



Committee of the Whole Meeting

Minutes

Date:	March 4, 2024
Time:	9:30 am
Location:	Hybrid meeting- virtual and Council Chambers, City Hall
Members Present:	Mayor Marianne Meed Ward (Chair), Kelvin Galbraith, Lisa Kearns, Rory Nisan (absent March 5, 2024), Shawna Stolte, Paul Sharman, Angelo Bentivegna
Staff Present:	Tim Comisso, Blake Hurley, Jacqueline Johnson, Sheila Jones, Allan Magi, Samantha Yew, Nick Anastasopoulos, Emilie Cote, Kerry Davren, Sue Evfremidis, Scott Hamilton, Oanh Kasperski, Craig Kummer, Enrico Scalera, Jamie Tellier, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Lisa Palermo (Clerk), Suzanne Gillies (Clerk), Jo-Anne Rudy (Clerk)

1. Call to Order

Chair: Mayor Marianne Meed Ward
Committee Clerk: Lisa Palermo

2. Land Acknowledgement

The Chair read the land acknowledgement.

3. Approval of the Agenda

Moved by Councillor Bentivegna

Waive section 36.2 of the Procedure By-law 31-2021, as amended, to allow discussion of item 11.5 Motion Memorandum regarding the solar eclipse (COW-04-24) as it was received after the required deadline.

CARRIED

Moved by Councillor Nisan

Waive section 36.2 of the Procedure By-law 31-2021, as amended, to allow discussion of confidential Motion Memorandum regarding a human resources matter (COW-06-24) as it was received after the required deadline.

CARRIED

Moved by Councillor Galbraith

Waive section 45.2 of the Procedure By-law 31-2021, as amended, to allow the staff presentation to extend past 10 minutes for item 8.1 regarding 1200 King Road vision update (ECDEV-02-24)

CARRIED

Moved by Councillor Galbraith

Approve agenda as amended.

CARRIED

Moved by Mayor Meed Ward

Waive the rules of procedure to permit a change to the approved agenda.

Note: this motion was passed on March 5, 2024

CARRIED

Moved by Mayor Meed Ward

Waive the notice provisions as per section 36.4 of the Procedure By-law 31-2021, as amended, to allow confidential Motion Memorandum regarding a personnel matter (COW-07-24) to be introduced without notice.

Note: this motion was passed on March 5, 2024

CARRIED

4. Declarations of Interest

Councillor Galbraith declared an interest with:

- PL-20-24 Official Plan and Zoning By-law Amendment application for 1026 Cooke Boulevard as he owns properties very close to this development proposal and within the notice area.

Councillor Nisan declared an interest with:

- EICS-03-24 Better Homes Burlington Pilot program special charge as he is participating in the program.

Councillor Bentivegna declared an interest with:

- CM-02-24 Burlington Performing Arts Centre (BPAC) governance review update as he is a member of the BPAC Board of Directors.

5. Consent Items

5.1 2023 annual building permit revenues and expenses (BB-02-24) (CPRM)

Note: this item was moved to CPRM Regular Items.

5.2 Red Tape Red Carpet update Q1 2024 (ECDEV-04-24) (CPRM)

Moved by Councillor Sharman

Direct the Executive Director of Community Planning Regulation and Mobility and Executive Director of Community Relations and Engagement to work with the Executive Director of Burlington Economic Development, to report back semi-annually to the Pipeline to Permit Committee on progress for cutting red tape and rolling out the red carpet for investment in Burlington.

CARRIED

5.3 Downtown parking operational changes (TS-09-24) (CPRM)

Moved by Councillor Sharman

Approve a by-law to amend By-law 39-2016, substantially in the form attached as Appendix A to transportation services department report TS-09-24, in the form satisfactory to the Executive Director of Legal Services and Corporation Counsel, or delegate.

CARRIED

5.4 By-law to regulate distribution of graphic images (BL-03-24) (CPRM)

Note: this item was moved to CPRM Regular Items.

5.5 Remuneration and expenses paid to Council and appointees for 2023 (F-08-24) (CSSRA)

Note: this item was moved to CSSRA Regular Items.

5.6 2024 proposed budget and tax levy for the Burlington Downtown Business Improvement Area (F-09-24) (CSSRA)

Moved by Councillor Sharman

Approve the 2024 proposed budget for the Burlington Downtown Business Improvement Area (BIA) as presented in Appendix A of finance department report F-09-24 incorporating a Burlington Downtown BIA members' levy of \$1,012,000; and

Authorize the Chief Financial Officer to incorporate the resulting Burlington Downtown BIA tax rates into the 2024 Tax Levy By-Law.

