



Environment, Infrastructure and Community Services Committee Meeting
Agenda

Date: July 7, 2022
Time: 9:30 a.m. and/or reconvening at 6:30 p.m. if required
Location: Hybrid meeting- virtual and Council Chambers, City Hall
Contact: Committee Clerk, Suzanne.Gillies@burlington.ca, 905-335-7600, x 7862

1. Declarations of Interest:

2. Delegation(s):

Standing committee and City Council meetings are held using a hybrid model, allowing members of Council, city staff and the public the option of participating remotely or in-person at city hall, 426 Brant St.

Requests to delegate to this hybrid meeting can be made by completing the online delegation registration form at www.burlington.ca/delegate, by submitting a written request by email to the Office of the City Clerk at clerks@burlington.ca or by phoning 905-335-7600, ext. 7481 by noon the business day before the meeting is to be held. It is recommended that virtual delegates include their intended remarks, which will be circulated to all members in advance, as a backup to any disruptions in technology issues that may occur.

If you do not wish to delegate, but would like to submit correspondence, please email your comments to clerks@burlington.ca. Any delegation notes and comments will be circulated to members in advance of the meeting and will be attached to the minutes, forming part of the public record.

3. Consent Items:

Reports of a routine nature, which are not expected to require discussion and/or debate. Staff may not be in attendance to respond to queries on items contained in the Consent Agenda.

3.1. Single source report – road patrol software (RPF-15-22)

Approve extending the single source agreement with Burnside Mobile for two years with annual subscription costs of \$27,850.00 inclusive of HST for 2023, and \$27,100.00 including HST for 2024, bringing the total cost spent under the duration of this contract to \$151,148.24 including HST as outlined in roads, parks and forestry department report RPF-15-22.

3.2. Single source report – Two-way radios (RPF-21-22)

Approve the single source purchase of two-way radios from Motorola Solutions, including in-cab vehicle radios and handheld two-way radios on an ongoing basis, with a 2022 upset purchase price of \$400,000 (including net HST) as outlined in roads, parks and forestry department report RPF-21-22; and

Approve the standardization of Motorola Solutions for two-way radios to align with Halton Regional Police Services (HRPS) radio system standard until a competitive procurement process is required by HRPS.

3.3. Public tree removal report – 2243-269 Fairview St & 864 Drury Lane – Phase 1 (535-001-20) (RPF-17-22)

Approve the request by the applicant to remove (5) public trees in order to proceed with the proposed site plan application file no. 535-001-20 as outlined in roads, parks & forestry department report RPF-17-22; and

Instruct the applicant, Thomas Maxwell (Multiplex Construction Canada Ltd) on behalf of Fairview Limited Partnership c/o OZ Drewniak, CLV Group Inc., to provide replacement tree compensation for the public tree removals totaling \$11,000; and

Direct that a tree permit be obtained for the public tree removals and pay the associated tree permit fees as outlined in the City's Rates and Fees By-law; and

Direct that all associated costs with respect to the removal of the public trees (including stump removal) will be the responsibility of the applicant. The contractor hired to remove the trees will require approval by the Manager of Urban Forestry or designate.

3.4. Public tree removal report – 31, 33 & 35 Fairwood Pl. W (RPF-20-22)

Approve the request by the applicant to remove three (3) public trees in order to proceed with the proposed development of new single-family dwellings at 31, 33 & 35 Fairwood Pl. W. as outlined in roads, parks and forestry department report RPF-20-22; and

Instruct the applicant, John Nesbitt (Country Green Homes Inc.) on behalf of O'Malley Enterprises Limited, to provide compensation for the public tree removals by providing cash-in-lieu of replacement totaling \$7,000.00; and

Direct that a tree permit be obtained for the public tree removals and pay the associated tree permit fees as outlined in the City's Rates and Fees By-law; and

Direct that all associated costs with respect to the removal of the public trees (including stump removal) will be the responsibility of the applicant. The contractor hired to remove the trees will require approval by the Manager of Urban Forestry or designate.

3.5. Public tree removal report 2082 James St (535-007-20) (RPF-18-22)

Approve the request by the applicant to remove 34 public trees in order to proceed with the proposed site plan application file no. 535-007-20 as outlined in roads, parks & forestry department report RPF-18-22 and associated appendices; and

Instruct the applicant, Helen Xie on behalf of Mattamy James Street GP Inc., to provide compensation for the public tree removals by planting public trees in accordance with the overall streetscape design for the site plan application, and by providing replacement tree compensation fees totaling \$20,000 for those remaining trees that could not be planted due to space limitations; and

Direct that a tree permit be obtained for the public tree removals and pay the associated tree permit fees as outlined in the City's Rates and Fees By-law; and

Direct that all associated costs with respect to the removal of the public trees (including stump removal) will be the responsibility of the applicant. The contractor hired to remove the trees will require approval by the Manager of Urban Forestry or designate.

