



Corporate Services, Strategy, Risk and Accountability Budget Committee Meeting

Minutes

Date: February 6, 2023
Time: 9:30 am
Location: Hybrid meeting- virtual and Council Chambers, City Hall

Members Present: Lisa Kearns (Chair), Kelvin Galbraith (Vice Chair), Rory Nisan, Shawna Stolte, Paul Sharman, Angelo Bentivegna, Mayor Marianne Meed Ward

Staff Present: Tim Commisso, Brynn Nheiley, Kwab Ako-Adjei, Nick Anastasopoulos, Joan Ford, Sheila Jones, Chad MacDonald, Allan Magi, Karen Roche, Enrico Scalera, Nancy Shea-Nicol, Emilie Cote, David Thompson (Audio/Video Specialist), Richard Bellemare (Audio/Video Specialist), Samantha Yew

1. **Declarations of Interest:**

None

2. **Delegation(s):**

2.1 John MacDiarmid, representing Safe Streets Halton, spoke regarding 2023 budget review and approval

2.2 David Hutton, representing Aldershot Dog Owners, spoke regarding 2023 budget review and approval

3. **Consent Items:**

None

4. **Regular Items:**

Item 4.2 was added to the agenda on a two-thirds vote and considered as item 4.1.r Event support (18).

4.1 2023 budget review and approval (F-01-23-1)

Moved by Councillor Sharman

Approve the 2023 Operating Budget including any budget amendments approved by the Corporate Services, Strategy, Risk and Accountability Committee to be applied against the proposed net tax levy amount of \$219,206,545; and

CARRIED

Moved by Councillor Sharman

Approve the 2023 Capital Budget for the City of Burlington, with a gross amount of \$72,572,264 with a debenture requirement of \$5,500,000, and the 2024-2032 capital forecast with a gross amount of \$805,460,537 with a debenture requirement of \$35,725,000 as outlined in report F-01-23-1 and as amended by the Corporate Services, Strategy, Risk & Accountability Committee; and

CARRIED

Moved by Councillor Sharman

Approve that if the actual net assessment growth is different than the estimated 0.60%, any increase in tax dollars generated from the City portion of assessment growth from the previous year be transferred to the Tax Rate Stabilization Reserve Fund or any decrease in tax dollars generated from the City portion of assessment growth from the previous year be funded from the Tax Rate Stabilization Reserve Fund; and

Administer the debenture in the amount of \$5,500,000 in 2023 as tax supported debt; and

Declare that, in accordance with sis. 5(1)5 of the *Development Charges Act, 1997* and s. 5 of Ontario Regulation 82/98, it is Council's clear intention that the excess capacity provided by the above-referenced works will be paid for by future development charges.

CARRIED

a. Beachway Parking (1)

Moved by Mayor Meed Ward

Direct the Director of Transportation to retain the 10 free parking passes at Burlington Beachway Park based on Option A **for 2023 and 2024**, resulting in a budget increase of \$84,600

CARRIED

Moved by Mayor Meed Ward

Direct the Director of Transportation to work with staff and develop a program that verifies addresses to confirm that those using the exemptions are Halton residents; and

Direct the Chief Financial Officer to establish a Beachway Parking Reserve Fund to be funded from 100% of the remaining parking revenues, net of operating expenses collected at Beachway Park. This reserve fund shall be used to fund future **operating and capital** requirements at **the Burlington Beach Regional Waterfront Park** including but not limited to park improvements, active transportation infrastructure, existing and additional parking improvements. This would result in an **operating** budget impact of \$85,400; and

Direct the City Manager in consultation with the Mayor, Ward 1 Councillor and Deputy Mayor for Community and Recreation Services to liaise with Halton Region staff on options to temporarily use vacant land in the vicinity of the park owned by the Region of Halton for overflow parking; and

Direct CFO to annually review and report back on a process to review specified non-obligatory reserve funds.

CARRIED

Amendment:

Moved by Councillor Sharman

Add "for 2023 and 2024" to the first operative clause after "based on Option A"

CARRIED

Amendment:

Moved by Mayor Meed Ward

Add "operating and" to the third operative clause after "used to fund future";

Replace "the park" with "the Burlington Beach Regional Waterfront Park" in the third operative clause;

Add "operating" to the third operative clause before "budget impact of \$85,400"; and

Add "Direct CFO to annually review and report back on a process to review specified non-obligatory reserve funds annually".