CARRIED

5.7 2024 proposed budget and tax levy for the Aldershot Village Business Improvement Area (F-10-24) (CSSRA)

Moved by Councillor Sharman

Approve the 2024 proposed budget for the Aldershot Village Business Improvement Area (ABIA) as presented in Appendix A of finance department report F-10-24 incorporating an Aldershot Village BIA members' levy of \$276,000; and

Authorize the Chief Financial Officer to incorporate the resulting Aldershot Village BIA tax rates into the 2024 Tax Levy By-Law.

CARRIED

5.8 Capital budget variance and project closure as of December 31, 2023 (F-11-24) (CSSRA)

Note: this item was moved to CSSRA Regular Items.

5.9 Operating budget performance report as at December 31, 2023 and summary of year end financial position (F-15-24) (CSSRA)

Moved by Councillor Sharman

Receive and file finance department report F-15-24 which reports on the 2023 year-end financial position and retained savings disposition; and

Direct the Acting Chief Financial Officer to allocate the 2023 retained savings based on the strategy outlined in finance department report F-15-24.

CARRIED

5.10 Delegated authority first quarter report (CL-02-24) (CSSRA)

Moved by Councillor Sharman

Receive and file office of the city clerk report CL-02-24 providing the delegated authority first quarter report.

CARRIED

5.11 Appointment of Deputy City Clerks (CL-07-24) (CSSRA)

Moved by Councillor Sharman

Approve a by-law substantially in the form attached as appendix A to office of the city clerk report CL-07-24, being a by-law to amend By-law 40-2021 regarding the appointment of Deputy City Clerks, in a form satisfactory to the Executive Director of Legal Services and Corporation Counsel.

CARRIED

5.12 Financial status report as at December 31, 2023 (F-07-24) (CSSRA)

Moved by Councillor Sharman

Receive and file finance department report F-07-24 providing the financial status report as at December 31, 2023.

CARRIED

5.13 Housing Accelerator Fund implementation (CS-04-24) (CSSRA)

Moved by Councillor Sharman

Receive and file corporate strategy report CS-04-24 providing an update on the progress to date toward implementation of the City's Housing Accelerator Fund Action Plan.

CARRIED

5.14 Burlington solar incentive proposal (EICS-02-24) (EICS)

Note: this item was moved to EICS Regular Items.

5.15 Better Homes Burlington Pilot Program Special Changes (EICS-03-24) (EICS)

Note: this item was moved to EICS Regular Items.

6. Delegation(s)

6.1 Louis Frapporti, representing Alinea Land Corporation, spoke regarding 1200 King Road vision update (ECDEV-02-24) (CSSRA)

6.2 Terry Cado, representing Burlington Chamber of Commerce, spoke regarding 1200 King Road vision update (ECDEV-02-24) (CSSRA)

6.3 Jim Young, representing Partnering Aldershot, spoke regarding 1200 King Road vision update (ECDEV-02-24) (CSSRA)

6.4 Deedee Davies spoke regarding recommendations for the evolution of Tyandaga Golf Course (RCC-04-24) (EICS)

6.5 Patricia Richardson, representing Tyandaga Monday Chippers Women's League, spoke regarding recommendations for the evolution of Tyandaga Golf Course (RCC-04-24) (EICS)

6.6 Bob Derham, representing Tyandaga Men's Senior League and Tuesday Women's League, spoke regarding recommendations for the evolution of Tyandaga Golf Course (RCC-04-24) (EICS)

6.7 Mike Bennett, representing Adi Development Group, spoke regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24) (CPRM)

6.8 Peter Maby spoke regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24) (CPRM)

6.9 Tom Muir spoke regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24) (CPRM)

6.10 Aleem Kanji, representing the Canadian National Fireworks Association, spoke regarding Fireworks and drones for festivals and events – Canada Day (RCC-02-24) (EICS)

6.11 John Adria, representing Uncle John's Fireworks, spoke regarding Fireworks and drones for festivals and events – Canada Day (RCC-02-24) (EICS)

