



Burlington Integrated Transportation Advisory Committee Meeting  
Agenda

**Date:** February 27, 2023  
**Time:** 7:00 pm  
**Location:** Virtual

Pages

**1. Land Acknowledgement:**

**2. Declarations of Interest:**

**3. Approval of Minutes:**

3.1 Approve minutes from the meeting held January 30, 2023.

1 - 4

**4. Delegation(s):**

**5. Regular Items:**

5.1 Election of Chair and Vice Chair

5.2 Staff updates:

- a. Transportation planning
- b. Active transportation
- c. Traffic operations and signals
- d. Transit

5.3 Open streets proposal

5.4 Downtown streetscape project

5.5 2023 work plan and budget

**6. Other Business:**

**7. Adjournment:**



## **Integrated Transportation Advisory Committee Meeting**

### **Minutes**

Date: January 30, 2023

Time: 7:00 pm

Location: Virtual

Others Present: Lisa Palermo

#### **1. Members Present:**

Nick Morrison (Chair), Tim Park, Briana Petersen, Alexander Andrenkov, Jon Millman

#### **2. Member Regrets:**

Peter Buckley

#### **3. Others Present:**

Councillor Shawna Stolte, Jeff Black (Manager of Traffic Operations & Signals), Kaylan Edgecumbe (Manager of Integrated Mobility), Stephanie Fountain (Transportation Planning Technologist), Dawn Jarvis (Manager of Transit Planning and Business Services), Lisa Palermo (Clerk)

#### **4. Land Acknowledgement:**

The Chair read the land acknowledgement.

#### **5. Declarations of Interest:**

None

#### **6. Approval of Minutes:**

6.1 Minutes from the meeting held June 27, 2022, were approved.

#### **7. Delegation(s):**

None.

#### **8. Regular Items:**

8.1 Election of Chair and Vice Chair

Deferred to next meeting.

## 8.2 Staff Updates:

### a. Transportation planning

Kaylan provided an update:

- Introduced Stephanie Fountain, Transportation Planning Technologists who will attend as the staff representative at future meetings.
- The Integrated Mobility implementation plan is targeted for completion and presentation to council in June.
- Transportation planning staff is working with staff in planning and other departments to manage the impacts of Bill 109 (More Homes for Everyone Act). Staff are working to find a more streamlined approach to providing comments to development applications to meet tighter deadlines imposed by the Act. The tight deadlines remove the opportunity for staff to work with developers towards solutions.

### b. Active transportation

Kaylan provided an update:

- Rural Active Transportation Strategy has been completed. Will be included in the Integrated Mobility Plan;
- Plains Road protected cycling facilities project scheduled for completed in Q2;
- Next major cycling project – Protected cycling facilities on Prospect Street. Staff currently reviewing drawings;
- Staff will be providing more bike parking at Beachway. Working with Burlington Green on locations for new bike racks and a bike repair station.
- Bike month planning for June will resume this year.
- Burlington has been approved for a Federal grant - active transportation is a component of the funding. More details to come

### c. Traffic operations and signals

Jeff provided an update:

- Transit signal priority program is underway. Vendor demos have been scheduled. More details to come.
- signals that give pedestrians a head start to cross at intersections is being initiated in the downtown. Staff determining best fit for future signals as they continue to be rolled out where appropriate.

d. Transit

Dawn Jarvis provided an update:

- Metrolinx now accepting credit card taps on buses. Debit to be accepted later in the year. (Q2/Q3)
- Staff working on an 'on demand' program to allow riders to create a virtual bus stop through the use of an App where no standard route exists. Road tests to commence soon with a focus on employment areas prior to moving to other areas of the city.

8.3 Roundtable Updates:

a. Burlington Accessibility Advisory Committee (BAAC)

None

b. Burlington Seniors' Advisory Committee (BSAC)

None

c. Burlington Cycling Advisory Committee

None

d. Burlington Sustainable Development Advisory Committee (SDC)

Tim provided an update:

- The SDC committee is gathering their thoughts on how to participate and provide comments for development applications. With timelines shortened, the committee will need to streamline comments and focus on key points.

8.4 ITAC 2023 work plan and budget

Discussion deferred to next meeting.

**9. Other Business:**

ITAC members are interested in resurrecting the draft proposal regarding pedestrian only streets in the downtown. It is suggested that the committee connect with the Parks and Open Space Maintenance team who are currently working on a downtown streetscape project. Nick will recirculate the draft proposal to members for review. Next meeting to continue the conversation about the pedestrianization of Brant Street.

**10. Adjournment:**

Chair adjourned the meeting at 7:55 p.m.