



Burlington Integrated Transportation Advisory Committee Meeting  
Agenda

**Date:** May 27, 2024  
**Time:** 7:00 pm  
**Location:** Hybrid meeting- Virtual and Room 247 City Hall

Pages

**1. Land Acknowledgement:**

**2. Declarations of Interest:**

**3. Approval of Minutes:**

3.1 Approve the minutes from the meeting held April 29, 2024

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**4. Delegation(s):**

**5. Regular Items:**

5.1 Transportation Planning and Active Transportation

5.2 Traffic Signals and Operations

5.3 Transit

5.4 Work Plan Initiatives

a. Transit business plan review

b. Bfast Forum update

c. Bike Month activity at BurlingtonGreen hub

d. Food for Feedback

e. Pedestrian safety for schools

**6. Other Business:**

**7. Adjournment:**



## Integrated Transportation Advisory Committee Meeting

### Minutes

Date: April 29, 2024  
Time: 7:00 pm  
Location: Hybrid Meeting - Virtual and Room 305

**1. Members Present:**

Pat Debly, Chair (BAAC), Michael Gioseffi, Tom Hayes, Naomi Williams, Jon Milman (Cycling), Sean Morrison (SDC), Steve Shuta (BSAC), Andrea Grebenc, Irene MacDonald

**2. Member Regrets:**

Lachlan Fraser

**3. Others Present:**

Lynn Robichaud (Manager, Environmental Sustainability), Kaylan Edgcumbe, (Manager of Integrated Mobility), Chris King (Manager of Operations and Signals), Jim Young (Burlington for Accessible Sustainable Transit), Dawn Jarvis (Manager of Transit Planning and Business Services), Councillor Shawna Stolte, Lisa Palermo (Clerk)

**4. Land Acknowledgement:**

The Chair read the Land Acknowledgement.

**5. Declarations of Interest:**

None.

**6. Approval of Minutes:**

6.1 Minutes from the meeting held March 25, 2024 were approved as amended

**7. Delegation(s):**

7.1 Amy Schnurr, BurlingtonGreen

Amy provided a general overview of BurlingtonGreen and initiatives related to electric mobility. ITAC will continue to discuss potential opportunities to collaborate with BG on future initiatives.

#### 7.2 Nick Morrison, Safe Streets Halton

Nick provided a general overview of Safe Streets Halton and initiatives related to pedestrian safety. ITAC will continue to discuss potential opportunities to collaborate with Safe Street Halton on future initiatives.

### 8. Regular Items:

#### 8.1 Transportation Planning and Active Transportation

Kaylan provided the update:

- no major updates to share regarding active transportation
- staff is wrapping up the design for the Prospect Street cycle track.
- staff working on the Downtown Parking Plan. Part of the discussions include how to promote moving around in the downtown without a car. Micro mobility is also part of the discussion. Once the pilot project is finalized, the plan will be tied into the Major Transit Station Areas (MTSA's).
- Transportation Planning staff continue to advocate for active transportation to be included in development application review.
- The provincial government has recently changed minimum requirements for parking. Minimum parking requirements have been a barrier to development - this change will assist developers to complete builds more quickly.
- June is Bike Month. Staff traditionally use this opportunity to promote bike to school week. Staff provide schools with literature and give-away bike racks to schools that promote cycling.
- Kaylan will get in touch with Dan to see if there are plans to collaborate with BurlingtonGreen for a one day event. This may be an opportunity for ITAC to support staff and BG to promote cycling.
- City staff are continuously challenged with residents placing garbage and raked leaves in bike lanes. Staff are always looking for ways to improve this through active public education.

#### 8.2 Traffic Signals and Operations

Chris provided an update:

- A traffic light is proposed for the waterfront trail crossing at Guelph line across from New Street. Construction to commence mid May with completion anticipated for September.
- Procurement has commenced for the transit signal priority project. The technology adjusts the traffic signal timing to allow transit to be more free flowing. The technology will be installed at a few traffic signals to start. The trial lights have not been selected yet.
- Rainbow crosswalks are being removed in a few places due to maintenance issues. This information was relayed to the Committee of the Whole last month. Staff are going to pilot rainbow pole wraps that are graffiti resistant at the intersections instead. If the pilot is successful, more traffic light posts will be wrapped. Staff are working on a public engagement plan at the moment. Members suggested communicating with high schools so they are aware of the reason behind the change from rainbow crosswalks to pole wraps.

### 8.3 Transit

- Dawn provided the update:
- Staff are currently working with a consultant regarding a transit free fare system. A report will go to Committee of the Whole in the fall of 2024.
- Burlington Transit (BT) are currently working to upgrade and increase accessibility at 10-12 transit stops.
- Starting in May, staff are promoting seniors' Transit Tuesdays to help promote free transit for seniors.
- Staff are in the early stages of planning the BT's 50th anniversary for the fall of 2025.
- staff reported that there was an increase from 20% to 23%, resulting in an average of 48,000 rides in Q1 of 2024.

### 8.4 Work Plan Initiatives

- The Transit Business Plan will be reviewed by Jim, Steve and Andrea who will meet as a working group in advance of the next ITAC meeting.

- Members agreed to use the ITAC comment card at the BFAST Forum and Naomi has offered to input the results and create themes and share with the committee for their information.\
- Michael, Irene, Steve, Naomi, Pat and Andrea will meet as a working group to discuss opportunities to promote active transportation (pedestrian and cycling) matters in schools.

#### 8.5 Upcoming Events:

BFAST Forum on May 4th - Pat, Andrea and Jon attending.

Bike Month - members will wait to hear from staff to see if there is an activity they can collaborate on.

Food For Feedback - Naomi, Tom, Jon, Andrea and Pat will meet as a working group to come up with public engagement suggestions for the committee's consideration.

### 9. **Advisory Committee Liaison Updates:**

#### 9.1 Sustainable Development Committee (SDC)

No transportation related update at this time.

#### 9.2 Cycling Committee (Cycling)

No transportation related update at this time.

#### 9.3 Seniors' Advisory Committee (BSAC)

No transportation related update at this time.

#### 9.4 Accessibility Advisory Committee (BAAC)

No transportation related update at this time.

### 10. **Other Business:**

- Pat extended a thank you to Tom for attending the Urban Mobility Summit: The future of transportation in Canada webinar hosted by the Globe and Mail, and providing a summary report for members review.
- The ITAC meeting is scheduled for June 25th (Tues.). Lisa will poll members to see if an alternate meeting date can be agreed upon for June.

### 11. **Adjournment:**

Chair adjourned the meeting at 9:11 p.m.