- 6.12 Tom Jacobs, representing Rocket Fireworks, spoke regarding Fireworks and drones for festivals and events – Canada Day (RCC-02-24) (EICS)
- 6.13 John Laliotis, representing Sky Jewel Fireworks, spoke regarding Fireworks and drones for festivals and events – Canada Day (RCC-02-24) (EICS)
- 6.14 Amy Schnurr, representing BurlingtonGreen Environmental Association, spoke regarding BurlingtonGreen fee for services (EICS-01-24) (EICS)

7. Presentation(s)

None

8. Corporate Services, Strategy, Risk & Accountability Regular Items

Chair: Councillor Rory Nisan

Committee Clerk: Lisa Palermo

Note: view the [March 5, 2024 video](#) for the discussion of items 8.1, 8.6, 8.7 and 8.8.

- 8.1 1200 King Road vision update (ECDEV-02-24)

Moved by Councillor Galbraith

Direct the City Manager to work with the Executive Director, Burlington Economic Development to report back in Q2 2024 with an update on future investment opportunities on the 1200 King Road site in conjunction with the following:

- a. Detailed public presentation on the proposed 1200 King Road land use development concept from Alinea; and
- b. Letter of Intent (LOI) between the City, landowner and Burlington Economic Development that identifies the next steps and timing for moving forward with the implementation of the 1200 King Road proposed major community facility/future investment opportunities.

CARRIED

- 8.2 Burlington Performing Arts Centre governance review update (CM-02-24)

Moved by Mayor Meed Ward

Receive and file city manager's office report CM-02-24 containing updated information on the Burlington Performing Arts Centre governance review.

CARRIED

8.3 Motion memorandum regarding local board governance (COW-04-24)

Moved by Councillor Stolte

Direct the City Manager to work closely with key representatives (board members and executive directors) of both Tourism Burlington (TB) and Burlington Economic Development (EcDev) and report back to the April 2024 Committee of the Whole Meeting – CSSRA, with a recommended governance framework and a 2024 strategic action plan to facilitate a merger of Tourism Burlington with Burlington Economic Development; and

Direct the City Manager as follows:

- To secure necessary external expertise and resources in the upset amount of \$50,000 funded from the Tax Rate Stabilization Reserve Fund to assist in the review, strategy development and legislative compliance.
- To support the established Joint Board Governance Steering Committee comprised of Mayor Meed Ward, chairs of the Burlington Economic Development and Tourism Burlington Board, Councillor Galbraith (Council board representative to TB), Councillor Sharman (Council board representative to EcDev) and additional TB and EcDev board representatives to oversee the development and implementation of the governance framework and strategic action plan.
- To proceed on the basis of achieving a target date of no later than January 1, 2025 for the startup of the merged independent board inclusive of maintaining distinct Burlington Economic Development and Tourism Burlington brand identities (also informed by the One-Brand project) and integrated business processes.

CARRIED

8.4 Regional review update (CM-03-24)

Moved by Councillor Galbraith

Receive and file city manager's office report CM-03-24 providing an update on the regional CAO's service review process; and

Direct the City Manager to report to City Council at their meeting of March 19, 2024, with a further update on regional services review process including prioritization recommendations.

CARRIED

8.5 Strategic Real Estate Acquisition Policy (L-11-24)

Moved by Mayor Meed Ward

Approve the Strategic Real Estate Acquisition Policy substantially in the form attached as Appendix A to legal department report L-11-24 in a form satisfactory to the Executive Director of Legal Services and Corporation Counsel, City Manager and the City Clerk; and

Direct the Executive Director of Legal Services and Corporation Counsel, the City Manager and the Manager of Real Estate to consider and apply the Strategic Real Estate Acquisition Policy contained in Appendix A to legal department report L-11-24 in the exploration and pursuit of strategic real estate acquisition and partnership opportunities, including recommendations to Council regarding same; and

Direct the City Manager and the Executive Director of Legal Services and Corporation Counsel to monitor legislation changes related to disposition of surplus school sites and report to Council as warranted with any strategic real estate acquisition and partnership opportunity updates, including recommendations to Council regarding same.

CARRIED

8.6 Ward Boundary Review (CL-03-24)

Moved by Mayor Meed Ward

Approve Option 2: Council Composition and Ward Boundary Review, the associated expenditure of \$220,000, and the use of the Election Reserve Fund to offset the costs; and

Direct the City Clerk to retain an independent consultant to conduct the Council Composition and Ward Boundary Review.