CARRIED

- b. Contractual compensation & market competitiveness (2)

Moved by Councillor Bentivegna

Reduce funding in the 2023 Budget from \$4,700,000 to \$3,700,000 and Defer the balance of funding for consideration in the 2024 Budget (\$1,000,000). This would increase the 2024 multi-year simulation by \$1,000,000.

LOST

- c. Inflation (3)

This item was withdrawn by Councillor Bentivegna.

- d. Additional preventative maintenance at community facilities (4)

Moved by Councillor Bentivegna

Remove additional funding for additional preventative maintenance at community facilities of \$100,000 from the 2023 Budget.

LOST

- e. Human capital investments stabilizing operations (5)

Moved by Councillor Bentivegna

Remove 1 Human Resources representative resulting in a budget reduction of \$131,748 & 1 full time employee; and

Defer 1 Lead/Hand Operation Coordinator resulting in a budget reduction of \$106,506 & 1 full time employee for consideration in

the 2024 Budget. This would increase the 2024 multi-year simulation by \$106,506.

LOST

f. Station #8 Firefighters (6)

Moved by Councillor Bentivegna

Defer 2 Firefighter positions resulting in a budget reduction of \$314,100 & 2 full time employee for consideration in the 2024 Budget. This increases the 2024 multi-year simulation by \$314,100. My proposal is to fund 2 Firefighters in 2023, 2024, 2025, 2026 to reach the required compliment of 20 Firefighters

LOST

g. New By-law Compliance Department (7)

Moved by Councillor Nisan

Remove Communications Advisor role from the proposed key investment, saving \$118,704. Request communications department to make request for additional resource in 2024 budget if required.

LOST

Moved by Councillor Bentivegna

Remove the following 4 positions for a total 2023 Budget reduction of \$489,318

- 1 Supervisor of Enforcement Policy & Administration (\$132,248)
- 2 Customer Experience Representatives (\$171,746)
- 1 Solicitor (\$185,324) and defer these 4 positions for consideration in the 2024 Budget. This would increase the 2024 multi-year simulation by \$489,318.

LOST

h. Home energy retrofit (8)

Moved by Councillor Bentivegna

Remove the project and eliminate the one-time funding of \$120,945 and 1.0 contract staff.

LOST

- i. Agencies, Boards and Commissions (ABC) and Joint Venture (JV) accountability framework review (9)

Moved by Councillor Bentivegna

Remove the project and eliminate the one-time funding of \$200,000.

LOST

- j. Coyote strategy response (10)

Moved by Councillor Bentivegna

Remove the project and eliminate the one-time funding of \$200,000. Consider on-going funding for 2024 budget.

LOST

- k. Burlington lands partnership - housing strategy and implementation (11)

Moved by Councillor Bentivegna

Remove the project and eliminate the one-time funding of \$200,000. Consider on-going funding for 2024 budget.

LOST

- l. Additional resource - mayor's office (12)

Moved by Councillor Bentivegna

Remove the 1 Policy and Research Specialist position in the mayor's office resulting in a budget reduction of \$107,486 & 1 full time employee.

LOST

Moved by Councillor Sharman

Approve operating budget funding and defer to City Manager for options and recommendations by Q2 2023 on how to proceed.

CARRIED

- m. Support for Parks Capital Program staffing (13)

Moved by Councillor Bentivegna

Remove the item from the 2023 budget (expenses of \$216,548) including the offsetting recovery from the city's capital program (revenues of \$216,548) and 2 full time employees; and

Defer these 2 positions for consideration in the 2024 budget without funding from the city's capital program. This would increase the 2024 multi-year simulation by \$216,548

LOST

- n. Free transit for youth (14)

Moved by Councillor Nisan

Direct the Director of Transit to implement free transit for youth (ages 13-19 on weekends and evenings with a budget impact of \$84,000 (revenue loss).

CARRIED

- o. Open Streets Initiatives (15)

This item was reconsidered on a two-thirds vote after item 18.

