



**Planning Application submitted by:**

WEBB Planning Consultants

**Site Address - Ward 5**

5209 Stonehaven Drive

**Planner on File**

**Name:** Alicia West

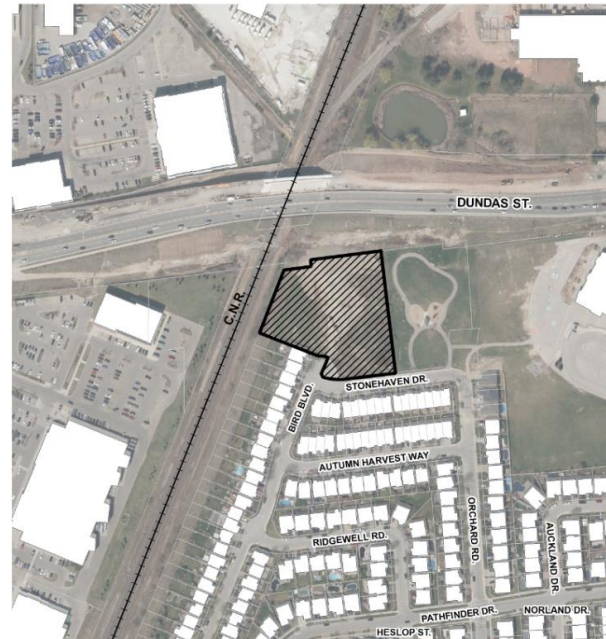
**Mailing Address:** 426 Brant St., Burlington, ON L7R 3Z6

**Email:** Alicia.west@burlington.ca

**Phone:** 905-335-7600, ext. 7504

**File:** 510-02/24

**[burlington.ca/stonehavensubdivision](http://burlington.ca/stonehavensubdivision)**



**What is Proposed?**

WEBB Planning Consultants has made an application on behalf of Basingstoke Enterprises Limited, to facilitate a plan of subdivision to accommodate 10 single detached dwellings, eight street townhomes and a private road. The subdivision will look to create 12 lots/blocks.

No changes to the Official Plan or Zoning By-law are proposed.

**Statutory Public Meeting Information**

You are invited to attend a Public Meeting to consider the recommendation report concerning the above-mentioned applications.

City staff have reviewed the application along with the comments from the public and technical agencies received to date. Staff will be providing a recommendation on the draft plan of subdivision to the City's Committee of the Whole.

This meeting will be held using a hybrid model, allowing members of Council, City staff and the public the option of participating remotely or in person at Burlington City Hall, 426 Brant St. This meeting will take place on:

**Meeting Date – November 5, 2024**

**Time:** 9:30 a.m.

**Location:** Virtual Meeting held in hybrid model  
(See next page for Access Instructions)

## Options for Participating in the Statutory Public Meeting

### How to Obtain the Staff Report:

The staff recommendation report which contains a discussion and review of the application, will be available for public review on Friday, October 25, 2024. The purpose of the report is to update all members of Council about the development proposal and provide a recommendation to Council on the application. The report will be available on the City's website at [www.burlington.ca/calendar](http://www.burlington.ca/calendar) by searching for the meeting date for the Committee of the Whole. If you require a hard copy of the report, please email the Legislative Services at [clerks@burlington.ca](mailto:clerks@burlington.ca) to arrange pick-up.

### Speaking at the Statutory Public Meeting as a Delegation:

To speak at the Public Meeting, there are two options:

1. Pre-register to speak by noon the Friday before the meeting is to be held. You can pre-register in one of the following ways:
  - a. complete the online delegation request form at [www.burlington.ca/delegation](http://www.burlington.ca/delegation);
  - b. submit a written request by email to Legislative Services at [clerks@burlington.ca](mailto:clerks@burlington.ca), or
  - c. phone 905-335-7600, ext. 7481.
2. Register during the Public Meeting.
  - a. If you are attending the meeting virtually, you can register to speak by emailing [clerks@burlington.ca](mailto:clerks@burlington.ca), as noted in the ticker tape that will be scrolling along the bottom of the live stream webcast of the meeting with registration information.
  - b. If you are attending the meeting in person, you can register to speak during the meeting by following instructions provided at the meeting.

Speakers are limited to a maximum of 10 minutes each and are webcasted online. If you have presentation materials, they must be submitted to Legislative Services no later than noon, the Friday before the meeting to allow for their distribution and review by all members of the Committee. Please note the content of all submissions is considered public and will be posted to the City's website.

### To Watch the Public Meeting Online:

Visit the City's website at [www.burlington.ca/calendar](http://www.burlington.ca/calendar) by searching for the meeting date for the Committee of the Whole and clicking the 'Watch Video' link.

## Looking for more information?

You can access the City of Burlington's website for more information about the application. The application has its own webpage which contains additional material, including supporting studies that have been submitted by the applicant. This webpage will be updated throughout the process.

To access the webpage for this application please go to:

**[burlington.ca/stonehaventsubdivision](http://burlington.ca/stonehaventsubdivision)**

To learn more about the planning process visit:

**[burlington.ca/planningprocess](http://burlington.ca/planningprocess)**

If you wish to be notified of the decision on the proposed Draft Plan of Subdivision, you must make a written request to Jo-Anne Rudy, Committee Clerk, City of Burlington, City Hall, 426 Brant Street, P.O. Box 5013, Burlington, Ontario, L7R 3Z6.

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**The Official Plan** is the City's blueprint for the future. It includes policies to guide planning decisions made by the City. The Official Plan must be consistent with provincial and regional plans and policies.