CARRIED

8.7 Remuneration and expenses paid to Council and appointees for 2023 (F-08-24)

Note: this item was moved from Consent Items and discussed before Item 8.1.

Moved by Councillor Kearns

Receive and file finance department report F-08-24 regarding remuneration and expenses paid to Council and appointees for 2023.

CARRIED

8.8 Capital budget variance and project closure as of December 31, 2023 (F-11-24)

Note: this item was moved from Consent Items and discussed before Item 8.1.

Moved by Councillor Bentivegna

Receive and file finance department report F-11-24, which reports on the capital budget variance and project closure as of December 31, 2023.

CARRIED

9. Confidential Items and Closed Session

Chair: Councillor Rory Nisan

Committee Clerk: Lisa Palermo

Moved by Councillor Stolte

Proceed into closed session on **March 4, 2024 at 1:10 p.m.** in accordance with the following provisions under the Municipal Act:

Pursuant to Section 239(2)(c) of the Municipal Act, a proposed or pending acquisition or disposition of land by the municipality or local board regarding item **9.3**; and

Pursuant to Section 239(2)(e) of the Municipal Act, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding items **9.4 and 9.5**; and

Pursuant to Section 239(2)(b) of the Municipal Act, personal matters about an identifiable individual, including municipal or local board employees regarding item **9.6 and 9.10**.

CARRIED

Vice Chair: Councillor Shawna Stolte
Committee Clerk: Lisa Palermo

Moved by Councillor Sharman

Proceed into closed session on **March 5, 2024 at 1:02 p.m.** in accordance with the following provision under the Municipal Act:

Pursuant to Section 239(2)(b) of the Municipal Act, personal matters about an identifiable individual, including municipal or local board employees regarding item **9.11**.

CARRIED

9.1 Confidential insurance renewal report (L-03-24) (CSSRA)

Moved by Councillor Galbraith

Receive and file confidential legal department report L-03-24 providing a status update on the 2024-2025 Insurance Renewal.

CARRIED

9.2 Confidential real estate matter – property negotiations (L-10-24) (CSSRA)

Moved by Councillor Stolte

Receive and file confidential legal department report L-10-24 regarding a position on a property negotiation.

CARRIED

9.3 Confidential real estate matter – property negotiations (L-14-24) (CSSRA)

9.4 Confidential legal update on litigation matter regarding 795 Brant Street (L-15-24) (CSSRA)

9.5 Confidential legal update on litigation matter regarding 2020 Lakeshore Road (L-17-24) (CSSRA)

9.6 Confidential Appendix A to report CM-02-24 regarding Burlington Performing Arts Centre governance review update (CM-02-24) (CSSRA)

9.7 Confidential Appendix A to report CM-03-24 regarding regional review update (CM-03-24) (CSSRA)

- 9.8 Confidential Appendix C to report ECDEV-03-24 regarding update on post-secondary attraction (ECDEV-03-24)
- 9.9 Confidential human resources department report regarding a personnel matter (HR-04-24) (CSSRA)

Moved by Councillor Bentivegna

Instruct the Executive Director of Human Resources to proceed in accordance with the instructions sought in confidential human resources department report HR-04-24.

CARRIED

- 9.10 Confidential Motion Memorandum regarding a human resources matter (COW-06-24)
- 9.11 Confidential Motion Memorandum regarding a personnel matter (COW-07-24)

10. Rise and Report

Committee reconvened into open session on March 4, 2024 at 4:02 p.m.

The Committee provided instructions to legal department staff on the following confidential items:

- Confidential real estate matter – property negotiations (L-14-24)
- Confidential legal update on litigation matter regarding 795 Brant Street (L-15-24)

The following confidential appendix was discussed in closed and voted on with its respective public report CM-02-24.

- Confidential Appendix A to report CM-02-24 regarding Burlington Performing Arts Centre review (CM-02-24)

Moved by Mayor Meed Ward

Receive and file confidential Legal Services Department report L-17-24 providing an update on a litigation matter regarding 2020 Lakeshore Road. (L-17-24)

CARRIED

Moved by Councillor Stolte

Receive and file confidential Motion Memorandum regarding a human resources matter. (COW-06-24)

CARRIED

Committee reconvened into open session on March 5, 2024 at 1:35 p.m.

