



Environment, Infrastructure & Community Services Committee Meeting

Minutes

Date: June 1, 2023
Time: 9:30 am
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Rory Nisan, Lisa Kearns, Kelvin Galbraith, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Kwab Ako-Adjei, Joan Ford, Emilie Cote, Scott Hamilton, Allan Magi, Karen Roche, Blake Hurley, Enrico Scalera, Brynn Nheiley, Craig Kummer, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Suzanne Gillies (Clerk)

1. **Declarations of Interest:**

None

2. **Delegation(s):**

- 2.1 Michelle Brake representing Mind Your Plastic spoke regarding Motion Memo - sponsoring delegation to speak regarding use of plastics (EICS-C-02-23)
- 2.2 Tim Park, representing The Arts and Culture Council of Burlington spoke regarding Former Robert Bateman High School – communication and engagement update (RCC-10-23)
- 2.3 Jim Thomson spoke regarding Former Robert Bateman High School – communication and engagement update (RCC-10-23)
- 2.4 Daintry Klein representing Millcroft Greenspace Alliance spoke regarding Construction and Mobility Management Policy update (ES-03-23)

3. **Consent Items:**

- 3.1 Construction and Mobility Management Policy update (ES-05-23)

Moved by Councillor Sharman

Approve amending By-law 36-2023 a By-law to amend Municipal Consent By-law 65-2021, attached as Appendix B to engineering services department report ES-05-23; and

Approve the Municipal Consent Reserve Fund By-law 37-2023, attached as Appendix C to engineering services department report ES-05-23

CARRIED

3.2 Lansdown Park and Palmer Park renewal (ES-26-23)

Moved by Councillor Sharman

Approve the revised scope and increase in project budget for Lansdown Park and Palmer Park Tennis/ Pickleball Court reconstruction as outlined in engineering services department report ES-26-23; and

Approve the following revised total budgets:

-\$2.2 million for Lansdown Park (PR0232)

-\$150,000 for Palmer Park – Tennis/ Pickleball Courts (PR0227); and

Authorize the additional funding in the amount of \$340,000 from the Capital Purposes Reserve Fund.

CARRIED

3.3 Community gardens update (RCC-06-23)

Moved by Councillor Sharman

Receive and file recreation, community and culture department report RCC-06-23 regarding the Community Garden Program.

CARRIED

3.4 Public tree removal report – 603 Woodland Avenue (RPF-14-23)

Moved by Councillor Sharman

Approve the request by the applicant to remove (1) public tree in order to proceed with the proposed two-storey detached dwelling as outlined in roads, parks & forestry report RPF-14-23; and

Instruct the applicant, David Carrothers to provide compensation for the public tree removal by providing cash-in-lieu of replacement totaling \$1,000.00; and

Direct that a tree permit be obtained for the public tree removal and pay the associated tree permit fees as outlined in the City's Rates and Fees By-law; and

Direct that all associated costs with respect to the removal of the public tree (including stump removal) will be the responsibility of the applicant. The contractor hired to remove the trees will require approval by the Manager of Urban Forestry or designate.

CARRIED

3.5 Public Tree By-law amendment (RPF-06-23)

Moved by Councillor Sharman

Approve amending By-law 38-2023 in Appendix A to roads, parks & forestry department report RPF-06-23, a By-law to amend By-law 68-2013 Public Tree Bylaw.

CARRIED

3.6 Tree planting initiatives (RPF-05-23)

Moved by Councillor Sharman

Direct the Director of Roads, Parks, and Forestry to amend Bylaw 55-2020 Tree Planting Initiatives Reserve Fund By-law in consultation with Legal Services and Finance to enhance the useability of the Tree Planting Reserves by including funding for tree establishment and enhancement initiatives; and

Authorize the Manager of Urban Forestry to develop a Community Tree Planting Grant Application and process for community supported tree planting and canopy enhancement initiatives.

CARRIED

4. Regular Items:

- 4.1 Grading and Drainage Clearance Certificate By-law amendment (ES-03-23)

Moved by Councillor Stolte

Approve By-law 39-2023, attached as Appendix A of engineering services department report ES-03-23, a By-law to amend By-law 52-2018 Grading and Drainage Clearance Certificate providing revisions to definitions and policy to prohibit or regulate the placing or dumping of fill, removal of topsoil or fill, alteration of the grades and drainage of residential lands that contain ten (10) residential units or less.

