



Burlington Sustainable Development Advisory Committee Meeting
Agenda

Date: November 20, 2024
Time: 7:00 p.m.
Location: Hybrid Meeting - Virtual and Room 305

Pages

1. Land Acknowledgement:

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee, and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Indigenous nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

2. Declarations of Interest:

3. Approval of Minutes:

3.1 Approve the minutes from the meeting held June 19, 2024

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4. Delegation(s):

5. Regular Items:

5.1 Bay Area Climate Change Council - Jesse Elders (Program Manager)

5.2 Council and staff updates:

- a. Councillor Sharman
- b. Lauren McAusland - Sustainability
- c. John Stuart - Community Planning

5.3 Policy and Development subcommittee

5.4 Awareness subcommittee

5.5 Reports from external groups and conferences:

a. Bay Area Climate Change Council (BACCC) - Peter

b. Integrated Transportation Advisory Committee (ITAC) - Sean

5.6 2025 Workplan

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2024 Workplan attached for reference

5.7 December meeting

6. Other Business:

7. Adjournment:



Burlington Sustainable Development Advisory Committee Meeting

Minutes

Date: June 19, 2024
Time: 7:00 pm
Location: Hybrid

1. Members Present:

Mathew McAuley, Margaret Bancercz, Peter Nimmrichter, Sean Morrison, Scott Black, Bo Akanbi, Paul Klysen, Deb Toor

2. Member regrets:

Gaurav Behal, Dave Rokosh, Ariel Bautista, Sarah Mirriam, Gary Busted, Shuchita Gupta, Lisa Hanson

3. Others Present:

Councillor Sharman, Lauren McAusland (Coordinator, Better Homes Burlington), Lynn Robichaud (Manager, Environmental Sustainability), Kate Hill-Montague (Supervisor, Planning Policy), Suzanne Gillies (Clerk)

4. Land Acknowledgement:

The Clerk read the Land Acknowledgement.

5. Declarations of Interest:

None

6. Approval of Minutes:

6.1 Approval of the minutes from the meeting held April 17, 2024

The minutes from the meeting held April 17, 2024 were approved as presented.

7. Delegation(s):

None

8. Regular Items:

8.1 Council and staff updates:

a. Councillor Sharman

Councillor Sharman provided the following updates to the committee:

- the most significant issues going on in the City right now are development and flooding
- 120,000 people will be moving into Burlington in the next 30 years so there needs to be a strategy to communicate and engage with the public
- This week there were 2 open public houses for developments on the corner of Appleby and Fairview as well as Oval Court, the community is pretty aware of the Oval Court approval at the OLT so residents are still unhappy but a little less of a contentious issue, lots of unhappiness regarding the development at Appleby and Fairview.
- Council is also talking about 1200 King Road that will be developed to potentially house another 15,000 to 20,000 people
- Being asked by the province to approve 29,000 units by 2031
- Flooding is an issue as there were some changes at Conservation Halton - suggested that we have staff experts or someone from Conservation Halton come to the committee to give an update

b. Lynn Robichaud - Sustainability

Lauren provided the following updates to the committee:

- there are 3 reports coming to committee in July - Climate Action Plan Progress report, Sustainability Plan for Burlington Hydro, updated Corporate Energy and Emissions plan
- Better Homes Burlington pilot program has been extended to include 6 more loans, applications open in mid July
- New EV charging stations installations are in progress at Beachway and Downtown, the EV charging stations at Brant

Hill Community Centre are installed by not yet operational, but should be soon

- Take Action Burlington articles from June included Canadian Environmental Week, June 22 Hazardous Waste Drop off, upcoming blog post will be about pool maintenance as well as city plans and programs mentioned earlier
- Climate Action Lens has been circulated for comment - please provide comments to Lynn prior to the end of the month

c. Alexandra Mathers/Kate Hill-Montague - Community Planning

Kate provided the following updates to the committee:

- Council adopted Official Plan amendment #2, regarding policies that set out the framework for the Major Transit Areas, still a little bit of work to be done on the Community Planning Permit By-law but it is underway, might be helpful to have an MTSA team member come in a speak to the committee regarding what this means to the City
- Bill 185 now has royal assent, Bill to cut red tape that come from the Province, included changes to the Planning act, it is the Bill that tells us that Halton Regions role will change as of July 1, the Region's Official Plan will essentially become the City's Official Plan, so Burlington will be taking on the work to make updates related to rural areas and natural heritage systems, so we will be undertaking that work as part of the Official Plan Targeted Realignment
- Upcoming at the July Committee of the Whole meeting will be the Community Improvement Plan related to affordable housing Terms of Reference and Official Plan update on the Targeted Realignment project and a report specifically speaking to Bronte Creek Meadows and 1200 King road engagement plan

8.2 Policy and Development subcommittee

Mathew provided the following update to the committee:

- looking forward to some presentations in the fall including MTSA's and others

- reviewing the following developments - 236 Plains East, 271 Fairview, 2362 Fairview were unanimously supported, however 1393 Grahams Lane is being circulated among the group for comments
- Next meeting will be September 4

Councillor Sharman asked about the 42,000 units that are in process, and the discussions at the Pipeline to Permit Committee. Looking for comments from the subcommittee. Mathew committed to having the subcommittee look at the process and the committee to provide comments.

8.3 Awareness subcommittee

No update at this time, the next meeting will be on July 10.

8.4 Reports from external groups and conferences:

a. Bay Area Climate Change Council (BACCC)

No update as the May meeting was replaced by the forum. Next meeting that Peter will attend is on June 27.

b. Integrated Transportation Advisory Committee (ITAC)

Sean provided the following updates to the committee:

- discussed the city's new integrated transit plan, transit signal priority presentation, electrification of busses
- National Bike month is June
- planned for the Food for Feedback

9. Other Business:

Suzanne reminded the committee that we do not meet in July and August, next meeting will be September 18, also if you have not joined a subcommittee yet please do so. You are welcome to attend both subcommittee meetings to learn about their roles in order to find what fits you best.

Lynn let the committee know there is a Food for Feedback event at Central Park on Sept. 14, members are welcome to join the staff table.

Councillor Sharman mentioned the Appleby Line Street Festival on Sept, 22 - if the committee would like to participate. Lauren will speak to the awareness subcommittee to see if they would like to participate.

Paul advised the committee members that there is a personal electronics recycling bin at the Appleby Fire station.

Deb advised the committee that she is hosting a pollinator garden tour hosted by BurlingtonGreen. She will send the information to Suzanne to forward to the committee.

10. Adjournment:

Chair adjourned the meeting at 7:50 p.m.

Burlington Sustainable Development Advisory Committee (SDC)
2024 Workplan and Budget

Item	Details	Budget
Committee of the Whole objectives	<ul style="list-style-type: none"> • Effectively engage with our network of contacts including City staff, alumni and other organizations to: <ul style="list-style-type: none"> ✓ Communicate events we undertake; ✓ Draw on their expertise and experience; ✓ Develop support for initiatives we undertake or ideas we are pursuing such as zero waste, net carbon zero community and improving transportation • Actively participate in various external committees and groups, and bring findings back to the committee, staff and Council • To increase awareness and understanding invite City staff and representatives from various external organizations, (e.g. other municipal sustainability committees, local environmental organizations, etc.), to speak about their plans, strategies and/or initiatives. • Encourage committee members to share information about a topic, issue, book or organization for the purpose of educating other members • Participate in engagement activities to support the development of the updated Strategic Plan in 2024 for Council to ensure the Principles and Objectives of Sustainable Development are considered through the process • Support the city’s efforts to take action on climate change through mitigation and adaptation initiatives and support collaborative efforts by nominating representatives to participate on the Bay Area Climate Change Council and the Burlington Climate Action Stakeholder Team • Actively participate in sustainable development training opportunities, 	