Moved by Councillor Sharman

Receive and file confidential Motion Memorandum regarding a personnel matter. (COW-07-24)

CARRIED

11. Environment, Infrastructure & Community Services Regular Items

Chair: Councillor Lisa Kearns

Committee Clerk: Suzanne Gillies

Note: view the [March 5, 2024 video](#) for the discussion of items 11.1 to 11.7.

11.1 Recommendations for the evolution of Tyandaga Golf Course (RCC-04-24)

Moved by Councillor Galbraith

Direct the Director of Recreation, Community and Culture to retain Tyandaga Golf Course as an 18-hole course as outlined in recreation, community and culture report RCC-04-24 and provide an operational update in 5-years' time (2029); and

Approve a By-law substantially as shown in Appendix C to recreation, community and culture report RCC-04-24, being a by-law to create a Tyandaga Golf Course Reserve Fund and direct the Director of Recreation, Community and Culture to include a 5% surcharge through the 2025 budget that would contribute to the Reserve Fund and the future capital enhancement of the golf course.

CARRIED

11.2 Fireworks and drones for festivals and events – Canada Day (RCC-02-24, SD-05-24)

Moved by Councillor Stolte

Direct the Director of Recreation, Community, and Culture to pilot the supplement the 2024 Canada Day Festival's Firework display with a drone display of \$15,000 to be funded from Tax Rate Stabilization Reserve Fund or Cultural Initiatives Reserve Fund and report back on community feedback (SD-05-24); and

Direct the Director of Recreation, Community and Culture to proceed with the same decision making process regarding air quality and fireworks as decided in 2023 and outlined in recreation, community and culture report RCC-02-24 in consultation with internal and external stakeholders for Canada Day Celebrations in 2024.

CARRIED

Amendment:

Moved by Councillor Stolte

Remove the first paragraph of the recommendation and replace with 'Direct the Director of Recreation, Community, and Culture to pilot the supplement the 2024 Canada Day Festival's Firework display with a drone display of \$15,000 to be funded from Tax Rate Stabilization Reserve Fund or Cultural Initiatives Reserve Fund and report back on community feedback.'

CARRIED

11.3 BurlingtonGreen fee for services (EICS-01-24)(SD-02-24)

Moved by Councillor Sharman

Approve one time funding for 2024 in the maximum amount of \$50,000 from the **Green Initiatives** Reserve Fund as a fee for services provided by BurlingtonGreen summarized in environment and energy report EICS-01-24; and

Direct the Executive Director of Environment, Infrastructure and Community Services to execute a Memorandum of Understanding between the City and BurlingtonGreen outlining the services to be provided in 2024, including performance measures in form satisfactory to the Executive Director of Legal Services and Corporation Counsel; and

Consider an ongoing fee for services approach with BurlingtonGreen in the amount of \$50,000 per calendar year during the Mayor's 2025 budget process; **and**

Direct the Executive Director of Environment, Infrastructure and Community Services to report back to the March 19, 2024 Council meeting on options to waive the approximate \$12,000 2024 lease payment by BurlingtonGreen for use of the pumphouse. (SD-02-24)

CARRIED

Amendment:

Moved by Mayor Meed Ward

Change the dollar amount in the first and third paragraphs to \$70,000.

LOST

Amendment:

Moved by Mayor Meed Ward

Change the funding source to the Green Initiatives Reserve Fund.

CARRIED

Amendment:

Moved by Mayor Meed Ward

Direct the Executive Director of Environment, Infrastructure and Community Services to report back to the March 19, 2024 Council meeting on options to waive the approximate \$12,000 2024 lease payment by BurlingtonGreen for use of the pumphouse.

CARRIED

11.4 Facility operations update (RCC-03-24)

Moved by Councillor Galbraith

Receive and file recreation, community and culture department report RCC-03-24 providing a facility operations update.

CARRIED

11.5 Motion memorandum regarding the solar eclipse in Burlington on April 8, 2024 (COW-05-24)(SD-03-24)(SD-04-24)

Moved by Mayor Meed Ward

Direct the Director of Corporate Communications and Engagement on behalf of Council, to invite the public to join them at Spencer Smith Park to view the total solar eclipse on Monday, April 8, 2024, from 3:00-3:30 p.m. (SD-03-24); and

Recess the Committee of the Whole meeting on Monday, April 8 at 2:30 p.m. and reconvene at 3:45 p.m.; and

Direct the Director of Corporate Communications and Engagement to:

- communicate the event on all city community engagement and social media channels, highlighting the necessary safety eye protection measures
- update the Burlington Beach page promoting this event on eclipse2024.org
- engage with Burlington Public Library and Tourism & Economic Development to promote the viewing event (SD-03-24); and

Direct the Director of Recreation, Community & Culture and the Director of Transportation to:

- coordinate the event through traffic management and crowd control measures using signage, road or sidewalk barriers
- promote eyesight safety precautions onsite by distributing certified solar eclipse glasses for members of the public, through partnership with the Department of Physics and Astronomy at McMaster University. (SD-04-24)

CARRIED

11.6 Burlington solar incentive proposal (EICS-02-24) (EICS)

Note: this item was moved from Consent Items and discussed before Item 11.1.

Moved by Councillor Bentivegna

Approve a one year pilot incentive program to cover the cost of a building permit for solar system installations in the City of Burlington as described in environment and energy report EICS-02-24; and

Direct the Executive Director of Environment, Infrastructure and Community Services to report back before the end of 2024 with an update on the solar incentive program; and

Consider ongoing funding to support the solar incentive program to cover the cost of a building permit during the Mayor's 2025 budget process.

CARRIED

11.7 Better Homes Burlington Pilot Program Special Charge (EICS-03-24) (EICS)

Note: this item was moved from Consent Items and discussed before Item 11.1.

Moved by Councillor Bentivegna

Approve the by-law substantially as shown in Appendix A to environment and energy report EICS-03-24, being a by-law to authorize the imposition of a special charge under the Better Homes Burlington Program in the form satisfactory of the Executive Director of Legal Services and Corporation Council or designate.

CARRIED

12. Community Planning, Regulation & Mobility Regular Items

Chair: Councillor Shawna Stolte

Committee Clerk: Jo-Anne Rudy

Note: view the [March 5, 2024 video](#) for the discussion of Items 12.1 to 12.6.

12.1 Burlington Economic Development Corporation (BEDC) update on post-secondary attraction (ECDEV-03-24)

Moved by Councillor Galbraith

Request the Executive Director, Burlington Economic Development, to report back on developing partnerships with interested institutions and an updated post-secondary attraction strategy in-line with Vision 2050 data on economic and workforce analyses.

CARRIED

12.2 Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24)

Moved by Councillor Galbraith

Approve the applications submitted by WND Associates Ltd., on behalf of Adi Development Group, to amend the Official Plan and Zoning By-law to permit a mixed-use development comprising three tall buildings with maximum heights of 34, 32, and 30 storeys; and

Approve Official Plan Amendment No. 142 to the City of Burlington Official Plan, as provided in Appendix B of community planning department report PL-04-24, to introduce new site-specific policies for the subject lands; and

Deem that Section 17(21) of the Planning Act has been met; and

Instruct the City Clerk to prepare the necessary by-law adopting Official Plan Amendment No. 142 as contained in Appendix B of community planning department report PL-04-24 to be presented for approval at the same time as the associated by-law to amend Zoning By-law 2020, as amended, for the development proposal (505-01/22); and

Approve Zoning By-law 2020.472, attached as Appendix C of community planning department report PL-04-24, to rezone the lands located at 1120 Cooke Boulevard from “MXC-26” (Mixed-Use Corridor – Commercial with site-specific exception 26) to “H-MXC-531” (Mixed-Use Corridor – Commercial with a Holding “H” prefix and site-specific exception 531); and

State that the amending zoning by-law will not come into effect until Official Plan Amendment No. 142 is adopted; and

Deem that the lands described as 1120 Cooke Boulevard are classified as a Class 4 area as defined by the Ontario Ministry of Environment, Conservation, and Parks NPC-300 Environmental Noise Guidelines.

CARRIED

12.3 Regional Allocation Program update (PL-26-24)

Moved by Mayor Meed Ward

Direct the Director of Community Planning to confirm the prioritization of specific property-based requests as contained in table 1, and to forward this report and any comments from Committee of the Whole regarding the 2023 Regional Allocation Program to Regional Staff; and

Authorize the Director of Community Planning to make minor adjustments as part of the subsequent agreement process, where those minor adjustments align with program parameters, the interests of both the

Region and the City and where they benefit the administration of the program.

CARRIED

12.4 Bill 162, Get it Done Act, 2024 update (PL-27-24)

Moved by Mayor Meed Ward

Receive and file community planning department report PL-27-24 providing an update regarding Bill 162, Get it Done Act, 2024.