CARRIED

- 4.2 Motion Memo - sponsoring delegation to speak regarding use of plastics (EICS-C-02-23)

Moved by Councillor Nisan

Receive the delegation from Michelle Break regarding plastic waste reduction in Burlington.

CARRIED

- 4.3 Halton Digital Access Strategy (EICS-09-23)

Moved by Mayor Meed Ward

1. Endorse the following actions:

- a. Adopt the business case in respect of the creation and operation of a Municipal Services Corporation (“**MSC**”) as described in environment, infrastructure and community services report EICS-09-23;
- b. Receive the results of public consultation in respect of the creation and operation of a MSC as described in environment, infrastructure and community services report EICS-09-23;
- c. Endorse the creation and operation of a MSC to be known as “Halton Digital Access Services Corporation” (“**HDASC**”) as described in environment, infrastructure and community services report EICS-09-23;

- d. Adopt the Transfer Policy as described in Attachment 1 to environment, infrastructure and community services environment, infrastructure and community services report EICS-09-23;
- e. Authorize the City Manager to act as an incorporator of HDASC;
- f. Approve the subscription for shares in the capital of HDASC by the City;
- g. Nominate and authorize the City Manager to be City's representative on the HDASC Board of Directors;
- h. Approve the City entering into the following agreements described in environment, infrastructure and community services report EICS-09-23 all with content satisfactory to the City Manager, and in form satisfactory to the Executive Director of Legal Services and Corporation Counsel:
 - i. Unanimous Shareholders Agreement;
 - ii. HDASC Municipal Pole License Agreement
 - iii. Any such related agreements, forms or other documents that the City Manager deems are reasonably required for the creation or operation of HDASC,
- i. Approve the City, as a shareholder of HDASC, to authorize HDASC to enter into, adopt or approve as the case may be the following all with content satisfactory to the City Manager, and in form satisfactory to the Executive Director of Legal Services and Corporation Counsel:
 - i. Unanimous Shareholders Agreement;
 - ii. HDASC Municipal Pole License Agreements;
 - iii. Loan Agreement and related ancillary documents;
 - iv. Any such related agreements, resolutions, by-laws, forms or other documents the City Manager deems are reasonably required for the creation or operation of HDASC,
- j. Authorize the City Manager, in his capacity as a director of HDASC, to execute any such agreements documents, or forms and to do such other things as are reasonably required as a director of HDASC;

k. Authorize the Mayor and City Clerk to execute agreements on behalf of the City including in its capacity as a shareholder of HDASC, and to sign such other documents, agreements or forms as are reasonably required of the City including in its capacity as shareholder for the creation and operation of HDASC; and

2. Direct the City Clerk to send a copy of environment, infrastructure and community services report EICS-09-23 to the Region of Halton and the Towns of Halton Hills, Milton and Oakville for their information.

CARRIED

4.4 Former Robert Bateman High School – communication and engagement update (RCC-10-23)

Moved by Councillor Sharman

Direct the Director of Corporate Communications and Engagement and the Director of Recreation, Community and Culture to execute the communications and engagement tactics included as Appendix A or recreation, community and culture department report RCC-10-23.

CARRIED

4.5 Private Tree By-law Program update (RPF-04-23)

Moved by Councillor Stolte

Receive and file the roads, parks and forestry department report RPF-04-23 which provides a program update with respect to the Private Tree By-Law and related activities.

CARRIED

4.6 Future vision of the Waterfront Centre (RCC-09-23)

Moved by Councillor Bentivegna

Direct the Executive Director of Environment, Infrastructure and Community Services to retain a consultant to provide options for the capital renewal and/or replacement of the outdoor amenities at the Waterfront; and

Authorize the Chief Financial Officer to transfer \$60,000 from the Waterfront Reserve Fund to fund the study as outlined in recreation, community and culture department report RCC-09-23.