Learn more at **[burlington.ca/newop](http://burlington.ca/newop)**

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**The Zoning By-law** contains specific rules about how each property should develop and includes details like permitted uses, maximum heights, building setbacks, and lot coverage, etc.

Learn more at **[burlington.ca/zoning](http://burlington.ca/zoning)**

**Legal Notices:** Personal information is collected under the authority of the Planning Act, R.S.O. 1990, c. P. 13 and may be contained in an Appendix of a staff report, published in the meeting agenda, delegation list and/or the minutes of the public meeting and made part of the public record.

The City collects this information in order to make informed decisions on the relevant issues and to notify interested parties of Council's decisions. It may also be used to serve notice of an Ontario Land Tribunal Hearing. Names and addresses contained in submitted letters and other information will be available to the public unless the individual expressly requests the City to remove their personal information. The disclosure of this information is governed by the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M. 56.

If a specified person or public body as defined under the Planning Act or the registered owner of any land to which the plan or by-law would apply would otherwise have an ability to appeal the decision of the Council of the City of Burlington to the Ontario Land Tribunal, but the specified person or public body as defined under the Planning Act or the registered owner of any land to which the plan or by-law would apply does not make oral submissions at a public meeting or make written submissions to the City of Burlington before the proposed draft plan of subdivision is approved, the specified person or public body as defined under the Planning Act or the registered owner of any land to which the plan would apply is not entitled to appeal the decision to draft approve the plan of subdivision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of Burlington before the draft plan of subdivision is adopted and/or the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Sketch No. 1  
CONCEPT PLAN



Application for a plan of subdivision and associated rezoning for the development of 10 detached dwellings and 8 street townhouses.

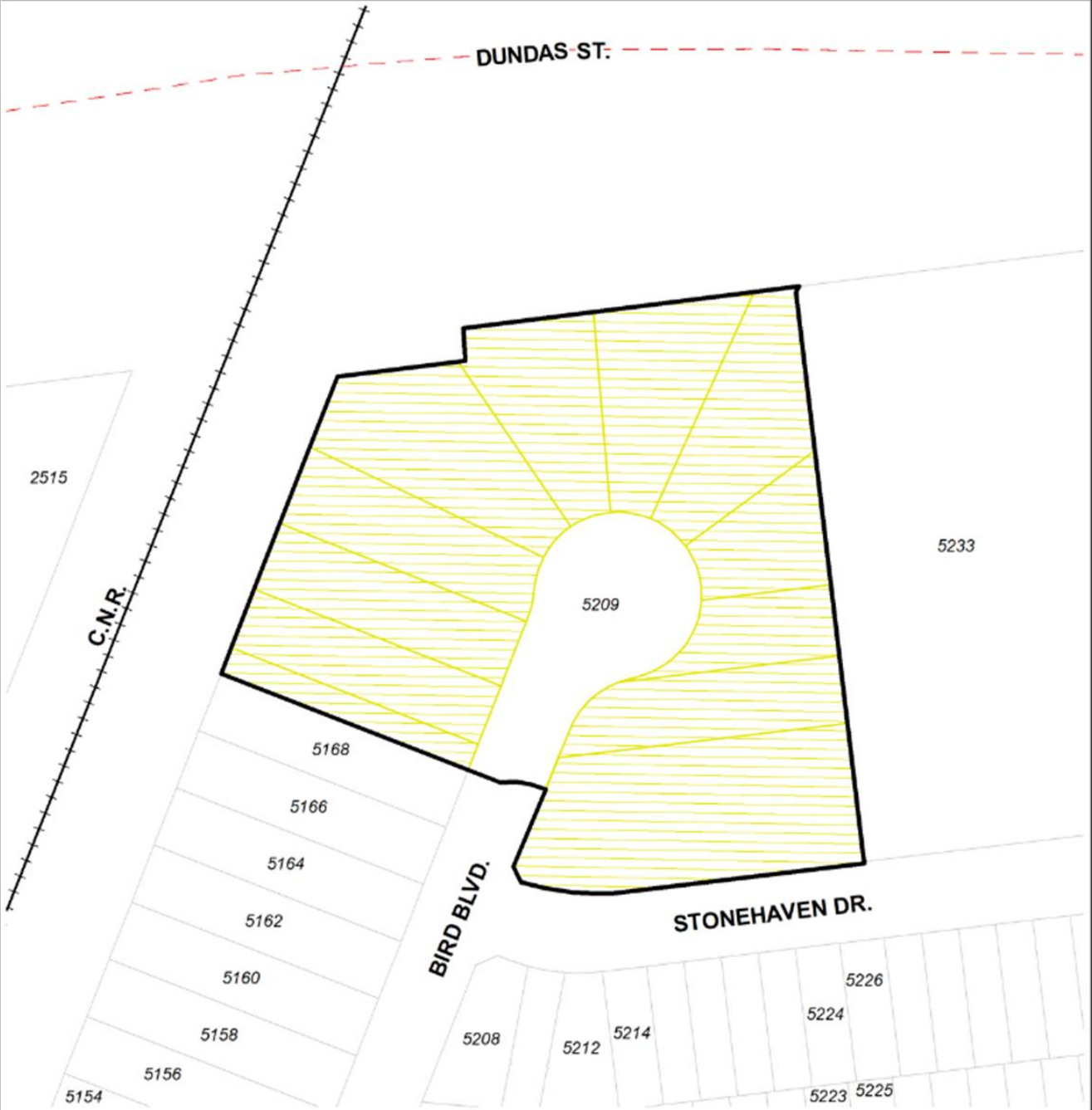


SUBJECT PROPERTY

- - - Bus Route

● Bus Stop

File No. 520-09/24



Date: August 22, 2024  
Community Planning Department