Moved by Councillor Nisan

Add operational funding of \$100,000 to the 2023 budget for Open Streets Initiatives and events, including \$15,000 for Canada Day on Brant Street from Lakeshore Road to Caroline Avenue and appropriate funding for the Appleby Line Street Festival, for 2023 subject to further consideration by recreation, community and culture strategy work for future years; and

Direct the Director of Recreation, Community and Culture and Director of Transportation to collaborate with the Community Development/Neighbourhood Capacity Building Strategy for community events to develop a program that would identify specific

closure times (eg weekends) and mitigate conflicts with residential and emergency access.

CARRIED

p. Innovation and Transformation Fund (16)

Moved by Councillor Sharman

Establish an Innovation & Transformation Fund by adding \$1 million to the 2023 Budget. The objective would be to accelerate achievement of corporate strategic objectives and embed process improvement and related technology integration solutions/practices and learning into the fabric of the organization; and

Direct the City Manager and Chief Financial Officer to report back on the governance structure to administer the allocation of funds based on to be established criteria, a reserve fund by-law, and any other matters related to accelerating achievement of corporate strategic objectives by Q2 2023.

CARRIED

q. Active Transportation Funding (17)

Moved by Councillor Nisan

Add ongoing funding of **\$500,000** to the 2023 budget for future active transportation capital initiatives related to the endorsed Cycling Master Plan, to fund future initiatives in accordance with the eventual Integrated Mobility Plan and direct the Chief Financial Officer to develop a reserve fund by-law for this purpose.

CARRIED

Amendment:

Moved by Councillor Kearns

Change funding amount from \$1.0M to \$500,000.

CARRIED

r. Event support (18)

This item was withdrawn by Councillor Nisan.

- s. Reduction to overall tax increase (19)

This item was withdrawn by Councillor Bentivegna.

- 4.2 Motion memorandum regarding 2023 budget review and approval (F-01-23-1)

Item 4.2 was added to the agenda on a two-thirds vote and considered as item 4.1.r Event support (18).

5. Confidential Items and Closed Session:

Moved by Councillor Sharman

Proceed into closed session at 3:04 p.m. in accordance with the following provision under the Municipal Act:

Pursuant to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

- 5.1 Confidential legal services department memo regarding contingency reserve fund projections (L-13-23)

6. Rise and Report:

Moved by Mayor Meed Ward

Receive and file confidential legal services department memo regarding contingency reserve fund projections (L-13-23)

CARRIED

7. Procedural Motions:

- 7.1 Motion to waive the rules

Moved by Councillor Nisan

Waive section 36.2 of Procedure By-law 31-2021, as amended, to add item 4.2 Motion memorandum regarding 2023 budget review and approval (F-01-23-1) to the agenda.

CARRIED

7.2 Motion to defer

Moved by Councillor Kearns

Defer consideration of item 4.1.h Home Energy Retrofit (8) to after consideration of item 19.

CARRIED

7.3 Motion to reconsider

Moved by Mayor Meed Ward

Reconsider item 4.1.o Open Streets Initiatives (15).

CARRIED

8. Information Items:

Moved by Councillor Stolte

Receive and file the following two items, having been given due consideration by the Corporate Services, Strategy, Risk and Accountability Budget Committee.

CARRIED

8.1 Delegation material from John MacDiarmid, representing Safe Streets Halton, regarding 2023 budget review and approval (F-01-23-1)

8.2 Delegation material from David Hutton, representing Aldershot Dog Owners, regarding 2023 budget review and approval (F-01-23-1)

9. Staff Remarks:

10. Committee Remarks:

11. Adjournment:

11:05 a.m. (recessed), 11:15 a.m. (reconvened), 12:04 p.m. (recessed), 1:02 p.m. (reconvened), 2:24 p.m. (recessed), 2:30 p.m. (reconvened), 3:04 p.m. (closed), 3:38 p.m. (public), 4:02 p.m. (recessed), 5:33 p.m. (reconvened), 7:05 p.m. (recessed), 7:11 p.m. (reconvened)

Councillor Nisan was in attendance until 3 p.m., returning at 3:39 p.m.

Councillor Stolte was in attendance until 3:36 p.m., returning at 5:33 p.m.

Councillor Galbraith was in attendance until 8:02 p.m.

Chair adjourned the meeting at 9:26 p.m.