CARRIED

12.5 2023 annual building permit revenues and expenses (BB-02-24) (CPRM)

Note: this item was moved from Consent Items and discussed before Item 12.1.

Moved by Mayor Meed Ward

Receive and file building and by-law department report BB-02-24 providing related information for the 2023 annual building permit revenues and expenses.

CARRIED

12.6 By-law to regulate distribution of graphic images (BL-03-24) (CPRM)

Note: this item was moved from Consent Items and discussed before Item 12.1.

Moved by Mayor Meed Ward

Approve a by-law, substantially in the form attached as appendix A to by-law compliance department report BL-03-24, which regulates the distribution of graphic images, otherwise known as the “Graphic Image Delivery By-law”, to require those distributing graphic images in the City of Burlington to enclose images in an envelope or package, in a form satisfactory to the Executive Director of Legal Services and Corporation Counsel.

CARRIED

13. Statutory Public Meeting

Chair: Councillor Shawna Stolte
Committee Clerk: Jo-Anne Rudy

Note: view the [March 5, 2024 video](#) for the discussion of items 13.1 to 13.3.

13.1 City-initiated housekeeping amendments to Official Plan, 1997, as amended (PL-11-24)

The Committee of the Whole, in accordance with the Planning Act, held Public Meeting No. 3-24 on March 5, 2024, regarding city-initiated housekeeping amendments to Official Plan, 1997, as amended. Having considered the oral and written comments received from staff and the public, the Committee of the Whole approved community planning department report PL-11-24.

Moved by Councillor Bentivegna

Approve Official Plan Amendment No. 141 to the City of Burlington Official Plan, 1997, as provided in Appendix A of community planning department report PL-11-24; and

Deem that Section 17(21) of the Planning Act has been met; and

Instruct the City Clerk to prepare the necessary by-law adopting Official Plan Amendment No.141 as contained in Appendix A of community planning department report PL-11-24.

CARRIED

13.2 City-initiated amendment to Zoning By-law 2020 – parking for multi-unit business parks (PL-13-24)

The Committee of the Whole, in accordance with the Planning Act, held Public Meeting No. 4-24 on March 5, 2024, regarding city-initiated amendment to Zoning By-law 2020 - parking for multi-unit business parks. Having considered the oral and written comments received from staff and the public, the Committee of the Whole approved community planning department report PL-13-24.

Moved by Councillor Sharman

Approve the proposed amendments to Zoning By-law 2020 as provided in Appendix A of community planning department report PL-13-24; and

Enact By-law 2020.469 as contained in Appendix A of community planning department report PL-13-24; and

Deem that the amending Zoning By-law will conform to the Official Plan for the City of Burlington.

CARRIED

- a. Staff presentation regarding city-initiated amendment to Zoning By-law 2020 – parking for multi-unit business parks (PL-13-24)
- b. Correspondence from Nick Morrison, Safe Streets Halton, regarding city-initiated amendment to Zoning By-law 2020 - parking for multi-unit business parks (PL-13-24)

13.3 Official Plan Amendment and Zoning By-law Amendment applications for 1026 Cooke Boulevard (PL-20-24)

The Committee of the Whole, in accordance with the Planning Act, held Public Meeting No. 5-24 on March 5, 2024, regarding Official Plan Amendment and Zoning By-law Amendment applications for 1026 Cooke Boulevard. Having considered the oral and written comments received from staff and the public, the Committee of the Whole referred community planning department report PL-20-24 to the March 19, 2024 Council meeting.

Moved by Councillor Sharman

Refer community planning department report PL-20-24 to the March 19, 2024 Council meeting.

CARRIED

- a. Staff presentation regarding Official Plan Amendment and Zoning By-law Amendment applications for 1026 Cooke Boulevard (PL-20-24)
- b. David McKay, MHBC Planning Consultants, spoke to Official Plan Amendment and Zoning By-law Amendment applications for 1026 Cooke Boulevard (PL-20-24)
- c. Oliver Parker spoke to Official Plan Amendment and Zoning By-law Amendment applications for 1026 Cooke Boulevard (PL-20-24)
- d. Nick Morrison, Safe Streets Halton, spoke to Official Plan Amendment and Zoning By-law Amendment applications for 1026 Cooke Boulevard (PL-20-24)

14. Procedural Motions

None

15. Information Items

Moved by Councillor Galbraith

Receive and file the following 22 items, having been given due consideration by the Committee of the Whole.