3.6. Improving pedestrian linkages to schools during the winter season – disposition of staff directions SD-27-21 and SD-28-21 (RPF-19-22)

Receive and file roads, parks and forestry department report RPF-19-22 regarding improving pedestrian linkages to schools during the winter season and disposition of related staff directions; and

Authorize the Mayor and City Clerk to execute the winter maintenance agreement with the Halton District School Board for winter maintenance of pathways on school property, with the content satisfactory to the Director of Roads, Parks and Forestry and in a form satisfactory to the Executive Director of Legal Services and Corporation Council; and

Authorize the Mayor and City Clerk to execute the winter maintenance agreement with the Halton Catholic District School Board for winter maintenance of pathways on school property, with the content satisfactory to the Director of Roads, Parks and Forestry and in a form satisfactory to the Executive Director of Legal Services and Corporation Council.

3.7. Contract award for Central Park leash free area construction (ES-33-22)

Award the tender for contract ES-22-29 Central Park leash free area construction to Oakridge Group Inc. for \$142,052.87 including HST; and

Authorize the Manager of Procurement Services to issue an internal purchase order; and

Authorize the Mayor and City Clerk to sign any required agreements with the bidder named above, subject to the satisfaction of the Executive Director of Legal Services and Corporation Counsel; and

Approve the total cost of \$155,000 (Net HST) to be charged to Capital Order PD0236 and funded as outlined in the financial matters section of engineering services department report ES-33-22 and authorize \$35,000 of additional funding from the Capital Purposes Reserve Fund to support the Central Park Leash Free Area Construction.

4. Regular Items:

4.1. Park Dedication Bylaw Amendment (ES-06-22)

Receive and file Appendix A to engineering services department report ES-06-22, Parkland Dedication Bylaw review, background report; and

Approve amendments to Residential Parkland Dedication Bylaw 57-2005 attached as Appendix B to engineering services department report ES-06-22; and,

Direct the Director of Engineering Services to review the inclusion of Privately-Owned Public Spaces (POPS) as part of the Park Dedication Bylaw and report back to Council in 2024 as part of the comprehensive Parkland Dedication Bylaw and Policy update.

4.2. Climate Resilient Burlington: A plan for adapting to our warmer, wetter and wilder weather (EICS-12-22)

Note: Appendix A can be accessed on the online calendar at burlington.ca/calendar

Approve environment, infrastructure and community services department report EICS-12-22 regarding Climate Resilient Burlington: A plan for adapting to our warmer, wetter and wilder weather as presented in Appendix A.

4.3. Municipal Accommodation Tax (MAT) (RCC-12-22)

Approve the implementation of a Municipal Accommodation Tax at a rate of 4% effective October 1, 2022 as outlined in recreation, community and culture department report RCC-12-22; and

Approve the Municipal Accommodation Tax (MAT) bylaw XX-2022 substantially in the form attached as Appendix A to recreation, community and culture department report RCC-12-22 and in a form satisfactory to the Executive Director of Legal Services and Corporation Counsel; and

Approve Option 3 as outlined in recreation, community and culture department report RCC-12-22 to implement and direct funds; and

Approve the City MAT Reserve Fund bylaw XX-2022 for the City portion of Municipal Accommodation Tax substantially in the form attached as Appendix B to recreation, community and culture department report RCC-12-22 and in a form satisfactory to the Executive Director of Legal Services and Corporation Counsel; and

Approve the Tourism MAT Reserve Fund bylaw XX-2022 for the Tourism portion of Municipal Accommodation Tax substantially in the form attached as Appendix C to recreation, community and culture department report RCC-12-22 and in a form satisfactory to the Executive Director of Legal Services and Corporation Counsel; and

Approve the single source engagement for collection of the Municipal Accommodation Tax to Ontario Restaurant Hotel & Motel Association (ORHMA) for the duration of the contract, including any city approved extensions or amendments; and

Authorize the Director of Recreation Community and Culture to enter into an agreement, subject to the satisfaction of the Chief Financial Officer and the Executive Director of Legal Services and Corporation Counsel, with the Ontario Restaurant Hotel & Motel Association (ORHMA) for the collection of the Municipal Accommodation Tax.

4.4. Storm Sewer Discharge By-law Amendment (ES-10-22)

Approve By-law XX-2022 attached as Appendix A to engineering services report ES-10-22, providing revisions to definitions and policy, new discharge parameters and a new discharge permit process; and

Rescind Storm Sewer Discharge By-law 86-2002; and

Approve By-law XX-2022 attached as Appendix B to amend the Rates & Fees By-law 61-2021 to include the permit application fees as detailed in the financial matters section of engineering services department report ES-10-22.

5. Confidential Items:

Confidential reports may require a closed meeting in accordance with the Municipal Act, 2001. Meeting attendees may be required to leave during the discussion.

6. Procedural Motions:

7. Information Items:

8. Staff Remarks:

9. Committee Remarks:

10. Adjournment: