



Community Planning, Regulation & Mobility Committee Meeting

Minutes

Date: June 27, 2023
Time: 9:30 am
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Paul Sharman (Chair), Shawna Stolte, Kelvin Galbraith, Rory Nisan (attended from 10 to 10:30 a.m.), Angelo Bentivegna, Mayor Marianne Meed Ward

Member Regrets: Lisa Kearns

Staff Present: Tim Commisso, Brynn Nheiley, Jacqueline Johnson, Allan Magi, Jamie Tellier, Catherine Baldelli, Craig Kummer, Scott Hamilton, Joan Ford, Enrico Scalera, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Jo-Anne Rudy (Clerk)

1. **Declarations of Interest:**

None

2. **Statutory Public Meetings:**

None

3. **Delegation(s):**

- 3.1 Jim Young, representing Burlington for Accessible Sustainable Transit, spoke to free transit for seniors (TR-04-23)
- 3.2 Joe Salemi, representing Landscape Ontario Horticultural Trades Association, spoke to the Red Tape Red Carpet (RTRC) update and 2023-24 work plan (ECDEV-02-23)
- 3.3 Wayne Coutinho, representing Korsiak Urban Planning, did not appear. (PL-40-23)

4. Consent Items:

4.1 Bell School Line speed limit review (TS-03-23)

Moved by Mayor Meed Ward

Direct the Director of Transportation Services to prepare for the approval of Council the necessary by-law amending Traffic By-law 86-2007 to allow for the installation of a 60km/h speed limit on Bell School Line as identified in Appendix A of transportation services department report TS-03-23.

CARRIED

4.2 Prospect Street renewal – Guelph Line to Cumberland Avenue cycling and safety enhancements (TS-13-23)

Moved by Mayor Meed Ward

Direct the Director of Transportation Services and Director of Engineering Services to proceed with the detailed design and construction work required to facilitate two through vehicular lanes, with a center left turn lane (left turn lanes at intersections), and on-road protected bike lanes on Prospect Street (Guelph Line to Cumberland Avenue).

CARRIED

5. Regular Items:

5.1 Free transit for seniors (TR-04-23)

Moved by Mayor Meed Ward

Authorize the Director of Transit to implement free transit for seniors all day, every day and free transit for youth, evenings (after 6 p.m.) and weekends starting August 1, 2023; and

Direct the Chief Financial Officer to incorporate the \$160,000 annualized revenue loss in the 2024 budget; and

Approve amending By-law 49-2023 attached as Appendix A to transit department report TR-04-23 to amend the Rates and Fees By-law 83-2022 to address fare changes for seniors and youth.

CARRIED

5.2 Red Tape Red Carpet (RTRC) update and 2023-24 work plan (ECDEV-02-23, SD-30-23)

Moved by Councillor Galbraith

Receive and file Burlington Economic Development report ECDEV-02-23 regarding Red Tape Red Carpet (RTRC) implementation update and 2023-24 work plan and associated appendices; and

Direct Executive Director of Burlington Economic Development, Executive Director Community Planning Regulation and Mobility and Executive Director Community Relations and Engagement to provide an update on draft RTRC 2023 recommendations at the September 12, 2023 Community Planning, Regulation & Mobility Committee Meeting; **and**

Direct the City Manager in response to the formal request by Landscape Ontario (as included in briefing note dated June 19, 2023 and submitted on behalf of professional landscape member businesses serving the City of Burlington) to proceed as follows:

ACTIONS:

- 1. Establish a Joint Working Group to review outstanding issues and continuous improvement opportunities related to all facets of the City of Burlington development application permitting process as it applies to professional landscaping services. In so doing, the City fully acknowledges the need for urgent stakeholder engagement with Landscape Ontario members as stated in the briefing note as follows *“The professional landscape business would like to work in collaboration with the City of Burlington to play key role in providing advice and feedback to Council”*;**
- 2. Confirm with Landscape Ontario the representation related to their member participation on the Working Group as well as City senior staff representation including but not limited to Community Planning, Engineering Services, Roads Parks and Forestry, Building Services, Burlington Digital Services and Community Relations and Engagement;**
- 3. Prepare a high-level workplan in conjunction with the Working Group including key objectives, meeting frequency (i.e. biweekly minimum) and format (i.e. virtual), reporting timelines**

inclusive of a final report target to Council from the City Manager by Q3 2023 (i.e. September 12, 2023 CPRM Committee). In addition to the final report, ongoing updates on the progress of the Working Group (i.e. quick wins) will be reported out publicly on a timely basis whenever possible in the weekly Council Information Package (CIP); and

Direct the City Manager to include the above noted action (1) as an additional priority workplan item in the RTRC Workplan/ Recommendations Dashboard. (SD-30-23)

CARRIED

Amendment:

Moved by Councillor Galbraith

Direct the City Manager in response to the formal request by Landscape Ontario (as included in briefing note dated June 19, 2023 and submitted on behalf of professional landscape member businesses serving the City of Burlington) to proceed as follows:

ACTIONS:

1. Establish a Joint Working Group to review outstanding issues and continuous improvement opportunities related to all facets of the City of Burlington development application permitting process as it applies to professional landscaping services. In so doing, the City fully acknowledges the need for urgent stakeholder engagement with Landscape Ontario members as stated in the briefing note as follows *“The professional landscape business would like to work in collaboration with the City of Burlington to play key role in providing advice and feedback to Council”*;
2. Confirm with Landscape Ontario the representation related to their member participation on the Working Group as well as City senior staff representation including but not limited to Community Planning, Engineering Services, Roads Parks and Forestry, Building Services, Burlington Digital Services and Community Relations and Engagement;
3. Prepare a high-level workplan in conjunction with the Working Group including key objectives, meeting frequency (i.e. biweekly minimum) and format (i.e. virtual), reporting timelines inclusive of a

final report target to Council from the City Manager by Q3 2023 (i.e. September 12, 2023 CPRM Committee). In addition to the final report, ongoing updates on the progress of the Working Group (i.e. quick wins) will be reported out publicly on a timely basis whenever possible in the weekly Council Information Package (CIP); and