CARRIED

- 15.1 Office of the City Clerk memo providing forecast of standing committee agendas (COW-03-24)
- 15.2 Correspondence from Ward 2 Councillor's summer 2023 interns related to fireworks and drones for festivals and events - Canada Day (RCC-02-24)
- 15.3 Delegation material from Louis Frapparti, representing Alinea Land Corporation, spoke regarding 1200 King Road vision update (ECDEV-02-24)
- 15.4 Delegation material from Jim Young, representing Partnering Aldershot, regarding 1200 King Road vision update (ECDEV-02-24)
- 15.5 Presentation from Burlington Economic Development regarding 1200 King Road vision update (ECDEV-02-24)
- 15.6 Correspondence from Ken Smithard, BPAC Chair, regarding Burlington Performing Arts Centre governance review update (CM-02-24)
- 15.7 Correspondence from Burlington Economic Development and Tourism Burlington regarding motion memorandum - local board governance (COW-04-24)
- 15.8 Staff presentation regarding recommendations for the evolution of Tyandaga Golf Course (RCC-04-24)
- 15.9 Delegation material from Bob Derham, representing Tyandaga Men's Senior League and Tuesday Women's League, spoke regarding recommendations for the evolution of Tyandaga Golf Course (RCC-04-24)
- 15.10 Correspondence from Bob Osborne regarding recommendations for the evolution of Tyandaga Golf Course (RCC-04-24)
- 15.11 Delegation material from Deedee Davies, spoke regarding recommendations for the evolution of Tyandaga Golf Course (RCC-04-24)

- 15.12 Delegation material from Aleem Kanji, representing the Canadian National Fireworks Association, spoke regarding Fireworks and drones for festivals and events – Canada Day (RCC-02-24)
- 15.13 Correspondence from Jesse Elders representing the Bay Area Climate Change Council regarding the Burlington solar incentive proposal (EICS-02-24)
- 15.14 Delegation material from Amy Schnurr, representing BurlingtonGreen Environmental Association, spoke regarding BurlingtonGreen fee for services (EICS-01-24)
- 15.15 Staff presentation regarding facility operations update (RCC-03-24)
- 15.16 Staff presentation regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24)
- 15.17 Delegation material from Mike Bennett, representing Adi Development Group, spoke regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24)
- 15.18 Delegation material from Peter Maby regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24)
- 15.19 Delegation material from Tom Muir regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24)
- 15.20 Correspondence from Ruth, Diane and Deborah Roberts regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24)
- 15.21 Correspondence from John Hubert regarding Official Plan and Zoning By-law amendments for 1120 Cooke Boulevard (PL-04-24)
- 15.22 Correspondence from Michelle Diplock, West End Home Builders' Association, regarding 2023 annual building permit revenues and expenses (BB-02-24)

16. Staff Remarks

17. Committee Remarks

18. Adjournment

Meeting was called to order on March 4, 2024 at 9:30 a.m.

11:00 a.m. (recessed), 11:07 a.m. (reconvened), 12:15 p.m. (recessed), 1:06 p.m. (reconvened), 1:10 p.m. (closed), 2:32 p.m. (recessed), 2:33 p.m.

(reconvened), 3:00 p.m. (recessed), 3:04 (reconvened), 4:11 p.m. (open), 4:27 p.m. (recessed)

Meeting reconvened on March 5, 2024 at 9:30 a.m.

9:37 a.m. (recessed), 9:44 a.m. (reconvened), 9:52 a.m. (recessed), 10:00 a.m. (reconvened), 10:12 a.m. (recessed), 10:20 a.m. (reconvened), 11:21 a.m. (recessed), 11:32 a.m. (reconvened), 12:24 p.m. (recessed), 1:00 p.m. (reconvened), 1:02 p.m. (closed), 1:36 p.m. (open), 1:46 p.m. (recessed), 1:52 p.m. (reconvened), 3:25 p.m. (recessed), 3:33 p.m. (reconvened), 4:10 p.m. (recessed), 4:18 p.m. (reconvened)

Note: Councillor Sharman was absent from 1:30 p.m. to 2:38 p.m. on March 5, 2024. Councillor Kearns was absent from 4:15 p.m. to 4:36 p.m. on March 5, 2024.

Chair adjourned the meeting at 5:20 p.m.