



## Committee of the Whole Meeting

### Agenda

**Date:** November 4, 2024  
**Time:** 9:30 a.m.  
**Location:** Hybrid meeting- virtual and Council Chambers, City Hall

#### 1. **Call to Order**

Chair: Councillor Kelvin Galbraith

#### 2. **Land Acknowledgement**

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee, and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Indigenous Nations to peaceably share and care for the resources around the Great Lakes.

We acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

#### 3. **Approval of the Agenda**

#### 4. **Declarations of Interest**

#### 5. **Presentation(s)**

#### 6. **Delegation(s)**

Requests to delegate to this hybrid meeting can be made by completing the online delegation registration form at [www.burlington.ca/delegate](http://www.burlington.ca/delegate), by noon the business day before the meeting is to be held.

## **7. Consent Items**

Reports of a routine nature, which are not expected to require discussion and/or debate. Staff may not be in attendance to respond to queries on items contained in the Consent Agenda.

### **7.1 Dispatch agreement extension (BFD-04-24)**

Direct the Burlington Fire Chief and Deputy Fire Chief to negotiate and authorize the Mayor and the City Clerk to execute an extension of the Dispatch Agreement for a term of up to one year upon approval of the Fire Chief and Commissioner of Legal Services and Corporation Counsel.

### **7.2 Emergency and Continuity Management Program By-law (BFD-06-24)**

Approve a By-law to establish an Emergency and Continuity Management Program, substantially in the form attached as Appendix A to fire department report BFD-06-24, in the form satisfactory to the Commissioner, Legal and Legislative Services/City Solicitor; and

Repeal By-law 07-2024.

### **7.3 Burlington Lands Partnership update #6 (PL-86-24)**

Receive community planning department report PL-86-24 providing an update on active Burlington Lands Partnership opportunities.

### **7.4 Staff directions audit (CL-25-24)**

Direct staff to undertake an audit of the current incomplete staff directions, as listed in Appendix A to legislative services report CL-25-24.

## **8. Community and Corporate Services Regular Items**

8.1 2025 Budget overview (F-36-24)

Receive the 2025 proposed budget book; and

Direct the Chief Financial Officer to present the recommendations contained in Appendix A of finance department report F-36-24 to the Budget Committee meetings of November 18 and 21, 2024 for review and approval, taking into consideration committee amendments; and

That pursuant to Ontario Regulation 284/09, Report F-36-24 serve as the method for communicating the exclusion of the following estimated expenses from the 2025 Budget:

- a) Amortization expense - \$45 million; and
- b) Post-employment benefit expenses - \$1.3 million

8.2 2025 rates and fees (F-30-24)

**Note: Pages 23 - 25 of Appendix A were revised on October 30, 2024**

Approve the 2025 rates and fees as outlined in finance department report F-30-24, effective January 1, 2025 or such other date as is indicated; and

Enact a By-Law, substantially in the form attached as Appendix A to finance department report F-30-24, in a form satisfactory to the Commissioner, Legal and Legislative Services/City Solicitor.

8.3 Development Charges Amendment (Bill 185) - Studies (F-35-24)

Approve the Development Charges Update Study, prepared by Watson & Associates Economists Ltd., dated October 21, 2024 attached as Appendix A to finance department report F-35-24; and

Approve the capital project listing set out in Chapter 3 of the Development Charges Update Study dated October 21, 2024; and

Approve the amending Development Charge By-law with an effective date of January 1, 2025, substantially in the form attached as Appendix B to finance department report F-35-24, in the form satisfactory to the Commissioner, Legal and Legislative Services/City Solicitor.

8.4 Closed meeting investigation report and findings – January 12, 2024 Special Council Meeting (CL-19-24)

Receive the legal and legislative services report CL-19-24 providing the Closed Meeting Investigation Report for information; and

Council resolves that the Mayor write to the Minister of Municipal Affairs and Housing to formally request an amendment to the Municipal Act, 2001 to clarify that the exact time and location of closed meetings convened for the purpose of conducting recruitment of the City Manager/Chief Administrative Officer (CAO) position do not have to be provided given the importance of maintaining the integrity and confidentiality of the recruitment process, protecting the personal privacy of the candidates and preserving public interest in the privacy of those meetings.

