



Burlington Integrated Transportation Advisory Committee Meeting  
Agenda

**Date:** March 27, 2023  
**Time:** 7:00 pm  
**Location:** Virtual

Pages

**1. Land Acknowledgement:**

**2. Declarations of Interest:**

**3. Approval of Minutes:**

3.1 Approve the minutes from the meeting held February 27, 2023.

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**4. Delegation(s):**

**5. Regular Items:**

5.1 Election of Chair and Vice Chair

5.2 Transportation planning

5.3 Active transportation

5.4 Traffic operations and signals

5.5 Transit

**6. Other Business:**

**7. Adjournment:**



## Integrated Transportation Advisory Committee Meeting

### Minutes

Date: February 27, 2023  
Time: 7:00 pm  
Location: Virtual

**1. Members Present:**

Nick Morrison (Chair), Thomas Hayes, Ian Catton, Andrea Grebnec, Irene MacDonald, Alex Andrenkov

**2. Member Regrets:**

Jon Millman (BCC), Tim Park (SDC), Peter Buckley (BSAC)

**3. Others Present**

Councillor Shawna Stolte, Craig Kummer (Director of Transportation Services), Kaylan Edgecumbe (Manager of Integrated Mobility), Becky Ellis (Landscape Architect), Ryan Stoneman (Project Manager), Lisa Palermo (Clerk)

**4. Land Acknowledgement:**

**5. Declarations of Interest:**

None.

**6. Approval of Minutes:**

6.1 Minutes from the meeting held January 30, 2023, were approved.

**7. Delegation(s):**

**8. Regular Items:**

8.1 Election of Chair and Vice Chair

Deferred to the next meeting.

8.2 Staff updates:

a. Transportation planning

Kaylan provided an update:

- Transportation planning team has grown and increased capacity as of February 2023
- Continued processing of development applications – emphasis on meeting Bill 109 timelines
- Integrated Mobility Plan is nearing completion
  - Currently developing monitoring plan
  - Engineering is estimating capital costs for projects recommended through the IMP
  - Council Workshop planned for June 2023 with recommendation report coming to Council in September 2023
  - Staff will present the workshop material to ITAC after workshop
  - Opportunity for ITAC to delegate regarding the Plan in September

b. Active transportation

Kaylan provided an update:

- City staff continue to collaborate with Halton Region on the Dundas Street design in hopes safe cycling facilities can be accommodated.
- Construction of the Plains Road Protected Cycling Facilities will continue in 2023
- Staff are currently working with Engineering to design the Prospect Street Cycling Facilities
- In future, Burlington Cycling Committee member will be providing more detailed updates from BCC meetings

c. Traffic operations and signals

Craig provided an update:

- staff working on area wide decrease of speed limits to 40 km/h in subdivisions

- staff is obtaining data and establishing criteria to identify locations for automated speed enforcement

Members enquired about street calming initiatives and whether there was staff follow up. Staff do provide follow up reports to the ward councillors.

d. Transit

None.

8.3 Open streets proposal

Nick reviewed ITAC's open streets presentation (created by members in 2022). This research and information will assist the committee's 2023 workplan goal to work with city staff on next steps to create a downtown pedestrian precinct.

8.4 Downtown streetscape project

Becky Ellis and Ryan Stoneman provided information to the committee about the downtown streetscape project and civic square renewal

- early stages of this multi year, multi phased project. Details about engagement, design and construction tbd.
- project focuses on creating welcoming, safe and accessible pedestrian spaces
- civic square improvements to be accompanied by improvements on Locust and Brant streets.
- this project does not propose changes to the street lanes.

Members enquired about dedicated cycling lanes and parking. The Cycling Plan does not identify cycling facilities for this project, and changes (if any) to parking have not been not determined. Staff look forward to ITAC's feedback as the project progresses over the next year.

8.5 2023 work plan and budget

Nick, Alex, Andrea, Ian and Irene will connect in the next week to create a draft workplan for circulation to the rest of the committee for review and approval.

**9. Other Business:**

**10. Adjournment:**

The meeting was adjourned at 8:18 p.m.