Direct the City Manager to include the above noted action (1) as an additional priority workplan item in the RTRC Workplan/ Recommendations Dashboard. (SD-30-23)

CARRIED

5.3 Heritage Response to Bill 23 (PL-34-23)

Moved by Mayor Meed Ward

Endorse the proposed strategic actions outlined in community planning department report PL-34-23 to respond to the Bill 23 changes to the Ontario Heritage Act; and

Endorse the Engagement and Communication Plan as outlined in community planning department report PL-34-23, which includes consulting with all non-designated heritage property owners on the proposed strategic actions outlined in this report; and

Direct the Director of Community Planning to explore funding options to retain external consulting assistance to review and complete cultural heritage evaluation reports for a prioritized list of properties currently on the City's Cultural Heritage Register.

CARRIED

5.4 Major Transit Station Area (MTSA) update and Community Planning permit system exploration (PL-40-23)

Moved by Mayor Meed Ward

Direct the Director of Community Planning to prepare a draft Community Planning Permit By-law for consultation in the Fall of 2023 at the same time as the release of draft Official Plan policies; and

Direct the Director of Community Planning to prepare a scope change to the existing engagement with Dillon Consulting in the amount of \$120,000 to complete a CPP By-law for the MTSA's by the end of 2023; and

Receive the technical documents completed as of June 27, 2023 (Appendices B-H) as follows:

Major Transit Station Area (MTSA) Phase 2 Flood Hazard Assessment Burlington GO and Downtown (March 6, 2023), as prepared by WSP, and contained in Appendix B of community planning department report PL-40-23; and

Major Transit Station Areas Land Use Compatibility Study (May 2023), as prepared by Dillon Consulting, and contained in Appendix C of community planning department report PL-40-23; and

Flood Hazard and Scoped Stormwater Management Assessment, Aldershot GO Major Transit Station Area (June 5, 2023), as prepared by WSP, and contained in Appendix D of community planning department report PL-40-23; and

Flood Hazard and Scoped Stormwater Management Assessment, Appleby GO Major Transit Station Area (June 5, 2023), as prepared by WSP, and contained in Appendix E of community planning department report PL-40-23; and

Scoped Environmental Impact Study, Aldershot Mobility Hub (August 2022), as prepared by Dillon Consulting, and contained in Appendix F of community planning department report PL-40-23; and

Scoped Environmental Impact Study, Burlington Mobility Hub (August 2022), as prepared by Dillon Consulting, and contained in Appendix G of community planning department report PL-40-23; and

Scoped Environmental Impact Study, Appleby Mobility Hub (August 2022), as prepared by Dillon Consulting, and contained in Appendix H of community planning department report PL-40-23.

CARRIED

- 5.5 Burlington Official Plan, 2020 targeted realignment exercise – initial work plan (PL-45-23)

Moved by Mayor Meed Ward

Direct the Director of Community Planning to initiate the work plan for the Burlington Official Plan, 2020 Targeted Realignment exercise, as generally set out in section 3.0 and visually described in Appendix C to community planning department report PL-45-23; and

Direct the Director of Community Planning to develop a detailed terms of reference based on the key points of investigation as set out in section 3.0, item A in connection with item B, and further described in Appendix D to community planning department report PL-45-23; and

Direct the Director of Community Planning to develop an engagement plan for the Targeted Realignment of the BOP, 2020; and

Authorize the Director of Community Planning to develop the technical work and the engagement plan to an upset limit of \$175,000 as set out in the Financial Matters section of the report.

CARRIED

6. Confidential Items and Closed Session:

None

7. Rise and Report:

None

8. Procedural Motions:

None

9. Information Items:

Moved by Councillor Galbraith

Receive and file the following 7 items, having been given due consideration by the Community Planning, Regulation and Mobility Committee.

CARRIED

9.1 Delegation material from Jim Young, representing Burlington for Accessible Transit, regarding Free Transit for seniors (TR-04-23)

9.2 Delegation material from Joe Salemi, representing Landscape Ontario Horticultural Trades Association, regarding Red Tape Red Carpet (RTRC) update and 2023-24 work plan (ECDEV-02-23)

- 9.3 Correspondence from Bruce Hall and Brandon Simon representing The Planning Partnership regarding Major Transit Station Area (MTSA) update and Community Planning permit system exploration (PL-40-23)
- 9.4 Staff presentation regarding Red Tape Red Carpet (RTRC) update and 2023-24 work plan (ECDEV-02-23)
- 9.5 Staff presentation regarding Heritage Response to Bill 23 (PL-34-23)
- 9.6 Staff presentation regarding Major Transit Station Area (MTSA) update and Community Planning permit system exploration (PL-40-23)
- 9.7 Staff presentation regarding Burlington Official Plan, 2020 targeted realignment exercise - initial work plan (PL-45-23)

10. Staff Remarks:

11. Committee Remarks:

12. Adjournment:

11:13 a.m. (recessed), 11:20 a.m. (reconvened), 11:58 a.m. (recessed), 1:01 p.m. (reconvened)

Councillor Nisan was in attendance from 10 to 10:30 a.m.

Chair adjourned the meeting at 2:09 p.m.