	conferences, trade shows, and learning opportunities as identified	\$1,000
Policy & Development (P&D) subcommittee objectives	<ul style="list-style-type: none"> • Continue to work with COB planning department to update the P&D protocol for development reviews to assist P&D in becoming nimbler in its review and responses to policy, planning and development items. Provide input on policy, planning and development items sent to the Sub-committee for comment per the new P&D protocol. Monitor comments from staff and/or applicants on our reviews and dialogue with them when appropriate. Review criteria for determining when to prepare and provide detailed comments. • Promote our Principles & Objectives and guidelines at the pre-consultation stage with a clear message that Burlington is a Sustainable Development community. Work with City staff on applying the principles of sustainable neighbourhood and site design (such as those found in LEED Neighbourhood Development, COB Sustainable Building and Development Guidelines and similar standards) to urban design and other guidelines, secondary plans, and major development applications • Support the implementation of the Climate Action Plan to mitigate greenhouse gas emissions through priority actions such as: sustainable new buildings and development; deep energy retrofits of existing buildings; electric mobility, integrated mobility, and renewable energy. The SDC will comment on sustainable building and development measures in its review of development applications and related plans and policies; support the Better Homes Burlington program and implementation of the Electric Mobility Strategy; continue to engage on the implementation of the Integrated Mobility Plan; and provide feedback on research to support renewable energy in Burlington. 	

	<ul style="list-style-type: none"> • Support the implementation of Climate Resilient Burlington to ensure resiliency measures are adopted and implemented through policy updates and through major development applications to reduce climate risk and vulnerabilities in our community. • Promote our Principles & Objectives and guidelines by providing input and participating in municipal, regional and provincial planning and policy such as: <ul style="list-style-type: none"> ○ Housing Strategy (COB) ○ Transit Master Plan (COB) ○ Major Transit Station Areas (COB) ○ Parks Provisioning Master Plan (COB) ○ Live and Play Plan (COB) ○ Urban Forest Master Plan (COB) ○ Downtown Urban Design Guidelines (COB) ○ Comprehensive zoning by-law review ○ Provincial initiatives • Promote our Principles & Objectives and guidelines by participating in public meetings and stakeholder committees. • Provide education and training to SDC members: <ul style="list-style-type: none"> ○ Invite guest speakers to provide education and information on topics of interest; ○ Review P&D material with the Sub-committee; ○ Investigate new technologies; ○ Provide yearly training on planning knowledge and the Principles & Objectives. • Upgrade, maintain and grow the shared P&D One Drive directory. When it becomes available, use SharePoint for document sharing for commenting on both 	<p style="text-align: right;">\$1,500</p>
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	<p>development proposals and City and Regional policies.</p> <ul style="list-style-type: none"> • Explore policy areas of interest within the boundaries of municipal jurisdictions to support sustainability in the City of Burlington 	
Awareness Subcommittee objectives	<ul style="list-style-type: none"> • Support the implementation of the Climate Action Plan (CAP) and Climate Resilient Burlington (CRB) through increased engagement and awareness initiatives. • Plan and host up to two special events such as webinars, in person and/or hybrid events in partnership with City sustainability staff and/or Burlington Public Library, or other groups as opportunities arise. Explore the possibility of one or more of these events being inclusive of younger generations (minors). • Participate in relevant community events such as BurlingtonGreen’s Clean Up Green Up events, Appleby Line Street Festival, etc. • Work with the City’s Sustainability staff to create social media content for the City to post to promote SDC events and the City’s ‘Take Action Burlington’ blog • Plan an educational field trip for SDC members to destinations of interest related to environmental and sustainable development initiatives • Support and participate in BACCC community engagement initiatives such as the annual climate forum 	<p>\$1000</p> <p>\$500</p> <p>\$500</p>
Total Costs		4,500