8.5 Relocation of the Burlington Transit Terminal (TR-01-24)

Direct the Director of Burlington Transit to proceed with relocating the Burlington Transit Bus Terminal from 430 John Street to the Burlington GO Station, located at 2101 Fairview Street; and

Direct the Manager of Realty Services to proceed in accordance with the instructions sought in confidential Appendix A to transit department report TR-01-24.

**9. Confidential Items and Closed Meeting**

Note: These items will be discussed at 1:00 p.m. on Monday, November 4, 2024.

Confidential reports may require a closed meeting in accordance with the Municipal Act, 2001. Meeting attendees may be required to leave during the discussion.

9.1 Confidential Appendix A to community planning department report PL-86-24 regarding Burlington Lands Partnership update 6 (PL-86-24)

Pursuant to Section 239(2)(c) of the Municipal Act, a proposed or pending acquisition or disposition of land by the municipality or local board and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

9.2 Confidential Appendix A to transit department report TR-01-24 regarding relocation of the Burlington Transit Terminal (TR-01-24)

Pursuant to Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

- 9.3 Confidential human resources department report regarding a personnel matter (HR-07-24)

**Note: this item was referred from the October 15, 2024 Council meeting**

Pursuant to Section 239(2)(b) of the Municipal Act, personal matters about an identifiable individual, including municipal or local board employees.

**10. Rise and Report**

**11. Public Works Regular Items**

- 11.1 Storm event of July 15, 2024 and response update (ES-25-24)

Receive engineering services department report ES-25-24 providing an update on the July 15, 2024 storm event and response update for information.

**12. Growth Management Regular Items**

- 12.1 Housing Accelerator Fund implementation budget and update (PL-82-24)

Direct the Commissioner, Development and Growth Management, in consultation with the Chief Financial Officer, to implement the proposed Housing Accelerator Fund budget attached in Appendix A to this report and, as described in PL-82-24, and report back to council with any material changes or updates; and

Direct the Commissioner, Development and Growth Management to explore and engage with potential partnership(s), including with Halton Region and non-profit community agencies, to create net-new, affordable rental housing units in support of the Canadian Mortgage and Housing Corporation's (CMHC) affordable housing target of 228 permitted units by December 31, 2026. Staff will report back to Council with partnership or project updates; and

Authorize the Commissioner, Development and Growth Management to execute on behalf of The Corporation of the City of Burlington, agreements related to the implementation of the Council approved Action Plan Initiatives and Milestones, as required, with content satisfactory to the Director of Community Planning and form satisfactory to the City Solicitor.

**13. Statutory Public Meeting**

**These items will be discussed at 9:30 a.m. on Tuesday, November 5, 2024.**

13.1 Official Plan and Zoning By-law Amendments for 2030 Caroline Street (PL-85-24)

Refuse the applications for Official Plan Amendment and Zoning By-law Amendment submitted by Inaria Burlington Inc. proposing a 28-storey mixed use building and 6-storey above grade parking structure with a green roof at 2030 Caroline Street.

13.2 Draft Plan of Subdivision at 5209 Stonehaven Drive (PL-84-24)

Approve the application submitted by Basingstoke Enterprises Ltd to draft approve a residential plan of subdivision consisting of 10 lots, one townhouse block, and a private road at 5209 Stonehaven Drive, as shown in Appendix A of community planning department report PL-84-24, subject to the conditions contained in Appendix B of community planning department report PL-84-24.

13.3 Draft Plan of Subdivision - 720, 735, 740 Oval Court & 5135 and 5155 Fairview Street (PL-80-24)

Approve the application submitted by Ruth Victor and Associates to draft approve a residential plan of subdivision consisting of 8 blocks at 720, 735, 740 Oval Court & 5135 and 5155 Fairview Street, as shown in Appendix A of community planning department report PL-80-24, subject to the conditions contained in Appendix C of community planning department report PL-80-24.

**14. Procedural Motions**

**15. Information Items**

15.1 Legislative Services forecast of standing committee reports (COW-24-24)

**16. Staff Remarks**

**17. Committee Remarks**

**18. Adjournment**