CARRIED

4.7 Better Homes Burlington Program (EICS-04-23)

Moved by Mayor Meed Ward

Approve the establishment of the Better Homes Burlington Energy Retrofit Pilot Program to provide a maximum of twenty loans to Burlington homeowners who meet program eligibility criteria to support the implementation of air source heat pumps as outlined in environment, infrastructure and community services report EICS-04-23; and

Approve By-law No. 40-2023, being the Better Homes Burlington Energy Retrofit By-law, substantially in the form attached as Appendix A to environment, infrastructure and community services report EICS-04-23, in the form satisfactory to the Executive Director of Legal Services and Corporation Counsel, or designate; and

Authorize the Executive Director of Environment, Infrastructure and Community Services, or designate, to execute necessary agreements with each homeowner participating in the Better Homes Burlington Energy Retrofit Program, and any extension thereto, with content satisfactory to the Manager of Environmental Sustainability, or designate, and form satisfactory to the Executive Director of Legal Services and Corporation Counsel or designate; and

Direct the Executive Director of Environment, Infrastructure and Community Services to monitor and assess the results of the Better Homes Burlington pilot program and report back to council in one year with recommended next steps; **and**

Direct the Executive Director of Environment, Infrastructure and Community Service to provide to Council on June 13, 2023 options and related financial implications for an interest free loan or low interest loan for the Better Homes Burlington Home loan program, including potential implications for Budget 2024.

CARRIED

Amendment:

Moved by Councillor Nisan

Direct the Executive Director of Environment, Infrastructure and Community Service to provide to Council on June 13, 2023 options and related financial implications for an interest free loan or low interest loan for the Better Homes Burlington Home loan program, including potential implications for Budget 2024.

CARRIED

5. Confidential Items and Closed Session:

5.1 Confidential Bell Canada project update (ES-28-23)

Moved by Mayor Meed Ward

Instruct the Director of Engineering Services to proceed in accordance with the instructions sought in Confidential Engineering Report ES-28-23 with form satisfactory to the Executive Director of Legal Services and Corporation Counsel.

CARRIED

5.2 Confidential Attachment 2 to Halton Digital Access Strategy regarding a commercial report (EICS-09-23)

6. Rise and Report from Closed Session:

Committee did not proceed into closed session.

7. Procedural Motions:

None

8. Information Items:

Receive and file the following twelve items, having been given due consideration by the Environment, Infrastructure and Community Services Committee.

CARRIED

8.1 Delegation materials from Michelle Brake representing Mind Your Plastic regarding Motion Memo - sponsoring delegation to speak regarding use of plastics (EICS-C-02-23)

- 8.2 Correspondence from Amy Schnurr representing BurlingtonGreen regarding items: RCC-06-23, RPF-06-23, RPF-05-23. EICS-C-02-23, RPF-04-23 and EICS-04-23
- 8.3 Correspondence from Leslie Barbetta regarding Construction and Mobility Management Policy update (ES-05-23)
- 8.4 Correspondence from Leslie Barbetta regarding Construction and Mobility Management Policy update (ES-03-23)
- 8.5 Delegation materials from Daintry Klein representing Millcroft Greenspace Alliance regarding Construction and Mobility Management Policy update (ES-03-23)
- 8.6 Staff presentation regarding Former Robert Bateman High School – communication and engagement update (RCC-10-23)
- 8.7 Staff presentation regarding Private Tree By-law Program update (RPF-04-23)
- 8.8 Staff presentation regarding Future vision of the Waterfront Centre (RCC-09-23)
- 8.9 Correspondence from Gabriella Kalapos representing Clean Air Partnership regarding Better Homes Burlington Program (EICS-04-23)
- 8.10 Correspondence from Bryan Purcell representing The Atmospheric Fund regarding Better Homes Burlington Program (EICS-04-23)
- 8.11 Correspondence from Richard Koroscil representing the Bay Area Climate Change Council regarding Better Homes Burlington Program (EICS-04-23)
- 8.12 Staff presentation regarding Better Homes Burlington program (EICS-04-23)

9. Staff Remarks:

10. Committee Remarks:

11. Adjournment:

9:56 a.m. (recessed), 10:00 a.m. (reconvened), 11:00 a.m. (recessed), 11:07 a.m. (reconvened), 12:10 p.m. (recessed), 1:50 (reconvened), 2:49 p.m. (recessed), 2:54 p.m. (reconvened)

Chair adjourned the meeting at 3:44 p.m.