 9 pm	247
Nov 12, 2025	7 pm – 9 pm	247
Dec 10, 2025	7 pm – 9 pm	247