



Heritage Burlington Advisory Committee Meeting  
Agenda

**Date:** September 11, 2024  
**Time:** 7:00 pm  
**Location:** Hybrid meeting- Virtual and Room 247 City Hall

Pages

**1. Land Acknowledgement:**

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Ah-nish-nah-beg (Anishinaabeg) to the Ho-den-oh-sho-nee (Haudenosaunee), and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history. The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We would like to acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

**2. Declarations of Interest:**

**3. Approval of Minutes:**

3.1 Approve minutes from meeting held August 14, 2024

1 - 3

**4. Delegation(s):**

**5. Regular Items:**

5.1 Heritage Planner update

4 - 4

- a. Provincial Policy updates - Provincial Policy Statement 2024
- b. Bill 23 - Heritage Designation Shortlist Project update
- c. Burlington Ave. and Ontario St. Heritage Conservation District Study update
- d. Report regarding amendments to Heritage Property Tax Rebate By-law

5.2 Heritage Week wrap-up

5.3 Food for Feedback - September 14, 2024

**6. Other Business:**

**7. Adjournment:**



## Heritage Burlington Advisory Committee Meeting

### Minutes

Date: August 14, 2024  
Time: 6:00 pm  
Location: Virtual

**1. Members Present:**

Michele Camacho (Chair), Marsha Paley, Diane Smith, Michael Vollmer, Len Collins, Jenna Dobson, Deanne Mayall, Janet Kasperski, Robin Lloyd, Alan Harrington and Catherine Robb

**2. Regrets:**

Councillor Shawna Stolte, Andy Lyster and Steve Allen

**3. Others Present:**

Chloe Richer (Heritage Planner) and Jo-Anne Rudy (Clerk)

**4. Land Acknowledgement:**

The Chair read the land acknowledgement.

**5. Declarations of Interest:**

None

**6. Approval of Minutes:**

6.1 Approve minutes from meeting held June 12, 2024

On motion, the minutes from the meeting held June 12, 2024, were approved as presented.

**7. Delegation(s):**

None

**8. Regular Items:**

8.1 Heritage Planner update

a. Heritage Permit application - 2040 Emerald Crescent

- Chloe advised a heritage permit application for 2040 Emerald Crescent was received on July 4, 2024, and she provided an overview of the property's heritage value which consists of historical/associative value, contextual value and its design value as a two-storey, stuccoed flat-roofed residence designed in the international modernist Art Deco Style.
- Chloe stated that the heritage permit proposes the removal of eight existing windows and the additional of vinyl replacement casement windows due to fire damage from an adjacent property.
- Choe noted that the heritage attribute likely to be affected by the proposed alterations is the curved corner with grouped small sash windows.
- Committee had no questions or concerns regarding this heritage permit application.
- **Motion** - Heritage Burlington Advisory Committee recommends that Heritage Permit No. 501-06-5-05/24 be approved, subject to the following conditions:
  - That any minor changes to the specifications for new replacement windows following approval shall be submitted, to the satisfaction and approval of the Director of Community Planning, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
  - That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than August 31, 2026. If the alteration(s) are not completed by August 31, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Burlington.

**CARRIED**

9. Other Business:

- Jo-Anne reminded committee of the need for 2 or 3 more volunteers for the Food for Feedback event scheduled for September 14, 2024 from 12

noon to 4 p.m. and asked members who are available to assist to email her at their earliest convenience.

**10. Adjournment:**

Chair adjourned the meeting at 6:15 p.m.

**To:** Heritage Burlington Advisory Committee

**From:** Chloe Richer, Senior Planner – Heritage, Community Planning

**Cc:** Todd Evershed, Supervisor – Special Projects & Urban Design, Community Planning

**Date:** September 4, 2024

**Re:** Heritage Planner Updates – September 11, 2024

---

## 1. Provincial Policy Updates – Provincial Policy Statement 2024

The Hon. Paul Calandra, Minister of Municipal Affairs and Housing, has issued a new [Provincial Planning Statement \(PPS 2024\)](#) under the *Planning Act*, that will be effective on October 20, 2024. An unofficial comparison to the 2020 Provincial Policy Statement, prepared by Osler, Hoskin & Harcourt LLP, can be found [here](#). Please see page 37 of the PDF for the Cultural Heritage and Archaeology section, as well as the Definitions section beginning on page 45 of the PDF.

## 2. Bill 23 – Heritage Designation Shortlist Project Update

Heritage Planning staff have reviewed Batch 1 of the Cultural Heritage Evaluation Reports (CHERs). Staff have provided the heritage consultants, Stantec, with feedback on Batch 1 of the CHERs and anticipate the second drafts of the reports to be submitted in the near future. It is expected that the heritage consultants will provide an update to the Heritage Burlington Advisory Committee at their next meeting on October 9, 2024.

## 3. Burlington Ave. and Ontario St. Heritage Conservation District Study Update

Heritage Planning staff and the heritage and engagement consultants will be providing a virtual update on September 11, 2024, to the Heritage Burlington Advisory Committee regarding the progress to-date on the Burlington Ave. and Ontario St. Heritage Conservation District Study. A formal presentation will be made and will be included in the meeting minutes.

## 4. Heritage Planning Staff Report at September 9-10, 2024, Committee of the Whole Meeting

On September 9-10, 2024, Heritage Planning staff will have a Consent report on the Committee of the Whole [meeting agenda](#). The report is regarding amendments to the Heritage Property Tax Rebate By-law to update the rebate payment method. The amendments are minor, to improve the application process and replace a refund with a rebate on owners' tax accounts to provide efficiencies in the process and reduce confusion for the taxpayers.